

_____ Sketch
_____ Preliminary
_____ Final

FILE NO.: _____

SUBDIVISION AND LAND DEVELOPMENT APPLICATION
CITY OF ALLENTOWN
ALLENTOWN CITY PLANNING COMMISSION

DATE: _____

NAME OF SUBDIVISION: _____

ADDRESS OF SUBDIVISION: _____

PROPERTY OWNER: _____

ADDRESS: _____

CITY, STATE, ZIP _____

E-MAIL ADDRESS: _____

PHONE #: _____ FAX#: _____

APPLICANT (If other than owner): _____

ADDRESS: _____

CITY, STATE, ZIP _____

E-MAIL ADDRESS: _____

PHONE #: _____ FAX#: _____

SURVEYOR/ENGINEER/ATTORNEY: _____

ADDRESS: _____

CITY, STATE, ZIP _____

E-MAIL ADDRESS: _____

PHONE #: _____ FAX #: _____

SUBDIVISION CLASSIFICATION: Minor _____ Major _____ Deed Consolidation _____

LAND DEVELOPMENT: Minor _____ Major _____

NUMBER OF LOTS: _____ ACREAGE: _____

SQ. FT OF FLOOR AREA: Office: _____ Retail: _____ Warehouse: _____ Other: _____

PROPOSED DEVELOPMENT: _____

ARE MUNICIPAL UTILITIES AVAILABLE? YES _____ NO _____

FEE: (Please complete page 2 and enter the fee here): \$ _____
(The fee must accompany submission)

Note:

1. All materials, including plans, reports and other documentation submitted on behalf of an application become *public records* as defined in the Pennsylvania Right to Know Law, 65 p.s. § 66.1 et. Seq.
2. **Major land developments and all subdivisions must be accompanied by an electronic copy and a hard copy of the site plan (8.5" x 11"), location map, project description, and documentation of Lehigh Valley Planning Commission and Lehigh County Authority submissions.**
3. All new submissions require 10 sets of plans and four (4) copies of all reports.

SIGNATURE OF OWNER, APPLICANT OR AUTHORIZED REPRESENTATIVE:

Signature

Title

SUBDIVISION & LAND DEVELOPMENT APPLICATION FEE CALCULATION

Name of Subdivision:			
Application Type	Base Fee	+ # of lots x fee =	Fee
Major Subdivisions			
Sketch Plan ¹	\$100.00	N/A	\$
Preliminary Plan ²	\$500.00	+ # of lots x \$50.00 =	\$
Final Plan ²	One-half of the preliminary fee		\$
Minor Subdivisions			
Final	\$140.00	+ # of lots x \$40.00 =	\$
Deed Consolidation	\$140.00	+ # of lots x \$40.00 =	\$
Major Land Development			
Sketch Plan ¹	\$250.00	N/A	\$
Preliminary Plan ²	\$1,000.00	+ \$1,000.00 x # of acres OR **partial acre =	\$
+ <small>(Partial square footage - round up to next 1,000 square foot)</small>	Office - \$35 / 1,000 square foot of floor area Retail - \$25 / 1,000 square foot of floor area Warehouse - \$20 / 1,000 square foot of floor area Other - \$10 / 1,000 square foot of floor area		\$
	Total preliminary fee:		\$
Final Plan ²	One-half of the preliminary fee		\$
** Partial acre - round up to next number (ex: 2½ acres becomes 3 acres)			
Minor Land Development			
Final Plan	\$315.00	N/A	\$
Total Fee			\$
NOTES:			
1. SKETCH PLAN REQUIRED FOR SUBDIVISIONS INVOLVING 10 OR MORE LOTS AND OPTIONAL FOR LAND DEVELOPMENTS.			
2. PRELIMINARY/FINAL PLAN APPLICATION MAY BE MADE CONCURRENTLY.			
3. ALL SUBDIVISIONS AND MAJOR LAND DEVELOPMENTS MUST HAVE A LVPC TRANSMITTAL WITH THE SUBMISSION.			
The current fees were effective on January 1, 2019 and are subject to change.			