

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION
APPLICATION FEE: \$25

City of Allentown
Bureau of Planning & Zoning
435 Hamilton Street
Allentown, PA 18101



Authority: As required by the Federal Emergency Management Agency (FEMA) Code of Federal Regulations, National Flood Insurance Program, (NFIP) 44 CFR Part 60.3(a)(1) and City Ordinance 1393.02, Flood Control, no work of any kind may begin in the Special Flood Hazard Area (SFHA) until a Floodplain Development Permit is issued.

Applicant Information (Property Owner)

Name:

Mailing Address:

Phone:

Email:

Architect/Engineer/Contractor Information

Name:

Mailing Address:

Phone:

Email:

Project Information

Section A – Type of Structure (Check all that apply)

- Residential (1 to 3 units)
- Residential (more than 3 units)
- Non-Residential
- Mixed-use (Residential and Non-Residential)
- Manufactured Home
- Other (RV placement, Accessory Structure, Small Projects, Bridges, Walls, Fences etc.)

Section B – Structural Activity (Check all that apply)

- New Structure
- Demolition of an existing structure
- Replacement of an existing structure
- Relocation of an existing structure
- Addition to an existing structure
- Alteration to an existing structure¹
- Flood-related repairs

Section C – Other Development Activities (Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Clearing of trees, vegetation or debris | <input type="checkbox"/> Grading |
| <input type="checkbox"/> Connection to public utilities or services | <input type="checkbox"/> Mining |
| <input type="checkbox"/> Drainage improvement | <input type="checkbox"/> Paving |
| <input type="checkbox"/> Dredging | <input type="checkbox"/> Placement of fill material |
| <input type="checkbox"/> Drilling | <input type="checkbox"/> Watercourse alteration |

Attachments

- Project Description
- Environmental State/Federal Permits
- Elevation Certificate
- Architectural Plans²
- Floodproofed Certificate
- Project Cost Estimate
- Non-Conversion Declaration (accessory structures)
- Appraisal (for existing structures only)
- No-Rise Certificate
- Engineer/Architect Certification

Architectural Plan Checklist²

Plans for the entire site, in duplicate, drawn to scale, showing:

- North arrow, scale and date
- Topographic contour lines
- The location of all existing and proposed buildings, structures, and other improvements, including the location of any existing or proposed subdivision
- The location of all existing streets, drives and other access ways
- The Base Flood Elevation
- The location of an existing bodies of water or watercourses, identified floodplain areas, and, if available information pertaining to the floodway, and the flow of water including direction and velocities
- The proposed lowest floor elevation of any proposed building based upon the North American Vertical Datum of 1988 and by what method the Datum was established

Additional Notes

¹Alterations to an existing structure include small projects that do not require building permits, cosmetic and minor repairs. The Floodplain Manager will determine if a permit is required.

²Architectual plans are not required for cosmetic and minor repairs. A sketch drawn to scale will be accepted.

Signature of All Property Owners

By signing below, I (we) agree to the terms and conditions of this permit application and certify to the best of our knowledge that the information contained in this application is true and accurate.

Printed Name

Signature

Date

Printed Name

Signature

Date

OFFICE USE ONLY

- Permit Approved
- Substantial Improvement/Damage
- Permit Denied
- Inspection Required

Permit Number:

Approved by: