

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0001 PROPERTY & CASUALTY**

Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0001-02 PERMANENT WAGES	211,653	192,197	211,653	212,004
0001-04 TEMPORARY WAGES	15,800	33,756	25,000	15,800
Line Item Detail				
1 Safety Intern currently in College and would be a three month assignment.				15,800.00
		Line Items Total		15,800.00
0001-06 PREMIUM PAY	1,500	1,500	1,500	1,500
Line Item Detail				
1 Premium Pay				1,500.00
		Line Items Total		1,500.00
0001-08 LONGEVITY	2,002	2,002	500	0
0001-11 SHIFT DIFFERENTIAL	250	250	0	250
Line Item Detail				
1 Shift Differential				250.00
		Line Items Total		250.00
0001-12 FICA	17,687	17,687	17,687	17,561
Line Item Detail				
1 FICA				17,560.88
		Line Items Total		17,560.88
0001-14 PENSION	27,956	27,956	27,956	25,740
Line Item Detail				
1 PENSION				25,740.23
		Line Items Total		25,740.23
0001-15 Employee - Health Insurance Opt Out	0	1,500	1,400	1,500
Line Item Detail				
1 Medical Opt Out				-8.00
		Line Items Total		-8.00
0001-16 INSURANCE - EMPLOYEE GRP	87,840	87,840	87,840	89,968
Line Item Detail				
1 INS				89,967.50
		Line Items Total		89,967.50

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Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0001-26 PRINTING	0	150	0	500
Line Item Detail				
1 Printing costs				500.00
		Line Items Total		500.00
0001-28 MILEAGE REIMBURSEMENT	0	0	0	400
Line Item Detail				
1 Planned Travel for training				400.00
		Line Items Total		400.00
0001-30 RENTALS	0	1,100	1,100	1,200
Line Item Detail				
1 Safety Day Location				1,200.00
		Line Items Total		1,200.00
0001-32 PUBLICATIONS & MEMBERSHIP	0	0	0	1,000
Line Item Detail				
1 PRIMA membership for three employees- Risk Manager, Claims Coordinator, and Financial Analyst				1,000.00
		Line Items Total		1,000.00
0001-34 TRAINING & PROF. DEVELOP	0	1,995	1,000	5,000
Line Item Detail				
1 City-Wide Task Authorized Training				5,000.00
		Line Items Total		5,000.00
0001-36 INS - PROPERTY & CASUALTY	575,744	575,744	575,744	480,000
Line Item Detail				
1 Commercial Property Insurance (CNA)				70,000.00
2 Public Officials/EPL Liability (Ironeshore)				72,000.00
3 Law Enforcement Liability				200,000.00
4 Marine Inland (Nationwide)				35,000.00
5 Auto Physical Damage Policy (Seneca)				63,000.00
6 Cyber Attack Insurance (Chubb)				40,000.00
		Line Items Total		480,000.00
0001-44 LEGAL SERVICES	1,000,000	1,000,000	1,000,000	1,000,000

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Line Item Detail				
1 Professional Service Fees Attorney Fees for Police Liability				600,000.00
2 Professional Service Fees Attorney Fees General Liability				300,000.00
3 Professional Service Fees Attorney Fees for Workers Comp				100,000.00
		Line Items Total		1,000,000.00
0001-46 OTHER CONTRACT SERVICES	122,150	101,350	101,350	274,150
Line Item Detail				
1 Auto Liability Claim Handling (PMA)				58,650.00
2 Insurance Broker (EHD)				27,500.00
3 First Aid Kit Refills				3,000.00
4 Hazmat Clean Up for City Property				10,000.00
5 Cintas Mat Cleaning Service				5,000.00
6 Risk Management Software for online reporting and transition our internal process.				40,000.00
7 IH Testing Program				10,000.00
8 Exposure Control Management				10,000.00
9 Investment into Ergonomic's with onsite ATC with reduction expected to be within 15% savings in WC 1st year plus savings in healthcare.				60,000.00
10 Auto Body and Appraiser Program to prepare to bring services back in house				50,000.00
		Line Items Total		274,150.00
0001-50 OTHER SERVICES & CHARGES	7,000	28,000	28,000	21,000
Line Item Detail				
1 DOT-required random drug screening service for employees				21,000.00
		Line Items Total		21,000.00
0001-56 UNIFORMS	5,000	5,000	2,500	5,000
Line Item Detail				
1 Uniforms				5,000.00
		Line Items Total		5,000.00
0001-58 OFFICE SUPPLIES	0	0	0	500
Line Item Detail				
1 Office supplies for EMC and Risk				500.00
		Line Items Total		500.00

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Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0001-68 OPERATING MATERIALS & SUPP	27,000	21,515	12,300	28,000
Line Item Detail				
1 Training Materials				5,000.00
2 Safety PPE Related Equipment initial purchase				15,000.00
3 Safety Day				8,000.00
		Line Items Total		28,000.00
0001-72 EQUIPMENT	3,500	3,500	3,500	6,500
Line Item Detail				
1 Safety and Risk Equipment				6,500.00
		Line Items Total		6,500.00
0001-80 SELF-INSURED LOSSES	500,000	481,540	200,000	100,000
Line Item Detail				
1 Internal property losses due to third party				100,000.00
		Line Items Total		100,000.00
0001-81 PROPERTY LOSSES	100,000	100,072	100,000	125,000
Line Item Detail				
1 Internal property losses due to internal liability				125,000.00
		Line Items Total		125,000.00
0001-85 AUTO LOSSES	300,000	300,000	300,000	300,000
Line Item Detail				
1 Motorized equipment claim repair expenses (internal)				300,000.00
		Line Items Total		300,000.00
0001-86 GENERAL CITY CHARGES	57,969	57,969	57,969	60,868
Line Item Detail				
1 General City Charges				60,868.00
		Line Items Total		60,868.00
0001-87 PROFESSIONAL LOSSES	800,000	800,000	500,000	1,000,000
Line Item Detail				
1 Lawsuit settlements with no insurance				1,000,000.00
		Line Items Total		1,000,000.00

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081	RISK MANAGEMENT				
02	FINANCE				
8001	RISK MANAGEMENT				
Total	PROPERTY & CASUALTY	3,863,051	3,842,623	3,256,999	3,773,441

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8001 RISK MANAGEMENT
0002 WORKERS COMPENSATION

Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0002-26 PRINTING	500	500	0	0
0002-32 PUBLICATIONS & MEMBERSHIP	3,000	3,000	500	3,000
Line Item Detail				
1 ASSE, State Lead Cert, CRM, Advance Degree, National Safety Council, and ASP				3,000.00
		Line Items Total		3,000.00
0002-34 TRAINING & PROF. DEVELOP	8,000	12,000	12,000	10,000
Line Item Detail				
1 OHST Certification, Ergo Training, Risk Assessment Conference				5,000.00
2 Ins, Risk, Safety and WC				3,000.00
3 TPA Training to start bringing items back in house				2,000.00
		Line Items Total		10,000.00
0002-36 INS - PROPERTY & CASUALTY	136,458	136,458	136,458	136,458
Line Item Detail				
1 Excess WC Policy				105,000.00
2 State Renewal Fee				100.00
3 PA State Assessment				31,358.37
		Line Items Total		136,458.37
0002-38 INS - OTHER EMPLOYEE	25,000	40,561	40,561	25,000
Line Item Detail				
1 State Self-Insured Fund = Uninsured Emp, Supersedeas & Subsequent Inj, Admin Fund				25,000.00
		Line Items Total		25,000.00
0002-46 OTHER CONTRACT SERVICES	38,610	38,610	38,610	60,860
Line Item Detail				
1 Workers Comp Claim Handling (TPA) - Workman's Compensation - calculated with 2% increase on fees				38,609.55
2 Workers Comp Fee for Broker				22,250.00
		Line Items Total		60,859.55
0002-72 EQUIPMENT	0	16,700	16,700	0
0002-80 SELF-INSURED LOSSES	800,000	800,000	600,000	600,000
Line Item Detail				
1 Medical and Indemnity for WC				600,000.00

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0002 WORKERS COMPENSATION**

Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
		Line Items Total		600,000.00
0002-86 GENERAL CITY CHARGES	57,969	57,969	57,969	60,868
Line Item Detail				
1 General City Charges				60,868.00
		Line Items Total		60,868.00
Total WORKERS COMPENSATION	1,069,537	1,105,798	902,798	896,186

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0003 EMPLOYEE HEALTH BENEFITS**

Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0003-37 INS - DENTAL, LIFE, DRUG	20,500,000	22,009,975	21,500,000	21,500,000
Line Item Detail				
1 Medical Administration Services, Traditional/HMO Claims, Stop Loss Policy, RX, Dental, Vision, Ancillary-Met Life, Medical SEIU 32BJ Plan			21,500,000.00	
		Line Items Total	21,500,000.00	
Total EMPLOYEE HEALTH BENEFITS	20,500,000	22,009,975	21,500,000	21,500,000