

# Equipment Fund

## **Mission**

To provide for the timely replacement of City vehicles and equipment in order to enable all City service areas to effectively meet goals and objectives.

To provide for the centralized General Fund Purchase of computers and related equipment to keep City technology current.

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**CITY OF ALLENTOWN  
FUND SUMMARY - EQUIPMENT FUND (083)**

	<u>2007 Actual</u>	<u>2008 Actual</u>	<u>2009 Actual</u>	<u>2010 Actual</u>	<u>2011 Final Budget</u>	<u>2011 Actual &amp; Estimated</u>	<u>2012 Final Budget</u>
<b>Opening Balance - Cash Basis 12/31/10</b>	-----					686,782	702,782
<b>Revenues:</b>							
6660 Transfer from General Fund	1,855,000	1,151,371	996,306	798,366	1,011,703	1,011,703	1,391,233
6900 Interest Income	15,491	20,195	7,850	1,048	1,500	1,000	1,000
6413 City Auction Proceeds	104,089	18,722	23,138	120,657	35,000	15,000	30,000
6687 Miscellaneous	-	-	572	-	-	-	-
<b>Total Revenue</b>	<u>1,974,580</u>	<u>1,190,288</u>	<u>1,027,866</u>	<u>920,071</u>	<u>1,048,203</u>	<u>1,027,703</u>	<u>1,422,233</u>
<b>Total Funds Available</b>	-----					<u>1,714,485</u>	<u>2,125,015</u>
<b>Expenditures:</b>							
30 Rentals	356,831	415,156	324,377	325,634	388,603	388,603	354,233
<b>Total Services &amp; Charges</b>	<u>356,831</u>	<u>415,156</u>	<u>324,377</u>	<u>325,634</u>	<u>388,603</u>	<u>388,603</u>	<u>354,233</u>
71 Machinery & Equipment	351,053	524,628	343,662	217,754	-	-	-
72 Equipment	185,766	211,587	185,690	79,507	623,100	623,100	1,037,000
<b>Total Capital Outlays</b>	<u>536,819</u>	<u>736,215</u>	<u>529,352</u>	<u>297,261</u>	<u>623,100</u>	<u>623,100</u>	<u>1,037,000</u>
99 Reserve for Encumbrances	136,158	20,000	41,999	-	-	-	-
<b>Total Sundry</b>	<u>136,158</u>	<u>20,000</u>	<u>41,999</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures</b>	<u>1,029,808</u>	<u>1,171,371</u>	<u>895,728</u>	<u>622,895</u>	<u>1,011,703</u>	<u>1,011,703</u>	<u>1,391,233</u>
<b>Closing Balance</b>	-----					<u>702,782</u>	<u>733,782</u>

## PROGRAM DETAIL

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<b>Bureau:</b> Equipment Replacement	<b>No:</b> 80-003	<b>Department:</b> Finance	<b>Program:</b> Equipment Replacement	<b>No:</b> 0001
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### **Program Description:**

The equipment fund is used to record the funding and purchase of General Fund vehicles and machinery based upon established criteria for prioritized equipment. Revenue for the fund consists of annual transfers from the General Fund, interest earnings and proceeds from the annual auction of surplus City vehicles and equipment.

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### **Goal(s):**

To provide for accurate recording and management of funds for equipment replacement in an effort to minimize the financial impact of such purchases in future years.

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### **Measurable Budget Year Objectives and Long Range Targets:**

- To provide an annual amount for prioritized equipment replacement based on information made available through the fixed asset and vehicle maintenance support systems.
- To strengthen the exchange of information and procedures for development of priorities for equipment replacement.

**CITY OF ALLENTOWN  
PROGRAM BUDGET  
RESOURCE REQUIREMENTS**

FUND 083 EQUIPMENT REPLACEMENT  
DEPT 02 FINANCE  
BUREAU 8003 EQUIPMENT REPLACEMENT  
PROGRAM 0001 ROLLING STOCK

	2007	2008	2009	2010	2011	2011	2012	
	Actual	Actual	Actual	Actual	Final Budget	Actual & Estimated	Final Budget	
<b>Personnel Detail</b>	Number of Permanent Positions				#	Salaries	#	Salaries
	-	-	-	-	-	-	-	
<b>Total Positions</b>	-	-	-	-	-	-	-	
<b>Account Detail</b>								
0001-30 RENTALS	356,831	415,156	324,377	325,634	388,603	388,603	354,233	
<b>Services &amp; Charges</b>	356,831	415,156	324,377	325,634	388,603	388,603	354,233	
0001-71 MACHINERY & EQUIPMENT	351,053	524,628	343,662	217,754	-	-	-	
0002-72 EQUIPMENT	-	-	-	-	523,100	523,100	812,000	
<b>Capital Outlays</b>	351,053	524,628	343,662	217,754	523,100	523,100	812,000	
0001-99 RESERVE FOR ENCUMBRANCES	74,390	20,000	23,901	-	-	-	-	
<b>Sundry</b>	74,390	20,000	23,901	-	-	-	-	
<b>Total</b>	<b>782,274</b>	<b>959,784</b>	<b>691,940</b>	<b>543,388</b>	<b>911,703</b>	<b>911,703</b>	<b>1,166,233</b>	
<b>Total</b>	<b>ROLLING STOCK</b>							

## PROGRAM DETAIL

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<b>Bureau:</b> Equipment Replacement	<b>No:</b> 80-03	<b>Department:</b> Finance	<b>Program:</b> Computer Equipment	<b>No:</b> 0002
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### **Program Description:**

This program provides for the ongoing investment in information technology. It allows the City to keep its computer and network technology viable and current. Through a disciplined approach to funding this program, computer equipment will be kept up to date, at the same time avoiding massive expenditures one year, followed by little or no expenditures in subsequent years. This coordinated effort to constantly refresh the City's technology base is supported by a transfer from the General Fund.

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### **Goal(s):**

To provide for the ongoing investment in computer technology necessary to meet the City's information processing needs, yet minimizing the financial impact in any given year.

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### **Measurable Budget Year Objectives and Long Range Targets:**

- Establish a three year replacement cycle for personal computers.
- To advance the City's networking capabilities as new standards emerge.
- To coordinate and integrate the new technology into the existing environment.

**CITY OF ALLENTOWN  
PROGRAM BUDGET  
RESOURCE REQUIREMENTS**

FUND 083 EQUIPMENT REPLACEMENT  
DEPT 02 FINANCE  
BUREAU 8003 EQUIPMENT REPLACEMENT  
PROGRAM 0002 COMPUTER EQUIPMENT

	2007	2008	2009	2010	2011	2011	2012	
	Actual	Actual	Actual	Actual	Final Budget	Actual & Estimated	Final Budget	
<b>Personnel Detail</b>	Number of Permanent Positions				#	Salaries	#	Salaries
	-	-	-	-	-	-	-	
<b>Total Positions</b>	-	-	-	-	-	-	-	
<b>Account Detail</b>								
0002-72 EQUIPMENT	185,766	211,587	185,690	79,507	100,000	100,000	225,000	
Capital Outlays	185,766	211,587	185,690	79,507	100,000	100,000	225,000	
0002-99 RESERVE FOR ENCUMBRANCES	61,768	-	18,098	-	-	-	-	
Sundry	61,768	-	18,098	-	-	-	-	
<b>Total</b>	<b>247,534</b>	<b>211,587</b>	<b>203,788</b>	<b>79,507</b>	<b>100,000</b>	<b>100,000</b>	<b>225,000</b>	

EQUIPMENT FUND                      2012

Account Number and Title

**083-02-8003-0001-30**

**RENTAL AND LEASE PAYMENTS**

<u>QTY</u>	<u>UNITS</u>	<u>UNIT \$</u>	<u>DESCRIPTION</u>	<u>TOTAL LEASE PURCHASE COST</u>	<u>ANNUAL AMOUNT</u>
Fire	1	106,123	Aerial Truck	1,061,232 (5 of 10)	106,123
Fire	1	163,581	Aerial Truck	1,635,805 (2 of 7)	163,581
Fire	1	63,933	Quint Appratus	639,327 (10 of 10)	63,933
Streets	1	20,597	Snow Blower                      Repl # 7569	102,983 (5 of 5)	20,597
<b>Total Rental and Lease Payments</b>					<b>354,233</b>

**083-02-8003-0001-72**

**MACHINERY AND EQUIPMENT**

Bldg. Stand.	1	12,500	Compact Sedan	Repl. #9305	12,500
EMS	1	70,000	SUV		70,000
EMS	1	155,000	Ambulance		155,000
Fire	1	34,900	Chevy 2500 Pickup with Plow		34,900
Parks	1	39,500	F350 Pickup with Plow and Spreader	Repl. #9255	39,500
Parks	1	69,000	F550 Dump Truck with Plow and Spreader	Repl. #9259	69,000
Parks	1	120,000	Toro Wing Mower	<i>Note: Grant funded</i> Repl. #9270	120,000
Police	9	22,000	Marked Cruisers <i>Note: Grant funding for one (1) cruiser</i>	Old Units	198,000
Police	9	1,900	" Striping/SG Rack/Seat/Cages		17,100
Police	3	14,500	Sedan	Old Units	43,500
Streets	1	19,000	Pickup	Repl. #7003	19,000
Streets	1	19,000	SUV	Repl. #7005	19,000
Traffic	1	14,500	Sedan	Repl # 7455	14,500
<b>Total Machinery and Equipment</b>					<b>812,000</b>

**083-02-8003-0002-72**

**COMPUTER EQUIPMENT**

225,000	
<b>Total Computer Equipment</b>	<b>225,000</b>

**TOTAL**                      **1,391,233**