

Risk Management Fund

Mission

To provide policy direction and effective management and financial support systems for all of the City's insurance coverage for employees, buildings, and equipment.

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**CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)**

	<u>2014 Budget</u>	<u>2014 Adj Budget</u>	<u>2014 A&E</u>	<u>2015 Budget</u>
Revenues:				
081-6200 Retiree Health Benefit Reimbursement	965,683	965,683	975,000	975,000
081-6210 Active Employee Benefit Reimbursement	317,105	317,105	315,000	348,700
081-6220 Inactive Employee Benefit Reimbursement	46,634	46,634	30,000	30,000
081-6615 Claims Paid Reimb Risk	200,000	200,000	90,000	100,000
081-6688 Miscellaneous	20,000	20,000	7,000	7,000
081-6690 State Aid Pension	7,513	7,513	7,524	7,524
081-7121 Transfer From General Fund	12,332,915	12,332,915	12,332,915	13,314,190
081-7124 Transfer From Trexler Fund	249,900	249,900	249,900	248,300
081-7125 Transfer From CDBG	108,885	108,885	108,885	95,500
081-7126 Transfer From Liquid Fuels	374,850	374,850	374,850	477,500
081-7127 Transfer From Golf Course	98,175	98,175	98,175	105,050
081-7128 Transfer from Solid Waste	624,750	624,750	624,750	750,800
081-7129 Transfer from Risk Mgmt	53,550	53,550	53,550	43,930
081-7130 Transfer from 911 Fund	585,480	585,480	585,480	636,030
Total Revenue	15,985,440	15,985,440	15,853,029	17,139,524
Expenditures:				
02 PERMANENT WAGES	197,578	197,578	157,721	143,066
08 LONGEVITY	1,762	1,762	885	322
11 SHIFT DIFFERENTIAL	0	0	0	1,500
12 FICA	15,250	15,250	12,133	11,254
14 PENSION	10,720	10,720	10,720	11,444
16 INSURANCE - EMPLOYEE GRP	53,550	53,550	53,550	43,930
Total Personnel	278,860	278,860	235,009	211,516
32 PUBLICATIONS & MEMBERSHIP	500	500	0	500
34 TRAINING & PROF. DEVELOP	1,200	1,200	1,108	3,500
36 INS - PROPERTY & CASUALTY	455,952	455,952	455,952	612,000
37 INS - DENTAL, LIFE, DRUG	15,775,000	15,293,000	15,775,000	15,900,000
38 INS - OTHER EMPLOYEE	20,500	20,500	20,500	21,000
46 OTHER CONTRACT SERVICES	239,000	239,000	239,000	264,000
Total Service & Charges	16,492,152	16,010,152	16,491,560	16,801,000
68 OPERATING MATERIALS & SUPP	2,050	2,050	2,050	3,500
Total Materials & Supplies	2,050	2,050	2,050	3,500
80 SELF-INSURED LOSSES	1,193,000	1,675,000	1,800,000	2,200,000
86 GENERAL CITY CHARGES	61,646	61,646	61,646	64,728
99 PRIOR YEARS' COMMITMENTS	0	40,566	40,143	0
Total Sundry	1,254,646	1,777,212	1,901,789	2,264,728
Total Expenditures	18,027,708	18,068,274	18,630,408	19,280,744
Ending Cash Balance				2,150,710

**CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)**

Revenues:	<u>2010 Actuals</u>	<u>2011 Actuals</u>	<u>2012 Actuals</u>	<u>2013 Actuals</u>
081-6200 Retiree Health Benefit Reimbursement	700,435	811,229	798,597	893,478
081-6210 Active Employee Benefit Reimbursement	304,391	293,588	283,019	314,742
081-6220 Inactive Employee Benefit Reimbursement	61,323	48,628	38,615	41,386
081-6418 Interest Income	51,041	0	0	0
081-6615 Claims Paid Reimb Risk	498,228	155,640	199,788	625,333
081-6688 Miscellaneous	202,779	268,722	141,674	22,153
081-6690 State Aid Pension	2,122	2,076	1,353	3,333
081-7121 Transfer From General Fund	8,968,360	9,394,265	10,306,999	16,847,436
081-7122 Transfer from Water Fund	1,507,520	1,444,665	1,485,895	1,338,663
081-7123 Transfer from Sewer Fund	1,671,110	1,607,160	1,684,675	1,470,432
081-7124 Transfer From Trexler Fund	186,200	176,600	185,694	234,500
081-7125 Transfer From CDBG	7,574	0	192,931	185,925
081-7126 Transfer From Liquid Fuels	279,300	260,600	272,494	351,750
081-7127 Transfer From Golf Course	59,850	71,375	75,759	92,125
081-7128 Transfer from Solid Waste	437,300	436,050	455,366	591,150
081-7129 Transfer from Risk Mgmt	31,920	33,960	37,016	33,500
081-7130 Transfer from 911 Fund	422,940	399,875	432,420	549,400
Total Revenue	15,392,393	15,404,433	16,592,295	23,595,306

**CITY OF ALLENTOWN
FUND SUMMARY - RISK MANAGEMENT FUND (081)**

Expenditure:	2010 Actuals	2011 Actuals	2012 Actuals	2013 Actuals
02 PERMANENT WAGES	149,398	150,745	159,174	136,271
12 FICA	11,028	11,095	11,925	10,109
14 PENSION	6,460	5,101	4,886	6,323
16 INSURANCE - EMPLOYEE GRP	31,920	33,960	37,016	33,500
Total Personnel	198,806	200,901	213,001	186,203
32 PUBLICATIONS & MEMBERSHIP	280	290	305	450
34 TRAINING & PROF. DEVELOP	0	377	228	848
35 INS - BC/BS	9,614,742	0	0	0
36 INS - PROPERTY & CASUALTY	551,934	461,776	486,396	404,930
37 INS - DENTAL, LIFE, DRUG	3,898,633	14,588,609	15,378,046	15,493,102
38 INS - OTHER EMPLOYEE	18,185	26,426	19,817	18,686
44 PROF SERVICES FEES	169,398	0	0	0
46 OTHER CONTRACT SERVICES	8,708	283,206	127,098	71,806
Total Services & Charges	14,261,880	15,360,684	16,011,890	15,989,822
56 UNIFORMS	0	100	100	0
68 OPERATING MATERIALS & SUPP	423	1,505	1,094	164
Total Materials & Supplies	423	1,605	1,194	164
80 SELF-INSURED LOSSES	2,036,400	2,641,752	1,716,513	1,505,480
86 GENERAL CITY CHARGES	50,716	53,251	55,914	58,710
99 PRIOR YEARS' COMMITMENTS	40,524	20,447	45,191	60,647
Total Sundry	2,127,640	2,715,450	1,817,618	1,624,837
Total Expenditures	16,588,749	18,278,640	18,043,703	17,801,026

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 081 RISK MANAGEMENT
DEPT 02 FINANCE
BUREAU 8001 RISK MANAGEMENT
PROGRAM 0001 PROPERTY & CASUALTY

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>		<u>2014</u>		<u>2015</u>	
	Actual				Final Budget		Actual & Estimated		Proposed Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21A Deputy Director - HR	-	-	-	-	-	-	-	-	0.15	14,216
15N Risk & Safety Manager	0.5	0.5	0.5	0.5	0.5	35,321	0.5	35,321	0.5	36,049
13N Safety Officer	-	-	-	-	0.5	30,773	0.5	30,773	-	-
12N Accountant	0.5	0.5	0.5	0.5	0.5	32,695	0.5	32,695	-	-
09N Office Manager	0.2	0.2	0.2	-	-	-	-	-	-	-
06N Claims Coordinator	-	-	-	-	-	-	-	-	0.5	21,268
Total Positions	1.0	1.0	1.0	1.0	1.5	98,789	1.5	98,789	1.15	71,533

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0001 PROPERTY & CASUALTY**

Account Number	2014 Budget	2014 Adj Budget	2014 A&E	2015 Budget
0001-02 PERMANENT WAGES	98,789	98,789	78,861	71,533
0001-08 LONGEVITY	881	881	442	161
0001-11 SHIFT DIFFERENTIAL	0	0	0	1,500
0001-12 FICA	7,625	7,625	6,067	5,684
0001-14 PENSION	5,360	5,360	5,360	5,722
0001-16 INSURANCE - EMPLOYEE GRP	26,775	26,775	26,775	21,965
0001-36 INS - PROPERTY & CASUALTY	348,220	348,220	348,220	500,000
0001-46 OTHER CONTRACT SERVICES	180,000	180,000	180,000	202,000
0001-68 OPERATING MATERIALS & SUPP	2,050	2,050	2,050	3,500
0001-80 SELF-INSURED LOSSES	518,000	1,000,000	900,000	1,500,000
0001-86 GENERAL CITY CHARGES	36,183	36,183	36,183	37,992
0001-99 PRIOR YEARS' COMMITMENTS	0	40,566	40,143	0
Total PROPERTY & CASUALTY	1,223,883	1,746,449	1,624,101	2,350,057

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0001 PROPERTY & CASUALTY**

Account Number	2010 Actuals	2011 Actuals	2012 Actuals	2013 Actuals
0001-02 PERMANENT WAGES	74,699	75,373	81,801	69,040
0001-12 FICA	5,514	5,547	6,129	5,123
0001-14 PENSION	3,230	2,551	2,443	3,162
0001-16 INSURANCE - EMPLOYEE GRP	15,960	16,980	18,508	16,750
0001-36 INS - PROPERTY & CASUALTY	453,193	371,776	396,291	300,648
0001-44 PROF SERVICES FEES	108,048	0	0	0
0001-46 OTHER CONTRACT SERVICES	8,708	220,557	73,348	15,398
0001-68 OPERATING MATERIALS & SUPP	423	1,505	1,094	164
0001-80 SELF-INSURED LOSSES	1,312,290	2,075,814	1,111,303	804,258
0001-86 GENERAL CITY CHARGES	29,768	31,256	32,819	34,460
0001-99 PRIOR YEARS' COMMITMENTS	40,524	20,447	45,191	60,647
Total PROPERTY & CASUALTY	2,052,357	2,821,806	1,768,927	1,309,650

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 081 RISK MANAGEMENT
DEPT 02 FINANCE
BUREAU 8001 RISK MANAGEMENT
PROGRAM 0002 WORKERS COMPENSATION

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>		<u>2014</u>		<u>2015</u>	
	Actual				Final Budget		Actual & Estimated		Proposed Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21A Deputy Director - HR	-	-	-	-	-	-	-	-	0.15	14,216
15N Risk & Safety Manager	0.5	0.5	0.5	0.5	0.5	35,321	0.5	35,321	0.5	36,049
13N Safety Officer	-	-	-	-	0.5	30,773	0.5	30,773	-	-
12N Accountant	0.5	0.5	0.5	0.5	0.5	32,695	0.5	32,695	-	-
09N Office Manager	0.2	0.2	0.2	-	-	-	-	-	-	-
06N Claims Coordinator	-	-	-	-	-	-	-	-	0.5	21,268
Total Positions	1.0	1.0	1.0	1.0	1.5	98,789	1.5	98,789	1.15	71,533

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0002 WORKERS COMPENSATION**

Account Number	2014 Budget	2014 Adj Budget	2014 A&E	2015 Budget
0002-02 PERMANENT WAGES	98,789	98,789	78,860	71,533
0002-08 LONGEVITY	881	881	443	161
0002-12 FICA	7,625	7,625	6,066	5,570
0002-14 PENSION	5,360	5,360	5,360	5,722
0002-16 INSURANCE - EMPLOYEE GRP	26,775	26,775	26,775	21,965
0002-32 PUBLICATIONS & MEMBERSHIP	500	500	0	500
0002-34 TRAINING & PROF. DEVELOP	1,200	1,200	1,108	3,500
0002-36 INS - PROPERTY & CASUALTY	107,732	107,732	107,732	112,000
0002-38 INS - OTHER EMPLOYEE	20,500	20,500	20,500	21,000
0002-46 OTHER CONTRACT SERVICES	59,000	59,000	59,000	62,000
0002-80 SELF-INSURED LOSSES	675,000	675,000	900,000	700,000
0002-86 GENERAL CITY CHARGES	25,463	25,463	25,463	26,736
Total WORKERS COMPENSATION	1,028,825	1,028,825	1,231,307	1,030,687

**CITY OF ALLENTOWN
PROGRAM BUDGET**

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0002 WORKERS COMPENSATION

Account Number	2010 Actuals	2011 Actuals	2012 Actuals	2013 Actuals
0002-02 PERMANENT WAGES	74,699	75,372	77,373	67,231
0002-12 FICA	5,514	5,548	5,796	4,986
0002-14 PENSION	3,230	2,550	2,443	3,161
0002-16 INSURANCE - EMPLOYEE GRP	15,960	16,980	18,508	16,750
0002-32 PUBLICATIONS & MEMBERSHIP	280	290	305	450
0002-34 TRAINING & PROF. DEVELOP	0	377	228	848
0002-36 INS - PROPERTY & CASUALTY	98,741	90,000	90,105	104,282
0002-38 INS - OTHER EMPLOYEE	18,185	26,426	19,817	18,686
0002-44 PROF SERVICES FEES	61,350	0	0	0
0002-46 OTHER CONTRACT SERVICES	0	62,649	53,750	56,408
0002-56 UNIFORMS	0	100	100	0
0002-80 SELF-INSURED LOSSES	724,110	565,938	605,210	701,222
0002-86 GENERAL CITY CHARGES	20,948	21,995	23,095	24,250
Total WORKERS COMPENSATION	1,023,017	868,225	896,730	998,274

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0003 EMPLOYEE HEALTH BENEFITS**

<u>Account Number</u>	<u>2014 Budget</u>	<u>2014 Adj Budget</u>	<u>2014 A&E</u>	<u>2015 Budget</u>
0003-37 INS - DENTAL, LIFE, DRUG	15,775,000	15,293,000	15,775,000	15,900,000
Total EMPLOYEE HEALTH BENEFITS	15,775,000	15,293,000	15,775,000	15,900,000
Total RISK MANAGEMENT	18,027,708	18,068,274	18,630,408	19,280,744

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0003 EMPLOYEE HEALTH BENEFITS**

<i>Account Number</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>	<i>2013 Actuals</i>
0003-35 INS - BC/BS	9,614,742	0	0	0
0003-37 INS - DENTAL, LIFE, DRUG	3,898,633	14,588,609	15,378,046	15,493,102
Total EMPLOYEE HEALTH BENEFITS	13,513,375	14,588,609	15,378,046	15,493,102
Total RISK MANAGEMENT	16,588,749	18,278,640	18,043,703	17,801,026

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