

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0101 CITY COUNCIL
0001 LEGISLATION & RECORDKEEPING**

<i>Account Number</i>	<i>2017 Budget</i>	<i>2017 Adj. Budget</i>	<i>2017 A&E</i>	<i>2018 Budget</i>
0001-02 PERMANENT WAGES	191,282	191,282	191,282	196,430
0001-04 TEMPORARY WAGES	0	0	0	25,000
<i>Line Item Detail</i>				
1 Per Council Amendment - Part-time Position Contingent upon legal opinion and possible charter question				25,000.00
		Line Items Total		25,000.00
0001-08 LONGEVITY	2,392	2,392	2,392	2,484
0001-12 FICA	14,816	14,816	14,816	17,129
<i>Line Item Detail</i>				
1 FICA				15,216.92
2 FICA for Part-Time position per Council Amendment				1,912.50
		Line Items Total		17,129.42
0001-14 PENSION	13,005	13,005	13,005	13,018
<i>Line Item Detail</i>				
1 MMO				13,018.00
		Line Items Total		13,018.00
0001-16 INSURANCE - EMPLOYEE GRP	46,047	46,047	46,047	46,426
<i>Line Item Detail</i>				
1 INS				46,426.00
		Line Items Total		46,426.00
0001-26 PRINTING	300	300	300	300
<i>Line Item Detail</i>				
1 Printing for the office				300.00
		Line Items Total		300.00
0001-28 MILEAGE REIMBURSEMENT	300	300	0	300
<i>Line Item Detail</i>				
1 Mileage Reimbursement Expense				300.00
		Line Items Total		300.00
0001-32 PUBLICATIONS & MEMBERSHIP	500	500	500	485

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Account Number	2017 Budget	2017 Adj. Budget	2017 A&E	2018 Budget
Line Item Detail				
1 Publications and membership service fees				485.00
		Line Items Total		485.00
0001-34 TRAINING & PROF. DEVELOP	4,000	4,000	0	4,000
Line Item Detail				
1 Training and Professional Development Services				4,000.00
		Line Items Total		4,000.00
0001-40 CIVIC EXPENSES	1,500	1,500	0	11,500
Line Item Detail				
1 Civic Expenses				1,500.00
2 Heritage Events (moved from Acct. 46 per Council Amendment)				10,000.00
		Line Items Total		11,500.00
0001-42 REPAIRS & MAINTENANCE	0	10,000	0	0
0001-46 OTHER CONTRACT SERVICES	271,000	243,850	150,000	301,000
Line Item Detail				
1 Other contract services including: Granicus City annual audit				148,500.00
2 Spanish Speaking Instruction				2,500.00
3 Per Council Amendment - Contingency funds for legal and other consulting services				150,000.00
		Line Items Total		301,000.00
0001-50 OTHER SERVICES & CHARGES	20,000	20,000	7,000	7,000
Line Item Detail				
1 Other Services & Charges including: Legal Ads City Council Photography Watson Skinner Memorial Award LC Historical Society Photography for Chambers				7,000.00
		Line Items Total		7,000.00
0001-68 OPERATING MATERIALS & SUPP	10,000	10,000	6,000	1,200
Line Item Detail				

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<u>Line Item Detail</u>				
1 Operating Materials & Supplies				600.00
2 Office Supplies				600.00
		Line Items Total		1,200.00
0001-72 EQUIPMENT	0	17,150	0	0
Total LEGISLATION & RECORDKEEPING	575,142	575,142	431,342	626,272

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0001 EXECUTIVE MANAGEMENT**

Account Number	2017 Budget	2017 Adj. Budget	2017 A&E	2018 Budget
0001-02 PERMANENT WAGES	373,572	373,572	373,572	516,350
Line Item Detail				
1 To adjust Managing Director's salary to \$110,000.00				-10.00
		Line Items Total		-10.00
0001-04 TEMPORARY WAGES	0	0	0	20,000
Line Item Detail				
1 Part-time clerk				20,000.00
		Line Items Total		20,000.00
0001-08 LONGEVITY	2,666	2,666	2,666	2,874
0001-12 FICA	28,782	28,782	28,782	41,251
Line Item Detail				
1 FICA				41,250.64
		Line Items Total		41,250.64
0001-14 PENSION	35,762	35,762	35,762	45,563
Line Item Detail				
1 MMO				45,563.00
		Line Items Total		45,563.00
0001-16 INSURANCE - EMPLOYEE GRP	126,628	126,628	126,628	162,491
Line Item Detail				
1 INS				162,491.00
		Line Items Total		162,491.00
0001-26 PRINTING	250	250	250	5,250
Line Item Detail				
1 Various printing jobs per Mayor Pawlowski.				250.00
2 Printer Usage per IT				5,000.00
		Line Items Total		5,250.00
0001-30 RENTALS	0	5,800	2,700	0
0001-32 PUBLICATIONS & MEMBERSHIP	1,850	1,850	1,850	1,850
Line Item Detail				
1 Various city-related issues. Membership for "Foundation Directory On-line" for grant management.				1,850.00

**CITY OF ALLENTOWN
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**000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0001 EXECUTIVE MANAGEMENT**

Account Number	2017 Budget	2017 Adj. Budget	2017 A&E	2018 Budget
		Line Items Total		1,850.00
0001-34 TRAINING & PROF. DEVELOP	12,000	9,147	12,000	12,000
Line Item Detail				
1 Mayor will be attending various meetings for the PA Municipal League, United States Conference of Mayors, National League of Cities during the year. Many miscellaneous meetings are held in Harrisburg and Washington, D.C. relating to government procedures, legislative issues, developmental planning, etc. that the Mayor attends.				12,000.00
		Line Items Total		12,000.00
0001-46 OTHER CONTRACT SERVICES	10,000	6,183	10,000	10,000
Line Item Detail				
1 This account is used at the discretion of the Mayor to provide various professional services for the city.				10,000.00
		Line Items Total		10,000.00
0001-50 OTHER SERVICES & CHARGES	6,000	3,100	6,000	6,000
Line Item Detail				
1 Miscellaneous expenses				6,000.00
		Line Items Total		6,000.00
0001-68 OPERATING MATERIALS & SUPP	2,500	2,500	2,500	2,500
Line Item Detail				
1 This account is used for daily operating materials and supplies in the office.				2,500.00
		Line Items Total		2,500.00
0001-72 EQUIPMENT	0	1,770	0	0
Total EXECUTIVE MANAGEMENT	600,010	598,010	602,710	826,129

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0301 CITY CONTROLLER
0001 AUDIT AND COMPLIANCE**

Account Number	2017 Budget	2017 Adj. Budget	2017 A&E	2018 Budget
0001-02 PERMANENT WAGES	120,224	120,224	120,224	122,694
0001-04 TEMPORARY WAGES	13,500	13,500	13,500	13,500
Line Item Detail				
1 Part-time Clerk				13,500.00
		Line Items Total		13,500.00
0001-08 LONGEVITY	336	336	336	422
0001-12 FICA	10,256	10,256	10,256	10,451
Line Item Detail				
1 FICA				10,451.12
		Line Items Total		10,451.12
0001-14 PENSION	6,502	6,502	6,502	6,509
Line Item Detail				
1 MMO				6,509.00
		Line Items Total		6,509.00
0001-16 INSURANCE - EMPLOYEE GRP	46,047	46,047	46,047	46,426
Line Item Detail				
1 INS				46,426.00
		Line Items Total		46,426.00
0001-26 PRINTING	0	0	0	300
Line Item Detail				
1 Printer Usage per IT				300.00
		Line Items Total		300.00
0001-28 MILEAGE REIMBURSEMENT	200	200	100	100
Line Item Detail				
1 Mileage reimbursement for travel to outside bureaus for audits				100.00
		Line Items Total		100.00
0001-32 PUBLICATIONS & MEMBERSHIP	600	785	610	700
Line Item Detail				
1 Memberships and subscriptions for AuditNet; Institute of Internal Auditors; and, Association of Local Government Auditors				700.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0301 CITY CONTROLLER
0001 AUDIT AND COMPLIANCE**

<u>Account Number</u>	<u>2017 Budget</u>	<u>2017 Adj. Budget</u>	<u>2017 A&E</u>	<u>2018 Budget</u>
		Line Items Total		700.00
0001-34 TRAINING & PROF. DEVELOP	1,600	2,400	1,600	1,600
<i>Line Item Detail</i>				
1 ACL Training Webinars, Local Institute of Internal Auditors, and GFOA seminars				1,600.00
		Line Items Total		1,600.00
0001-46 OTHER CONTRACT SERVICES	600	600	600	700
<i>Line Item Detail</i>				
1 Annual ACL Software Support Contract				700.00
		Line Items Total		700.00
0001-50 OTHER SERVICES & CHARGES	1,200	215	1,200	1,200
<i>Line Item Detail</i>				
1 Funds to support the Intern Program				1,200.00
		Line Items Total		1,200.00
0001-68 OPERATING MATERIALS & SUPP	1,000	1,000	1,000	750
<i>Line Item Detail</i>				
1 Office supplies as needed throughout the year and office furniture.				750.00
		Line Items Total		750.00
Total AUDIT AND COMPLIANCE	202,065	202,065	201,975	205,352

**CITY OF ALLENTOWN
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**000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES**

Account Number	2017 Budget	2017 Adj. Budget	2017 A&E	2018 Budget
0001-02 PERMANENT WAGES	354,900	374,837	374,837	470,912
0001-04 TEMPORARY WAGES	78,000	78,000	68,000	39,000
Line Item Detail				
1 Part-time Solicitors				39,000.00
		Line Items Total		39,000.00
0001-08 LONGEVITY	2,213	2,213	2,213	634
0001-12 FICA	33,286	33,286	33,286	39,057
Line Item Detail				
1 FICA				39,056.77
		Line Items Total		39,056.77
0001-14 PENSION	35,762	35,762	35,762	45,563
Line Item Detail				
1 MMO				45,563.00
		Line Items Total		45,563.00
0001-16 INSURANCE - EMPLOYEE GRP	126,628	126,628	126,628	162,491
Line Item Detail				
1 INS				162,491.00
		Line Items Total		162,491.00
0001-26 PRINTING	0	0	0	2,304
Line Item Detail				
1 Printer usage				2,304.00
		Line Items Total		2,304.00
0001-28 MILEAGE REIMBURSEMENT	500	1,500	700	500
Line Item Detail				
1 Mileage Toll & Travel (CLE/Court)				500.00
		Line Items Total		500.00
0001-32 PUBLICATIONS & MEMBERSHIP	20,756	20,756	20,336	20,700
Line Item Detail				
1 Westlaw				18,000.00
2 Bar Association Membership (PT)				500.00

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000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES

<u>Account Number</u>	<u>2017 Budget</u>	<u>2017 Adj. Budget</u>	<u>2017 A&E</u>	<u>2018 Budget</u>
Line Item Detail				
3 Bar Association Membership (FT)				1,000.00
4 PA Attorney License Fees (PT)				225.00
5 PA Attorney License Fees (FT)				450.00
6 Lehigh County System Access Fee				300.00
7 PACER				100.00
8 Center for Education & Employee Law				125.00
		Line Items Total		20,700.00
0001-34 TRAINING & PROF. DEVELOP	3,500	3,500	2,700	3,396
Line Item Detail				
1 Annual CLE Requirements				2,000.01
2 BALC Continuing Legal Education CAP card				1,396.00
		Line Items Total		3,396.01
0001-42 REPAIRS & MAINTENANCE	500	500	500	600
Line Item Detail				
1 Shredding Fees/Excess copier fees (RTK)				600.00
		Line Items Total		600.00
0001-46 OTHER CONTRACT SERVICES	52,000	52,000	28,000	28,000
Line Item Detail				
1 Outside Legal Services				20,000.00
2 Court Fees				8,000.00
		Line Items Total		28,000.00
0001-50 OTHER SERVICES & CHARGES	51,200	51,200	21,000	46,200
Line Item Detail				
1 Collective Bargaining Expenses				25,000.00
2 Outside Legal Service				20,000.00
3 IMLA				1,200.00
		Line Items Total		46,200.00
0001-68 OPERATING MATERIALS & SUPP	13,500	12,500	3,500	5,500
Line Item Detail				

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**000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES**

<u>Account Number</u>	<u>2017 Budget</u>	<u>2017 Adj. Budget</u>	<u>2017 A&E</u>	<u>2018 Budget</u>
<u>Line Item Detail</u>				
1 Office Supplies not stocked internally				1,000.00
2 Right-to-Know Program Software				4,500.00
		Line Items Total		5,500.00
Total LEGAL SERVICES	772,745	792,682	717,462	864,857

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC
0001 GENERAL AND CIVIC

Account Number	2017 Budget	2017 Adj. Budget	2017 A&E	2018 Budget
0001-30 RENTALS	125,285	125,285	125,285	128,428
Line Item Detail				
1 Municipal garage rent (Vultee St) Jan-Oct				106,580.00
2 Municipal garage rent (Vultee St) Nov. - Dec.				21,848.00
		Line Items Total		128,428.00
0001-32 PUBLICATIONS & MEMBERSHIP	69,804	69,804	69,804	69,804
Line Item Detail				
1 PLCM - PA league of cities & muni and PELRAS				47,319.00
2 National league of cities				8,743.00
3 US conf of mayors				12,242.00
4 Sister Cities				1,500.00
		Line Items Total		69,804.00
0001-38 INS - OTHER EMPLOYEE	110,000	120,232	112,000	110,000
Line Item Detail				
1 PA unemployment insurance benefits				110,000.00
		Line Items Total		110,000.00
0001-40 CIVIC EXPENSES	84,000	84,000	78,500	78,500
Line Item Detail				
1 Concerts\bands				37,500.00
2 LC senior citizens				15,000.00
3 Liberty bell shrine of Allentown				500.00
4 Parades				5,000.00
5 Veterans of wars				2,500.00
6 Friends of the Parks				5,500.00
7 Syrian American Assoc.				12,500.00
		Line Items Total		78,500.00
0001-41 ARTS EXPENSES	50,000	50,000	50,000	50,000
Line Item Detail				
1 Arts based Economic Development				50,000.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC
0001 GENERAL AND CIVIC

<i>Account Number</i>	<i>2017 Budget</i>	<i>2017 Adj. Budget</i>	<i>2017 A&E</i>	<i>2018 Budget</i>
		Line Items Total		50,000.00
0001-46 OTHER CONTRACT SERVICES	55,580	55,580	60,500	180,580
<i>Line Item Detail</i>				
1 Bank fees				34,000.00
2 Audit fees				21,580.00
3 Allentown Parking Authority				125,000.00
		Line Items Total		180,580.00
0001-50 OTHER SERVICES & CHARGES	22,800	22,800	22,800	22,800
<i>Line Item Detail</i>				
1 R/E taxes for city owned property New Employee PMRS Enrollment				22,800.00
		Line Items Total		22,800.00
0001-72 EQUIPMENT	561,464	561,464	561,464	0
0001-88 INTERFUND TRANSFERS	11,142,466	11,142,466	11,142,466	13,010,038
<i>Line Item Detail</i>				
1 Risk Fund - Self Insured Losses				500,000.00
2 E911 Fund Includes \$200,000 for Radio System Upgrade				772,064.00
3 Risk Fund - Property and Casualty expenses and overhead costs				2,103,334.00
4 Debt Fund Transfer				8,150,272.00
5 Loan Installment 2 of 7 Payment to Solid Waste Fund				642,857.00
6 Transfer to Equipment Fund Annual Lease Payments				466,511.00
7 New Short Term Loan Debt Payment (half year)				375,000.00
		Line Items Total		13,010,038.00
0001-89 PENSION - ADDTL POB - DEBT TRANSFER	2,500,000	2,500,000	2,500,000	0
Total GENERAL AND CIVIC	14,721,399	14,731,631	14,722,819	13,650,150