Risk Management Fund

Mission

To provide policy direction and effective management and financial support systems for all of the City's insurance coverage for employees, buildings, and equipment.

CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)

	2021 Budget	2021 Adj. Budget	2021 A&E	2022 Prop. Budget
Opening Balance			8,203,716	9,006,692
Revenues:				
081-6200 Retiree Health Benefit Reimbursement	1,400,000	1,400,000	1,400,000	1,400,000
081-6210 Active Employee Benefit Reimbursement	575,000	575,000	575,000	575,000
081-6215 LCA Retiree Health Reimbursement	300,000	300,000	300,000	300,000
081-6220 Inactive Employee Benefit Reimbursement	30,000	30,000	40,000	40,000
081-6418 Interest Income	25,000	25,000	25,000	25,000
081-6615 Claims Paid Reimb Risk	200,000	200,000	200,000	200,000
081-6690 State Aid Pension	17,922	17,922	17,922	14,069
081-7119 Transfer From Rental Inspection	517,089	517,089	517,089	512,737
081-7121 Transfer From General Fund	20,561,601	20,561,601	19,144,091	18,000,322
081-7124 Transfer From Trexler Fund	314,360	314,360	314,360	312,477
081-7125 Transfer From CDBG	0	0	0	61,281
081-7126 Transfer From Liquid Fuels	769,860	769,860	769,860	763,380
081-7127 Transfer From Golf Course	134,726	134,726	134,726	133,592
081-7128 Transfer From Solid Waste	1,248,096	1,248,096	1,248,096	1,256,158
081-7129 Transfer From Risk Mgmt	89,817	89,817	89,817	76,338
081-7131 Transfer From Stormwater Fund	1,036,742	1,036,742	1,036,742	1,101,077
Total Revenue	**27,220,213**	**27,220,213**	**25,812,703**	**24,771,431**

CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)

	2021 Budget	2021 Adj. Budget	2021 A&E	2022 Prop. Budget
Expenditures:				
02 PERMANENT WAGES	215,163	215,163	215,163	196,144
04 TEMPORARY WAGES	5,800	5,800	5,000	3,500
06 PREMIUM PAY	1,425	1,425	0	0
08 LONGEVITY	128	628	500	662
11 SHIFT DIFFERENTIAL	250	250	0	0
12 FICA	17,042	17,042	17,042	15,323
14 PENSION	26,822	26,822	26,822	25,893
15 EMPLOYEE - HEALTH INS OPT OUT	1,508	1,508	1,508	1,508
16 INSURANCE - EMPLOYEE GRP	89,817	89,817	89,817	76,338
Total Personnel	**357,955**	**358,455**	**355,852**	**319,368**
26 PRINTING	500	500	500	500
28 MILEAGE REIMBURSEMENT	500	500	0	0
30 RENTAL	1,200	1,200	1,100	1,500
32 PUBLICATIONS & MEMBERSHIP	4,000	4,000	3,805	4,000
34 TRAINING & PROF. DEVELOP	13,500	13,000	1,200	17,000
36 INS - PROPERTY & CASUALTY	676,458	871,458	871,458	1,019,100
37 INS - DENTAL, LIFE, DRUG	22,500,000	22,512,219	20,500,000	22,400,000
38 INS - OTHER EMPLOYEE	25,000	25,000	25,000	21,000
42 REPAIRS & MAINTENANCE	0	15,000	15,000	0
44 PROF SERVICES FEES	1,000,000	800,000	750,000	700,000
46 OTHER CONTRACT SERVICES	235,010	238,882	205,000	386,500
50 OTHER SERVICES & CHARGES	21,000	21,000	21,000	15,000
Total Services & Charges	**24,477,168**	**24,502,759**	**22,394,063**	**24,564,600**
54 REPAIR & MAINTENANCE SUPPLIES	0	0	0	500
56 UNIFORMS	2,000	2,000	0	7,000
58 OFFICE SUPPLIES	500	500	0	0
68 OPERATING MATERIALS & SUPP	38,000	62,103	62,103	56,500
Total Materials & Supplies	**40,500**	**64,603**	**62,103**	**64,000**
72 EQUIPMENT	16,500	23,500	23,500	25,000
80 SELF-INSURED LOSSES	750,000	827,816	827,816	800,000
81 PROPERTY LOSSES	150,000	168,004	168,004	150,000
85 AUTO LOSSES	300,000	300,567	300,567	300,000
86 GENERAL CITY CHARGES	127,822	127,822	127,822	134,214
87 PROFESSIONAL LOSSES	1,000,000	995,200	750,000	1,600,000
88 INTERFUND TRANSFERS				
Total Sundry	**2,344,322**	**2,442,909**	**2,197,709**	**3,009,214**
Total Expenditures	**27,219,945**	**27,368,726**	**25,009,727**	**27,957,182**
Closing Balance				5,820,941

CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)

Revenues:		***2017 Actuals***	***2018 Actuals***	***2019 Actuals***	***2020 Actuals***
081-5218	Recovery Act/ Stimulus Act	0	0	0	83,522
081-6200	Retiree Health Benefit Reimbursement	1,150,533	1,118,129	1,351,158	1,451,436
081-6210	Active Employee Benefit Reimbursement	394,436	485,496	581,969	594,786
081-6220	Inactive Employee Benefit Reimbursement	15,074	23,044	16,601	46,304
081-6418	Interest Income	0	25,335	34,516	15,887
081-6615	Claims Paid Reimb Risk	290,483	385,130	1,409,715	139,163
081-6688	Miscellaneous	2,082	1,977	75	0
081-6690	State Aid Pension	10,553	9,369	17,922	17,233
081-7119	Transfer from Rental Inspection	0	0	0	517,956
081-7121	Transfer From General Fund	17,393,104	17,728,469	20,258,599	19,495,944
081-7124	Transfer From Trexler Fund	345,811	348,659	282,341	289,181
081-7125	Transfer From CDBG	0	0	0	0
081-7126	Transfer From Liquid Fuels	667,677	673,177	752,910	745,445
081-7127	Transfer From Golf Course	103,605	104,459	106,662	109,246
081-7128	Transfer from Solid Waste	1,018,958	1,119,006	1,264,730	1,254,271
081-7129	Transfer from Risk Mgmt	46,047	46,426	87,840	89,968
081-7130	Transfer from 911 Fund	674,584	684,784	33,463	0
081-7131	Transfer from Stormwater Fund	0	703,402	794,973	830,262
Total Revenue		**22,112,947**	**23,456,862**	**26,993,474**	**25,680,604**

CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)

Expenditures:	*2017 Actuals*	*2018 Actuals*	*2019 Actuals*	*2020 Actuals*
02 PERMANENT WAGES	99,860	119,772	188,026	218,113
04 TEMPORARY WAGES	0	11,513	19,068	0
06 PREMIUM PAY	63	542	1,217	0
08 LONGEVITY	37	940	138	0
11 SHIFT DIFFERENTIAL	1	0	0	0
12 FICA	7,369	9,844	15,699	16,211
14 PENSION	11,981	11,612	14,996	25,740
15 EMPLOYEE- HEALTH INSURANCE OPT-OUT	0	0	1,401	1,451
16 INSURANCE - EMPLOYEE GRP	46,047	46,426	87,840	89,968
Total Personnel	**165,358**	**200,649**	**328,385**	**351,483**
26 PRINTING	0	0	150	0
28 MILEAGE REIMBURSEMENT	0	0	214	58
30 RENTALS	0	0	1,100	0
32 PUBLICATIONS & MEMBERSHIP	0	807	385	704
34 TRAINING & PROF. DEVELOP	849	1,695	8,580	2,842
36 INS - PROPERTY & CASUALTY	568,284	617,361	571,282	689,821
37 INS - DENTAL, LIFE, DRUG	18,634,109	21,611,284	19,880,651	19,105,301
38 INS - OTHER EMPLOYEE	31,742	7,833	0	8,640
44 LEGAL SERVICES	622,681	1,095,545	992,858	498,517
46 OTHER CONTRACT SERVICES	146,239	146,806	154,877	151,753
50 OTHER SERVICES & CHARGES	0	0	441	9,140
Total Services & Charges	**20,003,904**	**23,481,331**	**21,610,538**	**20,466,776**
54 REPAIR & MAINT SUPPLIES	0	0	0	97
56 UNIFORMS	0	0	1,216	4,255
68 OPERATING MATERIALS & SUPP	2,573	36,476	18,725	73,413
Total Materials & Supplies	**2,573**	**36,476**	**19,941**	**77,765**
72 EQUIPMENT	0	0	19,009	14,377
Total Capital Outlay	**0**	**0**	**19,009**	**14,377**
80 SELF-INSURED LOSSES	1,024,844	942,480	590,541	673,969
81 PROPERTY LOSSES	174,109	130,487	98,283	83,179
84 CAPITAL FUND CONTRIBUTION	0	3,000	0	0
85 AUTO LOSSES	369,612	228,608	220,030	316,673
86 GENERAL CITY CHARGES	107,202	110,418	115,938	121,736
87 PROFESSIONAL LOSSES	108,171	878,000	247,968	180,996
Total Sundry	**1,783,938**	**2,292,993**	**1,272,760**	**1,376,553**
Total Expenditures	**21,955,773**	**26,011,449**	**23,250,633**	**22,286,954**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**081**	**RISK MANAGEMENT**
DEPT	**02**	**FINANCE**
BUREAU	**8001**	**RISK MANAGEMENT**
PROGRAM	**0001**	**PROPERTY & CASUALTY**

		2017	2018	2019	2020	2021		2021		2022	
		Actual				Final Budget		Actual & Estimated		Proposed Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
15N	Risk & Safety Manager	0.5	0.5	1.0	1.0	1.0	80,236	1.0	80,236	1.0	74,308
10N	Emergency Mgmt Coordinator	-	-	1.0	1.0	1.0	54,392	1.0	54,392	1.0	60,294
*10N	Financial Analyst	-	-	0.5	0.5	0.5	25,701	-	25,790	-	-
10N	Claims Coordinator	-	-	-	-	-	-	-	-	1.0	61,542
06N	Claims Coordinator	0.5	0.5	1.0	1.0	1.0	54,834	1.0	54,834	-	-
	Total Positions	**1.00**	**1.00**	**3.50**	**3.50**	**3.50**	**215,163**	**3.00**	**215,252**	**3.00**	**196,144**

**Implemented with Ordinance 15672*

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0001 PROPERTY & CASUALTY

Account Number		*2021 Budget*	*2021 Adj. Budget*	*2021 A&E*	*2022 Prop. Budget*
0001-02	PERMANENT WAGES	215,163	215,163	215,163	196,144
0001-04	TEMPORARY WAGES	5,800	5,800	5,000	3,500
0001-06	PREMIUM PAY	1,425	1,425	0	0
0001-08	LONGEVITY	128	628	500	662
0001-11	SHIFT DIFFERENTIAL	250	250	0	0
0001-12	FICA	17,042	17,042	17,042	15,323
0001-14	PENSION	26,822	26,822	26,822	25,893
0001-15	Employee - Health Insurance Opt Out	1,508	1,508	1,500	1,508
0001-16	INSURANCE - EMPLOYEE GRP	89,817	89,817	89,817	76,338
0001-26	PRINTING	500	500	500	500
0001-28	MILEAGE REIMBURSEMENT	500	500	0	0
0001-30	RENTALS	1,200	1,200	1,100	1,500
0001-32	PUBLICATIONS & MEMBERSHIP	1,000	1,000	805	1,000
0001-34	TRAINING & PROF. DEVELOP	5,500	5,000	1,000	9,000
0001-36	INS - PROPERTY & CASUALTY	540,000	735,000	735,000	863,000
0001-42	REPAIRS & MAINTENANCE	0	15,000	15,000	0
0001-44	LEGAL SERVICES	1,000,000	800,000	750,000	700,000
0001-46	OTHER CONTRACT SERVICES	171,150	168,022	150,000	327,500
0001-50	OTHER SERVICES & CHARGES	21,000	21,000	21,000	15,000
0001-54	REPAIR & MAINT SUPPLIES	0	0	0	500
0001-56	UNIFORMS	2,000	2,000	0	7,000
0001-58	OFFICE SUPPLIES	500	500	0	0
0001-68	OPERATING MATERIALS & SUPP	41,000	62,103	62,103	56,500
0001-72	EQUIPMENT	6,500	18,300	13,500	15,000
0001-80	SELF-INSURED LOSSES	150,000	227,816	227,816	200,000
0001-81	PROPERTY LOSSES	150,000	168,004	168,004	150,000
0001-85	AUTO LOSSES	300,000	300,567	300,567	300,000
0001-86	GENERAL CITY CHARGES	63,911	63,911	63,911	67,107
0001-87	PROFESSIONAL LOSSES	1,000,000	995,200	750,000	1,600,000
Total	**PROPERTY & CASUALTY**	**3,812,716**	**3,944,078**	**3,616,150**	**4,632,975**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0001 PROPERTY & CASUALTY

Account Number		*2017 Actuals*	*2018 Actuals*	*2019 Actuals*	*2020 Actuals*
0001-02	PERMANENT WAGES	50,077	62,870	188,026	218,113
0001-04	TEMPORARY WAGES	0	11,513	19,068	0
0001-06	PREMIUM PAY	63	542	1,217	0
0001-08	LONGEVITY	19	470	138	0
0001-11	SHIFT DIFFERENTIAL	1	0	0	0
0001-12	FICA	3,697	5,595	15,699	16,211
0001-14	PENSION	5,991	5,806	14,996	25,740
0001-15	Employee - Health Insurance Opt Out	0	0	1,401	1,451
0001-16	INSURANCE - EMPLOYEE GRP	23,023	23,213	87,840	89,968
0001-26	PRINTING	0	0	150	0
0001-28	MILEAGE REIMBURSEMENT	0	0	214	58
0001-30	RENTALS	0	0	1,100	0
0001-32	PUBLICATIONS & MEMBERSHIP	0	0	0	282
0001-34	TRAINING & PROF. DEVELOP	0	0	20-	1,292
0001-36	INS - PROPERTY & CASUALTY	398,745	505,917	440,996	563,108
0001-44	LEGAL SERVICES	622,681	1,095,545	992,858	498,517
0001-46	OTHER CONTRACT SERVICES	109,392	118,264	93,964	114,268
0001-50	OTHER SERVICES & CHARGES	0	0	441	9,140
0001-54	REPAIR & MAINT SUPPLIES	0	0	0	97
0001-56	UNIFORMS	0	0	1,216	4,255
0001-68	OPERATING MATERIALS & SUPP	2,573	36,476	18,725	73,413
0001-72	EQUIPMENT	0	0	2,400	14,377
0001-80	SELF-INSURED LOSSES	353,190	374,411	18,467	154,910
0001-81	PROPERTY LOSSES	174,109	130,487	98,283	83,179
0001-84	CAPITAL FUND CONTRIBUTION	0	3,000	0	0
0001-85	AUTO LOSSES	369,612	228,608	220,030	316,673
0001-86	GENERAL CITY CHARGES	53,601	55,209	57,969	60,868
0001-87	PROFESSIONAL LOSSES	108,171	878,000	247,968	180,996
Total	**PROPERTY & CASUALTY**	**2,274,945**	**3,535,926**	**2,523,146**	**2,426,916**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**081**	**RISK MANAGEMENT**
DEPT	**02**	**FINANCE**
BUREAU	**8001**	**RISK MANAGEMENT**
PROGRAM	**0002**	**WORKERS COMPENSATION**

* Moved to Risk Management, Property & Casualty, Program 0001

		2017	2018	2019	2020	2021		2021		2022	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21A	Director - HR, Risk & Safety	-	-	-	-	-	-	-	-	-	-
15N	Risk & Safety Manager	0.5	0.5	-	-	-	-	-	-	-	-
06N	Claims Coordinator	0.5	0.5	-	-	-	-	-	-	-	-
	Total Positions	**1.00**	**1.0**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0002 WORKERS COMPENSATION

Account Number		*2021 Budget*	*2021 Adj. Budget*	*2021 A&E*	*2022 Prop. Budget*
0002-32	PUBLICATIONS & MEMBERSHIP	3,000	3,000	3,000	3,000
0002-34	TRAINING & PROF. DEVELOP	8,000	8,000	200	8,000
0002-36	INS - PROPERTY & CASUALTY	136,458	136,458	136,458	156,100
0002-38	INS - OTHER EMPLOYEE	25,000	25,000	25,000	21,000
0002-46	OTHER CONTRACT SERVICES	60,860	60,860	55,000	59,000
0002-72	EQUIPMENT	10,000	10,000	10,000	10,000
0002-80	SELF-INSURED LOSSES	600,000	600,000	600,000	600,000
0002-86	GENERAL CITY CHARGES	63,911	63,911	63,911	67,107
Total	**WORKERS COMPENSATION**	**907,229**	**907,229**	**893,569**	**924,207**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0002 WORKERS COMPENSATION

Account Number		*2017 Actuals*	*2018 Actuals*	*2019 Actuals*	*2020 Actuals*
0002-02	PERMANENT WAGES	49,784	56,902	0	0
0002-08	LONGEVITY	19	470	0	0
0002-11	SHIFT DIFFERENTIAL	1	0	0	0
0002-12	FICA	3,671	4,249	0	0
0002-14	PENSION	5,991	5,806	0	0
0002-16	INSURANCE - EMPLOYEE GRP	23,023	23,213	0	0
0002-32	PUBLICATIONS & MEMBERSHIP	0	807	385	422
0002-34	TRAINING & PROF. DEVELOP	849	1,695	8,600	1,550
0002-36	INS - PROPERTY & CASUALTY	169,539	111,444	130,286	126,713
0002-38	INS - OTHER EMPLOYEE	31,742	7,833	0	8,640
0002-46	OTHER CONTRACT SERVICES	36,847	28,542	60,913	37,485
0002-72	EQUIPMENT	0	0	16,609	0
0002-80	SELF-INSURED LOSSES	671,654	568,069	572,074	519,059
0002-86	GENERAL CITY CHARGES	53,601	55,209	57,969	60,868
Total	**WORKERS COMPENSATION**	**1,046,721**	**864,239**	**846,836**	**754,737**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0003 EMPLOYEE HEALTH BENEFITS

Account Number		*2021 Budget*	*2021 Adj. Budget*	*2021 A&E*	*2022 Prop. Budget*
0003-37	INS - DENTAL, LIFE, DRUG	22,500,000	22,512,219	20,500,000	22,400,000
Total	**EMPLOYEE HEALTH BENEFITS**	**22,500,000**	**22,512,219**	**20,500,000**	**22,400,000**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0003 EMPLOYEE HEALTH BENEFITS

Account Number		2017 Actuals	2018 Actuals	2019 Actuals	2020 Actuals
0003-37	INS - DENTAL, LIFE, DRUG	18,634,109	21,611,284	19,880,651	19,105,301
Total	**EMPLOYEE HEALTH BENEFITS**	**18,634,109**	**21,611,284**	**19,880,651**	**19,105,301**

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