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## **City of Allentown Utility Permit Application Requirements.**

Any type of utility work in the City of Allentown requires a utility permit. This includes street and right-of-way excavations, utility poles and guy wires (including new and replacement of existing poles/guy wires).

**All utility permits for proposed or emergency work within the street and City of Allentown right-of-way must consist of the following to be accepted and processed:**

1. The proposed/emergency utility permit application **MUST** include a sketch clearly showing the location of the proposed/emergency work with distance from nearest intersection and distance off the nearest curb line. The sketch must also show the size of the street, sidewalk, or grass cuts within the City right-of-way.
2. The proposed/emergency utility permit application **MUST** include a photo showing the current condition of the roadway and/or sidewalk area at the time of applying for the permit. A screen shot from Google Maps or similar sources will not be accepted. If applying for an emergency permit after work has been completed, photo must show existing cut of the emergency repair. The photo can be submitted by including either a .JPG or a high resolution .PDF. *Below are examples of accepted photos.*



**If the application does not contain the required information you will be notified of the additional information needed. The permit will only be processed when all required information is received.**