

# **RISK MANAGEMENT FUND**



**The RISK MANAGEMENT FUND records the transactions associated with the City of Allentown's self-insurance program. It is supported by other City funds to pay for all claims and premiums, and to hold in trust those reserves required to fund anticipated losses. Costs involved with the self-insurance program include loss payments, excess insurance premiums, claims adjustment services, and loss prevention services.**

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**081 RISK MANAGEMENT**  
**02 FINANCE**  
**8001 RISK MANAGEMENT**  
**0001 PROPERTY & CASUALTY**

<b>Account Number</b>	<b>2015 Budget</b>	<b>2015 Adj Budget</b>	<b>2015 A &amp; E</b>	<b>2016 Budget</b>
0001-02 PERMANENT WAGES	71,533	71,533	71,533	72,476
0001-06 PREMIUM PAY	0	0	0	1,500
<b>Line Item Detail</b>				
1 Premium Pay				1,500.00
		Line Items Total		1,500.00
0001-08 LONGEVITY	161	361	200	312
0001-11 SHIFT DIFFERENTIAL	1,500	412	500	500
<b>Line Item Detail</b>				
1 Shift Differential				500.00
		Line Items Total		500.00
0001-12 FICA	5,684	5,684	5,684	5,721
<b>Line Item Detail</b>				
1 FICA				5,721.28
		Line Items Total		5,721.28
0001-14 PENSION	5,722	5,722	5,722	5,880
<b>Line Item Detail</b>				
1 PENSION				5,879.95
		Line Items Total		5,879.95
0001-16 INSURANCE - EMPLOYEE GRP	21,965	21,965	21,965	24,407
<b>Line Item Detail</b>				
1 INS				24,406.45
		Line Items Total		24,406.45
0001-36 INS - PROPERTY & CASUALTY	500,000	464,244	500,000	440,000
<b>Line Item Detail</b>				
1 Property Insurance				85,000.00
2 Elected and Appointed Officials				75,000.00
3 Police Liability				275,000.00
4 Crime Bond				5,000.00
		Line Items Total		440,000.00
0001-46 OTHER CONTRACT SERVICES	202,000	129,618	202,000	194,000
<b>Line Item Detail</b>				

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0001 PROPERTY & CASUALTY**

<b>Account Number</b>	<b>2015 Budget</b>	<b>2015 Adj Budget</b>	<b>2015 A &amp; E</b>	<b>2016 Budget</b>
<b>Line Item Detail</b>				
1 DOT Drug Testing Program for Randoms and Professional Service Fees				125,000.00
2 Bank Fees				12,000.00
3 Auto Liability TPA Fees				57,000.00
		Line Items Total		194,000.00
0001-68 OPERATING MATERIALS & SUPP	3,500	953	2,500	3,500
<b>Line Item Detail</b>				
1 Office Supplies, Safety Website, Training Materials				3,500.00
		Line Items Total		3,500.00
0001-80 SELF-INSURED LOSSES	1,500,000	1,062,254	1,507,380	528,258
<b>Line Item Detail</b>				
1 Lawsuit settlements - This is updated by the Solicitor's Office and includes exposure and attorney fees.				528,258.00
		Line Items Total		528,258.00
0001-81 PROPERTY LOSSES	0	0	0	150,000
<b>Line Item Detail</b>				
1 Property liability claim expenses				150,000.00
		Line Items Total		150,000.00
0001-85 AUTO LOSSES	0	0	0	300,000
<b>Line Item Detail</b>				
1 Auto claim expenses				300,000.00
		Line Items Total		300,000.00
0001-86 GENERAL CITY CHARGES	37,992	37,992	37,992	39,892
<b>Line Item Detail</b>				
1 inc of 5% - auto calculates				39,891.60
		Line Items Total		39,891.60
<b>Total PROPERTY &amp; CASUALTY</b>	<b>2,350,057</b>	<b>1,800,738</b>	<b>2,355,476</b>	<b>1,766,446</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**081 RISK MANAGEMENT  
02 FINANCE  
8001 RISK MANAGEMENT  
0002 WORKERS COMPENSATION**

<b>Account Number</b>	<b>2015 Budget</b>	<b>2015 Adj Budget</b>	<b>2015 A &amp; E</b>	<b>2016 Budget</b>
0002-02 PERMANENT WAGES	71,533	71,533	71,533	72,476
0002-08 LONGEVITY	161	361	225	312
0002-12 FICA	5,570	5,570	5,570	5,568
<b>Line Item Detail</b>				
1 FICA				5,568.28
		Line Items Total		5,568.28
0002-14 PENSION	5,722	5,722	5,722	5,880
<b>Line Item Detail</b>				
1 PENSION				5,879.95
		Line Items Total		5,879.95
0002-16 INSURANCE - EMPLOYEE GRP	21,965	21,965	21,965	24,407
<b>Line Item Detail</b>				
1 INS				24,406.45
		Line Items Total		24,406.45
0002-32 PUBLICATIONS & MEMBERSHIP	500	587	500	1,500
<b>Line Item Detail</b>				
1 ASSE, State Lead Cert, CRM				1,500.00
		Line Items Total		1,500.00
0002-34 TRAINING & PROF. DEVELOP	3,500	215	3,500	6,500
<b>Line Item Detail</b>				
1 OHST Certification				3,500.00
2 Ins, Risk, Safety and WC				3,000.00
		Line Items Total		6,500.00
0002-36 INS - PROPERTY & CASUALTY	112,000	112,000	112,000	112,000
<b>Line Item Detail</b>				
1 Excess WC Policy - increase based on trend of 3.3% from previous year.				112,000.00
		Line Items Total		112,000.00
0002-38 INS - OTHER EMPLOYEE	21,000	20,038	21,000	25,000
<b>Line Item Detail</b>				
1 State Self-Insured Fund = Uninsured Emp, Supersedeas & Subsequent Inj, Admin Fund				25,000.00
		Line Items Total		25,000.00

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**0002 WORKERS COMPENSATION**

<b>Account Number</b>	<b>2015 Budget</b>	<b>2015 Adj Budget</b>	<b>2015 A &amp; E</b>	<b>2016 Budget</b>
0002-46 OTHER CONTRACT SERVICES	62,000	41,885	53,600	45,700
<b>Line Item Detail</b>				
1 TPA Services - Workman's Compensation - calculated with 5% increase on fees				45,700.00
		Line Items Total		45,700.00
0002-80 SELF-INSURED LOSSES	700,000	528,770	700,000	800,000
<b>Line Item Detail</b>				
1 Medical and Indemnity				800,000.00
		Line Items Total		800,000.00
0002-86 GENERAL CITY CHARGES	26,736	26,736	26,736	28,073
<b>Line Item Detail</b>				
1 inc of 5% - set to autocalculate by unit				28,072.80
		Line Items Total		28,072.80
<b>Total WORKERS COMPENSATION</b>	<b>1,030,687</b>	<b>835,382</b>	<b>1,022,351</b>	<b>1,127,416</b>

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**081 RISK MANAGEMENT**  
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**0003 EMPLOYEE HEALTH BENEFITS**

<b>Account Number</b>	<b>2015 Budget</b>	<b>2015 Adj Budget</b>	<b>2015 A &amp; E</b>	<b>2016 Budget</b>
0003-37 INS - DENTAL, LIFE, DRUG	15,900,000	16,652,005	15,900,000	17,000,000
<b>Line Item Detail</b>				
1 Medical Administration Services, Traditional/HMO Claims, Stop Loss Policy, RX, Dental, Vision, Ancillary-Met Life, Medical SEIU 32BJ Plan			17,000,000.00	
		Line Items Total	17,000,000.00	
<b>Total EMPLOYEE HEALTH BENEFITS</b>	<b>15,900,000</b>	<b>16,652,005</b>	<b>15,900,000</b>	<b>17,000,000</b>
<b>Total RISK MANAGEMENT</b>	<b>19,280,744</b>	<b>19,288,125</b>	<b>19,277,827</b>	<b>19,893,862</b>