Finance Department

Mission Statement

In accordance with policies and ordinances set forth by the Mayor and City Council, the mission of the Finance Department of the City of Allentown, PA is to manage the financial affairs of the City in the most cost effective and efficient manner possible.

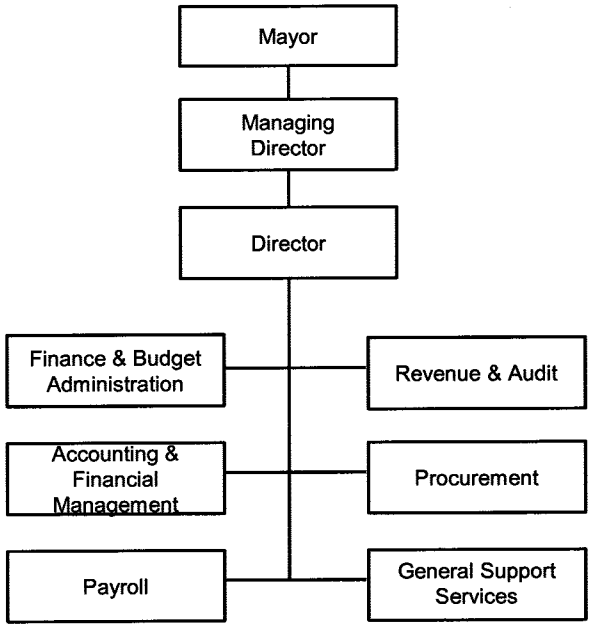
Values

As stewards of the City's finances, we focus on providing the highest quality of service through the most responsible use of its resources.

We value the quality of the services we provide and are committed to continually improving and enhancing this quality.

We value our commitment to serve all Allentown residents without discrimination in any form and to provide equitable treatment for all.

We value the professionalism, competence, talent, ability, experience and contributions of each member of the Finance Department and we strive to meet their needs for personal and professional growth.



CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY REPORT

02 FINANCE

	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Budget
02 PERMANENT WAGES	1,803,515	1,803,515	1,803,515	1,851,214
04 TEMPORARY WAGES	35,200	28,467	17,467	37,000
06 PREMIUM PAY	4,350	4,350	3,700	4,133
08 LONGEVITY	17,318	17,318	17,318	17,129
11 SHIFT DIFFERENTIAL	100	100	100	100
12 FICA	144,202	144,202	144,202	147,258
14 PENSION	247,610	247,610	247,610	239,959
16 INSURANCE - EMPLOYEE GRP	778,007	778,007	778,007	781,432
Total Personnel	**3,030,302**	**3,023,569**	**3,011,919**	**3,078,225**
24 POSTAGE & SHIPPING	140,000	140,000	140,000	150,000
26 PRINTING	20,111	24,494	16,054	57,836
28 MILEAGE REIMBURSEMENT	750	850	350	950
30 RENTALS	1,500	1,500	1,300	1,500
32 PUBLICATIONS & MEMBERSHIP	5,400	6,395	5,995	6,435
34 TRAINING & PROF. DEVELOP	33,240	30,775	21,900	33,000
42 REPAIRS & MAINTENANCE	50,261	50,261	44,011	8,261
44 LEGAL SERVICES	8,000	8,000	5,000	0
46 OTHER CONTRACT SERVICES	74,750	73,283	74,750	74,750
50 OTHER SERVICES & CHARGES	30,500	30,400	27,000	42,500
Total Services & Charges	**364,512**	**365,958**	**336,360**	**375,232**
56 UNIFORMS	0	240	0	0
68 OPERATING MATERIALS & SUPP	47,800	39,597	44,078	47,700
Total Materials & Supplies	**47,800**	**39,837**	**44,078**	**47,700**
72 EQUIPMENT	3,300	16,754	11,877	2,000
Total Capital Outlay	**3,300**	**16,754**	**11,877**	**2,000**
90 REFUNDS	175,000	175,000	150,000	150,000
Total Sundry	**175,000**	**175,000**	**150,000**	**150,000**
Total Expenditures	**3,620,914**	**3,621,118**	**3,554,234**	**3,653,157**

CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY

02	FINANCE	2015 Actuals	2016 Actuals	2017 Actuals	2018 Actuals
02	PERMANENT WAGES	1,518,438	1,528,227	1,681,310	1,728,797
04	TEMPORARY WAGES	0	32,591	35,992	45,209
06	PREMIUM PAY	11,265	4,760	705	1,521
08	LONGEVITY	14,358	13,626	16,352	15,916
11	SHIFT DIFFERENTIAL	145	37	8	145
12	FICA	115,746	118,262	129,655	133,867
14	PENSION	161,259	145,741	194,418	201,128
15	EMPLOYEE- HEALTH INSURANCE OPT-OUT	0	0	1,335	800
16	INSURANCE - EMPLOYEE GRP	534,800	604,856	688,398	717,282
	Total Personnel	**2,356,011**	**2,448,100**	**2,748,174**	**2,844,665**
24	POSTAGE & SHIPPING	0	0	127,669	117,091
26	PRINTING	5,433	6,946	7,600	3,413
28	MILEAGE REIMBURSEMENT	19	0	0	320
30	RENTALS	212	0	996	0
32	PUBLICATIONS & MEMBERSHIP	5,902	5,401	3,974	5,191
34	TRAINING & PROF. DEVELOP	5,585	5,311	33,735	16,690
42	REPAIRS & MAINTENANCE	0	0	35,933	46,947
46	OTHER CONTRACT SERVICES	231,331	119,799	73,256	129,536
50	OTHER SERVICES & CHARGES	74,550	59,350	68,466	55,415
	Total Services & Charges	**323,032**	**196,807**	**351,629**	**374,603**
54	REPAIR & MAINT SUPPLIES	0	0	626	80
68	OPERATING MATERIALS & SUPP	5,209	5,099	34,604	35,637
	Total Materials & Supplies	**5,209**	**5,099**	**35,230**	**35,717**
72	EQUIPMENT	0	1,563	20,027	42,064
	Total Capital Outlay	**0**	**1,563**	**20,027**	**42,064**
90	REFUNDS	216,658	119,695	464,077	74,538
	Total Sundry	**216,658**	**119,695**	**464,077**	**74,538**
	Total Expenditures	**2,900,910**	**2,771,264**	**3,619,138**	**3,371,587**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**000**	**GENERAL**
DEPT	**02**	**FINANCE**
BUREAU	**0602**	**FINANCE**
PROGRAM	**0001**	**REVENUE & AUDIT**

		2015	2016	2017	2018	2019		2019		2020	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
17N	Revenue & Audit Manager	1.0	1.0	1.0	1.0	1.0	78,390	1.0	78,390	1.0	80,756
13N	Operations Manager	1.0	1.0	1.0	1.0	1.0	66,090	1.0	66,090	1.0	68,068
16M	Senior Tax Examiner	1.0	1.0	1.0	1.0	1.0	58,306	1.0	58,306	1.0	61,763
15M	Tax Examiner	3.0	3.0	3.0	3.0	3.0	155,997	3.0	155,997	3.0	166,767
08M	Clerk 3	5.0	5.0	5.0	5.0	5.0	201,569	5.0	201,569	5.0	205,490
	Total Positions	**11.0**	**11.0**	**11.0**	**11.0**	**11.0**	**560,352**	**11.0**	**560,352**	**11.0**	**582,844**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0001 REVENUE & AUDIT

Account Number		*2019 Budget*	*2019 Adj. Budget*	*2019 A&E*	*2020 Budget*
0001-02	PERMANENT WAGES	560,352	560,352	560,352	582,844
0001-06	PREMIUM PAY	1,850	1,850	1,850	1,758
0001-08	LONGEVITY	4,531	4,531	4,531	3,389
0001-11	SHIFT DIFFERENTIAL	100	100	100	100
0001-12	FICA	43,363	43,363	43,363	45,784
0001-14	PENSION	87,862	87,862	87,862	86,827
0001-16	INSURANCE - EMPLOYEE GRP	276,067	276,067	276,067	282,755
0001-26	PRINTING	6,500	1,500	614	800
0001-28	MILEAGE REIMBURSEMENT	500	500	0	500
0001-32	PUBLICATIONS & MEMBERSHIP	2,090	2,090	2,090	2,490
0001-34	TRAINING & PROF. DEVELOP	5,200	4,900	2,900	6,100
0001-42	REPAIRS & MAINTENANCE	250	250	0	250
0001-46	OTHER CONTRACT SERVICES	12,000	12,000	12,000	12,000
0001-50	OTHER SERVICES & CHARGES	28,000	27,900	25,000	40,000
0001-68	OPERATING MATERIALS & SUPP	1,350	350	750	2,200
0001-72	EQUIPMENT	3,300	4,700	4,675	2,000
0001-90	REFUNDS	175,000	175,000	150,000	150,000
Total	**REVENUE & AUDIT**	**1,208,315**	**1,203,315**	**1,172,154**	**1,219,797**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0001 REVENUE & AUDIT

Account Number		*2015 Actuals*	*2016 Actuals*	*2017 Actuals*	*2018 Actuals*
0001-02	PERMANENT WAGES	484,418	504,210	508,359	504,322
0001-06	PREMIUM PAY	1,403	872	231	1,178
0001-08	LONGEVITY	4,058	4,709	4,765	4,033
0001-11	SHIFT DIFFERENTIAL	82	37	8	145
0001-12	FICA	36,973	38,586	38,807	38,131
0001-14	PENSION	63,352	56,243	71,525	71,599
0001-16	INSURANCE - EMPLOYEE GRP	210,100	233,453	253,257	255,343
0001-26	PRINTING	5,433	6,946	4,648	2,847
0001-28	MILEAGE REIMBURSEMENT	0	0	0	301
0001-32	PUBLICATIONS & MEMBERSHIP	2,896	3,010	1,999	2,330
0001-34	TRAINING & PROF. DEVELOP	877	300	976	3,754
0001-46	OTHER CONTRACT SERVICES	25,000	0	0	704
0001-50	OTHER SERVICES & CHARGES	50,306	56,854	54,024	27,962
0001-68	OPERATING MATERIALS & SUPP	1,186	1,357	1,148	1,346
0001-72	EQUIPMENT	0	0	4,906	572
0001-90	REFUNDS	216,658	119,695	464,077	74,538
Total	**REVENUE & AUDIT**	**1,102,742**	**1,026,272**	**1,408,730**	**989,105**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0003 FINANCE & BUDGET ADMINISTRATION

		2015	2016	2017	2018	2019		2019		2020	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21A	Finance Director	1.0	1.0	1.0	1.0	1.0	117,598	1.0	117,598	1.0	121,134
18N	Deputy Finance Director	1.0	1.0	-	-	-	-	-	-	-	-
15N	Finance Operations Manager	-	-	1.0	1.0	1.0	85,852	1.0	85,852	1.0	88,426
14N	Sr Financial Analyst	-	-	-	-	0.9	58,313	0.9	58,313	0.9	60,044
14N	Financial Analyst	1.0	1.0	1.9	1.9	-	-	-	-	-	-
10N	Financial Analyst	-	-	-	-	0.5	24,505	0.5	24,505	0.5	25,324
06N	Payroll Coordinator	-	-	1.0	1.0	-	-	-	-	-	-
	Total Positions	**3.0**	**3.0**	**4.9**	**4.9**	**3.4**	**286,268**	**3.4**	**286,268**	**3.4**	**294,928**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0003 FINANCE & BUDGET ADMINISTRATION

Account Number		*2019 Budget*	*2019 Adj. Budget*	*2019 A&E*	*2020 Budget*
0003-02	PERMANENT WAGES	286,268	286,268	286,268	294,928
0003-04	TEMPORARY WAGES	0	967	967	0
0003-08	LONGEVITY	2,812	2,812	2,812	3,065
0003-12	FICA	23,989	23,989	23,989	23,167
0003-14	PENSION	39,937	39,937	39,937	26,838
0003-16	INSURANCE - EMPLOYEE GRP	125,485	125,485	125,485	87,397
0003-26	PRINTING	1,200	1,200	350	500
0003-28	MILEAGE REIMBURSEMENT	250	250	250	250
0003-32	PUBLICATIONS & MEMBERSHIP	1,000	1,500	1,100	1,140
0003-34	TRAINING & PROF. DEVELOP	5,200	5,200	4,500	5,200
0003-44	LEGAL SERVICES	8,000	8,000	5,000	0
0003-46	OTHER CONTRACT SERVICES	55,000	53,533	55,000	55,000
0003-50	OTHER SERVICES & CHARGES	2,000	2,000	2,000	2,000
0003-68	OPERATING MATERIALS & SUPP	1,950	2,676	1,500	1,500
Total	**FINANCE & BUDGET ADMINISTRATION**	**553,091**	**553,817**	**549,158**	**500,985**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0003 FINANCE & BUDGET ADMINISTRATION

Account Number		*2015 Actuals*	*2016 Actuals*	*2017 Actuals*	*2018 Actuals*
0003-02	PERMANENT WAGES	266,610	295,516	369,966	356,967
0003-04	TEMPORARY WAGES	0	11,044	0	18,501
0003-08	LONGEVITY	1,715	1,906	2,746	2,848
0003-12	FICA	20,068	22,904	27,516	27,969
0003-14	PENSION	17,278	17,916	31,861	31,894
0003-16	INSURANCE - EMPLOYEE GRP	57,300	74,281	112,814	113,744
0003-26	PRINTING	0	0	0	218
0003-28	MILEAGE REIMBURSEMENT	19	0	0	19
0003-32	PUBLICATIONS & MEMBERSHIP	2,629	1,913	990	990
0003-34	TRAINING & PROF. DEVELOP	635	1,204	23,468	1,177
0003-46	OTHER CONTRACT SERVICES	196,296	98,641	62,676	110,252
0003-50	OTHER SERVICES & CHARGES	23,832	1,006	14,442	27,444
0003-54	REPAIR & MAINT SUPPLIES	0	0	626	80
0003-68	OPERATING MATERIALS & SUPP	1,129	1,328	988	1,212
0003-72	EQUIPMENT	0	1,563	6,836	1,975
Total	**FINANCE & BUDGET ADMINISTRATION**	**587,511**	**529,222**	**654,929**	**695,290**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0004 ACCOUNTING & FINANCIAL MANAGEMENT

		2015	2016	2017	2018	2019		2019		2020	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
18N	Deputy Fin. Dir. & Treasury	1.0	1.0	1.0	1.0	-	-	-	-	-	-
17N	Treasury & Acct. Mgr.	-	-	-	-	1.0	88,634	1.0	88,634	1.0	91,312
13N	Accountant	-	3.0	3.0	3.0	3.0	222,586	3.0	222,586	3.0	229,294
12N	Accountant	2.0	-	-	-	-	-	-	-	-	-
09N	Office Manager	-	1.0	-	-	-	-	-	-	-	-
06N	Payroll Coordinator	-	-	-	-	1.0	47,034	1.0	47,034	1.0	48,464
08M	Clerk 3	6.0	5.0	5.0	5.0	5.0	246,655	5.0	246,655	5.0	242,774
	Total Positions	**9.0**	**10.0**	**9.0**	**9.0**	**10.0**	**604,909**	**10.0**	**604,909**	**10.0**	**611,844**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0004 ACCOUNTING & FINANCIAL MANAGEMENT

Account Number		*2019 Budget*	*2019 Adj. Budget*	*2019 A&E*	*2020 Budget*
0004-02	PERMANENT WAGES	604,909	604,909	604,909	611,844
0004-04	TEMPORARY WAGES	17,000	6,600	4,000	17,000
0004-06	PREMIUM PAY	2,000	2,000	1,400	1,900
0004-08	LONGEVITY	6,965	6,965	6,965	7,303
0004-12	FICA	48,262	48,262	48,262	48,818
0004-14	PENSION	71,887	71,887	71,887	78,934
0004-16	INSURANCE - EMPLOYEE GRP	225,873	225,873	225,873	257,050
0004-26	PRINTING	4,311	4,311	360	1,636
0004-28	MILEAGE REIMBURSEMENT	0	100	100	200
0004-32	PUBLICATIONS & MEMBERSHIP	1,710	1,710	1,710	1,710
0004-34	TRAINING & PROF. DEVELOP	7,700	5,060	3,000	7,700
0004-42	REPAIRS & MAINTENANCE	500	500	500	500
0004-46	OTHER CONTRACT SERVICES	7,750	10,450	7,750	7,750
0004-68	OPERATING MATERIALS & SUPP	1,200	2,756	1,256	1,200
0004-72	EQUIPMENT	0	4,770	0	0
Total	**ACCOUNTING & FINANCIAL MANAGEME**	**1,000,067**	**996,153**	**977,972**	**1,043,545**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0004 ACCOUNTING & FINANCIAL MANAGEMENT

Account Number		*2015 Actuals*	*2016 Actuals*	*2017 Actuals*	*2018 Actuals*
0004-02	PERMANENT WAGES	542,719	510,109	532,630	544,076
0004-04	TEMPORARY WAGES	0	11,617	16,031	9,247
0004-06	PREMIUM PAY	9,862	3,888	52	232
0004-08	LONGEVITY	5,652	5,034	6,018	6,357
0004-11	SHIFT DIFFERENTIAL	63	0	0	0
0004-12	FICA	42,139	40,153	41,829	42,239
0004-14	PENSION	57,592	51,130	58,520	58,581
0004-15	Employee - Health Insurance Opt Out	0	0	1,335	800
0004-16	INSURANCE - EMPLOYEE GRP	191,000	212,230	207,210	208,917
0004-26	PRINTING	0	0	0	258
0004-30	RENTALS	212	0	0	0
0004-32	PUBLICATIONS & MEMBERSHIP	0	0	300	300
0004-34	TRAINING & PROF. DEVELOP	333	100	1,802	1,542
0004-46	OTHER CONTRACT SERVICES	10,035	21,158	10,580	18,580
0004-68	OPERATING MATERIALS & SUPP	532	881	1,052	677
0004-72	EQUIPMENT	0	0	0	2,656
Total	**ACCOUNTING & FINANCIAL MANAGEME**	**860,139**	**856,300**	**877,359**	**894,462**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**000**	**GENERAL**
DEPT	**02**	**FINANCE**
BUREAU	**0602**	**FINANCE**
PROGRAM	**0005**	**PROCUREMENT**

		2015	2016	2017	2018	2019		2019		2020	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
14N	Purchasing Agent	1.0	1.0	1.0	1.0	1.0	82,394	1.0	82,394	1.0	84,864
11N	Senior Buyer	1.0	-	-	-	-	-	-	-	-	-
10N	Buyer	1.0	2.0	2.0	2.0	2.0	120,250	2.0	120,250	2.0	123,890
07N	Purch. Contracts Administrator	-	-	-	1.0	1.0	48,438	1.0	48,438	1.0	49,894
07N	Purchasing Coordinator	-	1.0	1.0	1.0	1.0	46,592	1.0	46,592	1.0	47,996
08M	Clerk 3	1.0	-	-	-	-	-	-	-	-	-
	Total Positions	**4.0**	**4.0**	**4.0**	**5.0**	**5.0**	**297,674**	**5.0**	**297,674**	**5.0**	**306,644**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0005 PROCUREMENT

Account Number		*2019 Budget*	*2019 Adj. Budget*	*2019 A&E*	*2020 Budget*
0005-02	PERMANENT WAGES	297,674	297,674	297,674	306,644
0005-08	LONGEVITY	2,178	2,178	2,178	2,488
0005-12	FICA	22,939	22,939	22,939	23,649
0005-14	PENSION	39,937	39,937	39,937	39,467
0005-16	INSURANCE - EMPLOYEE GRP	125,485	125,485	125,485	128,525
0005-26	PRINTING	3,100	3,100	350	500
0005-32	PUBLICATIONS & MEMBERSHIP	600	1,095	1,095	1,095
0005-34	TRAINING & PROF. DEVELOP	13,140	12,645	11,000	12,000
0005-50	OTHER SERVICES & CHARGES	500	500	0	500
0005-56	UNIFORMS	0	262	0	0
0005-68	OPERATING MATERIALS & SUPP	2,000	1,649	700	1,500
0005-72	EQUIPMENT	0	90	89	0
Total	**PROCUREMENT**	**507,553**	**507,554**	**501,447**	**516,368**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0005 PROCUREMENT

Account Number		*2015 Actuals*	*2016 Actuals*	*2017 Actuals*	*2018 Actuals*
0005-02	PERMANENT WAGES	224,691	218,392	221,227	272,132
0005-04	TEMPORARY WAGES	0	9,930	6,976	0
0005-08	LONGEVITY	2,933	1,977	2,142	1,899
0005-12	FICA	16,566	16,619	16,667	20,200
0005-14	PENSION	23,037	20,452	26,009	32,545
0005-16	INSURANCE - EMPLOYEE GRP	76,400	84,892	92,093	116,065
0005-26	PRINTING	0	0	0	90
0005-32	PUBLICATIONS & MEMBERSHIP	377	478	685	1,571
0005-34	TRAINING & PROF. DEVELOP	3,740	3,707	7,488	10,217
0005-50	OTHER SERVICES & CHARGES	412	1,490	0	0
0005-68	OPERATING MATERIALS & SUPP	2,362	1,533	630	534
0005-72	EQUIPMENT	0	0	0	1,242
Total	**PROCUREMENT**	**350,518**	**359,470**	**373,917**	**456,495**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**000**	**GENERAL**
DEPT	**02**	**FINANCE**
BUREAU	**0602**	**FINANCE**
PROGRAM	**0006**	**GENERAL SUPPORT SERVICES**

		2015	2016	2017	2018	2019		2019		2020	
		Actual				Final Budget		Actual & Estimated		Final Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
11M	Graphic Design Specialist	-	-	1.0	1.0	1.0	54,312	1.0	54,312	1.0	54,954
	Total Positions	**-**	**-**	**1.0**	**1.0**	**1.0**	**54,312**	**1.0**	**54,312**	**1.0**	**54,954**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0006 GENERAL SUPPORT SERVICES

Account Number		*2019 Budget*	*2019 Adj. Budget*	*2019 A&E*	*2020 Budget*
0006-02	PERMANENT WAGES	54,312	54,312	54,312	54,954
0006-04	TEMPORARY WAGES	18,200	18,200	12,500	20,000
0006-06	PREMIUM PAY	500	500	450	475
0006-08	LONGEVITY	832	832	832	884
0006-12	FICA	5,649	5,649	5,649	5,840
0006-14	PENSION	7,987	7,987	7,987	7,893
0006-16	INSURANCE - EMPLOYEE GRP	25,097	25,097	25,097	25,705
0006-24	POSTAGE & SHIPPING	140,000	140,000	140,000	150,000
0006-26	PRINTING	5,000	14,383	14,380	54,400
0006-30	RENTALS	1,500	1,500	1,300	1,500
0006-34	TRAINING & PROF. DEVELOP	2,000	0	500	2,000
0006-42	REPAIRS & MAINTENANCE	49,511	51,511	43,511	7,511
0006-68	OPERATING MATERIALS & SUPP	41,300	32,145	39,872	41,300
0006-72	EQUIPMENT	0	7,194	7,113	0
Total	**GENERAL SUPPORT SERVICES**	**351,888**	**359,310**	**353,503**	**372,462**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
02 FINANCE
0602 FINANCE
0006 GENERAL SUPPORT SERVICES

Account Number		*2015 Actuals*	*2016 Actuals*	*2017 Actuals*	*2018 Actuals*
0006-02	PERMANENT WAGES	0	0	49,128	51,300
0006-04	TEMPORARY WAGES	0	0	12,986	17,461
0006-06	PREMIUM PAY	0	0	422	111
0006-08	LONGEVITY	0	0	681	779
0006-12	FICA	0	0	4,836	5,328
0006-14	PENSION	0	0	6,502	6,509
0006-16	INSURANCE - EMPLOYEE GRP	0	0	23,023	23,213
0006-24	POSTAGE & SHIPPING	0	0	127,669	117,091
0006-26	PRINTING	0	0	2,952	0
0006-30	RENTALS	0	0	996	0
0006-42	REPAIRS & MAINTENANCE	0	0	35,933	46,947
0006-50	OTHER SERVICES & CHARGES	0	0	0	9
0006-68	OPERATING MATERIALS & SUPP	0	0	30,787	31,868
0006-72	EQUIPMENT	0	0	8,286	35,619
Total	**GENERAL SUPPORT SERVICES**	**0**	**0**	**304,201**	**336,235**

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