

**CITY OF ALLENTOWN
FUND SUMMARY - GENERAL FUND (000)**

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2010</u>	<u>2011</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Final</u>	<u>Actual</u>	<u>Final</u>
					<u>Budget</u>	<u>& Estimated</u>	<u>Budget</u>
Opening Balance - Cash Basis 12/31/2009						1,743,528	
Restricted Funds (Funds set aside per Ordinance # 14493)						(5,192,222)	
Available Unrestricted Funds						(3,448,694)	
Closing Balance Less Restricted Funds							(4,204,420)
Revenues:							
Taxes:							
Real Estate Tax:							
2901 Current	28,463,091	28,274,939	28,314,825	28,185,465	28,375,000	28,400,000	28,894,873
2903 Prior	1,312,503	1,435,532	1,099,887	1,362,705	1,100,000	1,100,000	1,100,000
2904 Lehigh Co. Tax Claims	34,331	8,274	7,553	6,516	25,000	5,500	5,000
Act 511 Taxes:							
2907 Deed Transfer	2,645,207	2,666,773	1,238,013	941,703	1,150,000	1,000,000	1,000,000
2906 Earned Income	7,098,401	7,899,900	7,236,465	7,399,626	7,650,000	7,555,872	17,896,213
6171 Earned Income Escrow - Prior Years	-	-	-	-	2,317,667	2,317,667	228,766
2909 Business Privilege	6,376,629	6,487,096	6,311,326	6,512,894	6,300,000	6,659,292	6,400,100
2908 Occupational Privilege	399,724	36,879	120,109	1,372	-	10,000	-
2905 EMST-2006	682,968	-	-	-	-	-	-
2905 Local Service Tax	-	4,252,951	2,092,531	1,892,817	2,875,000	1,900,000	2,200,000
2910 Amusement/Devices	26,037	24,795	26,236	26,509	25,000	25,000	25,000
2911-12 Per Capita-residence	265,554	251,753	242,628	180,018	225,000	225,000	225,000
Total Taxes	47,304,445	51,338,892	46,689,573	46,509,625	50,042,667	49,198,331	57,974,952
Permits & Licenses:							
2913 Business License	432,920	417,406	450,112	420,835	350,000	400,000	405,000
2914 Liquor Licenses	55,450	57,650	56,750	56,950	60,000	60,000	60,000
2916 Building Permits & Licenses	555,404	585,552	577,103	482,110	525,000	400,000	564,200
2918 Plumbing Permits & Licenses	169,875	210,785	160,927	115,224	155,000	115,000	175,000
2920 Electrical Permits & Licenses	172,190	216,960	303,774	216,591	245,000	175,000	235,000
2921 Sheet Metal Tech License Fees (2yr Lic)	-	-	-	113,810	18,000	4,500	115,000
2922 Billboard & Sign Permit/Licenses	9,901	8,248	7,802	7,355	10,000	5,500	8,000
2924 Zoning Permits & Fees	108,770	102,115	72,999	60,038	85,000	65,000	90,000
2926 Health Bureau Permits & Licenses	144,196	155,824	148,690	154,697	149,000	150,000	152,000
2928 Fire Dept Inspection Fees	54,171	67,428	67,508	75,564	60,000	87,000	87,000
2930 Other Permits and Licenses	148,817	283,798	238,066	114,861	250,000	150,000	162,000
2931 CATV Franchise Fees	935,487	973,900	865,896	1,196,272	1,000,000	1,100,000	1,100,000
2932 Rental Unit Inspections	461,884	397,631	509,641	557,309	1,724,060	1,694,760	1,624,060
2933 Presales Inspections	-	-	-	-	-	129,300	100,000
2940 Shade Tree Permits and Fees	-	-	-	-	-	-	2,500
Total Permits/Licenses	3,249,065	3,477,297	3,459,268	3,571,616	4,631,060	4,536,060	4,879,760
Charges for Services:							
Department Earnings:							
3101-02 Tax Certifications	182,742	149,762	100,535	93,055	100,000	100,000	100,000
3103 A.S.D. Tax Billing/Reimbursement	16,451	55,839	59,269	57,554	60,000	60,000	60,000
3106 Printing & Copier Fees	109,004	113,471	106,543	92,081	100,000	92,000	92,000
3204 Street Excavation/Rest.	35,068	60,024	32,173	21,433	30,000	30,000	30,000
3205 Warrants of Survey	13,229	13,683	13,007	11,344	12,000	12,000	12,000
3208 Towing Agreements	60,300	151,250	158,750	181,500	198,000	198,000	198,000
3410 Health Bureau Reimbursement	37,481	68,397	29,234	15,316	16,000	17,500	16,000
3417 EMS Transit Fees	2,666,633	2,762,231	3,095,653	3,017,899	3,200,000	3,200,000	3,400,000
3495 Other Charges for Services	150,492	171,475	222,725	364,354	200,000	250,000	250,000
3497 Police Extra Duty Jobs	227,125	327,568	479,451	570,325	572,000	572,000	570,000
Total Departmental Earnings	3,498,525	3,873,700	4,297,340	4,424,861	4,488,000	4,531,500	4,728,000
Municipal Recreation:							
3430 Swimming Pool	107,794	150,349	146,634	154,786	145,000	180,214	150,000
3435 Recreation	64,867	63,691	70,187	94,392	104,000	73,000	73,000
Total Municipal Recreation	172,661	214,040	216,821	249,178	249,000	253,214	223,000

**CITY OF ALLENTOWN
FUND SUMMARY - GENERAL FUND (000)**

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Final Budget</u>	<u>2010 Actual & Estimated</u>	<u>2011 Final Budget</u>
Revenues (continued)							
3490 General Fund Service Charges	3,593,449	3,887,941	3,993,182	4,383,125	4,579,002	4,579,002	4,824,823
Total Charges for Services	7,264,635	7,975,681	8,507,343	9,057,164	9,316,002	9,363,716	9,775,823
Fines and Forfeits:							
4110 District Court	366,543	331,131	326,246	301,499	350,000	350,000	300,000
4112 Fines and Restitution	211,820	187,511	179,715	158,906	185,000	185,000	180,000
4113 Parking Authority Reimbursement	-	62,095	86,543	1,429	100,000	1,000	-
Total Fines and Forfeits	578,363	580,737	592,504	461,834	635,000	536,000	480,000
Intergovernmental Revenue:							
5213 State Health Grants - Acts 315 & 12	766,502	801,465	808,573	769,372	804,000	845,000	804,000
5215 State grant - Health Categorical	1,657,488	1,749,982	1,320,555	1,275,418	1,346,000	1,397,000	1,200,000
5229-30 State grant - Fire, Police Training	237,507	505,259	432,221	294,516	222,490	315,856	300,000
5231 Police Grants - Reimbursements	853,916	973,845	1,282,871	1,175,474	2,182,000	1,004,569	2,582,391
5232 Forfeiture Receipts	-	-	-	334,467	125,000	-	-
5211,20,28 State grants - Other	907,049	1,197,233	17,795	-	-	-	-
5218,40 Other Grants - Miscellaneous	-	-	1,341,189	1,471,948	1,500,000	3,437,975	1,926,532
5241 State Aid for Pension	3,851,009	3,648,600	3,678,130	3,703,795	3,619,538	3,695,259	3,633,424
6195 Casino Fee	-	-	-	779,873	2,856,333	2,864,191	3,242,000
Total Intergovernmental Revenue	8,273,471	8,876,384	8,881,334	9,804,863	12,655,361	13,559,850	13,688,347
6141,50 Investment Income	751,324	1,272,253	631,122	271,798	360,000	60,000	100,000
Other Income:							
6100 Pennsylvania Utility Realty Tax	74,552	68,979	68,555	65,702	70,000	70,000	70,000
6110 Allentown Housing Authority PILOT	139	116,678	78,246	96,394	125,000	25,000	25,000
6120 Parking Garage Rents	41,062	45,433	3,405	-	-	-	-
6130 Rental of City Property	118,950	76,268	83,632	147,138	150,000	150,000	122,016
6139 Marketing/Advertising	-	-	207	-	50,000	-	-
6140 Contributions	40,276	133,560	124,290	124,403	500,000	237,677	249,000
6161 Sale of City Property	9,951,875	3,179,121	5,000	81,375	500,000	1,222,650	1,347,100
6165,70,73,75,77,7115 Miscellaneous	1,003,306	448,792	578,017	1,053,450	1,290,000	1,042,200	1,260,000
6180 Damage to City Property	14,978	52,761	24,955	27,028	60,000	25,000	60,000
6191-92 Lights in the Parkway	154,057	141,681	113,337	105,266	110,000	98,775	127,775
6193-94 Recreation/Special Events	-	10,994	4,627	4,147	19,000	3,750	3,500
Total Other Income	11,399,195	4,274,267	1,084,271	1,704,903	2,874,000	2,875,052	3,264,391
Other Financing Sources:							
Operating transfers in:	-	890,246	-	-	-	-	-
7100 2008 Bond Proceeds	-	-	1,635	-	-	-	-
7112 CDBG Reimbursements	429,017	489,652	444,025	478,254	503,672	427,000	555,176
7113 Trexler Maintenance Grant	37,905	-	-	-	-	-	-
7118 Golf Course Contract Revenue	71,819	-	-	-	-	-	-
7116 Sewage Capacity Sales	1,544,500	2,433,500	1,097,500	2,300,000	-	-	-
3491 Homeland Security for Water/Sewer	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Other Financing Sources	2,283,241	4,013,398	1,743,160	2,978,254	703,672	627,000	755,176
Total Revenue	81,103,739	81,808,909	71,588,575	74,360,057	81,217,762	80,756,009	90,918,449
Total Funds Available					77,307,315		86,714,029

**CITY OF ALLENTOWN
FUND SUMMARY - GENERAL FUND (000)**

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Final Budget</u>	<u>2010 Actual & Estimated</u>	<u>2011 Final Budget</u>
Expenditures:							
02 Permanent Wages	28,123,268	30,222,107	31,907,012	33,225,889	35,381,451	34,391,028	35,474,036
Vacancy Factor					(1,118,495)	(500,000)	(853,081)
03 Holiday Pay	951,187	1,125,554	1,097,147	1,198,328	1,193,309	1,193,309	1,021,607
04 Temporary Wages	719,350	855,828	873,099	788,789	1,017,108	888,110	981,215
05 Education Pay	56,100	60,150	55,200	58,350	67,900	60,600	68,200
06 Premium Pay	2,657,739	2,985,655	3,074,530	3,534,994	3,118,870	3,605,518	4,879,333
07 Extra Duty Pay	210,607	298,126	389,961	483,011	468,000	468,000	475,000
09 Uniform Allowance	105,620	109,548	110,210	111,181	124,900	117,873	125,400
11 Shift Differential	173,080	179,737	182,280	204,576	207,280	198,085	215,383
12 FICA	1,229,641	1,307,123	1,395,060	1,424,761	1,455,721	1,407,684	1,474,684
14 Pension	6,804,078	12,056,688	12,198,879	13,026,012	11,177,411	11,177,412	14,737,283
16 Insurance - Employee Group	7,929,103	7,833,909	8,034,749	7,833,196	8,368,360	8,368,360	8,294,265
Total Personnel	48,959,773	57,034,425	59,318,126	61,889,087	61,461,814	61,375,979	66,893,325
20 Electric Power	1,000,456	948,355	905,512	930,156	1,254,415	1,171,129	1,224,217
22 Telephone	243,754	243,510	244,632	240,798	277,004	271,495	291,416
24 Postage & Shipping	319,279	344,071	336,065	313,793	325,025	177,933	254,775
26 Printing	28,528	40,408	32,421	31,451	42,147	39,007	42,672
28 Mileage Reimbursement	9,147	7,842	3,903	2,537	6,912	5,605	6,958
30 Rentals	123,371	97,225	193,597	258,998	310,847	294,079	404,742
32 Publications & Memberships	84,242	80,466	86,180	100,831	120,251	113,150	117,621
34 Training & Professional Development	161,792	229,867	281,325	119,738	273,523	176,670	268,151
38 Insurance - Other Employee	87,131	65,458	110,510	266,701	200,000	187,977	150,000
40 Civic Expenses	60,005	70,186	114,777	209,015	92,342	88,700	86,100
42 Repairs & Maintenance	329,608	416,723	385,027	462,455	628,275	553,682	662,116
44 Professional Service Fees	411,310	539,724	471,755	506,188	546,173	533,463	-
46 Contract/Service Fees	3,207,518	2,920,158	3,071,982	3,200,901	3,870,641	3,629,244	4,744,147
48 Grant, Non-City Charges	12,000	105,554	745,306	609,554	38,809	55,154	738,497
49 Grant Administrative Charges	-	1,250	-	-	26,285	48,590	-
50 Other Services & Charges	384,056	380,541	344,048	306,499	373,255	480,661	437,616
Total Services & Charges	6,462,197	6,491,339	7,327,039	7,559,615	8,385,904	7,826,539	9,429,028
54 Repair & Maintenance Supplies	492,829	646,408	419,984	442,857	668,292	652,975	670,092
56 Uniforms	147,560	195,219	196,595	219,251	279,166	269,636	457,009
58 Office Supplies	143,076	138,373	133,055	141,167	201,996	147,608	-
60 Vehicle Parts	-	-	-	-	-	149,807	-
62 Fuels, Oils & Lubricants	1,058,452	1,085,975	1,501,065	1,101,640	1,317,012	1,215,175	1,185,172
64 Pipe & Fittings	18,532	8,721	12,584	13,697	21,500	19,422	26,050
66 Chemicals	63,410	183,065	233,007	190,433	227,890	220,190	198,628
68 Operating Materials & Supplies	380,859	311,925	516,318	417,488	694,853	559,434	738,604
Total Materials & Supplies	2,304,718	2,569,686	3,012,608	2,526,533	3,410,709	3,234,247	3,275,555
71 Machinery & Equipment	520,629	1,855,000	-	996,306	798,366	738,914	-
72 Equipment	244,282	481,290	478,429	286,373	470,668	463,650	1,541,260
76 Construction Contracts	257,019	-	-	-	-	-	-
Total Capital Outlays	1,021,930	2,336,290	478,429	1,282,679	1,269,034	1,202,564	1,541,260
84 Capital Fund Contribution	1,250,000	1,990,000	-	-	-	-	-
87 Unfunded Pension Liability	-	-	-	-	-	-	2,394,555
88 Interfund Transfers - Normal	8,952,947	5,906,791	4,879,534	5,901,053	6,355,709	6,355,709	6,492,696
90 Refunds	206,380	244,426	395,886	432,717	285,900	216,697	225,200
99 Prior Years Commitments	435,920	614,628	1,085,614	522,107	-	1,300,000	-
Total Sundry	10,845,247	8,755,845	6,361,034	6,855,877	6,641,609	7,872,406	9,112,451
Total Expenditures	69,593,865	77,187,585	76,497,235	80,113,792	81,169,070	81,511,735	90,251,619
Annual Fiscal Change						(755,726)	666,830
Closing Balance Less Retriected Funds						(4,204,420)	(3,537,590)

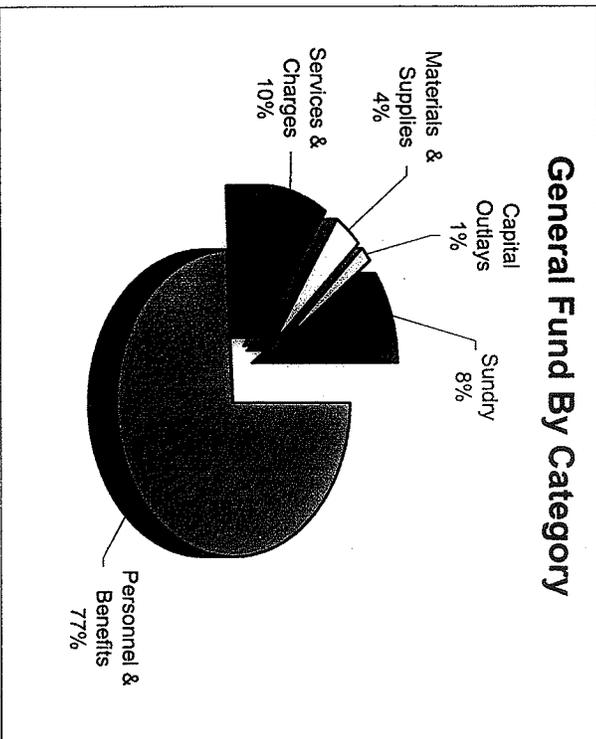
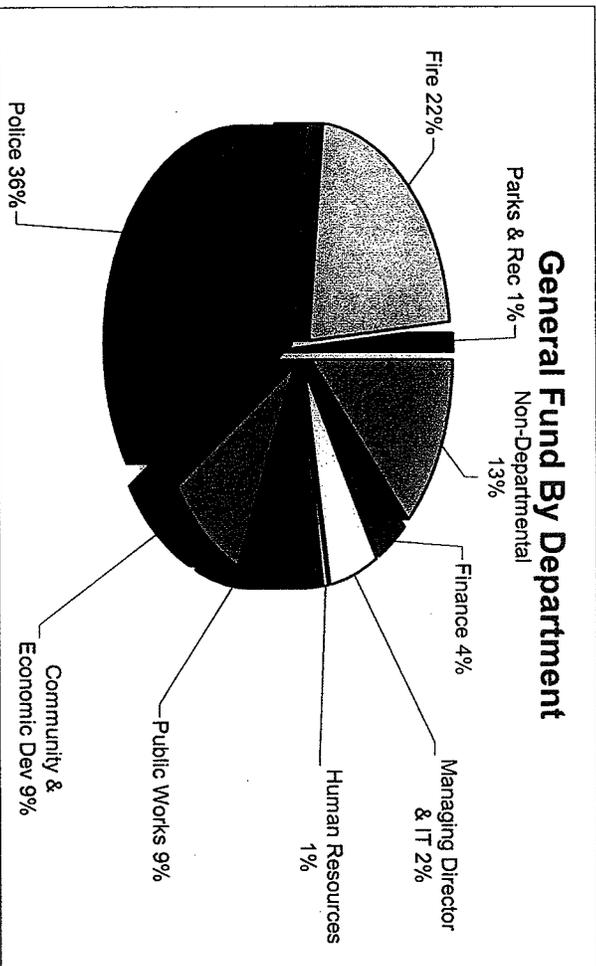
CITY OF ALLENTOWN---- BUREAU RESOURCE SUMMARY---GENERAL FUND

Bureau	Budgeted Positions		Personnel & Benefits	Services & Charges	Materials & Supplies	Capital Outlays	Sundry	Total 2011
	2010	2011						
NON-DEPARTMENTAL	23	23	1,268,655	664,105	3,750	1,013,603	8,887,251	11,837,364
602 Finance	36	33	2,423,465	599,970	101,858	-	200,000	3,325,293
FINANCE	36	33	2,423,465	599,970	101,858	-	200,000	3,325,293
604 Managing Director	11	51	3,899,754	857,862	115,075	103,675	3,800	4,980,166
MANAGING DIRECTOR, IT, EMS	11	51	3,899,754	857,862	115,075	103,675	3,800	4,980,166
603 Human Res.	6	6	415,318	134,620	700	-	-	550,638
HUMAN RESOURCES	6	6	415,318	134,620	700	-	-	550,638
701 Dir. Public Works	1	1	51,785	4,800	600	-	10,000	67,185
704 Fleet Maint. Oper.	-	-	-	2,042,099	853,750	5,000	-	2,900,849
707 Building Maint.	12	12	905,427	880,457	297,512	-	-	2,083,396
716 Streets	19	17	1,184,071	141,050	502,788	5,500	-	1,833,409
807 Traffic Ping. & Con.	8	8	510,947	132,470	64,882	10,000	-	718,299
809 Street Lighting	-	-	-	505,000	79,020	-	-	584,020
PUBLIC WORKS	40	38	2,652,230	3,705,876	1,798,552	20,500	10,000	8,187,158
802 Police Operations	234	225	29,422,877	215,866	196,577	126,682	-	29,962,022
802 Academy	6	5	534,344	45,660	111,060	1,750	4,000	696,814
802 Anti-Crime Project	-	-	-	215,273	-	-	-	215,273
802 Joint Justice Asst Grant	-	-	-	827,155	-	160,000	-	987,155
802 EMS	31	-	-	-	-	-	-	-
808 Communications	4	4	265,282	421,806	113,740	56,200	-	857,028
POLICE	275	234	30,222,504	1,725,780	421,377	344,632	4,000	32,718,293

CITY OF ALLENTOWN---- BUREAU RESOURCE SUMMARY---GENERAL FUND

	Budgeted Positions		Personnel & Benefits	Services & Charges	Materials & Supplies	Capital Outlays	Sundry	Total 2011
	2010	2011						
803 Fire	145	151	19,127,000	220,595	574,489	48,000	-	19,970,084
FIRE	145	151	19,127,000	220,595	574,489	48,000	-	19,970,084
901 Dir.- Comm. Dev.	11	10	840,157	447,670	12,000	-	-	1,299,827
902 Planning & Zoning	8	10	706,021	455,435	5,869	-	2,000	1,169,325
903 Bldg. Standards	39	39	2,685,207	181,095	8,335	2,900	3,000	2,880,537
807 Health	35	35	2,587,375	166,055	92,300	5,500	900	2,852,130
COMM & ECON DEVELOPMENT	93	94	6,818,760	1,250,255	118,504	8,400	5,900	8,201,819
905/6 Recreation/Pools	3	3	507,163	233,965	97,950	2,450	1,500	843,028
709 Parks	8	6	411,556	36,000	43,300	-	-	490,856
PARKS & RECREATIONS	11	9	918,720	269,965	141,250	2,450.0	1,500	1,333,885
VACANCY FACTOR			-853,081					-853,081

GENERAL FUND	640	638	66,893,325	9,429,028	3,275,555	1,541,260	9,112,451	90,251,619
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Non-Departmental

This Section Includes

City Council

Office of the Mayor

City Controller

Law

General & Civic

**CITY OF ALLENTOWN
NON-DEPARTMENTAL
GENERAL FUND SUMMARY**

	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2010 Final Budget	2010 Actual & Estimated	2011 Final Budget
Account Detail							
02 Permanent Wages	831,856	840,044	878,845	854,703	929,853	912,323	937,355
12 FICA	62,807	63,860	66,761	64,998	71,134	69,793	71,708
14 Pension	20,626	50,168	49,229	42,533	45,976	45,975	51,587
16 Insurance - Employee Group	186,244	180,480	218,024	184,425	196,840	196,840	208,005
Total Personnel	1,101,533	1,134,552	1,212,859	1,146,659	1,243,802	1,224,931	1,268,655
22 Telephone	646	747	6,659	2,728	-	-	-
26 Printing	-	-	-	145	700	200	700
28 Mileage Reimbursement	-	-	202	266	800	691	1,000
30 Rentals	149	-	-	37,029	42,000	37,309	50,000
32 Publications & Memberships	51,177	52,368	53,245	64,363	77,135	77,285	78,119
34 Training & Professional Development	16,228	10,690	10,327	4,937	16,500	11,220	12,950
38 Ins - Other Employee	87,131	65,458	110,510	266,701	200,000	187,977	150,000
40 Civic Expenses	38,887	40,174	53,086	56,285	68,000	68,000	68,000
42 Repairs & Maintenance	1,821	20,907	1,233	2,128	7,350	5,820	7,836
44 Professional Service Fees	76,194	131,101	160,820	120,845	135,000	85,420	-
46 Contract/Service Fees	9,915	-	2,800	7,901	32,000	7,000	217,500
50 Other Services & Charges	36,118	71,817	95,778	32,672	73,000	65,939	78,000
Total Services & Charges	318,266	393,262	494,660	596,000	652,485	546,861	664,105
54 Repair & Maintenance Supplies	-	-	-	-	500	-	-
58 Office Supplies	2,236	3,114	2,893	590	3,300	2,000	-
68 Operating Materials & Supp	327	405	120	18	650	450	3,750
Total Materials & Supplies	2,563	3,519	3,013	608	4,450	2,450	3,750
71 Machinery & Equipment	520,629	1,855,000	-	996,306	798,366	738,914	-
72 Equipment	3,901	4,026	8,919	-	1,000	1,000	1,013,603
Total Capital Outlays	524,530	1,859,026	8,919	996,306	799,366	739,914	1,013,603
84 Capital Fund Contribution	1,250,000	1,990,000	-	-	-	-	-
87 Unfunded Pension Liability	-	-	-	-	-	-	2,394,555
88 Interfund Transfers - Normal	8,952,947	5,906,791	4,879,534	5,901,053	6,355,709	6,355,709	6,492,696
99 Prior Years Commitments	10,086	8,934	1,377	2,394	-	-	-
Total Sundry	10,213,033	7,905,725	4,880,911	5,903,447	6,355,709	6,355,709	8,887,251
Total Expenditures	12,159,925	11,296,084	6,600,362	8,643,020	9,055,812	8,869,865	11,837,364

City Council

Mission

To provide a legislative system through which the goals and objectives of the other City service areas can be achieved.

PROGRAM DETAIL

Bureau: City Council	No: 01-0101	Department: City Council	Program: Legislative	No: 0001
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Program Description:

This program carries out the legislative function of government and performs activities related to record keeping. Legislative functions include maintaining lines of communication with citizens, representing the City's interest before other political bodies, developing and evaluating policy, and providing legislative oversight. Record Management includes record keeping, as mandated by law, including keeping of minutes, preparing and retaining legislation, meeting advertising requirements and maintaining the City's Code.

Goal(s):

- To ensure that public funds are used to deliver quality services in the most cost-effective and efficient manner which will make the city of Allentown a better place in which to live, work and play.
- To assist in the facilitation, development and evaluation of city policy.
- To foster citizen awareness, understanding and participation in government.
- To improve communication with other local government agencies representing the City's interest.
- To develop, update and review the records retention system - keeping it cost-effective, efficient, space saving, accessible to the public, and in compliance with Commonwealth laws.

Measurable Budget Year Objectives and Long Range Targets:

- To facilitate and help ensure strategic planning in regard to public safety and financial management.
- To evaluate/develop/facilitate city policy in at least two areas in each of council's committees.
- To maintain open lines of communication with citizens in the establishment of public meetings and attending neighborhood meetings.
- To conduct and give oversight to City business in the review and adoption of ordinances and resolutions.
- To create a forum for intergovernmental cooperation with the school, county, cities and local legislators.
- To secure a grant to facilitate City Council's goals.
- To update and refine code, and post agenda, minutes, ordinances and code on the website.

Impact/Output Measures	2007	2008	2009	2010	2011
	Actual	Actual	Actual	Estimated	Budgeted
Policy Formulation/Evaluation			12	10	12
Formation of Two Strategic Plans			2	1	2
Attendance at Public Meetings	120	120	125	125	120
Attendance at public events			50	50	50
Intergovernmental Meetings			6	6	6
Ordinances and Resolutions Approve	175	165	180	180	180
Ordinances, Resolutions, Minutes Filed	200	200	215	215	215

**CITY OF ALLENTOWN
PROGRAM BUDGET
RESOURCE REQUIREMENTS**

**FUND 000 GENERAL
DEPT 01 NONDEPARTMENTAL
BUREAU 0101 CITY COUNCIL
PROGRAM 0001 LEGISLATION & RECORDKEEPING**

Personnel Detail	2006	2007	2008	2009	2010		2010		2011	
	Actual	Actual	Actual	Actual	Final Budget	Salaries	Actual & Estimated	Salaries	Final Budget	Salaries
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
00E President of Council	1.0	1.0	1.0	1.0	1.0	6,649	1.0	6,653	1.0	6,656
00E Councilperson	6.0	6.0	6.0	6.0	6.0	36,894	6.0	36,942	6.0	36,972
15N City Clerk	1.0	1.0	1.0	1.0	1.0	74,386	1.0	74,354	1.0	75,114
09N Legislative Analyst	-	-	-	-	1.0	1	-	-	1.0	1
09N Deputy City Clerk	-	-	-	1.0	1.0	45,248	1.0	48,000	1.0	52,520
07N Executive Secretary	1.0	1.0	1.0	-	-	-	-	-	-	-
Total Positions	9.0	9.0	9.0	9.0	10.0		9.0		10.0	
Account Detail										
0001-02 PERMANENT WAGES	159,642	165,771	170,064	168,115		163,178		165,949		171,263
0001-12 FICA	12,099	12,616	12,882	12,734		12,483		12,695		13,102
0001-14 PENSION	3,904	6,689	6,154	5,671		6,663		6,663		7,531
0001-16 INSURANCE - EMPLOYEE GRP	24,112	24,064	30,442	24,590		26,600		26,600		28,300
Personnel	199,757	209,140	219,542	211,110		208,924		211,907		220,196
0001-22 TELEPHONE	646	747	6,659	2,728		-		-		-
0001-26 PRINTING	-	-	-	-		300		-		300
0001-28 MILEAGE REIMBURSEMENT	-	-	-	-		300		191		300
0001-32 PUBLICATIONS & MEMBERSHIP	34	65	-	-		500		100		500
0001-34 TRAINING & PROF. DEVELOP	424	25	762	305		7,000		2,220		4,000
0001-42 REPAIRS & MAINTENANCE	607	0	851	851		1,500		-		1,500
0001-44 PROF SERVICES FEES	28,204	65,820	91,717	83,986		100,000		51,000		-
0001-46 CONTRACT/SERVICE FEES	-	-	2,800	-		30,000		5,000		150,000
0001-50 OTHER SERVICES & CHARGES	4,062	5,674	4,498	6,488		20,000		13,039		20,000
Services & Charges	33,977	72,331	107,287	94,358		159,600		71,550		176,600
0001-54 REPAIR & MAINT SUPPLIES	-	-	-	-		500		-		-
0001-58 OFFICE SUPPLIES	589	675	853	59		600		300		-
0001-68 OPERATING MATERIALS & SUPPLIES	-	-	89	-		-		-		600
Materials & Supplies	589	675	942	59		1,100		300		600
0001-72 EQUIPMENT	1,435	88	6,897	-		-		-		-
Capital Outlays	1,435	88	6,897	-		-		-		-
0001-99 PRIOR YEARS COMMITMENTS	9,950	8,934	-	-		-		-		-
Sundry	9,950	8,934	-	-		-		-		-
TOTAL CITY COUNCIL	245,708	291,168	334,668	305,527		369,624		283,757		397,396

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Office of the Mayor

Mission

To promote community vitality through open, creative, and effective executive leadership. Providing for the highest level of services which are responsive to the health, safety, and general welfare needs of the community. The Office of the Mayor will maintain the highest level of commitment to moral and ethical conduct while striving to improve the quality of life of all citizens.

PROGRAM DETAIL

Bureau: Mayor	No: 01-0201	Department: Office of the Mayor	Program: Executive Management	No: 0001
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Program Description:

This program is the responsibility of the Executive Branch of City government, which includes the supervision of all departments that deal with the health, safety, and the general welfare of the citizens of the community. Responsibilities of the department include the consideration of legislation and co-execution of all bonds, notes, contracts, and written obligations with City Council and the City Controller. The Communication Coordinator to the Mayor serves as a liaison for Administration policy, information services and website coordination. The Special Assistant to the Mayor serves as a liaison on the Human Relations Commission for complaint handling and representation at monthly meetings, as well as serving on the State Human Relations Commission. Also serves as a representative of the Mayor in community functions, programs, project development and education and training programs. This is a bi-lingual (preferred) position which also deals with constituent services and resident complaint handling.

Goal(s):

To provide high quality executive management of the government by providing direction for program administration and delivery of services.

To represent the City's interest on City, County, State and Federal levels of government.

In addition to improving services and emphasizing public safety, along with economic development, the revitalization of downtown must be addressed as City Policy.

Measurable Budget Year Objectives and Long Range Targets:

- To maintain open lines of communications with the general public as well as the business, industrial, labor, cultural and education sectors, and social service agencies of the community and other levels of government, in order to facilitate identification of needs and delivery of services to meet these needs.
- To foster a closer relationship with Federal, State, and other local governmental entities and elected officials as well as civic and social organizations in efforts to coordinate and strengthen delivery of services.
- To maintain and improve City services for all citizens while emphasizing responsible fiscal management.
- To analyze the storage of City records and make recommendations for improvement.
- To coordinate web page, promotional, educational, and informational guides and brochures and City services.
- Coordination of Authorities, Boards and Commissions appointments.
- Coordination of web-site development.
- Constituent services and complaint handling.
- Serve as a liaison with the Health Bureau performing outreach services.
- Response to citizens from website inquiries.
- Human Relations complaint handling and representation at monthly meetings.

Impact/Output Measures	2007 Actual	2008 Actual	2009 Estimated	2010 Budgeted	2011 Estimated
Number of contacts:					
General Public	6,000	8,000	10,500	11,000	11,200
Business, Industry & Labor	600	750	850	950	975
Federal & State	700	750	850	925	950
Other Local	600	700	800	875	900
Elected Officials	300	350	500	550	575
Staff	1,000	1,500	2,000	2,000	2,000
Meetings to: Coordinate expansion of City's Web Page on the Internet	50	100	150	150	150
Increase local, regional, and national awareness of Allentown	300	400	750	825	850
Human Relations Activities – DCR's	N/A	N/A	N/A	N/A	750
Code Enforcement violations/landlord tenant	N/A	N/A	N/A	N/A	600
Human Relations Commission Activities	N/A	N/A	N/A	N/A	45
Website Inquiries	600	N/A	N/A	N/A	675

**CITY OF ALLENTOWN
PROGRAM BUDGET
RESOURCE REQUIREMENTS**

**FUND 000 GENERAL
DEPT 01 NONDEPARTMENTAL
BUREAU 0201 OFFICE OF THE MAYOR
PROGRAM 0001 EXECUTIVE MANAGEMENT**

Personnel Detail	2006	2007	2008	2009	2010		2010		2011	
	Actual	Actual	Actual	Actual	Final Budget	Salaries	Actual & Estimated	Salaries	Final Budget	Salaries
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
00E Mayor	1.0	1.0	1.0	1.0	1.0	95,000	1.0	95,000	1.0	95,000
10N Communications Coordinator	1.0	1.0	1.0	1.0	1.0	53,040	1.0	53,018	1.0	53,690
10N Human Rel Officer\Spec Asst	-	-	-	-	0.8	43,856	0.8	45,222	0.7	39,924
10N Special Asst to the Mayor	1.0	1.0	1.0	1.0	-	-	-	-	-	-
10N Human Relations Officer	1.0	-	-	-	-	-	-	-	-	-
10N Exec Secretary to Mayor	1.0	1.0	1.0	1.0	1.0	60,346	1.0	60,317	1.0	60,944
10N Public Info Officer	1.0	-	-	-	-	-	-	-	-	-
05N Clerk 3 Confidential	1.0	-	-	-	-	-	-	-	-	-
Total Positions	7.0	4.0	4.0	4.0	3.8		3.8		3.7	
Account Detail										
0001-02 PERMANENT WAGES	217,159	212,316	225,702	224,210		252,242		253,557		249,558
0001-12 FICA	16,590	16,240	17,229	17,108		19,297		19,397		19,091
0001-14 PENSION	5,141	13,378	12,307	11,342		12,660		12,660		13,932
0001-16 INSURANCE - EMPLOYEE GRP	48,224	48,128	54,506	49,180		50,540		50,540		52,355
Personnel	287,114	290,062	309,744	301,840		334,738		336,154		334,936
0001-26 PRINTING	-	-	-	145		400		200		400
0001-30 RENTALS	149	-	-	-		-		-		-
0001-32 PUBLICATIONS & MEMBERSHIP	232	952	908	665		685		570		685
0001-34 TRAINING & PROF. DEVELOP	10,002	4,582	6,346	1,578		2,500		2,000		3,750
0001-40 CIVIC EXPENSES	142	174	-	-		-		-		-
0001-42 REPAIRS & MAINTENANCE	607	20,907	382	341		900		870		900
0001-44 PROF SERVICES FEES	16,372	677	1,259	2,730		5,000		4,420		-
0001-46 CONTRACT/SERVICE FEES	-	-	-	-		-		-		500
0001-50 OTHER SERVICES & CHARGES	-	-	-	-		200		100		200
Services & Charges	27,504	27,292	8,895	5,459		9,685		8,160		6,435
0001-58 OFFICE SUPPLIES	1,266	2,004	1,385	394		2,000		1,500		-
0001-68 OPERATING MATERIALS & SUPP	243	405	31	18		500		300		2,300
Materials & Supplies	1,509	2,409	1,416	412		2,500		1,800		2,300
0001-72 EQUIPMENT	1,233	3,938	-	-		-		-		-
Capital Outlays	1,233	3,938	-	-		-		-		-
TOTAL OFFICE OF THE MAYOR	317,360	323,701	320,055	307,711		346,923		346,114		343,671

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City Controller

Mission

To insure that all City revenues are collected properly and efficiently, that all City expenses are incurred judiciously and prudently and that all the financial affairs of the City are handled in the best long term interest of the citizens.

PROGRAM DETAIL

Bureau: City Controller	No: 01-0301	Department: City Controller	Program: Audit & Compliance	No: 0001
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Program Description:

This program provides financial oversight of the City government and related authorities, boards and commissions. The Controller also acts as secretary of the City pension boards.

Goal(s):

- To provide independent oversight of the City's financial affairs
 - To perform financial audits of City various departments, functions, authorities, boards and commissions as selected by the department or as requested by the Mayor and/or City Council
 - To perform the pension boards activities efficiently
 - To answer citizen questions and concerns regarding City's finances
-

Measurable Budget Year Objectives and Long Range Targets:

- Improve monitoring of City revenues and expenses
- Perform regular audits of revenue and expense channels

**CITY OF ALLENTOWN
PROGRAM BUDGET
RESOURCE REQUIREMENTS**

FUND 000 GENERAL
DEPT 01 NONDEPARTMENTAL
BUREAU 0301 CITY CONTROLLER
PROGRAM 0001 AUDIT AND COMPLIANCE

Personnel Detail	2006	2007	2008	2009	2010		2010		2011	
	Actual	Actual	Actual	Actual	Final Budget	Salaries	Actual & Estimated	Salaries	Final Budget	Salaries
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
00E Controller	1.0	1.0	1.0	1.0	1.0	49,892	1.0	49,892	1.0	49,892
12N Internal Auditor	-	-	-	-	2.0	112,513	2.0	91,046	2.0	113,708
13N Deputy Controller	1.0	1.0	1.0	1.0	-	-	-	-	-	-
05N Auditor/Examiner	2.0	1.0	1.0	1.0	-	-	-	-	-	-
Total Positions	4.0	3.0	3.0	3.0	3.0		3.0		3.0	
Account Detail										
0001-02 PERMANENT WAGES	150,614	142,279	145,397	119,915		162,405		140,938		163,600
0001-12 FICA	11,155	10,724	11,016	9,138		12,424		10,782		12,515
0001-14 PENSION	3,511	10,034	12,307	8,506		6,663		6,663		7,531
0001-16 INSURANCE - EMPLOYEE GRP	41,572	36,096	54,506	36,885		39,900		39,900		42,450
Personnel	206,852	199,133	223,226	174,444		221,392		198,283		226,096
0001-28 MILEAGE	-	-	-	-		-		-		200
0001-32 PUBLICATIONS & MEMBERSHIP	327	65	-	-		200		200		400
0001-34 TRAINING & PROF. DEVELOP	4,027	4,784	789	2,106		3,000		3,000		1,200
0001-46 CONTRACT/SERVICE FEES	9,915	-	-	7,901		2,000		2,000		2,000
Services & Charges	14,269	4,849	789	10,007		5,200		5,200		3,800
0001-58 OFFICE SUPPLIES	-	-	213	21		200		200		-
0001-68 OPERATING MATERIALS & SUPP	84	-	-	-		150		150		350
Materials & Supplies	84	-	213	21		350		350		350
0001-72 EQUIPMENT	-	-	1,965	-		1,000		1,000		1,900
Capital Outlays	-	-	1,965	-		1,000		1,000		1,900
0001-99 Prior Years Commitments	136	-	80	2,394		-		-		-
Sundry	136	-	80	2,394		-		-		-
TOTAL CITY CONTROLLER	221,341	203,982	226,273	186,866		227,942		204,833		232,146

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Law

Mission

To provide a comprehensive range of legal services to the Mayor, City Council, City Controller, and all City Departments, Bureaus, and Commissions in an effective manner, through which the goals and objectives of the aforementioned City policy makers and services can be achieved.

PROGRAM DETAIL

Bureau: Law	No: 05-0501	Department: Non-Departmental	Program: Legal Services	No: 0001
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Program Description:

This program provides for a complete spectrum of legal services to the Mayor, City Council, City Controller, all City Departments, Bureaus, Commissions, Boards and Agencies, as well as to the Public. The in-house professional staff consists of three full-time attorneys and one part-time attorney. Retained counsel are selected on merit, when special expertise is required. There continues to be an overwhelming increase in the demand upon the Law Office for service, including but not limited to litigation defense, litigation prosecution, and traditional functions, including labor-related matters, and processing all requests for public information under the State Right-to-Know Law. The City's Audit Program has substantially increased the need for collection-related litigation.

Goal(s):

To provide high quality legal assistance and information to City policymakers and staff in order to minimize the City's liability exposure and increase the information base for decision-making.

Measurable Budget Year Objectives and Long Range Targets:

To continue to provide litigation services to include:

Anti-Trust Matters	Negligence Actions	Appeals - Appellate Courts
Occupational Disease Cases	Assessment Appeals (Reassessment)	Ordinance Violations
Civil Rights Actions	Police Improprieties (Alleged)	Contract Actions
Sexual Harassment Cases	Declaratory Judgments	Summary Appeals
Defamation Actions	Summary Offenses	Discrimination Charges
Tax Collection Cases	District Justice Hearings	Trials
Equity Suits	Unemployment Compensation Cases	Intentional Misconduct
Water Damage Matters	Land Use Appeals	Water Disconnection Matters
Litigation Arising from Tax Audits	Workers' Compensation Matters	Local Agency Hearings
Zoning Appeals	Local Agency Appeals	Miscellaneous
Mandamus Suits	Grievance Arbitrations	Unfair Labor Practice Matters

Impact/Output Measures	2007 Actual	2008 Actual	2009 Actual	2010 Estimated	2011 Budgeted
Arbitrations	40	50	55	55	50
Assessment Appeals	50	55	60	60	60
Contracts/Agreements	600	600	630	600	650
District Justice Cases	75	75	80	80	75
General/Miscellaneous Services	800	800	840	875	875
Liens - Filed, Revived, Satisfied	3,200	3,200	3,360	3,360	3,360
Litigation	45	50	55	55	55
Meetings Attended	500	500	525	575	600
Notices of Claim	45	45	50	50	50
Opinions (Formal/Informal)	500	500	525	575	600
Ordinances/Resolutions	45	45	50	55	55
Proof of Claims	70	70	75	75	50
Property Transactions	30	40	45	60	60
Public Information Requests	-	54	120	300	400
Requests for Information/Advice	3,250	3,250	3,400	3,400	3,400
Summary Appeals	30	30	35	35	35
Tax Collection Lawsuits	30	30	35	35	35
Unfair Labor Practice Matters	10	5	15	10	10

**CITY OF ALLENTOWN
PROGRAM BUDGET
RESOURCE REQUIREMENTS**

**FUND 000 GENERAL
DEPT 01 NONDEPARTMENTAL
BUREAU 0501 LAW
PROGRAM 0001 LEGAL SERVICES**

		2006	2007	2008	2009	2010	2010	2011			
		Actual	Actual	Actual	Actual	Final	Actual &	Final			
						Budget	Estimated	Budget			
Personnel Detail		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
20A	City Solicitor (PT)	1.0	1.0	1.0	1.0	1.0	49,816	1.0	49,796	1.0	50,478
18N	Assoc City Solicitor	-	-	-	-	-	-	-	-	1.0	76,460
17N	Assoc City Solicitor	1.0	1.0	1.0	1.0	1.0	74,386	1.0	74,353	-	-
17N	Asst. City Solicitor	-	-	-	-	-	-	-	-	1.7	117,700
16N	Asst. City Solicitor	2.0	2.0	2.0	2.0	2.0	140,822	2.0	140,756	-	-
07N	Exec. Legal Admin. Asst.	-	-	-	-	1.0	48,992	1.0	48,976	1.0	49,538
07N	Executive Secretary	1.0	1.0	1.0	1.0	-	-	-	-	-	-
05N	Legal Administrative Asst.	-	-	-	-	1.0	38,012	1.0	37,998	1.0	38,402
05N	Clerk 3 Confidential	1.0	1.0	1.0	1.0	-	-	-	-	-	-
Total Positions		6.0	6.0	6.0	6.0	6.0		6.0		5.7	
Account Detail											
0001-02	PERMANENT WAGES	304,441	319,678	337,682	342,463		352,028		351,879		332,578
0001-12	FICA	22,963	24,280	25,634	26,018		26,930		26,919		25,442
0001-14	PENSION	8,070	20,067	18,461	17,014		19,989		19,989		21,463
0001-16	INSURANCE - EMPLOYEE GRP	72,336	72,192	78,570	73,770		79,800		79,800		80,655
Personnel		407,810	436,217	460,347	459,265		478,748		478,587		460,138
0001-28	MILEAGE REIMBURSEMENT	-	-	202	266		500		500		500
0001-32	PUBLICATIONS & MEMBERSHIP	12,024	12,726	10,537	14,466		12,750		12,750		12,749
0001-34	TRAINING & PROF. DEVELOP	1,775	1,299	2,430	948		4,000		4,000		4,000
0001-42	REPAIRS & MAINTENANCE	607	-	-	936		4,950		4,950		5,436
0001-44	PROF SERVICES FEES	31,098	42,700	43,094	34,129		30,000		30,000		-
0001-46	CONTRACT/SERVICE FEES	-	-	-	-		-		-		50,000
0001-50	OTHER SERVICES & CHARGES	502	17,324	41,205	7,597		30,000		30,000		35,000
Services & Charges		46,006	74,049	97,468	58,342		82,200		82,200		107,685
0001-58	OFFICE SUPPLIES	381	435	442	116		500		-		-
0001-68	OPERATING MATERIALS & SUPPLIES	-	-	-	-		-		-		500
Materials & Supplies		381	435	442	116		500		-		500
0001-72	EQUIPMENT	1,233	-	57	-		-		-		-
Capital Outlays		1,233	-	57	-		-		-		-
0001-99	PRIOR YEARS COMMITMENTS	-	-	1,297	-		-		-		-
Sundry		-	-	1,297	-		-		-		-
TOTAL	LEGAL SERVICES	455,430	510,701	559,611	517,723		561,448		560,787		568,323

**CITY OF ALLENTOWN
PROGRAM BUDGET
RESOURCE REQUIREMENTS**

FUND 000 GENERAL
DEPT 01 NONDEPARTMENTAL
BUREAU 0501 LAW
PROGRAM 0002 HUD LEGAL SERVICES

		2006	2007	2008	2009	2010	2010	2011	
		Actual	Actual	Actual	Actual	Final	Actual &	Proposed	
		Number of Permanent Positions				#	Salaries	#	Salaries
						#	Salaries	#	Salaries
Personnel Detail									
17N	Asst. City Solicitor	-	-	-	-	-	-	0.3	20,356
	Total Positions	-	-	-	-	-	-	0.3	
Account Detail									
0002-02	PERMANENT WAGES	-	-	-	-	-	-		20,356
0002-12	FICA	-	-	-	-	-	-		1,557
0002-14	PENSION	-	-	-	-	-	-		1,130
0002-16	INSURANCE - EMPLOYEE GRP	-	-	-	-	-	-		4,245
	Personnel	-	-	-	-	-	-		27,288
0002-46	CONTRACT/SERVICE FEES	-	-	-	-	-	-		15,000
	Services & Charges	-	-	-	-	-	-		15,000
TOTAL	HUD LEGAL SERVICES	-	-	-	-	-	-		42,288

General & Civic

Mission

To provide financial support systems through which the goals and objectives of the other City service areas can be achieved.

PROGRAM DETAIL

Bureau: General and Civic	No: 02-0609	Department: Non-Departmental	Program: General and Civic	No: 0001
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Program Description:

This program exists to capture the payment of general expenditures and inter-fund transfers not allocated to bureau programs. City contributions to various local civic agencies are funded and distributed through this budgetary program. In addition, General Obligation debt expense and General Fund support for the Equipment Fund is budgeted in this program.

Goal(s):

To provide for timely payment of centralized expenditures and processing of inter-fund transfers in support of bureau activities.

Measurable Budget Year Objectives and Long Range Targets:

- To support local civic agencies whose activities provide a service to the citizens of Allentown and improve the quality of life in the community.
- To support selected membership in national and state organizations (i.e., Pennsylvania League of Cities).
- To provide for timely payment of unemployment insurance benefits.
- To fund the General Fund's portion of workers' compensation and property/casualty liability administered by the Risk Management Fund.
- To allocate the funding for the Equipment Fund expenditures.
- To allocate the funding for General Obligation Debt Service payments.
- To allocate the funding for General Fund contributions to the Capital Fund.

**CITY OF ALLENTOWN
PROGRAM BUDGET
RESOURCE REQUIREMENTS**

FUND 000 GENERAL
DEPT 01 NONDEPARTMENTAL
BUREAU 0609 GENERAL AND CIVIC
PROGRAM 0001 GENERAL AND CIVIC

Personnel Detail	2006	2007	2008	2009	2010	2010	2011	
	Actual	Actual	Actual	Actual	Final Budget	Actual & Estimated	Final Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries
Account Detail								
0001-30 RENTALS	-	-	-	37,029	42,000	37,309	50,000	
0001-32 PUBLICATIONS & MEMBERSHIP	38,560	38,560	41,800	49,232	63,000	63,665	63,785	
0001-38 INS - OTHER EMPLOYEE	87,131	65,458	110,510	266,701	200,000	187,977	150,000	
0001-40 CIVIC EXPENSES	38,745	40,000	53,086	56,285	68,000	68,000	68,000	
0001-44 PROF SERVICES FEES	520	21,904	24,750	-	-	-	-	
0001-50 OTHER SERVICES & CHARGES	31,554	48,819	50,075	18,587	22,800	22,800	22,800	
Services & Charges	196,510	214,741	280,221	427,834	395,800	379,751	354,585	
0001-71 MACHINERY & EQUIPMENT	520,629	1,855,000	-	996,306	798,366	738,914	-	
0001-72 EQUIPMENT	-	-	-	-	-	-	1,011,703	
Capital Outlays	520,629	1,855,000	-	996,306	798,366	738,914	1,011,703	
0001-84 CAPITAL FUND CONTRIBUTION	1,250,000	1,990,000	-	-	-	-	-	
0001-87 UNFUNDED PENSION LIABILITY	-	-	-	-	-	-	2,394,555	
0001-88 INTERFUND TRANSFERS-NORMAL	8,952,947	5,906,791	4,879,534	5,901,053	6,355,709	6,355,709	6,492,696	
Sundry	10,202,947	7,896,791	4,879,534	5,901,053	6,355,709	6,355,709	8,887,251	
Total GENERAL AND CIVIC	10,920,086	9,966,532	5,159,755	7,325,193	7,549,875	7,474,374	10,253,539	

2011 Civic Expenses (40)

Parades	5,000
Fireworks	15,000
Concerts/ Bands	30,000
Lehigh County Senior Citizens	15,000
Liberty Bell Shrine of Allentown	500
Veterans of Wars	2,500
Total	68,000

Ins - Other Employee (38)

Unemployment Insurance Benefits	150,000
Total	150,000

Interfund Transfers to (88)

Risk Management Fund	1,100,000
Debt Service Fund	5,042,696
E-9-1-1 Fund	350,000
Total	6,492,696

Equipment (72)

Transfer-Equipment Fund	1,011,703
Total	1,011,703

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