Finance Department

Mission Statement

In accordance with policies and ordinances set forth by the Mayor and City Council, the mission of the Finance Department of the City of Allentown, PA is to manage the financial affairs of the City in the most cost effective and efficient manner possible.

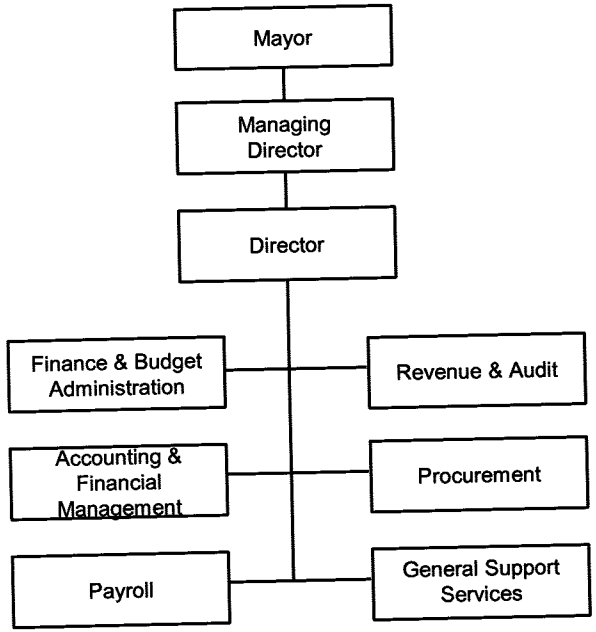
Values

As stewards of the City's finances, we focus on providing the highest quality of service through the most responsible use of its resources.

We value the quality of the services we provide and are committed to continually improving and enhancing this quality.

We value our commitment to serve all Allentown residents without discrimination in any form and to provide equitable treatment for all.

We value the professionalism, competence, talent, ability, experience and contributions of each member of the Finance Department and we strive to meet their needs for personal and professional growth.



CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY REPORT

02	FINANCE	2020 Budget	2020 Adj. Budget	2020 A&E	2021 Budget
02	PERMANENT WAGES	1,851,214	1,851,214	1,851,214	2,018,182
04	TEMPORARY WAGES	37,000	20,776	18,769	17,715
06	PREMIUM PAY	4,133	2,375	3,755	4,070
08	LONGEVITY	17,129	17,129	17,129	18,468
11	SHIFT DIFFERENTIAL	100	0	0	95
12	FICA	147,258	147,258	147,258	156,953
14	PENSION	239,959	239,959	239,959	248,295
16	INSURANCE - EMPLOYEE GRP	781,432	781,432	781,432	831,449
	Total Personnel	**3,078,225**	**3,060,143**	**3,059,516**	**3,295,227**
24	POSTAGE & SHIPPING	150,000	150,000	150,000	150,000
26	PRINTING	57,836	57,778	57,036	62,896
28	MILEAGE REIMBURSEMENT	950	700	600	825
30	RENTALS	1,500	1,500	1,500	1,500
32	PUBLICATIONS & MEMBERSHIP	6,435	5,465	5,465	5,960
34	TRAINING & PROF. DEVELOP	33,000	6,051	3,351	18,640
42	REPAIRS & MAINTENANCE	8,261	8,261	8,011	8,349
46	OTHER CONTRACT SERVICES	74,750	38,750	22,750	69,400
50	OTHER SERVICES & CHARGES	42,500	24,640	23,300	49,750
	Total Services & Charges	**375,232**	**293,145**	**272,013**	**367,320**
56	UNIFORMS	0	1,138	1,138	1,000
68	OPERATING MATERIALS & SUPP	47,700	38,165	36,425	39,813
	Total Materials & Supplies	**47,700**	**39,303**	**37,563**	**40,813**
72	EQUIPMENT	2,000	2,895	2,445	2,150
	Total Capital Outlay	**2,000**	**2,895**	**2,445**	**2,150**
90	REFUNDS	150,000	103,000	100,000	133,000
	Total Sundry	**150,000**	**103,000**	**100,000**	**133,000**
	Total Expenditures	**3,653,157**	**3,498,486**	**3,471,537**	**3,838,510**

CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY

02 FINANCE	2016 Actuals	2017 Actuals	2018 Actuals	2019 Actuals
02 PERMANENT WAGES	1,528,227	1,681,310	1,728,797	1,779,656
04 TEMPORARY WAGES	32,591	35,993	45,209	13,246
06 PREMIUM PAY	4,760	705	1,521	3,530
08 LONGEVITY	13,626	16,352	15,916	16,714
11 SHIFT DIFFERENTIAL	37	8	145	35
12 FICA	118,262	129,655	133,867	135,027
14 PENSION	145,741	194,417	201,128	237,671
15 EMPLOYEE- HEALTH INSURANCE OPT-OUT	0	1,335	800	0
16 INSURANCE - EMPLOYEE GRP	604,856	688,398	717,282	778,007
Total Personnel	**2,448,100**	**2,748,174**	**2,844,665**	**2,963,886**
24 POSTAGE & SHIPPING	0	127,669	117,091	136,253
26 PRINTING	6,946	7,600	3,413	15,735
28 MILEAGE REIMBURSEMENT	0	0	320	223
30 RENTALS	0	996	0	1,145
32 PUBLICATIONS & MEMBERSHIP	5,401	3,974	5,191	5,012
34 TRAINING & PROF. DEVELOP	5,311	33,735	16,690	18,580
42 REPAIRS & MAINTENANCE	0	35,933	46,947	49,568
46 OTHER CONTRACT SERVICES	119,799	73,256	129,536	51,183
50 OTHER SERVICES & CHARGES	59,350	68,466	55,415	15,018
Total Services & Charges	**196,807**	**351,629**	**374,603**	**292,717**
54 REPAIR & MAINT SUPPLIES	0	626	80	0
56 UNIFORMS	0	0	0	262
68 OPERATING MATERIALS & SUPP	5,099	34,604	35,637	34,650
Total Materials & Supplies	**5,099**	**35,230**	**35,717**	**34,912**
72 EQUIPMENT	1,563	20,027	42,064	15,873
Total Capital Outlay	**1,563**	**20,027**	**42,064**	**15,873**
90 REFUNDS	119,695	464,077	74,538	115,916
Total Sundry	**119,695**	**464,077**	**74,538**	**115,916**
Total Expenditures	**2,771,264**	**3,619,138**	**3,371,587**	**3,423,304**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**000**	**GENERAL**
DEPT	**02**	**FINANCE**
BUREAU	**0602**	**FINANCE**
PROGRAM	**0001**	**REVENUE & AUDIT**

		2016	2017	2018	2019	2020		2020		2021	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
17N	Revenue & Audit Manager	1.0	1.0	1.0	1.0	1.0	80,756	1.0	80,756	1.0	81,952
13N	Operations Manager	1.0	1.0	1.0	1.0	1.0	68,068	1.0	68,068	1.0	69,082
16M	Senior Tax Examiner	1.0	1.0	1.0	1.0	1.0	61,763	1.0	61,763	1.0	63,586
15M	Tax Examiner	3.0	3.0	3.0	3.0	3.0	166,767	3.0	166,767	3.0	178,151
08M	Clerk 3	5.0	5.0	5.0	5.0	5.0	205,490	5.0	205,490	8.0	350,894
	Total Positions	**11.0**	**11.0**	**11.0**	**11.0**	**11.0**	**582,844**	**11.0**	**582,844**	**14.0**	**743,665**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0001 REVENUE & AUDIT

Account Number		*2020 Budget*	*2020 Adj. Budget*	*2020 A&E*	*2021 Budget*
0001-02	PERMANENT WAGES	582,844	582,844	582,844	743,665
0001-06	PREMIUM PAY	1,758	0	0	1,670
0001-08	LONGEVITY	3,389	3,389	3,389	5,213
0001-11	SHIFT DIFFERENTIAL	100	0	0	95
0001-12	FICA	45,784	45,784	45,784	46,287
0001-14	PENSION	86,827	86,827	86,827	84,298
0001-16	INSURANCE - EMPLOYEE GRP	282,755	282,755	282,755	282,282
0001-26	PRINTING	800	800	450	760
0001-28	MILEAGE REIMBURSEMENT	500	250	250	475
0001-32	PUBLICATIONS & MEMBERSHIP	2,490	2,490	2,490	2,490
0001-34	TRAINING & PROF. DEVELOP	6,100	2,155	500	4,940
0001-42	REPAIRS & MAINTENANCE	250	250	0	238
0001-46	OTHER CONTRACT SERVICES	12,000	9,037	0	11,400
0001-50	OTHER SERVICES & CHARGES	40,000	18,711	23,000	47,500
0001-56	UNIFORMS	0	700	700	0
0001-68	OPERATING MATERIALS & SUPP	2,200	1,255	500	1,063
0001-72	EQUIPMENT	2,000	650	200	950
0001-90	REFUNDS	150,000	101,242	100,000	133,000
Total	**REVENUE & AUDIT**	**1,219,797**	**1,139,139**	**1,129,689**	**1,366,326**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0001 REVENUE & AUDIT

Account Number		*2016 Actuals*	*2017 Actuals*	*2018 Actuals*	*2019 Actuals*
0001-02	PERMANENT WAGES	504,210	508,359	504,322	543,835
0001-06	PREMIUM PAY	872	231	1,178	297
0001-08	LONGEVITY	4,709	4,765	4,033	4,031
0001-11	SHIFT DIFFERENTIAL	37	8	145	35
0001-12	FICA	38,586	38,807	38,131	41,111
0001-14	PENSION	56,243	71,525	71,599	84,335
0001-16	INSURANCE - EMPLOYEE GRP	233,453	253,257	255,343	276,067
0001-26	PRINTING	6,946	4,648	2,847	435
0001-28	MILEAGE REIMBURSEMENT	0	0	301	0
0001-32	PUBLICATIONS & MEMBERSHIP	3,010	1,999	2,330	1,920
0001-34	TRAINING & PROF. DEVELOP	300	976	3,754	2,373
0001-46	OTHER CONTRACT SERVICES	0	0	704	9,388
0001-50	OTHER SERVICES & CHARGES	56,854	54,024	27,962	15,018
0001-68	OPERATING MATERIALS & SUPP	1,357	1,148	1,346	311
0001-72	EQUIPMENT	0	4,906	572	4,675
0001-90	REFUNDS	119,695	464,077	74,538	115,916
Total	**REVENUE & AUDIT**	**1,026,272**	**1,408,730**	**989,105**	**1,099,747**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0003 FINANCE & BUDGET ADMINISTRATION

		2016	2017	2018	2019	2020		2020		2021	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21A	Finance Director	1.0	1.0	1.0	1.0	1.0	121,134	1.0	121,134	1.0	121,810
*18N	Deputy Director Finance	1.0	1.0	-	-	-	-	1.0	25,577	1.0	96,434
15N	Finance Operations Manager	-	-	1.0	1.0	1.0	88,426	1.0	88,426	1.0	89,752
14N	Sr Financial Analyst	-	-	-	0.9	0.9	60,044	0.9	60,044	0.9	60,957
14N	Financial Analyst	1.0	1.9	1.9	-	-	-	-	-	-	-
10N	Financial Analyst	-	-	-	0.5	0.5	25,324	0.5	25,324	0.5	25,701
06N	Payroll Coordinator	-	1.0	1.0	-	-	-	-	-	-	-
	Total Positions	**3.0**	**4.9**	**4.9**	**3.4**	**3.4**	**294,928**	**4.4**	**320,505**	**4.4**	**394,654**

*Ordinance Implemented

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0003 FINANCE & BUDGET ADMINISTRATION

Account Number		*2020 Budget*	*2020 Adj. Budget*	*2020 A&E*	*2021 Budget*
0003-02	PERMANENT WAGES	294,928	294,928	294,928	394,654
0003-04	TEMPORARY WAGES	0	169	169	300
0003-08	LONGEVITY	3,065	3,065	3,065	3,414
0003-12	FICA	23,167	23,167	23,167	30,585
0003-14	PENSION	26,838	26,838	26,838	33,719
0003-16	INSURANCE - EMPLOYEE GRP	87,397	87,397	87,397	112,913
0003-26	PRINTING	500	442	250	500
0003-28	MILEAGE REIMBURSEMENT	250	250	150	250
0003-32	PUBLICATIONS & MEMBERSHIP	1,140	1,140	1,140	1,140
0003-34	TRAINING & PROF. DEVELOP	5,200	1,000	400	3,200
0003-46	OTHER CONTRACT SERVICES	55,000	24,255	15,000	50,000
0003-50	OTHER SERVICES & CHARGES	2,000	1,450	300	2,000
0003-56	UNIFORMS	0	438	438	0
0003-68	OPERATING MATERIALS & SUPP	1,500	1,500	300	1,000
Total	**FINANCE & BUDGET ADMINISTRATION**	**500,985**	**466,039**	**453,542**	**633,675**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0003 FINANCE & BUDGET ADMINISTRATION

Account Number		*2016 Actuals*	*2017 Actuals*	*2018 Actuals*	*2019 Actuals*
0003-02	PERMANENT WAGES	295,516	369,966	356,967	285,750
0003-04	TEMPORARY WAGES	11,044	0	18,501	967
0003-08	LONGEVITY	1,906	2,746	2,848	2,823
0003-12	FICA	22,904	27,516	27,969	21,288
0003-14	PENSION	17,916	31,861	31,894	38,334
0003-16	INSURANCE - EMPLOYEE GRP	74,281	112,814	113,744	125,485
0003-26	PRINTING	0	0	218	357
0003-28	MILEAGE REIMBURSEMENT	0	0	19	191
0003-32	PUBLICATIONS & MEMBERSHIP	1,913	990	990	1,065
0003-34	TRAINING & PROF. DEVELOP	1,204	23,468	1,177	4,126
0003-46	OTHER CONTRACT SERVICES	98,641	62,676	110,252	23,421
0003-50	OTHER SERVICES & CHARGES	1,006	14,442	27,444	0
0003-54	REPAIR & MAINT SUPPLIES	0	626	80	0
0003-68	OPERATING MATERIALS & SUPP	1,328	988	1,212	1,121
0003-72	EQUIPMENT	1,563	6,836	1,975	0
Total	**FINANCE & BUDGET ADMINISTRATION**	**529,222**	**654,929**	**695,290**	**504,928**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0004 ACCOUNTING & FINANCIAL MANAGEMENT

		2016	2017	2018	2019	2020		2020		2021	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
18N	Deputy Fin. Dir. & Treasury	1.0	1.0	1.0	-	-	-	-	-	-	-
17N	Treasury & Acct. Mgr.	-	-	-	1.0	1.0	91,312	1.0	91,312	1.0	92,664
13N	Accountant	3.0	3.0	3.0	3.0	3.0	229,294	3.0	229,294	3.0	232,726
09N	Office Manager	1.0	-	-	-	-	-	-	-	-	-
06N	Payroll Coordinator	-	-	-	1.0	1.0	48,464	1.0	48,464	1.0	49,166
08M	Clerk 3	5.0	5.0	5.0	5.0	5.0	242,774	5.0	242,774	2.0	103,732
	Total Positions	**10.0**	**9.0**	**9.0**	**10.0**	**10.0**	**611,844**	**10.0**	**611,844**	**7.0**	**478,288**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0004 ACCOUNTING & FINANCIAL MANAGEMENT

Account Number		*2020 Budget*	*2020 Adj. Budget*	*2020 A&E*	*2021 Budget*
0004-02	PERMANENT WAGES	611,844	611,844	611,844	478,288
0004-04	TEMPORARY WAGES	17,000	607	600	17,415
0004-06	PREMIUM PAY	1,900	1,900	3,755	1,900
0004-08	LONGEVITY	7,303	7,303	7,303	6,117
0004-12	FICA	48,818	48,818	48,818	49,056
0004-14	PENSION	78,934	78,934	78,934	76,634
0004-16	INSURANCE - EMPLOYEE GRP	257,050	257,050	257,050	256,620
0004-26	PRINTING	1,636	1,636	1,636	1,636
0004-28	MILEAGE REIMBURSEMENT	200	200	200	100
0004-32	PUBLICATIONS & MEMBERSHIP	1,710	1,210	1,210	1,235
0004-34	TRAINING & PROF. DEVELOP	7,700	1,751	1,751	2,500
0004-42	REPAIRS & MAINTENANCE	500	500	500	500
0004-46	OTHER CONTRACT SERVICES	7,750	7,750	7,750	8,000
0004-56	UNIFORMS	0	0	0	1,000
0004-68	OPERATING MATERIALS & SUPP	1,200	1,200	1,200	1,200
0004-72	EQUIPMENT	0	0	0	1,200
Total	**ACCOUNTING & FINANCIAL MANAGEME**	**1,043,545**	**1,020,703**	**1,022,551**	**903,401**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0004 ACCOUNTING & FINANCIAL MANAGEMENT

Account Number		*2016 Actuals*	*2017 Actuals*	*2018 Actuals*	*2019 Actuals*
0004-02	PERMANENT WAGES	510,109	532,630	544,076	597,235
0004-04	TEMPORARY WAGES	11,617	16,031	9,247	185
0004-06	PREMIUM PAY	3,888	52	232	2,911
0004-08	LONGEVITY	5,034	6,018	6,357	6,838
0004-12	FICA	40,153	41,829	42,239	45,461
0004-14	PENSION	51,130	58,520	58,581	69,001
0004-15	Employee - Health Insurance Opt Out	0	1,335	800	0
0004-16	INSURANCE - EMPLOYEE GRP	212,230	207,210	208,917	225,873
0004-26	PRINTING	0	0	258	407
0004-28	MILEAGE REIMBURSEMENT	0	0	0	32
0004-32	PUBLICATIONS & MEMBERSHIP	0	300	300	935
0004-34	TRAINING & PROF. DEVELOP	100	1,802	1,542	3,019
0004-46	OTHER CONTRACT SERVICES	21,158	10,580	18,580	18,374
0004-68	OPERATING MATERIALS & SUPP	881	1,052	677	1,418
0004-72	EQUIPMENT	0	0	2,656	4,640
Total	**ACCOUNTING & FINANCIAL MANAGEME**	**856,300**	**877,359**	**894,462**	**976,329**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**000**	**GENERAL**
DEPT	**02**	**FINANCE**
BUREAU	**0602**	**FINANCE**
PROGRAM	**0005**	**PROCUREMENT**

		2016	2017	2018	2019	2020		2020		2021	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
14N	Purchasing Agent	1.0	1.0	1.0	1.0	1.0	84,864	1.0	84,864	1.0	86,138
10N	Buyer	2.0	2.0	2.0	2.0	2.0	123,890	2.0	123,890	2.0	125,736
07N	Purch. Contracts Administrator	-	-	1.0	1.0	1.0	49,894	1.0	49,894	1.0	50,648
07N	Purchasing Coordinator	1.0	1.0	1.0	1.0	1.0	47,996	1.0	47,996	1.0	45,136
	Total Positions	**4.0**	**4.0**	**5.0**	**5.0**	**5.0**	**306,644**	**5.0**	**306,644**	**5.0**	**307,658**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0005 PROCUREMENT

Account Number		*2020 Budget*	*2020 Adj. Budget*	*2020 A&E*	*2021 Budget*
0005-02	PERMANENT WAGES	306,644	306,644	306,644	307,658
0005-08	LONGEVITY	2,488	2,488	2,488	2,710
0005-12	FICA	23,649	23,649	23,649	23,743
0005-14	PENSION	39,467	39,467	39,467	38,317
0005-16	INSURANCE - EMPLOYEE GRP	128,525	128,525	128,525	128,310
0005-26	PRINTING	500	500	300	500
0005-32	PUBLICATIONS & MEMBERSHIP	1,095	625	625	1,095
0005-34	TRAINING & PROF. DEVELOP	12,000	800	700	8,000
0005-50	OTHER SERVICES & CHARGES	500	0	0	250
0005-68	OPERATING MATERIALS & SUPP	1,500	480	350	1,250
0005-72	EQUIPMENT	0	20	20	0
Total	**PROCUREMENT**	**516,368**	**503,198**	**502,768**	**511,833**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0005 PROCUREMENT

Account Number		*2016 Actuals*	*2017 Actuals*	*2018 Actuals*	*2019 Actuals*
0005-02	PERMANENT WAGES	218,392	221,227	272,132	296,257
0005-04	TEMPORARY WAGES	9,930	6,976	0	0
0005-08	LONGEVITY	1,977	2,142	1,899	2,192
0005-12	FICA	16,619	16,667	20,200	21,818
0005-14	PENSION	20,452	26,009	32,545	38,334
0005-16	INSURANCE - EMPLOYEE GRP	84,892	92,093	116,065	125,485
0005-26	PRINTING	0	0	90	265
0005-32	PUBLICATIONS & MEMBERSHIP	478	685	1,571	1,092
0005-34	TRAINING & PROF. DEVELOP	3,707	7,488	10,217	9,062
0005-50	OTHER SERVICES & CHARGES	1,490	0	0	0
0005-56	UNIFORMS	0	0	0	262
0005-68	OPERATING MATERIALS & SUPP	1,533	630	534	635
0005-72	EQUIPMENT	0	0	1,242	89
Total	**PROCUREMENT**	**359,470**	**373,917**	**456,495**	**495,491**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**000**	**GENERAL**
DEPT	**02**	**FINANCE**
BUREAU	**0602**	**FINANCE**
PROGRAM	**0006**	**GENERAL SUPPORT SERVICES**

		2016	2017	2018	2019	2020		2020		2021	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
11M	Graphic Design Specialist	-	1.0	1.0	1.0	1.0	54,954	1.0	54,954	1.0	55,816
08M	Inventory Control Clerk	-	-	-	-	-	-	-	-	1.0	38,101
	Total Positions	**-**	**1.0**	**1.0**	**1.0**	**1.0**	**54,954**	**1.0**	**54,954**	**2.0**	**93,917**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0006 GENERAL SUPPORT SERVICES

Account Number		*2020 Budget*	*2020 Adj. Budget*	*2020 A&E*	*2021 Budget*
0006-02	PERMANENT WAGES	54,954	54,954	54,954	93,917
0006-04	TEMPORARY WAGES	20,000	20,000	18,000	0
0006-06	PREMIUM PAY	475	475	0	500
0006-08	LONGEVITY	884	884	884	1,014
0006-12	FICA	5,840	5,840	5,840	7,282
0006-14	PENSION	7,893	7,893	7,893	15,327
0006-16	INSURANCE - EMPLOYEE GRP	25,705	25,705	25,705	51,324
0006-24	POSTAGE & SHIPPING	150,000	150,000	150,000	150,000
0006-26	PRINTING	54,400	54,400	54,400	59,500
0006-30	RENTALS	1,500	1,500	1,500	1,500
0006-34	TRAINING & PROF. DEVELOP	2,000	0	0	0
0006-42	REPAIRS & MAINTENANCE	7,511	7,511	7,511	7,611
0006-68	OPERATING MATERIALS & SUPP	41,300	32,936	34,075	35,300
0006-72	EQUIPMENT	0	3,364	2,225	0
Total	**GENERAL SUPPORT SERVICES**	**372,462**	**365,462**	**362,987**	**423,275**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0006 GENERAL SUPPORT SERVICES

Account Number		*2016 Actuals*	*2017 Actuals*	*2018 Actuals*	*2019 Actuals*
0006-02	PERMANENT WAGES	0	49,128	51,300	56,579
0006-04	TEMPORARY WAGES	0	12,986	17,461	12,094
0006-06	PREMIUM PAY	0	422	111	322
0006-08	LONGEVITY	0	681	779	830
0006-12	FICA	0	4,836	5,328	5,349
0006-14	PENSION	0	6,502	6,509	7,667
0006-16	INSURANCE - EMPLOYEE GRP	0	23,023	23,213	25,097
0006-24	POSTAGE & SHIPPING	0	127,669	117,091	136,253
0006-26	PRINTING	0	2,952	0	14,271
0006-30	RENTALS	0	996	0	1,145
0006-42	REPAIRS & MAINTENANCE	0	35,933	46,947	49,568
0006-50	OTHER SERVICES & CHARGES	0	0	9	0
0006-68	OPERATING MATERIALS & SUPP	0	30,787	31,868	31,165
0006-72	EQUIPMENT	0	8,286	35,619	6,469
Total	**GENERAL SUPPORT SERVICES**	**0**	**304,201**	**336,235**	**346,809**

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