

# Equipment Fund

## **Mission**

To provide for the timely replacement of City vehicles and equipment in order to enable all City service areas to effectively meet goals and objectives.

To provide for the centralized General Fund Purchase of computers and related equipment to keep City technology current.

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**CITY OF ALLENTOWN  
FUND SUMMARY - EQUIPMENT FUND (083)**

	<u>2006</u> <u>Actual</u>	<u>2007</u> <u>Actual</u>	<u>2008</u> <u>Actual</u>	<u>2009</u> <u>Actual</u>	<u>2010</u> <u>Final</u> <u>Budget</u>	<u>2010</u> <u>Actual &amp;</u> <u>Estimated</u>	<u>2011</u> <u>Final</u> <u>Budget</u>
Opening Balance - Cash Basis 12/31/2009	.....					398,905	499,905
<i>Revenues:</i>							
6660 Transfer from General Fund	520,629	1,855,000	1,151,371	996,306	798,366	738,914	1,011,703
6900 Interest Income	14,228	15,491	20,195	7,850	15,250	1,000	1,500
6413 City Auction Proceeds	30,989	104,089	18,722	23,138	100,000	100,000	35,000
6687 Miscellaneous	-	-	-	572	-	-	-
Total Revenue	<u>565,846</u>	<u>1,974,580</u>	<u>1,190,288</u>	<u>1,027,866</u>	<u>913,616</u>	<u>839,914</u>	<u>1,048,203</u>
Total Funds Available	.....					<u>1,238,819</u>	<u>1,548,108</u>
<i>Expenditures:</i>							
30 Rentals	285,268	356,831	415,156	324,377	399,968	340,516	388,603
44 Professional Service Fees	-	-	-	-	-	-	-
46 Other Contract Services	-	-	-	-	-	-	-
Total Services & Charges	<u>285,268</u>	<u>356,831</u>	<u>415,156</u>	<u>324,377</u>	<u>399,968</u>	<u>340,516</u>	<u>388,603</u>
54 Repair & Maint. Supplies	-	-	-	-	-	-	-
68 Operating Materials & Supplies	-	-	-	-	-	-	-
Total Materials & Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
71 Machinery & Equipment	139,588	351,053	524,628	343,662	232,398	232,398	-
72 Equipment	74,652	185,766	211,587	185,690	166,000	166,000	623,100
Total Capital Outlays	<u>214,240</u>	<u>536,819</u>	<u>736,215</u>	<u>529,352</u>	<u>398,398</u>	<u>398,398</u>	<u>623,100</u>
99 Reserve for Encumbrances	47,500	136,158	20,000	41,999	-	-	-
Total Sundry	<u>47,500</u>	<u>136,158</u>	<u>20,000</u>	<u>41,999</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>547,008</u>	<u>1,029,808</u>	<u>1,171,371</u>	<u>895,728</u>	<u>798,366</u>	<u>738,914</u>	<u>1,011,703</u>
Closing Balance	.....					<u>499,905</u>	<u>536,405</u>

## PROGRAM DETAIL

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<b>Bureau:</b> Equipment Replacement	<b>No:</b> 80-003	<b>Department:</b> Finance	<b>Program:</b> Equipment Replacement	<b>No:</b> 0001
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### Program Description:

The equipment fund is used to record the funding and purchase of General Fund vehicles and machinery based upon established criteria for prioritized equipment. Revenue for the fund consists of annual transfers from the General Fund, interest earnings and proceeds from the annual auction of surplus City vehicles and equipment.

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### Goal(s):

To provide for accurate recording and management of funds for equipment replacement in an effort to minimize the financial impact of such purchases in future years.

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### Measurable Budget Year Objectives and Long Range Targets:

- To provide an annual amount for prioritized equipment replacement based on information made available through the fixed asset and vehicle maintenance support systems.
- To strengthen the exchange of information and procedures for development of priorities for equipment replacement.



## PROGRAM DETAIL

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<b>Bureau:</b> Equipment Replacement	<b>No:</b> 80-03	<b>Department:</b> Finance	<b>Program:</b> Computer Equipment	<b>No:</b> 0002
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**Program Description:**

This program provides for the ongoing investment in information technology. It allows the City to keep its computer and network technology viable and current. Through a disciplined approach to funding this program, computer equipment will be kept up to date, at the same time avoiding massive expenditures one year, followed by little or no expenditures in subsequent years. This coordinated effort to constantly refresh the City's technology base is supported by a transfer from the General Fund.

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**Goal(s):**

To provide for the ongoing investment in computer technology necessary to meet the City's information processing needs, yet minimizing the financial impact in any given year.

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**Measurable Budget Year Objectives and Long Range Targets:**

- Establish a three year replacement cycle for personal computers.
- To advance the City's networking capabilities as new standards emerge.
- To coordinate and integrate the new technology into the existing environment.

**CITY OF ALLENTOWN  
PROGRAM BUDGET  
RESOURCE REQUIREMENTS**

FUND 083 EQUIPMENT REPLACEMENT  
DEPT 02 FINANCE  
BUREAU 8003 EQUIPMENT REPLACEMENT  
PROGRAM 0002 COMPUTER EQUIPMENT

Personnel Detail	2006	2007	2008	2009	2010	2010	2011	
	Actual	Actual	Actual	Actual	Final Budget	Actual & Estimated	Final Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries
<b>Total Positions</b>	-	-	-	-	-	-	-	-
<b>Account Detail</b>								
0002-44 PROF SERVICES & FEES	-	-	-	-	-	-	-	-
0002-46 OTHER CONTRACT SERVICES	-	-	-	-	-	-	-	-
Services & charges	-	-	-	-	-	-	-	-
0002-54 REPAIR & MAINTENANCE SUPPLIES	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
0002-72 EQUIPMENT	74,652	185,766	211,587	185,690	166,000	166,000	100,000	
Capital Outlays	74,652	185,766	211,587	185,690	166,000	166,000	100,000	
0002-99 RESERVE FOR ENCUMBRANCES	-	61,768	-	18,098	-	-	-	
Sundry	-	61,768	-	18,098	-	-	-	
<b>Total</b>	<b>74,652</b>	<b>247,534</b>	<b>211,587</b>	<b>203,788</b>	<b>166,000</b>	<b>166,000</b>	<b>100,000</b>	

EQUIPMENT FUND

Account Number and Title

**083-02-8003-0001-30**

RENTAL AND LEASE PAYMENTS

<u>QTY</u>	<u>UNITS</u>	<u>UNIT \$</u>	<u>DESCRIPTION</u>	<u>TOTAL LEASE PURCHASE COST</u>	<u>ANNUAL AMOUNT</u>
EMS	1	34,370	Ambulance	118,324 (4 of 4)	34,370
Fire	1	106,123	Aerial Truck	1,061,232 (4 of 10)	106,123
Fire	1	163,581	Aerial Truck	1,635,805 (1 of 7)	163,581
Fire	1	63,933	Quint Appratus	639,327 (9 of 10)	63,933
Streets	1	20,597	Snow Blower	102,983 (4 of 5) Repl # 7569	20,597
<b>Total Rental and Lease Payments</b>					<b>388,603</b>

**083-02-8003-0001-72**

MACHINERY AND EQUIPMENT

EMS	1	150,000	Ambulance	<i>Note: Grant funding</i>	150,000
Parks	1	120,000	4x4 Backhoe	<i>Note: Grant funding</i>	120,000
Parks	1	40,000	3/4 Ton Pick-up w/Plow/Spreader		40,000
Police	6	22,000	Marked Cruisers	<i>Note: Grant funding for one (1) cruiser</i> Old Units	132,000
Police	6	2,100	" Striping/SG Rack/Seat/Cages		12,600
Police	1	3,500	K-9 Insert for existing Impala		3,500
Police	1	28,000	SUV Command	Old K-9 Unit	28,000
Traffic	1	37,000	Stake Body PU	Repl # 7360	37,000
<b>Total Machinery and Equipment</b>					<b>523,100</b>

**083-02-8003-0002-72**

COMPUTER EQUIPMENT

					100,000
<b>Total Computer Equipment</b>					<b>100,000</b>

**TOTAL 1,011,703**