

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0101 CITY COUNCIL
0001 LEGISLATION & RECORDKEEPING

<i>Account Number</i>	<i>2014 Budget</i>		
0001-02 PERMANENT WAGES	180,074		
Line Item Detail			
1 PB ADJ			2,702.00
		Line Items Total	2,702.00
0001-08 LONGEVITY	1,700		
0001-12 FICA	13,776		
Line Item Detail			
1 FICA/MED			13,775.66
		Line Items Total	13,775.66
0001-14 PENSION	7,695		
Line Item Detail			
1 MMO			7,694.88
		Line Items Total	7,694.88
0001-16 INSURANCE - EMPLOYEE GRP	35,700		
Line Item Detail			
1 INS			35,700.00
		Line Items Total	35,700.00
0001-26 PRINTING	300		
Line Item Detail			
1 Printing for the office			300.00
		Line Items Total	300.00
0001-28 MILEAGE REIMBURSEMENT	300		
Line Item Detail			
1 Mileage reimbursement expense			300.00
		Line Items Total	300.00
0001-32 PUBLICATIONS & MEMBERSHIP	500		
Line Item Detail			
1 Publications & membership service fees			500.00
		Line Items Total	500.00

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0101 CITY COUNCIL
0001 LEGISLATION & RECORDKEEPING

<u>Account Number</u>	<u>2014 Budget</u>		
0001-34 TRAINING & PROF. DEVELOP	4,000		
Line Item Detail			
1 Training & Professional Development Services			4,000.00
		Line Items Total	4,000.00
0001-40 CIVIC EXPENSES	1,500		
Line Item Detail			
1 Civic Expenses			1,500.00
		Line Items Total	1,500.00
0001-46 OTHER CONTRACT SERVICES	148,500		
Line Item Detail			
1 Other contract serv			148,500.00
		Line Items Total	148,500.00
0001-50 OTHER SERVICES & CHARGES	20,000		
Line Item Detail			
1 Other Services & Charges			20,000.00
		Line Items Total	20,000.00
0001-68 OPERATING MATERIALS & SUPP	11,200		
Line Item Detail			
1 Operating Materials & Supplies			600.00
2 Office Supplies			600.00
3 PD Gun Buy Back			10,000.00
		Line Items Total	11,200.00
Total	LEGISLATION & RECORDKEEPING	425,245	

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0001 EXECUTIVE MANAGEMENT

<u>Account Number</u>	<u>2014 Budget</u>		
0001-02 PERMANENT WAGES	486,672		
Line Item Detail			
1 PB ADJ			3,914.00
		Line Items Total	3,914.00
0001-08 LONGEVITY	4,105		
0001-12 FICA	37,544		
Line Item Detail			
1 FICA/MED			37,544.44
		Line Items Total	37,544.44
0001-14 PENSION	26,163		
Line Item Detail			
1 MMO			26,162.59
		Line Items Total	26,162.59
0001-16 INSURANCE - EMPLOYEE GRP	121,380		
Line Item Detail			
1 INS			121,380.00
		Line Items Total	121,380.00
0001-26 PRINTING	400		
Line Item Detail			
1 Various in-house printing jobs per Mayor Pawlowski.			400.00
		Line Items Total	400.00
0001-32 PUBLICATIONS & MEMBERSHIP	645		
Line Item Detail			
1 Various city-related issues.			645.00
		Line Items Total	645.00
0001-34 TRAINING & PROF. DEVELOP	13,250		
Line Item Detail			
1 Mayor will be attending various meetings for the PA Municipal throughout the year. Many miscellaneous meetings are held in Harrisburg and Washington, D.C. relating to government procedures, legislative issues, developmental planning, etc. that the Mayor attends.			12,000.00
2 Attendance at various functions on behalf of the City			500.00

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000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0001 EXECUTIVE MANAGEMENT

Account Number **2014 Budget**

Line Item Detail

3	Pipeline Safety Grant - 2nd year	750.00
Line Items Total		13,250.00

0001-46 OTHER CONTRACT SERVICES 35,600

Line Item Detail

1	This account is used at the descretion of the Mayor to provide various professional services for the city.	2,500.00
2	Pipeline Safety Grant - 2nd year	33,100.00
Line Items Total		35,600.00

0001-50 OTHER SERVICES & CHARGES 15,200

Line Item Detail

1	To be used to cover costs not using in-house services.	200.00
2	Miscellaneous expenses	6,000.00
3	Pipeline Safety Grant - 2nd year	9,000.00
Line Items Total		15,200.00

0001-58 OFFICE SUPPLIES 1,000

Line Item Detail

1	Pipeline Safety Grant - 2nd year	1,000.00
Line Items Total		1,000.00

0001-68 OPERATING MATERIALS & SUPP 2,450

Line Item Detail

1	This account is used for daily operating materials and supplies in the office.	2,300.00
2	Miscellaneous office supplies not stocked in the supply room.	150.00
Line Items Total		2,450.00

Total EXECUTIVE MANAGEMENT **744,409**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0002 INFORMATION SYSTEM MANAGEMENT

<i>Account Number</i>	<i>2014 Budget</i>		
0002-02 PERMANENT WAGES	875,082		
0002-08 LONGEVITY	8,084		
0002-12 FICA	67,562		
Line Item Detail			
1 FICA/MED			67,562.20
		Line Items Total	67,562.20
0002-14 PENSION	53,864		
Line Item Detail			
1 Pension			53,864.16
		Line Items Total	53,864.16
0002-16 INSURANCE - EMPLOYEE GRP	249,900		
Line Item Detail			
1 Ins			249,900.00
		Line Items Total	249,900.00
0002-34 TRAINING & PROF. DEVELOP	36,000		
Line Item Detail			
1 IT skills development; Training for city workforce in Eden, ESRI, GIS, Cisco, Lucity, & MS Products.			36,000.00
		Line Items Total	36,000.00
0002-42 REPAIRS & MAINTENANCE	300,600		
Line Item Detail			
1 Data Center AC PM (Wirth & Co)			2,500.00
2 Acronis DR software maintenance			9,000.00
3 Adobe software maintenance			2,500.00
4 Backup Exec software maintenance			5,500.00
5 Cisco Smartnet			15,000.00
6 HP Switch hardware maintenance			5,200.00
7 Dell SAN maintenance			7,600.00
8 Internet Domain name renewals			500.00
9 Connectec print repair services			2,500.00
10 Citrix goto assist			500.00
11 Source Direct - HP Alpha Hardware maintenance			9,800.00

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0002 INFORMATION SYSTEM MANAGEMENT

Account Number **2014 Budget**

Line Item Detail

12 Source Direct - Dell/Other Hardware maintenance	12,000.00
13 Source Direct - HP SAN hardware maintenance	8,000.00
14 McAfee software maintenance (exchange)	1,000.00
15 APC UPS maintenance	1,200.00
16 Planet Press forms software maintenance	5,000.00
17 Proxim maintenance (city wifi)	3,000.00
18 Sharepoint (citynetcentral) backup software	5,000.00
19 Parsec - Open VMS maintenance (citysystem)	12,000.00
20 iBoss Web Filtering maintenance	6,000.00
21 Barracuda Email Filtering Appliance maintenance	12,000.00
22 Techsmith software maintenance	1,200.00
23 Internet SSL certificates	600.00
24 ESRI GIS Annual Maintenance	53,000.00
25 Faser - Copier/Printer Maintenance Contract	114,864.00
26 Faser - Copier/Printer Contract Copies-Estimated overage	5,136.00
Line Items Total	300,600.00

0002-46 OTHER CONTRACT SERVICES 664,850

Line Item Detail

1 Lucity Work Order System	48,000.00
2 Verizon Internet Circuit 1/3	24,000.00
3 Microsoft EA 1/3	49,000.00
4 Admins - Annual Software Maintenance	46,000.00
5 Eden - Annual Software Maintenance	112,000.00
6 Eden - Support Plus	8,700.00
7 Network Security Auditing (Varonis)	4,500.00
8 Websites - consulting and support	60,000.00
9 Gartner Services	45,000.00
10 Network Cable Installation and Repair Services	15,000.00
11 Periscope - NIGP Inventory Code License	2,500.00

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0002 INFORMATION SYSTEM MANAGEMENT

Account Number 2014 Budget

Line Item Detail

12 Microsoft EA 2/3		98,000.00
13 RCN Cable modems		650.00
14 Verizon Internet Circuit		47,000.00
15 Hostmysite dedicated web server		4,500.00
16 Real Estate Tax System update		100,000.00
	Line Items Total	664,850.00

0002-72 EQUIPMENT 25,000

Line Item Detail

1 PC network equipment		25,000.00
	Line Items Total	25,000.00

Total INFORMATION SYSTEM MANAGEMENT 2,280,942

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0003 GENERAL SUPPORT SERVICES

<u>Account Number</u>	<u>2014 Budget</u>		
0003-02 PERMANENT WAGES	89,024		
Line Item Detail			
1 Pos 270-001, s/b Pos 232-002			1,027.00
		Line Items Total	1,027.00
0003-08 LONGEVITY	2,028		
0003-12 FICA	6,966		
Line Item Detail			
1 FICA\MED			6,965.48
		Line Items Total	6,965.48
0003-14 PENSION	7,695		
Line Item Detail			
1 Pension			7,694.88
		Line Items Total	7,694.88
0003-16 INSURANCE - EMPLOYEE GRP	35,700		
Line Item Detail			
1 Ins			35,700.00
		Line Items Total	35,700.00
0003-24 POSTAGE & SHIPPING	130,000		
Line Item Detail			
1 City-wide mailing			130,000.00
		Line Items Total	130,000.00
0003-26 PRINTING	14,000		
Line Item Detail			
1 Envelopes #10			10,000.00
2 Additional printing needs			4,000.00
		Line Items Total	14,000.00
0003-30 RENTALS	1,200		
Line Item Detail			
1 MR: Meter Rental			1,200.00
		Line Items Total	1,200.00
0003-42 REPAIRS & MAINTENANCE	29,848		

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0003 GENERAL SUPPORT SERVICES

Account Number 2014 Budget

Line Item Detail

1 PS: Ricoh Color Copier Lease - MPC6000	5,844.00
2 PS: Ricoh Color Copier Maint - MPC6000	9,000.00
3 PS: Canon BW Copier Lease - IR8105	5,904.00
4 MR: Mail Machine	2,000.00
5 MR: Main Inserter	6,000.00
6 MR: Rate Change/Mail Machine	600.00
7 MR: Envelope Slicer Repairs	500.00
Line Items Total	<u>29,848.00</u>

0003-68 OPERATING MATERIALS & SUPP 56,800

Line Item Detail

1 PS: 8 1/2 x14 20 lb Copier Wh Paper	200.00
2 PS: Misc Stock Paper	14,000.00
3 PS: Staples - Canon 8105 N1	1,600.00
4 PS: Staples - Canon 8105 P1	400.00
5 PS: Staples - Ricoh MPC6000	500.00
6 PS: Binding Combs	100.00
7 MR: City-wide office supplies	40,000.00
Line Items Total	<u>56,800.00</u>

Total GENERAL SUPPORT SERVICES 373,261

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0301 CITY CONTROLLER
0001 AUDIT AND COMPLIANCE

<u>Account Number</u>	<u>2014 Budget</u>		
0001-02 PERMANENT WAGES	114,894		
0001-04 TEMPORARY WAGES	9,500		
Line Item Detail			
1 Part-time clerk			9,500.00
		Line Items Total	9,500.00
0001-08 LONGEVITY	64		
0001-12 FICA	9,521		
Line Item Detail			
1 FICA/MED			9,521.04
		Line Items Total	9,521.04
0001-14 PENSION	3,847		
Line Item Detail			
1 MMO			3,847.44
		Line Items Total	3,847.44
0001-16 INSURANCE - EMPLOYEE GRP	35,700		
Line Item Detail			
1 INS			35,700.00
		Line Items Total	35,700.00
0001-28 MILEAGE REIMBURSEMENT	250		
Line Item Detail			
1 Mileage reimbursement for travel to outside bureaus for audits, travel to seminars			250.00
		Line Items Total	250.00
0001-32 PUBLICATIONS & MEMBERSHIP	650		
Line Item Detail			
1 Memberships and subscriptions for AuditNet; Institute of Internal Auditors; and, Association of Local Government Auditors			650.00
		Line Items Total	650.00
0001-34 TRAINING & PROF. DEVELOP	1,500		
Line Item Detail			
1 ACL Training Webinars and Local Institute of Internal Auditors seminars			1,500.00
		Line Items Total	1,500.00

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0301 CITY CONTROLLER
0001 AUDIT AND COMPLIANCE

<i>Account Number</i>	<i>2014 Budget</i>		
0001-46 OTHER CONTRACT SERVICES	600		
<i>Line Item Detail</i>			
1 Annual ACL Software Support Contract			600.00
		Line Items Total	600.00
0001-50 OTHER SERVICES & CHARGES	1,000		
<i>Line Item Detail</i>			
1 Funds to support the Intern Program			1,000.00
		Line Items Total	1,000.00
0001-68 OPERATING MATERIALS & SUPP	2,700		
<i>Line Item Detail</i>			
1 Office supplies as need throughout the year and office furniture.			2,700.00
		Line Items Total	2,700.00
Total	AUDIT AND COMPLIANCE		
			180,226

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES

<i>Account Number</i>	<i>2014 Budget</i>		
0001-02 PERMANENT WAGES	383,250		
<i>Line Item Detail</i>			
1 PB ADJ			4,508.00
		Line Items Total	4,508.00
0001-08 LONGEVITY	2,773		
0001-12 FICA	29,378		
<i>Line Item Detail</i>			
1 FICA/MED			29,377.76
		Line Items Total	29,377.76
0001-14 PENSION	23,085		
<i>Line Item Detail</i>			
1 MMO			23,084.64
		Line Items Total	23,084.64
0001-16 INSURANCE - EMPLOYEE GRP	107,100		
<i>Line Item Detail</i>			
1 INS			107,100.00
		Line Items Total	107,100.00
0001-28 MILEAGE REIMBURSEMENT	750		
<i>Line Item Detail</i>			
1 Mileage Toll & Travel (CLE/Court)			750.00
		Line Items Total	750.00
0001-32 PUBLICATIONS & MEMBERSHIP	12,700		
<i>Line Item Detail</i>			
1 Westlaw			10,057.08
2 Bar Association Membership			1,398.00
3 PAAttorney License Fees			600.00
4 Lehigh County System Access Fee			300.00
5 Paralegal Association Fee			280.00
6 Westlaw Access Fee			35.00
7 PACER			30.00
		Line Items Total	12,700.08

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES

<u>Account Number</u>	<u>2014 Budget</u>		
0001-34 TRAINING & PROF. DEVELOP	4,000		
Line Item Detail			
1 Annual CLE Requirements			4,000.00
		Line Items Total	4,000.00
0001-42 REPAIRS & MAINTENANCE	1,000		
Line Item Detail			
1 Excess Contract Fees (Right-to-Know)			1,000.00
		Line Items Total	1,000.00
0001-46 OTHER CONTRACT SERVICES	44,000		
Line Item Detail			
1 Labor Employment Matters			20,000.00
2 Outside Legal Services			19,000.00
3 Court Fees			2,000.00
4 Legal Services - Police Civil Service			3,000.00
		Line Items Total	44,000.00
0001-50 OTHER SERVICES & CHARGES	20,000		
Line Item Detail			
1 Collective Bargaining Expenses			10,000.00
2 Outside Legal Service			8,800.00
3 IMLA			1,200.00
		Line Items Total	20,000.00
0001-68 OPERATING MATERIALS & SUPP	1,000		
Line Item Detail			
1 Office Supplies not stocked internally			1,000.00
		Line Items Total	1,000.00
Total	LEGAL SERVICES		
			629,036

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC
0001 GENERAL AND CIVIC

<u>Account Number</u>	<u>2014 Budget</u>		
0001-30 RENTALS	96,173		
<i>Line Item Detail</i>			
1 Municipal garage rent (Vultee St) Jan-Oct			77,977.80
2 Municipal garage rent (Vultee St) Nov-Dec			18,194.82
		Line Items Total	96,172.62
0001-32 PUBLICATIONS & MEMBERSHIP	68,304		
<i>Line Item Detail</i>			
1 PLCM - PA league of cities & muni and PELRAS			47,319.00
2 National league of cities			8,743.00
3 US conf of mayors			12,242.00
		Line Items Total	68,304.00
0001-38 INS - OTHER EMPLOYEE	98,000		
<i>Line Item Detail</i>			
1 PA unemployment insurance benefits			98,000.00
		Line Items Total	98,000.00
0001-40 CIVIC EXPENSES	53,000		
<i>Line Item Detail</i>			
1 Concerts/bands			30,000.00
2 LC senior citizens			15,000.00
3 Liberty bell shrine of Allentown			500.00
4 Parades			5,000.00
5 Veterans of wars			2,500.00
		Line Items Total	53,000.00
0001-46 OTHER CONTRACT SERVICES	328,580		
<i>Line Item Detail</i>			
1 APA parking deck/COA exp (4th & hamilton)			235,000.00
2 Bank fees			34,000.00
3 Debt admin charge			38,000.00
4 Audit fees			21,580.00
		Line Items Total	328,580.00

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC
0001 GENERAL AND CIVIC

<u>Account Number</u>	<u>2014 Budget</u>		
0001-50 OTHER SERVICES & CHARGES	22,800		
Line Item Detail			
1 R/E taxes for city owned property			22,800.00
		Line Items Total	22,800.00
0001-72 EQUIPMENT	1,266,577		
Line Item Detail			
1 Transfer to Equip fund (IT 190,000, lease 582,577, equip 494,000)			1,266,577.00
		Line Items Total	1,266,577.00
0001-88 INTERFUND TRANSFERS	11,399,991		
Line Item Detail			
1 Risk Fund			518,000.00
2 E911 Fund			625,000.00
3 Debt Service Fund			5,256,991.00
4 Budget Memo #2 Capital Fund Projects to be determined in 2014			5,000,000.00
		Line Items Total	11,399,991.00
0001-89 PENSION - ADDITIONAL POB	20,000,000		
Line Item Detail			
1 Additional POB Payments			20,000,000.00
		Line Items Total	20,000,000.00
Total GENERAL AND CIVIC	33,333,425		