



CITY OF ALLENTOWN

PRE-SALES INSPECTION PROGRAM

BUYERS INFORMATION REPORT

TO BE COMPLETED AT SETTLEMENT AND FAXED WITHIN 3 (THREE) DAYS

DATE OF TRANSFER: _____

ADDRESS OF PROPERTY: _____

NUMBERS OF UNITS: _____

NAME & ADDRESS OF NEW OWNER: _____

CONTACT PERSON - PHONE NUMBER: _____

SETTLEMENT AGENT: _____

PHONE: _____

PROPERTY TO BE USED AS (Please check one):

RESALE

PRIMARY RESIDENCE

RENTAL*

NEW RENTAL PROPERTIES MUST ALSO FILE A RENTAL APPLICATION

ORDINANCE 1760.04 (B) COMPLIANCE

THE BUYER AND/OR THEIR AGENT, SHALL WITHIN 3 (THREE) BUSINESS DAYS OF TRANSFER OF TITLE, PROVIDE TO THE CITY OF ALLENTOWN, BUREAU OF BUILDING STANDARDS & SAFETY, THE BUYER'S NAME, ADDRESS AND DATE OF TRANSFER.

CITY OF ALLENTOWN
BUILDING STANDARDS & SAFETY
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