

Finance Department

Mission Statement

In accordance with policies and ordinances set forth by the Mayor and City Council, the mission of the Finance Department of the City of Allentown, PA is to manage the financial affairs of the City in the most cost effective and efficient manner possible.

Values

As stewards of the City's finances, we focus on providing the highest quality of service through the most responsible use of its resources.

We value the quality of the services we provide and are committed to continually improving and enhancing this quality.

We value our commitment to serve all Allentown residents without discrimination in any form and to provide equitable treatment for all.

We value the professionalism, competence, talent, ability, experience and contributions of each member of the Finance Department and we strive to meet their needs for personal and professional growth.

**CITY OF ALLENTOWN
GENERAL FUND SUMMARY REPORT**

02 FINANCE

	<i>2013 Budget</i>	<i>2013 Adj. Budget</i>	<i>2013 A & E</i>	<i>2014 Proposed</i>
02 PERMANENT WAGES	1,712,917	1,751,417	1,751,417	1,518,694
04 TEMPORARY WAGES	0	0	85	0
06 PREMIUM PAY	2,000	3,750	11,853	7,000
08 LONGEVITY	0	0	0	14,056
11 SHIFT DIFFERENTIAL	0	100	160	200
12 FICA	131,193	134,279	134,338	117,776
14 PENSION	108,369	110,136	98,993	103,881
16 INSURANCE - EMPLOYEE GRP	519,250	530,416	530,416	481,950
Total Personnel	2,473,729	2,530,098	2,527,262	2,243,557
24 POSTAGE & SHIPPING	180,000	180,000	170,000	0
26 PRINTING	27,800	27,800	22,800	16,000
28 MILEAGE REIMBURSEMENT	500	850	850	500
30 RENTALS	1,610	1,610	1,725	410
32 PUBLICATIONS & MEMBERSHIP	6,128	7,028	7,073	7,393
34 TRAINING & PROF. DEVELOP	4,550	4,750	3,000	5,700
42 REPAIRS & MAINTENANCE	42,004	42,004	42,004	750
46 OTHER CONTRACT SERVICES	193,500	189,950	191,000	201,100
48 GRANT, NON-CITY CHARGES	0	10,025,000	8,231,250	3,518,750
50 OTHER SERVICES & CHARGES	47,500	47,500	46,050	64,300
Total Service & Charges	503,592	10,526,492	8,715,752	3,814,903
68 OPERATING MATERIALS & SUPP	84,896	86,996	85,446	8,600
Total Materials & Supplies	84,896	86,996	85,446	8,600
90 REFUNDS	250,000	250,000	250,000	250,000
99 PRIOR YEARS' COMMITMENTS	0	49,559	49,559	0
Total Sundry	250,000	299,559	299,559	250,000
Total Expenditures	3,312,217	13,443,145	11,628,019	6,317,060

**CITY OF ALLENTOWN
GENERAL FUND SUMMARY REPORT**

02 FINANCE

	<i>2009 Actuals</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>
02 PERMANENT WAGES	1,681,259	1,721,553	1,678,915	1,647,199
04 TEMPORARY WAGES	9,731	5,384	14,248	13,642
06 PREMIUM PAY	5,190	3,186	32	4,178
11 SHIFT DIFFERENTIAL	279	52	87	281
12 FICA	128,499	130,183	127,032	125,163
14 PENSION	110,585	110,315	117,808	99,180
16 INSURANCE - EMPLOYEE GRP	479,505	478,800	426,100	419,670
Total Personnel	2,415,048	2,449,473	2,364,222	2,309,313
24 POSTAGE & SHIPPING	312,316	260,889	193,400	158,478
26 PRINTING	22,398	15,608	16,677	16,744
28 MILEAGE REIMBURSEMENT	106	0	0	1,636
30 RENTALS	1,062	906	906	396
32 PUBLICATIONS & MEMBERSHIP	3,965	4,031	5,805	7,341
34 TRAINING & PROF. DEVELOP	1,730	2,192	251	523
42 REPAIRS & MAINTENANCE	37,566	46,546	44,764	39,301
44 PROF SERVICES FEES	90,217	144,674	0	0
46 OTHER CONTRACT SERVICES	0	0	304,897	300,162
48 GRANT, NON-CITY CHARGES	0	0	474,197	853,125
49 GRANT ADMINISTRATIVE CHARGES	0	0	44,982	16,776
50 OTHER SERVICES & CHARGES	25,104	36,414	80,795	65,773
Total Services & Charges	494,464	511,260	1,166,674	1,460,255
54 REPAIR & MAINT SUPPLIES	38	1,721	0	0
58 OFFICE SUPPLIES	72,539	64,205	0	0
68 OPERATING MATERIALS & SUPP	367	122	55,726	69,943
Total Materials & Supplies	72,944	66,048	55,726	69,943
72 EQUIPMENT	0	495	113,482	0
76 CONSTRUCTION CONTRACTS	0	0	67,059	58,514
Total Capital Outlays	0	495	180,541	58,514
90 REFUNDS	418,674	165,670	185,271	242,427
99 PRIOR YEARS' COMMITMENTS	2,062	3,515	87,296	127,164
Total Sundry	420,736	169,185	272,567	369,591
Total Expenditures	3,403,192	3,196,461	4,039,730	4,267,616

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0001 REVENUE & AUDIT

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>		<u>2013</u>		<u>2014</u>	
	Actual				Final Budget		Actual & Estimated		Final Budget	
	Number of Permanent Positions				#	Salaries	Salaries		#	Salaries
17N Revenue & Audit Mgr	-	-	-	1.0	1.0	83,174	1.0	83,174	1.0	85,384
15N Tax & Utility Syst Mgr	1.0	1.0	1.0	-	-	-	-	-	-	-
09N Office Manager	1.0	0.0	0.0	-	-	-	-	-	-	-
15M Tax Examiner	-	-	-	2.0	2.0	96,660	4.0	128,718	4.0	197,748
08M Clerk 3	9.0	6.0	6.0	5.0	5.0	211,854	5.0	210,882	5.0	219,544
06M Data Entry Technician	2.0	2.0	2.0	-	-	-	-	-	-	-
Total Positions	13.0	9.0	9.0	8.0	8.0	391,688	10.0	422,774	10.0	502,676

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
02 FINANCE
0602 FINANCE
0001 REVENUE & AUDIT**

<i>Account Number</i>	<i>2013 Budget</i>	<i>2013 Adj. Budget</i>	<i>2013 A & E</i>	<i>2014 Budget</i>
0001-02 PERMANENT WAGES	398,354	436,854	436,854	502,676
0001-06 PREMIUM PAY	0	1,750	2,500	4,000
0001-08 LONGEVITY	0	0	0	5,936
0001-11 SHIFT DIFFERENTIAL	0	100	125	200
0001-12 FICA	30,475	33,561	33,620	39,200
0001-14 PENSION	27,966	29,733	29,998	38,474
0001-16 INSURANCE - EMPLOYEE GRP	134,000	145,166	145,166	178,500
0001-26 PRINTING	15,000	15,000	15,000	15,000
0001-32 PUBLICATIONS & MEMBERSHIP	2,500	2,500	2,500	2,700
0001-34 TRAINING & PROF. DEVELOP	700	700	700	700
0001-42 REPAIRS & MAINTENANCE	3,400	3,400	3,400	0
0001-46 OTHER CONTRACT SERVICES	65,000	65,000	65,000	65,000
0001-50 OTHER SERVICES & CHARGES	30,000	30,000	30,000	46,800
0001-68 OPERATING MATERIALS & SUPP	2,500	2,500	2,500	2,300
0001-90 REFUNDS	250,000	250,000	250,000	250,000
Total REVENUE & AUDIT	959,895	1,016,264	1,017,363	1,151,486

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0001 REVENUE & AUDIT

Account Number	2009 Actuals	2010 Actuals	2011 Actuals	2012 Actuals
0001-02 PERMANENT WAGES	363,571	346,395	355,932	391,045
0001-06 PREMIUM PAY	4,391	0	0	0
0001-11 SHIFT DIFFERENTIAL	152	0	0	0
0001-12 FICA	27,993	26,312	27,146	29,606
0001-14 PENSION	34,026	27,579	32,129	26,448
0001-16 INSURANCE - EMPLOYEE GRP	147,540	119,700	110,150	102,224
0001-26 PRINTING	15,871	12,193	9,641	10,918
0001-32 PUBLICATIONS & MEMBERSHIP	0	36	0	2,368
0001-34 TRAINING & PROF. DEVELOP	370	80	0	406
0001-42 REPAIRS & MAINTENANCE	188	1,714	1,724	1,947
0001-44 PROF SERVICES FEES	60,445	64,729	0	0
0001-46 OTHER CONTRACT SERVICES	0	0	61,528	63,926
0001-50 OTHER SERVICES & CHARGES	0	0	0	22,808
0001-58 OFFICE SUPPLIES	8,152	6,585	0	0
0001-68 OPERATING MATERIALS & SUPP	0	0	2,417	870
0001-90 REFUNDS	418,674	165,670	185,271	242,427
0001-99 PRIOR YEARS' COMMITMENTS	240	3,088	3,023	3,990
Total REVENUE & AUDIT	1,081,613	774,081	788,961	898,983

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**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0003 FINANCE & BUDGET ADMINISTRATION

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>		<u>2013</u>		<u>2014</u>	
	Actual				Final Budget		Actual & Estimated		Final Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21A Finance Director	1.0	1.0	1.0	1.0	1.0	93,127	1.0	93,127	1.0	95,914
18N Deputy Finance Director	-	-	1.0	1.0	1.0	82,631	1.0	82,631	1.0	83,304
16N Finance Manager	1.0	1.0	-	-	-	-	-	-	-	-
14N Grants Coordination Mgr.	-	-	1.0	1.0	1.0	73,227	1.0	73,227	-	-
14N Financial Analyst	-	-	-	1.0	1.0	71,047	1.0	71,047	1.0	73,190
14N Budget Coordinator	1.0	1.0	1.0	1.0	1.0	65,281	1.0	65,281	-	-
13N Budget Analyst	-	-	-	-	-	-	-	-	-	-
9N Office Manager	-	-	-	1.0	1.0	47,086	1.0	47,086	1.0	48,490
7N Executive Secretary	-	-	-	-	-	-	-	-	-	-
Total Positions	3.0	3.0	4.0	6.0	6.0	432,399	6.0	432,399	4.0	300,898

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0003 FINANCE & BUDGET ADMINISTRATION

<i>Account Number</i>	<i>2013 Budget</i>	<i>2013 Adj. Budget</i>	<i>2013 A & E</i>	<i>2014 Budget</i>
0003-02 PERMANENT WAGES	432,399	432,399	432,399	300,898
0003-08 LONGEVITY	0	0	0	380
0003-11 SHIFT DIFFERENTIAL	0	0	30	0
0003-12 FICA	33,079	33,079	33,079	23,048
0003-14 PENSION	20,975	20,975	17,999	15,390
0003-16 INSURANCE - EMPLOYEE GRP	100,500	100,500	100,500	71,400
0003-26 PRINTING	1,000	1,000	1,000	1,000
0003-28 MILEAGE REIMBURSEMENT	500	850	850	500
0003-32 PUBLICATIONS & MEMBERSHIP	3,228	4,128	4,093	4,093
0003-34 TRAINING & PROF. DEVELOP	850	1,050	1,050	1,000
0003-42 REPAIRS & MAINTENANCE	1,200	1,200	1,200	0
0003-46 OTHER CONTRACT SERVICES	120,000	118,950	120,000	127,000
0003-48 GRANT, NON-CITY CHARGES	0	10,025,000	8,231,250	3,518,750
0003-50 OTHER SERVICES & CHARGES	15,000	15,000	15,000	15,000
0003-68 OPERATING MATERIALS & SUPP	2,150	1,750	1,000	1,750
0003-99 PRIOR YEARS' COMMITMENTS	0	38,195	38,195	0
Total FINANCE & BUDGET ADMINISTRATION	730,881	10,794,076	8,997,645	4,080,209

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0003 FINANCE & BUDGET ADMINISTRATION

<i>Account Number</i>	<i>2009 Actuals</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>
0003-02 PERMANENT WAGES	212,837	210,080	305,518	371,617
0003-11 SHIFT DIFFERENTIAL	0	0	0	112
0003-12 FICA	16,044	15,723	22,873	28,019
0003-14 PENSION	8,506	9,193	14,280	16,530
0003-16 INSURANCE - EMPLOYEE GRP	36,885	39,900	56,600	82,457
0003-26 PRINTING	3,680	1,411	1,455	90
0003-28 MILEAGE REIMBURSEMENT	106	0	0	1,636
0003-32 PUBLICATIONS & MEMBERSHIP	0	550	2,224	4,613
0003-34 TRAINING & PROF. DEVELOP	0	0	8	0
0003-42 REPAIRS & MAINTENANCE	701	0	1,563	1,040
0003-44 PROF SERVICES FEES	13,187	71,720	0	0
0003-46 OTHER CONTRACT SERVICES	0	0	81,814	125,642
0003-48 GRANT, NON-CITY CHARGES	0	0	474,197	853,125
0003-50 OTHER SERVICES & CHARGES	0	3,000	29,135	27,298
0003-58 OFFICE SUPPLIES	991	872	0	0
0003-68 OPERATING MATERIALS & SUPP	367	122	1,508	964
0003-72 EQUIPMENT	0	495	0	0
0003-99 PRIOR YEARS' COMMITMENTS	0	0	80,925	19,965
Total FINANCE & BUDGET ADMINISTRATION	293,304	353,066	1,072,100	1,533,108

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**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0004 ACCOUNTING & FINANCIAL MANAGEMENT

	2009	2010	2011	2012	2013		2013		2014	
	Actual				Final Budget		Actual & Estimated		Final Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
17N Treasury & Acct. Mgr.	1.0	1.0	1.0	1.0	1.0	83,174	1.0	83,174	1.0	75,000
12N Accountant	3.0	3.0	2.0	2.0	2.0	128,718	2.0	128,718	2.0	131,040
09N Office Manager	1.0	1.0	-	-	-	-	-	-	-	-
08M Clerk 3	6.0	6.0	5.0	5.0	5.0	215,823	5.0	215,823	6.0	265,551
06M Data Entry Technician	-	-	-	1.0	1.0	40,292	1.0	40,292	-	-
Total Positions	11.0	11.0	8.0	9.0	9.0	468,007	9.0	468,007	9.0	471,591

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0004 ACCOUNTING & FINANCIAL MANAGEMENT

<i>Account Number</i>	<i>2013 Budget</i>	<i>2013 Adj. Budget</i>	<i>2013 A & E</i>	<i>2014 Budget</i>
0004-02 PERMANENT WAGES	478,252	478,252	478,252	471,591
0004-06 PREMIUM PAY	2,000	2,000	6,070	3,000
0004-08 LONGEVITY	0	0	0	3,162
0004-11 SHIFT DIFFERENTIAL	0	0	1	0
0004-12 FICA	36,739	36,739	36,739	36,548
0004-14 PENSION	31,462	31,462	26,998	34,627
0004-16 INSURANCE - EMPLOYEE GRP	150,750	150,750	150,750	160,650
0004-30 RENTALS	410	410	525	410
0004-42 REPAIRS & MAINTENANCE	750	750	750	750
0004-46 OTHER CONTRACT SERVICES	8,500	6,000	6,000	9,100
0004-68 OPERATING MATERIALS & SUPP	1,550	4,050	3,250	1,850
0004-99 PRIOR YEARS' COMMITMENTS	0	564	564	0
Total ACCOUNTING & FINANCIAL MANAGEME	710,413	710,977	709,899	721,688

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0004 ACCOUNTING & FINANCIAL MANAGEMENT

<i>Account Number</i>	<i>2009 Actuals</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>
0004-02 PERMANENT WAGES	536,176	564,097	410,277	468,750
0004-06 PREMIUM PAY	0	3,186	0	3,716
0004-12 FICA	40,380	42,463	30,295	35,354
0004-14 PENSION	31,191	33,707	28,560	29,754
0004-16 INSURANCE - EMPLOYEE GRP	135,245	146,300	102,450	120,671
0004-26 PRINTING	636	461	1,155	0
0004-30 RENTALS	486	330	330	396
0004-32 PUBLICATIONS & MEMBERSHIP	840	840	0	0
0004-34 TRAINING & PROF. DEVELOP	0	0	0	18
0004-42 REPAIRS & MAINTENANCE	351	468	468	468
0004-44 PROF SERVICES FEES	16,585	8,225	0	0
0004-46 OTHER CONTRACT SERVICES	0	0	8,500	8,500
0004-54 Repair and Maintenance Supplies	0	1,721	0	0
0004-58 OFFICE SUPPLIES	1,217	713	0	0
0004-68 OPERATING MATERIALS & SUPP	0	0	910	529
0004-99 PRIOR YEARS' COMMITMENTS	122	0	0	647
Total ACCOUNTING & FINANCIAL MANAGEMENT	763,229	802,511	582,945	668,803

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**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0005 PROCUREMENT

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>		<u>2013</u>		<u>2014</u>	
	<u>Actual</u>				<u>Final Budget</u>		<u>Actual & Estimated</u>		<u>Final Budget</u>	
	<u>Number of Permanent Positions</u>				<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>
15N Purchasing Agent	1.0	1.0	1.0	1.0	1.0	73,757	1.0	73,757	1.0	74,412
11N Senior Buyer	-	-	1.0	1.0	1.0	62,043	1.0	62,043	1.0	62,608
10N Buyer	-	-	-	-	-	-	-	-	1.0	56,511
08N Buyer	1.0	1.0	1.0	1.0	1.0	52,825	1.0	52,825	-	-
08N Assistant Buyer	1.0	1.0	-	-	-	-	-	-	-	-
07N Purch. Contracts Administrator	-	-	-	-	1.0	48,768	1.0	48,768	1.0	49,998
07N Purchasing Coordinator	-	1.0	1.0	1.0	-	-	-	-	-	-
07M Purchasing Clerk	1.0	-	-	-	-	-	-	-	-	-
Total Positions	4.0	4.0	4.0	4.0	4.0	237,393	4.0	237,393	4.0	243,529

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
02 FINANCE
0602 FINANCE
0005 PROCUREMENT**

Account Number	2013 Budget	2013 Adj. Budget	2013 A & E	2014 Budget
0005-02 PERMANENT WAGES	237,393	237,393	237,393	243,529
0005-08 LONGEVITY	0	0	0	4,578
0005-12 FICA	18,161	18,161	18,161	18,980
0005-14 PENSION	13,983	13,983	11,999	15,390
0005-16 INSURANCE - EMPLOYEE GRP	67,000	67,000	67,000	71,400
0005-32 PUBLICATIONS & MEMBERSHIP	400	400	480	600
0005-34 TRAINING & PROF. DEVELOP	3,000	3,000	1,250	4,000
0005-50 OTHER SERVICES & CHARGES	2,500	2,500	1,050	2,500
0005-68 OPERATING MATERIALS & SUPP	2,946	2,946	2,946	2,700
0005-99 PRIOR YEARS' COMMITMENTS	0	57	57	0
Total PROCUREMENT	345,383	345,440	340,336	363,677

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0005 PROCUREMENT

Account Number	2009 Actuals	2010 Actuals	2011 Actuals	2012 Actuals
0005-02 PERMANENT WAGES	220,589	230,291	222,325	233,280
0005-12 FICA	16,823	17,219	16,577	17,183
0005-14 PENSION	11,342	12,257	14,280	13,224
0005-16 INSURANCE - EMPLOYEE GRP	49,180	53,200	56,600	61,694
0005-32 PUBLICATIONS & MEMBERSHIP	330	330	330	360
0005-34 TRAINING & PROF. DEVELOP	921	1,707	0	99
0005-50 OTHER SERVICES & CHARGES	4,723	8,431	1,138	601
0005-58 OFFICE SUPPLIES	170	203	0	0
0005-68 OPERATING MATERIALS & SUPP	0	0	880	2,135
0005-99 PRIOR YEARS' COMMITMENTS	834	427	207	4,481
Total PROCUREMENT	304,912	324,065	312,337	333,057

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**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0006 GENERAL SUPPORT SERVICES

This program has been combined Executive Management

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>		<u>2013</u>		<u>2014</u>	
	Actual				Final Budget		Actual & Estimated		Final Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
09M Printer	1.0	1.0	1.0	1.0	-	-	-	-	-	-
08M Printer Aide	-	-	-	1.0	1.0	31,966	1.0	31,966	-	-
08M Inventory Control Clerk	1.0	1.0	1.0	1.0	1.0	45,513	1.0	45,513	-	-
07M General Support Aide	-	-	-	-	1.0	42,629	1.0	42,629	-	-
Total Positions	2.0	2.0	2.0	3.0	3.0	120,108	3.0	120,108	-	-

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
02 FINANCE
0602 FINANCE
0006 GENERAL SUPPORT SERVICES**

<u>Account Number</u>	<u>2013 Budget</u>	<u>2013 Adj. Budget</u>	<u>2013 A & E</u>	<u>2014 Budget</u>
0006-02 PERMANENT WAGES	120,108	120,108	120,108	0
0006-04 TEMPORARY WAGES	0	0	85	0
0006-06 PREMIUM PAY	0	0	94	0
0006-11 SHIFT DIFFERENTIAL	0	0	4	0
0006-12 FICA	9,188	9,188	9,188	0
0006-14 PENSION	10,487	10,487	8,999	0
0006-16 INSURANCE - EMPLOYEE GRP	50,250	50,250	50,250	0
0006-24 POSTAGE & SHIPPING	180,000	180,000	170,000	0
0006-26 PRINTING	10,000	10,000	5,000	0
0006-30 RENTALS	1,200	1,200	1,200	0
0006-42 REPAIRS & MAINTENANCE	36,654	36,654	36,654	0
0006-68 OPERATING MATERIALS & SUPP	75,750	75,750	75,750	0
0006-99 PRIOR YEARS' COMMITMENTS	0	3,148	3,148	0
Total GENERAL SUPPORT SERVICES	493,637	496,785	480,480	0

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0006 GENERAL SUPPORT SERVICES

Account Number	2009 Actuals	2010 Actuals	2011 Actuals	2012 Actuals
0006-02 PERMANENT WAGES	83,994	87,460	89,270	136,444
0006-04 TEMPORARY WAGES	9,731	5,384	14,248	13,642
0006-06 PREMIUM PAY	0	0	32	0
0006-11 SHIFT DIFFERENTIAL	0	0	0	14
0006-12 FICA	7,155	7,088	7,922	11,483
0006-14 PENSION	5,671	6,128	7,140	9,918
0006-16 INSURANCE - EMPLOYEE GRP	24,590	26,600	24,000	37,200
0006-24 POSTAGE & SHIPPING	312,253	260,889	193,400	158,478
0006-26 PRINTING	1,217	915	3,533	4,326
0006-30 RENTALS	576	576	576	0
0006-42 REPAIRS & MAINTENANCE	36,326	44,364	41,009	35,846
0006-54 REPAIR & MAINT SUPPLIES	38	0	0	0
0006-58 OFFICE SUPPLIES	61,426	55,619	0	0
0006-68 OPERATING MATERIALS & SUPP	0	0	49,504	65,445
0006-99 PRIOR YEARS' COMMITMENTS	866	0	3,141	4,808
Total GENERAL SUPPORT SERVICES	543,843	495,023	433,775	477,604

CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0007 PAYROLL, PENSION, INSURANCE

This program has been combined Human Resources

	2009	2010	2011	2012	2013		2013		2014	
	Actual				Final Budget		Actual & Estimated		Final Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
06N Payroll Clerk	1.0	1.0	1.0	1.0	1.0	46,411	1.0	46,411	-	-
Total Positions	1.0	1.0	1.0	1.0	1.0	46,411	1.0	46,411	-	-

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0007 PAYROLL, PENSION, INSURANCE

<i>Account Number</i>	<i>2013 Budget</i>	<i>2013 Adj. Budget</i>	<i>2013 A & E</i>	<i>2014 Budget</i>
0007-02 PERMANENT WAGES	46,411	46,411	46,411	0
0007-06 PREMIUM PAY	0	0	3,189	0
0007-12 FICA	3,551	3,551	3,551	0
0007-14 PENSION	3,496	3,496	3,000	0
0007-16 INSURANCE - EMPLOYEE GRP	16,750	16,750	16,750	0
0007-26 PRINTING	1,800	1,800	1,800	0
Total PAYROLL, PENSION, INSURANCE	72,008	72,008	74,701	0

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0007 PAYROLL, PENSION, INSURANCE

<i>Account Number</i>	<i>2009 Actuals</i>	<i>2010 Actuals</i>	<i>2011 Actuals</i>	<i>2012 Actuals</i>
0007-02 PERMANENT WAGES	41,256	42,550	42,984	46,063
0007-06 PREMIUM PAY	478	0	0	462
0007-11 SHIFT DIFFERENTIAL	77	52	87	155
0007-12 FICA	3,191	3,207	3,235	3,518
0007-14 PENSION	2,835	3,065	3,570	3,306
0007-16 INSURANCE - EMPLOYEE GRP	12,295	13,300	14,150	15,424
0007-26 PRINTING	684	506	597	1,410
Total PAYROLL, PENSION, INSURANCE	60,816	62,680	64,623	70,338

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0008 ENERGY EFFICIENCY PROGRAM

<u>Account Number</u>	<u>2013 Budget</u>	<u>2013 Adj. Budget</u>	<u>2013 A & E</u>	<u>2014 Budget</u>
0008-99 PRIOR YEARS' COMMITMENTS	0	7,595	7,595	0
Total ENERGY EFFICIENCY PROGRAM	0	7,595	7,595	0

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0008 ENERGY EFFICIENCY PROGRAM

<u>Account Number</u>	<u>2009 Actuals</u>	<u>2010 Actuals</u>	<u>2011 Actuals</u>	<u>2012 Actuals</u>
0008-46 OTHER CONTRACT SERVICES	0	0	153,055	102,094
0008-49 GRANT ADMINISTRATIVE CHARGES	0	0	44,982	16,776
0008-50 OTHER SERVICES & CHARGES	0	0	32,657	15,068
0008-72 EQUIPMENT	0	0	113,482	0
0008-76 CONSTRUCTION CONTRACTS	0	0	67,059	58,514
0008-99 PRIOR YEARS' COMMITMENTS	0	0	0	90,464
Total ENERGY EFFICIENCY PROGRAM	0	0	411,235	282,914