

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL  
01 NONDEPARTMENTAL  
0101 CITY COUNCIL  
0001 LEGISLATION & RECORDKEEPING**

<i>Account Number</i>	<i>2017 Budget</i>	<i>2017 Adj. Budget</i>	<i>2017 A&amp;E</i>	<i>2018 Proposed</i>
0001-02 PERMANENT WAGES	191,282	191,282	191,282	196,430
0001-08 LONGEVITY	2,392	2,392	2,392	2,484
0001-12 FICA	14,816	14,816	14,816	15,217
<b>Line Item Detail</b>				
1 FICA				15,216.92
		Line Items Total		15,216.92
0001-14 PENSION	13,005	13,005	13,005	13,018
<b>Line Item Detail</b>				
1 MMO				13,018.00
		Line Items Total		13,018.00
0001-16 INSURANCE - EMPLOYEE GRP	46,047	46,047	46,047	46,426
<b>Line Item Detail</b>				
1 INS				46,426.00
		Line Items Total		46,426.00
0001-26 PRINTING	300	300	300	300
<b>Line Item Detail</b>				
1 Printing for the office				300.00
		Line Items Total		300.00
0001-28 MILEAGE REIMBURSEMENT	300	300	0	300
<b>Line Item Detail</b>				
1 Mileage Reimbursement Expense				300.00
		Line Items Total		300.00
0001-32 PUBLICATIONS & MEMBERSHIP	500	500	500	485
<b>Line Item Detail</b>				
1 Publications and membership service fees				485.00
		Line Items Total		485.00
0001-34 TRAINING & PROF. DEVELOP	4,000	4,000	0	4,000
<b>Line Item Detail</b>				
1 Training and Professional Development Services				4,000.00

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<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
		Line Items Total		4,000.00
0001-40 CIVIC EXPENSES	1,500	1,500	0	1,500
<b>Line Item Detail</b>				
1 Civic Expenses				1,500.00
		Line Items Total		1,500.00
0001-46 OTHER CONTRACT SERVICES	271,000	271,000	150,000	161,000
<b>Line Item Detail</b>				
1 Other contract services including: Granicus City annual audit				148,500.00
2 Cultural Arts Events				10,000.00
3 Spanish Speaking Instruction				2,500.00
		Line Items Total		161,000.00
0001-50 OTHER SERVICES & CHARGES	20,000	20,000	7,000	7,000
<b>Line Item Detail</b>				
1 Other Services & Charges including: Legal Ads City Council Photography Watson Skinner Memorial Award LC Historical Society Photography for Chambers				7,000.00
		Line Items Total		7,000.00
0001-68 OPERATING MATERIALS & SUPP	10,000	10,000	6,000	1,200
<b>Line Item Detail</b>				
1 Operating Materials & Supplies				600.00
2 Office Supplies				600.00
		Line Items Total		1,200.00
<b>Total LEGISLATION &amp; RECORDKEEPING</b>	<b>575,142</b>	<b>575,142</b>	<b>431,342</b>	<b>449,360</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL  
01 NONDEPARTMENTAL  
0201 OFFICE OF THE MAYOR  
0001 EXECUTIVE MANAGEMENT**

<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
0001-02 PERMANENT WAGES	373,572	373,572	373,572	502,740
<b>Line Item Detail</b>				
1 Adding \$4.00 to fund Grants Coordination Manager's salary at \$70,000.				4.00
		Line Items Total		4.00
0001-04 TEMPORARY WAGES	0	0	0	20,000
<b>Line Item Detail</b>				
1 Part-time clerk				20,000.00
		Line Items Total		20,000.00
0001-08 LONGEVITY	2,666	2,666	2,666	2,874
0001-12 FICA	28,782	28,782	28,782	40,209
<b>Line Item Detail</b>				
1 FICA				40,209.47
		Line Items Total		40,209.47
0001-14 PENSION	35,762	35,762	35,762	45,563
<b>Line Item Detail</b>				
1 MMO				45,563.00
		Line Items Total		45,563.00
0001-16 INSURANCE - EMPLOYEE GRP	126,628	126,628	126,628	162,491
<b>Line Item Detail</b>				
1 INS				162,491.00
		Line Items Total		162,491.00
0001-26 PRINTING	250	250	250	5,250
<b>Line Item Detail</b>				
1 Various printing jobs per Mayor Pawlowski.				250.00
2 Printer Usage per IT				5,000.00
		Line Items Total		5,250.00
0001-30 RENTALS	0	4,000	2,700	0
0001-32 PUBLICATIONS & MEMBERSHIP	1,850	1,850	1,850	1,850
<b>Line Item Detail</b>				
1 Various city-related issues. Membership for "Foundation Directory On-line" for grant management.				1,850.00

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0201 OFFICE OF THE MAYOR  
0001 EXECUTIVE MANAGEMENT**

<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
		Line Items Total		1,850.00
0001-34 TRAINING & PROF. DEVELOP	12,000	9,147	12,000	12,000
<b>Line Item Detail</b>				
1 Mayor will be attending various meetings for the PA Municipal League, United States Conference of Mayors, National League of Cities during the year. Many miscellaneous meetings are held in Harrisburg and Washington, D.C. relating to government procedures, legislative issues, developmental planning, etc. that the Mayor attends.				12,000.00
		Line Items Total		12,000.00
0001-46 OTHER CONTRACT SERVICES	10,000	10,853	10,000	10,000
<b>Line Item Detail</b>				
1 This account is used at the descretion of the Mayor to provide various professional services for the city.				10,000.00
		Line Items Total		10,000.00
0001-50 OTHER SERVICES & CHARGES	6,000	2,000	6,000	6,000
<b>Line Item Detail</b>				
1 Miscellaneous expenses				6,000.00
		Line Items Total		6,000.00
0001-68 OPERATING MATERIALS & SUPP	2,500	2,500	2,500	2,500
<b>Line Item Detail</b>				
1 This account is used for daily operating materials and supplies in the office.				2,500.00
		Line Items Total		2,500.00
<b>Total EXECUTIVE MANAGEMENT</b>	<b>600,010</b>	<b>598,010</b>	<b>602,710</b>	<b>811,477</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL  
01 NONDEPARTMENTAL  
0301 CITY CONTROLLER  
0001 AUDIT AND COMPLIANCE**

<i>Account Number</i>	<i>2017 Budget</i>	<i>2017 Adj. Budget</i>	<i>2017 A&amp;E</i>	<i>2018 Proposed</i>
0001-02 PERMANENT WAGES	120,224	120,224	120,224	122,694
0001-04 TEMPORARY WAGES	13,500	13,500	13,500	13,500
<b>Line Item Detail</b>				
1 Part-time Clerk				13,500.00
		Line Items Total		13,500.00
0001-08 LONGEVITY	336	336	336	422
0001-12 FICA	10,256	10,256	10,256	10,451
<b>Line Item Detail</b>				
1 FICA				10,451.12
		Line Items Total		10,451.12
0001-14 PENSION	6,502	6,502	6,502	6,509
<b>Line Item Detail</b>				
1 MMO				6,509.00
		Line Items Total		6,509.00
0001-16 INSURANCE - EMPLOYEE GRP	46,047	46,047	46,047	46,426
<b>Line Item Detail</b>				
1 INS				46,426.00
		Line Items Total		46,426.00
0001-26 PRINTING	0	0	0	300
<b>Line Item Detail</b>				
1 Printer Usage per IT				300.00
		Line Items Total		300.00
0001-28 MILEAGE REIMBURSEMENT	200	200	100	100
<b>Line Item Detail</b>				
1 Mileage reimbursement for travel to outside bureaus for audits				100.00
		Line Items Total		100.00
0001-32 PUBLICATIONS & MEMBERSHIP	600	610	610	700
<b>Line Item Detail</b>				
1 Memberships and subscriptions for AuditNet; Institute of Internal Auditors; and, Association of Local Government Auditors				700.00

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL  
01 NONDEPARTMENTAL  
0301 CITY CONTROLLER  
0001 AUDIT AND COMPLIANCE**

<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
		Line Items Total		700.00
0001-34 TRAINING & PROF. DEVELOP	1,600	1,600	1,600	1,600
<b>Line Item Detail</b>				
1 ACL Training Webinars, Local Institute of Internal Auditors, and GFOA seminars				1,600.00
		Line Items Total		1,600.00
0001-46 OTHER CONTRACT SERVICES	600	600	600	700
<b>Line Item Detail</b>				
1 Annual ACL Software Support Contract				700.00
		Line Items Total		700.00
0001-50 OTHER SERVICES & CHARGES	1,200	1,190	1,200	1,200
<b>Line Item Detail</b>				
1 Funds to support the Intern Program				1,200.00
		Line Items Total		1,200.00
0001-68 OPERATING MATERIALS & SUPP	1,000	1,000	1,000	750
<b>Line Item Detail</b>				
1 Office supplies as needed throughout the year and office furniture.				750.00
		Line Items Total		750.00
<b>Total AUDIT AND COMPLIANCE</b>	<b>202,065</b>	<b>202,065</b>	<b>201,975</b>	<b>205,352</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL  
01 NONDEPARTMENTAL  
0501 LAW  
0001 LEGAL SERVICES**

<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
0001-02 PERMANENT WAGES	354,900	374,837	374,837	470,912
0001-04 TEMPORARY WAGES	78,000	78,000	68,000	39,000
<b>Line Item Detail</b>				
1 Part-time Solicitors				39,000.00
		Line Items Total		39,000.00
0001-08 LONGEVITY	2,213	2,213	2,213	634
0001-12 FICA	33,286	33,286	33,286	39,057
<b>Line Item Detail</b>				
1 FICA				39,056.77
		Line Items Total		39,056.77
0001-14 PENSION	35,762	35,762	35,762	45,563
<b>Line Item Detail</b>				
1 MMO				45,563.00
		Line Items Total		45,563.00
0001-16 INSURANCE - EMPLOYEE GRP	126,628	126,628	126,628	162,491
<b>Line Item Detail</b>				
1 INS				162,491.00
		Line Items Total		162,491.00
0001-26 PRINTING	0	0	0	2,304
<b>Line Item Detail</b>				
1 Printer usage				2,304.00
		Line Items Total		2,304.00
0001-28 MILEAGE REIMBURSEMENT	500	1,500	700	500
<b>Line Item Detail</b>				
1 Mileage Toll & Travel (CLE/Court)				500.00
		Line Items Total		500.00
0001-32 PUBLICATIONS & MEMBERSHIP	20,756	20,756	20,336	20,700
<b>Line Item Detail</b>				
1 Westlaw				18,000.00
2 Bar Association Membership (PT)				500.00

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**000 GENERAL  
01 NONDEPARTMENTAL  
0501 LAW  
0001 LEGAL SERVICES**

<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
<b>Line Item Detail</b>				
3 Bar Association Membership (FT)				1,000.00
4 PA Attorney License Fees (PT)				225.00
5 PA Attorney License Fees (FT)				450.00
6 Lehigh County System Access Fee				300.00
7 PACER				100.00
8 Center for Education & Employee Law				125.00
		Line Items Total		20,700.00
0001-34 TRAINING & PROF. DEVELOP	3,500	3,500	2,700	3,396
<b>Line Item Detail</b>				
1 Annual CLE Requirements				2,000.01
2 BALC Continuing Legal Education CAP card				1,396.00
		Line Items Total		3,396.01
0001-42 REPAIRS & MAINTENANCE	500	500	500	600
<b>Line Item Detail</b>				
1 Shredding Fees/Excess copier fees (RTK)				600.00
		Line Items Total		600.00
0001-46 OTHER CONTRACT SERVICES	52,000	52,000	28,000	28,000
<b>Line Item Detail</b>				
1 Outside Legal Services				20,000.00
2 Court Fees				8,000.00
		Line Items Total		28,000.00
0001-50 OTHER SERVICES & CHARGES	51,200	51,200	21,000	46,200
<b>Line Item Detail</b>				
1 Collective Bargaining Expenses				25,000.00
2 Outside Legal Service				20,000.00
3 IMLA				1,200.00
		Line Items Total		46,200.00
0001-68 OPERATING MATERIALS & SUPP	13,500	12,500	3,500	5,500
<b>Line Item Detail</b>				



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01 NONDEPARTMENTAL  
0501 LAW  
0001 LEGAL SERVICES**

<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
<b>Line Item Detail</b>				
1 Office Supplies not stocked internally				1,000.00
2 Right-to-Know Program Software				4,500.00
		Line Items Total		5,500.00
<b>Total LEGAL SERVICES</b>	<b>772,745</b>	<b>792,682</b>	<b>717,462</b>	<b>864,857</b>

**CITY OF ALLENTOWN  
PROGRAM BUDGET**

**000 GENERAL  
01 NONDEPARTMENTAL  
0609 GENERAL AND CIVIC  
0001 GENERAL AND CIVIC**

<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
0001-30 RENTALS	125,285	125,285	125,285	128,428
<b>Line Item Detail</b>				
1 Municipal garage rent (Vultee St) Jan-Oct				106,580.00
2 Municipal garage rent (Vultee St) Nov. - Dec.				21,848.00
		Line Items Total		128,428.00
0001-32 PUBLICATIONS & MEMBERSHIP	69,804	69,804	69,804	69,804
<b>Line Item Detail</b>				
1 PLCM - PA league of cities & muni and PELRAS				47,319.00
2 National league of cities				8,743.00
3 US conf of mayors				12,242.00
4 Sister Cities				1,500.00
		Line Items Total		69,804.00
0001-38 INS - OTHER EMPLOYEE	110,000	110,000	112,000	110,000
<b>Line Item Detail</b>				
1 PA unemployment insurance benefits				110,000.00
		Line Items Total		110,000.00
0001-40 CIVIC EXPENSES	84,000	84,000	78,500	78,500
<b>Line Item Detail</b>				
1 Concerts\bands				37,500.00
2 LC senior citizens				15,000.00
3 Liberty bell shrine of Allentown				500.00
4 Parades				5,000.00
5 Veterans of wars				2,500.00
6 Friends of the Parks				5,500.00
7 Syrian American Assoc.				12,500.00
		Line Items Total		78,500.00
0001-41 ARTS EXPENSES	50,000	50,000	50,000	50,000
<b>Line Item Detail</b>				
1 Arts based Economic Development				50,000.00

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**000 GENERAL**  
**01 NONDEPARTMENTAL**  
**0609 GENERAL AND CIVIC**  
**0001 GENERAL AND CIVIC**

<b>Account Number</b>	<b>2017 Budget</b>	<b>2017 Adj. Budget</b>	<b>2017 A&amp;E</b>	<b>2018 Proposed</b>
		Line Items Total		50,000.00
0001-46 OTHER CONTRACT SERVICES	55,580	55,580	60,500	180,580
<b>Line Item Detail</b>				
1 Bank fees				34,000.00
2 Audit fees				21,580.00
3 Allentown Parking Authority				125,000.00
		Line Items Total		180,580.00
0001-50 OTHER SERVICES & CHARGES	22,800	22,800	22,800	22,800
<b>Line Item Detail</b>				
1 R/E taxes for city owned property New Employee PMRS Enrollment				22,800.00
		Line Items Total		22,800.00
0001-72 EQUIPMENT	561,464	561,464	561,464	0
0001-88 INTERFUND TRANSFERS	11,142,466	11,142,466	11,142,466	12,503,146
<b>Line Item Detail</b>				
1 Risk Fund - Self Insured Losses				500,000.00
2 E911 Fund Includes \$200,000 for Radio System Upgrade				772,064.00
3 Risk Fund - Property and Casualty expenses and overhead costs				2,103,334.00
4 Debt Fund Transfer				8,049,043.00
5 Loan Installment 2 of 7 Payment to Solid Waste Fund				642,857.00
6 Transfer to Equipment Fund Annual Lease Payments				466,511.00
7 New Short Term Loan Debt Payment (half year)				375,000.00
8 Lease Payment for 1 Fire Engine				50,000.00
		Line Items Total		12,958,809.00
0001-89 PENSION - ADDTL POB - DEBT TRANSFER	2,500,000	2,500,000	2,500,000	0
<b>Total GENERAL AND CIVIC</b>	<b>14,721,399</b>	<b>14,721,399</b>	<b>14,722,819</b>	<b>13,143,258</b>

