

## Special Event Concession Form

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Event Location: \_\_\_\_\_

Concession Stand/Food Manager (on site): \_\_\_\_\_

Concession/Food Manager cell phone number: \_\_\_\_\_

Backup Contact (another person on site): \_\_\_\_\_

Backup contact cell phone number: \_\_\_\_\_

List of anticipated food vendors for event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Set up arrival time for vendors: \_\_\_\_\_

Preferred vendor inspection time (subject to scheduling availability): \_\_\_\_\_

I certify that I am a representative from the person organizing the event, that I will be on site for the duration of the event, and that I will have contact information for all food vendors who will be on site.

I understand that if a deadline for inspection is passed, this places the temporary concession license in jeopardy to operate during the event.

I understand that all vendors must complete a temporary concession license form, or have a valid annual license to operate in the City of Allentown for the current year.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_