

2022

Consolidated Annual  
Performance Report-  
CAPER



## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2022 Consolidated Annual Performance and Evaluation Report (CAPER) is an evaluation of the City's accomplishments and progress towards meeting its housing and community development project goals, as stated in its FY 2022 Annual Action Plan and FY 2020-2024 five-year Consolidated Plan. As a recipient of federal funding from the U.S. Department of Housing and Urban Development (HUD), the City of Allentown's Department of Community and Economic Development (CED) is charged with preparing the CAPER in accordance with HUD funding reporting requirements. The City of Allentown currently receives three entitlement grants from the U.S. Department of Housing and Urban Development (HUD), including Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG). This CAPER represents the third year of the five-year strategic plan. Highlights of the plan include, **Housing Needs**, to maintain and improve the condition of the housing stock to meet or exceed current code standards; and make available affordable homeownership, within the existing housing stock in Allentown. Another major goal of the plan is to **address homeless needs**, to support prevention strategies that address the root causes of chronic homelessness, through the provision of tenant education; rental assistance; job/vocational training; employment services. Due to the aftermath of the ongoing COVID-19 pandemic, homelessness has drastically increased and has become an unfortunate nightmare and reality in the City of Allentown for many residents. In the year 2022, the city worked and is still working to build solutions to this problem. The five-year Consolidated plan also addresses the Community **Development needs**, by revitalizing Allentown's economy through vocational/educational training of City residents, small business guidance, and loans, and promotion of new activities city wide. Address the **elderly and frail and continue to support activities** that provide affordable housing for elderly and frail elderly residents. **Support Mental Illness and Drug and Alcohol** addiction by continuing to offer support and assistance to local agencies that provide supportive services and outreach programs to these individuals. Lastly to address the **disabled and any persons with HIV/AIDS** by continuing to support activities that serve these populations. Funds have been aligned with the calendar year, and most 2022-2023 activities have been monitored, and efficiently documented.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
2015 Goal - Public Safety Goals	Public Safety		Buildings Demolished	Buildings	0	1				
2016 Goal - Public Safety Goals	Public Safety		Buildings Demolished	Buildings	0	1				
2017 Goal - Public Safety Goals	Public Safety		Buildings Demolished	Buildings	0	1				
2018 Goal - Public Safety Goals	Public Safety		Buildings Demolished	Buildings	0	1				
2019 Goal - Public Safety Goals	Public Safety		Buildings Demolished	Buildings	0	1				
2020 Goal - Addressing Impediments to Fair Housing	Affordable Housing		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	150	36	24.00%			

2020 Goal - Economic Development/Job Creation	Economic Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	0	0.00%			
2020 Goal - Economic Development/Job Creation	Economic Development		Businesses assisted	Businesses Assisted	15	133	886.67%			
2020 Goal - Homeless Support Activities	Affordable Housing Homeless		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	450	240	53.33%			
2020 Goal - Homeless Support Activities	Affordable Housing Homeless		Tenant-based rental assistance / Rapid Rehousing	Households Assisted	15	74	493.33%			
2020 Goal - Homeless Support Activities	Affordable Housing Homeless		Homeless Person Overnight Shelter	Persons Assisted	1500	688	45.87%			
2020 Goal - New Affordable Ownership Housing	Affordable Housing		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	460	0	0.00%			
2020 Goal - New Affordable Ownership Housing	Affordable Housing		Homeowner Housing Added	Household Housing Unit	8	4	50.00%			
2020 Goal - New Affordable Ownership Housing	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	0	0				

2020 Goal - New Affordable Rental Housing	Affordable Housing Public Housing		Rental units constructed	Household Housing Unit	100	0	0.00%			
2020 Goal - New Affordable Rental Housing	Affordable Housing Public Housing		Rental units rehabilitated	Household Housing Unit	0	4				
2020 Goal - Planning and Administration	Planning and Administration		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	50	0	0.00%			
2020 Goal - Planning and Administration	Planning and Administration		Other	Other	1	1	100.00%			
2020 Goal - Public Facilities Improvements	Public Facilities		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4000	0	0.00%			
2020 Goal - Public Infrastructure Improvements	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	1275	5.10%			
2020 Goal - Public Safety Goals	Public Safety		Buildings Demolished	Buildings	90	2	2.22%			
2020 Goal - Public Safety Goals	Public Safety		Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	16				

2020 Goal - Public Services	Public Services		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	0	0.00%			
2020 Goal - Public Services	Public Services		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	0	0.00%			
2020 Goal - Rehabilitation of Owner-Occupied Homes	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	25	0	0.00%			
2020 Goal - Rehabilitation of Owner-Occupied Homes	Affordable Housing		Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0		0	0	
2020 Goal - Special Needs Goals (Non-Homeless)	Affordable Housing Non-Homeless Special Needs		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	460	0	0.00%			
2020 Goal - Special Needs Goals (Non-Homeless)	Affordable Housing Non-Homeless Special Needs		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	460	0	0.00%			
2021 Goal - Homeless Support Activities	Homeless		Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	200				
2021 Goal - Homeless Support Activities	Homeless		Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				

2021 Goal - Homeless Support Activities	Homeless		Homelessness Prevention	Persons Assisted	0	0				
2021 Goal - New Affordable Ownership Housing	Affordable Housing		Homeowner Housing Added	Household Housing Unit	0	0				
2021 Goal - New Affordable Rental Housing	Affordable Housing		Rental units constructed	Household Housing Unit	0	0				
2021 Goal - Public Facilities Improvements	Public Facility		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
2021 Goal - Public Infrastructure Improvements	Non-Housing Community Development Public Infrastructure Improvements		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
2021 Goal - Public Safety	Buildings Demolished		Buildings Demolished	Buildings	0	0				
2021 Goal - Public Services	Affordable Housing Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	170				

2021 Goal - Public Services	Affordable Housing Non-Housing Community Development		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
2021 Goal - Public Services	Affordable Housing Non-Housing Community Development		Direct Financial Assistance to Homebuyers	Households Assisted	0	63				
2021 Goal - Public Services	Affordable Housing Non-Housing Community Development		Businesses assisted	Businesses Assisted	0	57				
2021 Goal - Rehabilitation of Owner-Occupied Homes	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
2021 Goal - Rehabilitation of Owner-Occupied Homes	Affordable Housing		Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	30				
2021 Goal - Special Needs (Non-Homeless)	Affordable Housing Non-Homeless Special Needs		Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	563				



Housing Rehabilitation Programs for LMI Homeowners	Affordable Housing	CDBG: \$300000	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		4	1	25.00%
Housing Rehabilitation Programs for LMI Homeowners	Affordable Housing	CDBG: \$300000	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0		4	0	0.00%
New Affordable Ownership Housing	Affordable Housing	CDBG: \$130000 / HOME: \$504802	Homeowner Housing Added	Household Housing Unit	0	0		4	0	0.00%
New Affordable Rental Housing	Affordable Housing	HOME: \$500000	Rental units constructed	Household Housing Unit	0	0		46	0	0.00%
Public Facilities Improvements	Public Facilities Improvements	CDBG: \$100000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		300	0	0.00%
Public Infrastructure Improvements	Non-Housing Community Development Public Infrastructure Improvements	CDBG: \$890000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		1000	1000	100.00%
Public Safety	Demolition	CDBG: \$118198	Facade treatment/business building rehabilitation	Business	0	0		75	0	0.00%

Public Safety	Demolition	CDBG: \$118198	Buildings Demolished	Buildings	0	0		2	0	0.00%
Public Safety	Demolition	CDBG: \$118198	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0		5	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

**Housing Needs:**

- Internal rental assistance program provided rental assistance to an estimated 200 City residents.
- Assisting with the funding for the construction of Allentown Housing Authority affordable housing community. - ongoing
- Assisted in funding 63 City residents with first time homeownership workshops and guidance.
- Assisted in the creation of 8 twin homes on the east side of the city, available to LMI family, and with affordability deed restrictions. – ongoing.
- Assisted with 4 total home rehabilitation, where homes will be available to LMI families with deed restrictions on the property.
- The City acquired various blighted properties through the imminent domain to rehab and sell to LMI city residents.
- Provided legal counseling and fair housing events for various LMI city residents.

**Homeless Needs:**

- Assisted all local shelters with shelter operations.
- Provided Rapid Rehousing to 31 City residents.
- Assisted with the expansion and rehabilitation of one warming station and one shelter.
- Hired a Homeless Coordinator to help offset the homeless crisis in the city.
- Assisted in the outreach and placement of 78 homeless youth in the city.

- Assisted in housing and providing pivotal training to 6 youth “expecting” mothers in the city.

**Community Development Needs:**

- Provided small business guidance through local Small Business Administration.
- Provided sustainability grants to small businesses that were struggling in the city.
- Assisted in the promotion, marketing, and advertising of small businesses City wide to help business sustainability throughout the city.
- Assisted in providing a city program, to assist unbankable individuals become bankable through various local and national bank partnerships.
- Assisted in provided vocational training in the field of construction to 18 City of Allentown youth.
- Funded various educational. recreational and youth entrepreneurship activities to promote child development, and opportunities.
- Continuous work on neighborhood improvements and façade work in LMI areas of the city and to LMI homeowner’s city wide.

**Mental Illness- Disability:**

- Assisted with the support and housing of 73 city residents with disabilities.
- Assisted with providing daily shelter, food, and activities to 490 city residents with disabilities.
- Continuation of ADA compliancy throughout the city sidewalks and streets.

## **CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).**

**91.520(a)**

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### **Narrative**

The City of Allentown’s Community and Economic Development department continues to monitor all HUD CDBG, ESG, and HOME-funded programs. We monitor monthly, quarterly, and yearly to report the maintenance, accomplishments, data, and reimbursement of funds. Now that Covid-19 is stabilized, monitoring for 2022 will be done in person. Funding was received late and will be disbursed later than usual, possibly in the first quarter of 2023. The funded organizations have provided data on their program accomplishments that support diverse households, including residents with disabilities, and others with female heads of households. Many of these organizations include the Boys and Girls Clubs, Community Bike works, Communities in Schools, and the YMCA. The City continues to make it a priority to fund programs that make the most impact on the community citywide. Last year the city paid particular attention to all the organization’s handbooks, and beneficiaries focusing on equal opportunity and nondiscrimination clauses. The city also asked organizations for a Diversity, Equity, and Inclusion (DEI) statement to ensure nondiscrimination and the commitment behind it. Organizations without a DEI statement or with findings in their handbooks etc. were given technical assistance to correct issues and better understand what is expected from them. The City is in the process of hiring an Equity & Inclusion Coordinator to create and implement a DEI plan for the City of Allentown.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,245,849	2,156,882
HOME	public - federal	1,116,447	680,797
HOPWA	public - federal	564,882	
ESG	public - federal	194,486	208,236

**Table 3 - Resources Made Available**

### Narrative

The five-year consolidated plan has identified a City-wide initiative without targeted areas or outlined opportunity zones for the nonprofit organizations. The city has also identified a City-wide need through our ten-year Comprehensive plan; Vision 2030, the plan revealed that the city needed affordable housing Citywide, not just focused areas. The plan also revealed that blighted properties are a nuance to city residents. Following these findings, the city has found low to moderate income individuals in different parts of the city facing similar challenges catering to the city instead of targeted areas has proved to be more impactful to the low to moderate income residents especially during the pandemic.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100		

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

Center City has been a highlight in the City of Allentown, for many years the city is now taking a different city-wide approach to engage the city residents where they are. Historically the majority of LMI individuals live in center City, but most recent 10-year comprehension plan, revealed the need for affordable housing City-wide, the city also felt as if the rest of the city was being neglected. Taking a Macro approach to location investments, with micro attention within the locations, is the best most effective way to expend funding.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Matching requirements for the HOME program were met with an excess match balance. The City adds match yearly for all ongoing projects through its general fund. ESG subrecipients such as Six Street Shelter, Allentown Rescue Mission, Lehigh Conference of Churches, YMCA - Warming Station and the Salvation Army contributes considerable match to city funded activities. All programs funded with ESG dollars match funds come from various sources such as the County, private donors etc. The Neighborhood Improvement Zone (NIZ) initiative has changed the housing market regarding affordability, and job creation. CDBG activities are also matched through various state programs, private funders, and federal allocations.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
205,143	59,377	0	0	211,081

Table 7 – Program Income



<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition** – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	50	1
Number of Non-Homeless households to be provided affordable housing units	4	0
Number of Special-Needs households to be provided affordable housing units	45	0
<b>Total</b>	<b>99</b>	<b>1</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	20	0
Number of households supported through The Production of New Units	125	0
Number of households supported through Rehab of Existing Units	2	1
Number of households supported through Acquisition of Existing Units	2	0
<b>Total</b>	<b>149</b>	<b>1</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Projected numbers were all met and exceeded this year. Many organizations rearranged programs to configure to CDC guidelines and meet estimated goals. Many organizations went to full digital programs or rearranged organizational goals to meet the Community's needs. The city sent out a survey to all organizations asking them about their needs as well as a community assessment based on what they see in their respective demographics and geographics within the city. With the information gathered the city created an ongoing plan to bridge these insufficiencies and find solutions. Most organizations were

given COVID-19 (CARES) funding to subset issues identified. The city also applied for State funding this year and received about \$252,113.00 to help bridge gaps. Most organizations met goals and were complying as per HUD, City, and State standards. HOME projects are moving along, the project on the north street has progressed and is about 40% completed. A new HOME project is being produced by the Allentown Housing Authority. The construction of this project started planning in 2020 and broke ground in 2022 and is ongoing. All CDBG-HOME and ESG activities are monitored quarterly for progress. The city has begun setting milestones within HOME projects to ensure timeliness.

**Discuss how these outcomes will impact future annual action plans.**

The goal of the CDBG, ESG, and HOME activities is to ensure that activities are attainable, taking all risk factors into consideration. Newer organizations experience comprehensive monitoring, as these organizations are considered high-risk recipients. The city will continue to closely monitor monthly activity reports, invoices, and community needs. All organizations submit applications that are carefully read and scored by each member of the “HUD team” and a representative from the mayor and City Council. The scores are then averaged by the HUD Grants Manager and any questions are discussed directly with the organization. These actions impact the next year’s annual plans and preparation.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	65	0
Low-income	32	0
Moderate-income	7	0
<b>Total</b>	<b>104</b>	<b>0</b>

**Table 13 – Number of Households Served**

**Narrative Information**

These numbers have been updated on a regular basis as projects are completed. The city has met timeliness for the year 2022 and most of the organization met their outcome goals.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The city is a part of the Lehigh Valley Regional Homeless Advisory Board (LVRHAB) a subset of the thirty-three County PA509 Continuum of Care (COC). The COC meet to discuss ideas and discuss the homeless population at large and try to develop solutions on a quarterly basis. The city also hired a homeless coordinator to bridge the gap between homelessness and the city, providing homeless individuals resources and help when needed. The City also funds Valley Youth House: Synergy Project, the purpose of this program is to engage homeless youth, by providing emergency supplies and providing guidance for youth to remain safe on the streets. After ensuring youth are safe, Valley Youth House provides goal planning, life skills, instruction, and linkages with community-based services to support the youth. The goal is to achieve long-term self-sufficiency. Valley Youth House: Synergy Program ensures that youth are relayed to an emergency shelter and other community services to ensure their health, wellbeing, and safety. The city also supports the RHAB 211 an automated system that homeless individuals can call and get direct assistance, at various times throughout the day. Another program that the city supports is Lehigh Conference of Churches, Rapid Rehousing, this program, aids individuals in finding housing or give rental assistance to prevent homelessness. The city supports all local shelters and assist in the funding of daily operations and major rehabilitation, and maintenance. The city currently began working with grassroots organizations who specifically cater to the homeless population.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The city has four emergency shelters including the newly renovated YMCA warming station. The shelters include the Allentown Rescue Mission specifically for men, the Six Street Shelter designed for women and children, and the Salvation Army who take women and children. The HUD team have explored different possibilities and intake shelter options that are currently in the works. All shelters except for the YMCA Warming Station operate the entire year. All the shelters use HMIS and have different transitional housing method to rehome the homeless population. The Allentown Rescue Mission help men with trades, courses, and workshops as well as case work to help navigate obstacles and obtain goals. The Rescue Mission also gives jobs to those in need with the Clean Team, which is partially funded by the City of Allentown Recycling Department, the clean team helps maintain the City, as well as mow the lawns of residents that have not or are unable to mow their own lawns. The Six Street Shelter does most of its transitional work with community partners such as Lehigh Conference of Churches: PATHWAYS a Rapid Rehousing program, local colleges, and their turner street apartment program, which is somewhat of a transitional housing program for selected women. The Salvation Army also uses community partners and case work to attain transitional housing. The Allentown Housing Authority and Lehigh County Children and youth also partner with local shelters to provide qualifying Allentown

residents with subsidized rent, assistance, and vouchers throughout the city.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City funds four shelters and one rapid rehousing program these programs address adult homelessness and transitional avenues, Valley Youth; Synergy addresses the homeless youth and provides transitional help. Valley Youth: Great Beginnings houses twelve pregnant youth women at risk of homelessness and provides shelter, health care, mental health, amongst other services to assist in the success of women goals throughout pregnancy. Lehigh Conference of Churches: Daybreak is a drop-in center for persons living with mental illness or physical disabilities and those struggling with addiction or HIV/AIDS, as well as the neighborhood's elderly. The staff teach life skills and work with members to provide stability. Daybreak serves two balanced meals during the week. Lehigh Conference of Churches: Pathway's assist qualifying residents with Rapid rehousing and rental assistance. The LVCIL; PLACE program assisted over 73 at risk of homeless Allentown residents with disabilities in 2022 with various housing services such as intake, housing Counseling, support coordination and follow-along services.

The City funds HADC Youth Build they work with at risk youth in the City and help them acquire a GED and construction trade for rehabilitation of homes for low to moderate income residents, HADC then assist in job transition. A few other funded organizations that are dedicated to the youth are Boys and Girls Club, Community Bike works, the Neighborhood Center, YMCA and the Baum School of Art, these organizations provide various leadership, educational, and creative programs for the youth of Allentown. The Literacy Center provides ESL classes to the residents of Allentown who according to the US Census 55% of the population in Allentown is Hispanic, the Literacy Center provides these courses as a transitional step to better employment for our Spanish speaking population.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

As previously stated, the City funds 4 shelters that all contain a form of transitional elements to permanent housing and independent living, the Lehigh Conference of churches Pathways is the main community contact for rapid rehousing and rental assistance. The city also launched a HUD approved rental assistance program, to offset the growing homelessness problem due to COVID-19. The City

funded organizations that served about 300 residents for no more than three months, of back rent or no more than \$3,000 of back rent. In 2022 we reached out to these residents to make sure all were still in their homes and help if needed. The city also partnered with a local hotel, local hospitals, and parish nurses from street medicine to put homeless Covid-19 infected persons, to prevent the spread of COVID-19. The city also provided funding to the food bank, to provide food to LMI and homeless individuals as needed. The city applied for a mediation program through the federal government to offset rising rent, and evictions. The city will continue to work with North Penn legal services to provide fair housing knowledge, legal and eviction help.

The Lehigh Valley Regional Homeless Advisory Board (LVRHAB) meets monthly and communicates about homeless prevention. The board has representation from Lehigh Valley Health Network Outreach Program, which provides health care to homeless individuals and families in collaborations with the city shelters. The County's Human Services department is also part of the LVRHAB which includes aging, mental health, children and youth and prison services. Zoom calls, HMIS and email exchanges allow organizations to communicate and share information, to provide members a network of services to help residents in need. The City will continue to fund agencies that target the homeless population and transition care, at a micro and macro level throughout the City. The city also has an internal Homeless Advisory Committee, voted in by city council where city residents, organizations, and city personnel sit on it.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City partners with the Allentown Housing Authority as well as Penn Rose to assist LMI persons into subsidized housing with controlled rent and affordable utilities. Penn Rose through our past NSP program maintain over 10 properties under affordability periods. The City monitors these properties yearly to ensure compliance through income verification and rental affordability verification, as well as code inspections every five years. The City of Allentown also sits on the board for the Allentown Housing Authority and meet monthly to discuss possible public housing solutions at large throughout the City.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City partners with the Allentown Housing Authority as well as Penn Rose to assist LMI persons into subsidized housing with controlled rent and affordable utilities. Penn Rose through our past NSP program maintain over 10 properties under affordability periods. The City monitors these properties yearly to ensure compliance through income verification and rental affordability verification, as well as code inspections every five years. The City of Allentown also sits on the board for the Allentown Housing Authority and meet monthly to discuss possible public housing solutions at large throughout the City.

### **Actions taken to provide assistance to troubled PHAs**

The Housing Authority of the City of Allentown is a standard performing agency and the City is currently funding a housing project for 1.3 million of HOME funding and 1 Million of HOME ARP. The City has set aside funds to assist in the reconstruction of a subsidized community in Allentown. The only problem present is the lack of subsidized communities, within the City, due to lack of funds, and space available, the City is currently planning a different approach and exploring various funding options to assist.



## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City currently has six codes that address the issue of health and safety of residential units. Four of the six are based on national standards developed by Building officials and Code administrators international (BOCA): Building, plumbing electrical, and fire prevention. The property rehabilitation & maintenance code outlines in detail all the responsibilities of renters and homeowners and it is available on the City website. In addition, the City's Health code impacts the health and safety of residential units. Both ordinances adapt national and state standards. The City is exploring ways to limit renter occupied properties and introduce more owner-occupied properties to the City. The City also holds a weekly Blight meeting with several members of code enforcement, redevelopment authority and CED personnel. This meeting is done to discuss the blighted properties in the city, as well as come up with solutions.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

When feasible the city partners with several public agencies and nonprofit organizations to leverage resources and maximize outcomes involving housing and community development activities. The City's Street department, Health bureau and Parks and Recreation are big parts of city improvement, offering several programs and activities for LMI youth and adults and infrastructural improvements in LMI areas, that are imperative for the community's quality of life. This year in particular the city addressed the underserved housing problem differently. Due to Covid-19 the City provided additional funds to organizations with existing rental assistance programs.

In addition, actions to address obstacles to meeting underserved needs this year include:

Increased foreclosures and evictions – in addition to the community implications of the recent economic downturn are effects on a more individual basis, such as a high foreclosure rate and evictions, the associated problem of poor credit, and rising unemployment. The Lehigh Valley Center for Independent Living provided counseling for persons with disabilities to secure affordable and appropriate housing and prevent homelessness. The Daybreak program provides a drop-in program including three meals daily to persons affected with mental health challenges.

Increased need of HOME subrecipients, the city needs more organizations to be HOME qualified and CHDO qualified to subset the need of affordable housing throughout the city, the city also needs HOME projects that seek to rehabilitate and eliminate blighted areas in the city. The city has hired a HOME administrator that will take on the role of collaboratively working with organizations and seeking organizations to take on HOME initiatives with the city.

The city hired three new personnel one CDBG administrator, a HOME administrator, and Homeless Coordinator towards the end of 2020 this puts the city in a position to leverage more resources and services to help those that are underserved. This also gives organizations the one-on-one time needed to revamp programs so that they are focused on the City's current needs.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

In mid-2020 the City was awarded a \$5.7 million federal grant and the HUD team allocated 500,000 to the lead paint grant these funds are to be drawn over the next three years. These funds are to address an estimated 310 housing units of LMI homeowners or landlords whose tenant's income qualify city wide. In 2022, 75 lead projects were completed, the benchmark was 62, bringing the program total to 113. The City also held free lead education classes through which 11 Lead Supervisors, 21 Lead Workers, and 15 RRP Certified Lead Renovators were trained to safely work with Lead Paint Hazards.

The city has had a lead program for over 30 years, lead hazards are often coupled with code in the remediation process, all HOME projects are lead tested as well. Actions are being taken to eliminate lead in the city.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City believes that the most effective method of lowering the number of households living in poverty is to assist in developing the skills necessary to become more independent and self-sufficient. This philosophy is reflected throughout the projects selected and implemented.

Programs like the business entrepreneurship, and youth entrepreneurship by CACLV promote economic development, job creation and discovery leading families out of poverty. The HUD team has monthly interactive meetings with the Business Development office to assist with funding to create more job opportunity in the city, as well as gather an update on the small business sustainability. The City funds the Business Development -Retail Mosaic Self Forgiving loan through the CACLV: Rising Tide, this program allows community business owners or aspiring business owners to apply for a self-forgiving loan to help grow their business, one of the stipulations of this loan is that the business owner gives employment to LMI Allentown residents, and report on these goals yearly. The Business Development and HUD teams plan to prioritize the promotion of this program in 2023 in order to solicit new eligible businesses to utilize this impactful economic development program.

After conducting a series of round table discussions with small business owners impacted by COVID in 2021, the City of Allentown recognized the need for more localized and individualized tools for business owners to succeed in an ever-changing economy. In 2022 the City developed and launched the Allentown Small Business SPARK Program in collaboration with the Allentown Chamber of Commerce to provide technical assistance grants to Allentown businesses. The grants were funded through the utilization of the CARES Act funding the City of Allentown received hence was provided at no cost to awardees.

Businesses with fewer than 50 employees were eligible to receive up to 14 hours of technical assistance from local experts in a number of areas, including marketing, e-commerce, website, cybersecurity, social media, financial management, legal assistance, and more.

A unique benefit of this program was that the technical assistance services were provided by other local businesses as priority was given to small, diverse, and Allentown-based vendors. The program roll out began in summer of 2022 and supported nearly 20 Allentown businesses by the end of the year. Due to the success of the program, we prioritized extending the program into 2023 with a plan to serve over 35 small and startup Allentown businesses through the end of the year. ( Ask Dan to update).

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Allentown's Department of Community and Economic Development is responsible for the overall implementation each year of the CAPER, Action Plan, and the five-year strategy. The department administers the contracts with nonprofit organizations providing housing rehabilitation services, homeownership opportunities, supportive housing for special needs populations, shelter, and supportive counseling for the homeless, and social services for those threatened with homelessness.

In addition, the Department will review proposals that seek to increase the supply and affordability of standard rental housing units. There are several offices within the City's departmental structure that provide housing, economic, and community development services to citizens of Allentown.

These include:

The Bureau of Planning and Zoning works with many community organizations that provide services pursuant to the Plan.

The Bureau of Building Standards and Safety is responsible for code enforcement, inspections, hazard remediation and for demolition of dilapidated buildings.

The Bureau of Health is responsible for the childhood lead testing program, the window guard program, opioid crisis program as well as the summers youth recreational program funded by the HUD team which provides City children with meals and activities throughout the summer.

The Redevelopment Authority of the City of Allentown assists with the elimination of blight by acquisition and property management.

Finally, through the city's participation in the LVRHAB, the city collaborates with other communities in the Lehigh Valley including Lehigh County, Northampton County and the cities of Bethlehem and Easton.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City's application for funding processes allows a myriad of agencies and service providers, including those providing housing, to communicate and collaborate. This open process often results in collaborations among agencies and providers, which then develop new programs because of these meetings. For instance, local college Lehigh Carbon Community College partners with the Lehigh Valley Workforce, Lehigh Technical Institute partners with Communities in Schools, and the Allentown Housing Authority partners with Pennrose, for management of subsidized housing. There is also much communication among agencies as well as our yearly application analysis to avoid duplication of services. Participation in the LVRHAB allows for over 70 member agencies/government (update #'s). entities/providers and citizens to collaborate and discuss issues to alleviate homelessness in the Lehigh Valley. The city is also acting and trying to recruit housing developers to take on the City of Allentown and provide more housing services. There is not a specific number of potential or active public/private partnerships occurring, but there is certainly more activity than previous years.

The city held a seminar this year for all interested private and public subrecipients where all grant opportunities, rules and regulations were explained.

### **Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

#### **Impediment 1: Steering by Real Estate Agent**

Actions - Outreach and training of Real Estate Agents; During the program year, NPLS, as part of the Fair Housing Consortium work, provided outreach and training to the Greater LV Board of Realtors.

#### **Impediment 2: Disparities in Mortgage Lending**

Action – Worked with Fair Housing Consortium (members with Cities of Bethlehem, Easton and counties of Northampton and Lehigh) to determine how to address began discussions about how best to address.

#### **Impediment 3: Need for Increased Fair Housing Education**

Action – Continued to fund the Fair Housing Consortium which works and funds.

North Penn Legal Services to provide project activities include work on fair housing cases, distribution of fair housing materials, and coordinating fair housing training and outreach events throughout the year.

The Consortium and NPLS advocates handled 38 cases in 2022, including 30 new cases opened and 28 cases closed. Fair Housing Materials and information was distributed to an estimated total of 1,582 persons. Material was distributed via in-person or virtually through zoom. NPLS provided outreach and training to educate 384 professionals and 40 low-income residents over the course of 2022.

#### **Impediment 4: Need for Increased Coordination among Fair Housing Providers**

Action - Continued to work with the Fair Housing Consortium, North Penn Legal Services, and other fair housing providers to promote and coordinate fair housing education. Held quarterly meetings with the Consortium. In collaboration with the City of Bethlehem, coordinated NPLS to present a fair housing seminar to the HUD funded housing providers who work in both cities.

**Impediment 5: Condition of Affordable Housing Stock**

Action - Funded programs to improve condition of affordable housing stock citywide.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

### General Monitoring

The HUD Grants Monitor continues to conduct risk-based monitoring for all subrecipients, the most recent significant change was to create a process where there was a balance with both virtual and in-person visits with the COVID restriction lifting . Most social service agencies that cater to children did not allow outside visitors due to the COVID-19 pandemic. Monitoring was complete by requesting both video visits when appropriate, verification pictures of required posted federal regulations, requesting scanned in documents to support contract goals, etc. Desk top monitoring was done by requesting agencies to scan client files into a secure system for review.

Performance reports, invoices and demographic data were submitted electronically. Contracts were simplified in plain language for transparency purposes, as well as edited for appropriateness in areas such as Nondiscrimination, Disability, etc. All social service agencies received an environmental review exempt form to sign. The department held individual seminars for new subrecipients explaining in depth all grant programs and what you should expect when being monitored, monitoring powerpoint also contained federal, state, and local rules and regulations.

One of the main monitoring goals is to assist subrecipients meet contract goals. To achieve this goal in 2023 the department will be meeting with the subreceptients to coach into process of the HUD Grants Application.

### HOME

All HOME projects were ongoing, all projects were photographed periodically throughout the year. Invoices that contained construction work, required on-site monitoring.

### ESG

All ESG funded subrecipients were required to utilize HMIS in the year 2023, including the YMCA Warming Station . All quarterly reports were submitted, and site visits were done when the time presented itself

## Monitoring Process

the Hud Grants Monitor will reach out to the organization when all funds are exhausted, (it is the monitors discretion whether an in-person or digital monitoring is required. When the Monitor reaches out, the organization will be provided a list of all items that will be monitored and give the organization about 30 days to get all documents together. If the visit is done virtually, the organization is required to email all requested documents before the due date.

The HUD Grants monitor utilizes a checklist to monitor each activity (CDBG, HOME, & ESG). - each checklist is different as every grant is slightly different. The HUD monitor sends out an email with three dates and times for the agency to choose from, as well as a preliminary checklist, and accessibility survey so that the agency is prepared. If monitored virtually, the organization is asked to submit all documents on a due date, within receiving documents a week follows, the organization is notified via U.S mail

If documents are missing the HUD Grants Monitor provides a request of findings and a 30-day window to remediate those findings. If there are no findings or at the end for the remediation period (given the agency has remediated all findings) the HUD Grants Monitor sends a compliance letter.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The city of Allentown Department of Community and Economic Development pledges to provide an opportunity for citizen participation with its construction of the five-year Consolidated Plan and correlated Annual Action Plans. The main source of distribution for announcement of citizen participation is an annual mailer to local non-profit organizations, businesses, and former participating citizens. The mailing is sent to provide a process and timeline for citizen participation. The city's Community and Economic Development Department has a comprehensive mailing list of non-profit organizations, businesses and interested citizens. Mailings are sent as a formal invitation for participation. Additionally, the city holds public hearings to invoke collaboration in the citizen participation process.

The city will make an immediate announcement upon the CAPER being complete in the local newspaper, The Morning Call. The CAPER will be available as a digital copy on the City's Community and Economic Development webpage. The city will offer 30 days for community input, and feedback and address feedback accordingly. The City of Allentown is ADA accessible. The city also has a Spanish speaking staff to assist with anyone needing help, as well as translation lines. The city also uses social media to encourage citizen participation.

**On March 23,2023 the City advertised the draft of this CAPER on the morning call to notify citizens of the availability of the draft; where the draft was located: on the city website and in person and the commentary period which was until April 15th 2023. Comments were accepted in person, via phone, and email, no comments were received for this draft( Must update ASAP information is to be sent out to the public).**



**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Most processes have been digitalized for efficiency and healthy practices. The city also has a shared folder where all applications and appropriate correspondence is stored and only the HUD team has access to it. The city is taking a city-wide approach to address HUD’s national objectives. Agencies have found attaining contract goals easier due to the less restricted target areas.

This was the second year that a seminar was held for the community where all grants and processes were discussed, this seminar was recorded and put on the city’s website.

The department elaborated on the CDBG-HOME-ESG rubric for transparency purposes.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

All rental housing is income qualified at the initial sign of lease; Allentown Housing Authority income qualifies tenants every year. All new sale properties, total rehabilitation, and new construction is inspected by city inspectors before house is put on the market. Projects with HOME dollars invested are inspected quarterly along with the invoices received to verify work is being done, project is on track, and federal, state, and local regulations are being followed.

#### **Home Activities**

**CACLV**-Better Homes -220 North 10th Street- This property was sold with an affordability deed restriction.

**HADC**- North Street Project last inspection was done December 2022; the organization have installed security and safety fencing around construction site in preparation for an early spring start in 2022. This project is about 40% complete. Foundation are poured and framing and insulation and roofing has been done. State has been involved with this project and site visits are done periodically. Issues detected with timeliness as the project has not begun. Inspections for this project are continuous.

Allentown Housing Authority- Is currently creating 46 house and 19 apartments, this will be an ongoing project for at least the next two years. We are monitoring the payroll by the Davis Bacon rules which is provide by the sub-contractor PennRose.

All properties below were blighted, acquisition and rehabilitation were done last inspections were completed by HOME Administrator and City Inspector.

422.5 North 4th Street –onsite inspection was done quarterly, pictures were taken and saved in the digital file, roofing, exterior windows, plumbing, masonry work was done for the year 2021, pictures were taken, no issues were detected during inspection.

418 Liberty Street – onsite inspection was done quarterly, pictures were taken and saved in the digital file, roofing, masonry work, outdoor concrete work was done for the year 2021, pictures were taken, no issues were detected during inspection.

418.5 Liberty Street – onsite inspection was done quarterly, pictures were taken and saved in the digital

file, the shower- bathroom work, roofing, masonry work was done for the year 2021 –pictures were taken, no issues were detected during inspection- project ongoing.

Any new or rehabbed rentals must be registered through the city and given a proper inspection prior to anyone inhabiting the unit.

The Da Vinci was provided a 108 loan and it broke ground April 22,2022. This project is not completed and will be ongoing.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.**

**92.351(b)**

As part of the City's HOME monitoring, the city is requesting a narrative prior to any project that describes how any future HOME assisted unit will be affirmatively marketed. The City also ensures deed restrictions within the HOME assisted units to ensure affordability periods. The city also request that all HOME projects follow all federal, state, and local rules and regulations as well as follow the city's MBE/WBE handbook.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

All program income is returned to the city and is reinvested in future projects.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing).**

**91.320(j)**

The city focused on maintaining affordable housing throughout the year 2022, through TBRA programs, and the acquisition and management of blighted properties. The city also met with several developers in the area who are pending LIHTC.

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

<b>Number of Households Served Through:</b>	<b>One-year Goal</b>	<b>Actual</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	0	0
Tenant-based rental assistance	0	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	0

**Table 14 – HOPWA Number of Households Served**

### Narrative

The City of Allentown entered an agreement with the Commonwealth of Pennsylvania to administer its HOPWA funds. The Commonwealth of Pennsylvania reports on all HOPWA achievements. This program is currently not running, and we are currently working to bring this program back to the City.

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	1	0	0	0	0
Total Labor Hours	2,000				
Total Section 3 Worker Hours	2,000				
Total Targeted Section 3 Worker Hours	2,000				

**Table 15 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					

Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

**Table 16 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

The City does not have any section 3 organizations right now, we are working on a plan to bring more eligible activities.

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

**Recipient Name** ALLENTOWN  
**Organizational DUNS Number** 068569656  
**UEI**  
**EIN/TIN Number** 236003116  
**Identify the Field Office** PHILADELPHIA  
**Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance** Allentown/Northeast Pennsylvania CoC

**ESG Contact Name**

**Prefix** Mrs  
**First Name** Maria  
**Middle Name**  
**Last Name** Quigney  
**Suffix**  
**Title** HUD Grants Manager

**ESG Contact Address**

**Street Address 1** 435 Hamilton Street  
**Street Address 2**  
**City** Allentown  
**State** PA  
**ZIP Code** -  
**Phone Number** 6104377761  
**Extension**

**Fax Number**  
**Email Address** maria.quigney@allentownpa.gov

**ESG Secondary Contact**

**Prefix** Ms  
**First Name** Megan  
**Last Name** Brehm  
**Suffix**  
**Title** CDBG Administrator  
**Phone Number** 6104377720  
**Extension**  
**Email Address** megan.brehm@allentownpa.gov

**2. Reporting Period—All Recipients Complete**

**Program Year Start Date** 01/01/2022  
**Program Year End Date** 12/31/2022

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** THE SALVATION ARMY - READING CORPS  
**City:** THE SALVATION ARMY - READING CORPS  
**State:** PA  
**Zip Code:** 99999,  
**DUNS Number:**  
**UEI:**  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 0

**Subrecipient or Contractor Name:** Community Action Committee of the Lehigh Valley  
**City:** Bethlehem  
**State:** PA  
**Zip Code:** 18015, 2103  
**DUNS Number:** 121722268  
**UEI:**  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 0

**Subrecipient or Contractor Name:** ALLENTOWN RESCUE MISSION

**City:** Allentown

**State:** PA

**Zip Code:** 18101, 1819

**DUNS Number:** 162684971

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 0

**Subrecipient or Contractor Name:** Sixth Street Shelter

**City:** Allentown

**State:** PA

**Zip Code:** 18102,

**DUNS Number:**

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 0



## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	16
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>16</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	628
Children	231
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>859</b>

Table 18 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	528
Female	54
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>582</b>

Table 21 – Gender Information

## 6. Age—Complete for All Activities

	<b>Total</b>
Under 18	154
18-24	498
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>652</b>

Table 22 – Age Information

## 7. Special Populations Served—Complete for All Activities

### Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	42	0	0	42
Victims of Domestic Violence	7	0	0	7
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	697	0	0	697
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	3	0	0	3
Chronic Substance Abuse	2	0	0	2
Other Disability	3	0	0	3
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	76,650
Total Number of bed-nights provided	43,532
Capacity Utilization	56.79%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The Housing Authority of the City of Allentown is a standard performing agency and does not need any assistance currently. The City has set aside funds to assist in the reconstruction of a subsidized community in Allentown. The only problem present is the lack of subsidized communities, within the City, due to lack of funds, and space available, the City is currently planning a different approach and exploring various funding options to assist. `

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Expenditures for Rental Assistance	0	14,422	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>14,422</b>	<b>0</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Essential Services	0	61,242	14,586
Operations	0	0	0
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>61,242</b>	<b>14,586</b>

Table 27 – ESG Expenditures for Emergency Shelter

#### 11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	14,744	0

Table 28 - Other Grant Expenditures

#### 11e. Total ESG Grant Funds

Total ESG Funds Expended	2020	2021	2022
	0	90,408	14,586

Table 29 - Total ESG Funds Expended

#### 11f. Match Source

	2020	2021	2022
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	397,250
State Government	0	0	12,487
Local Government	0	0	246,915
Private Funds	0	0	285,708
Other	0	0	31,125
Fees	0	0	4,650
Program Income	0	0	13,198
<b>Total Match Amount</b>	<b>0</b>	<b>0</b>	<b>991,333</b>

Table 30 - Other Funds Expended on Eligible ESG Activities

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	0	90,408	1,005,919

**Table 31 - Total Amount of Funds Expended on ESG Activities**