



## FINGERPRINTING SERVICES



**Fingerprinting services are generally available Monday – Friday from 8:00am-3:00pm as a walk-in service only.**

NO APPOINTMENTS can be given as there is no staff dedicated solely for fingerprinting.

All persons being printed must bring valid government issued identification. If you were provided a fingerprint card please bring it with you, as well as any paperwork requiring an Officer's signature. If you were not provided with a fingerprint card, we can provide an FBI FD-258 card. The Allentown Police Department uses a LiveScan machine to electronically record your fingerprints, but will not electronically transmit your prints. The card will be returned to you to forward to the requesting agency or employer. We do not do ink based fingerprinting.

### **COST:**

\$20.00 for City of Allentown residents

\$25.00 for Non-City residents

All payments must be in Cash or Money Order. Cash payments must be exact change.

Money Orders must be made payable to "City of Allentown".

Please go to Traffic Entrance and speak with someone there to see if an Officer is available to do fingerprinting services. That is where you will pay for fingerprinting services.

### **Background Checks**

All background checks shall be obtained through the PA State Police.  
<http://www.psp.pa.gov/Pages/Request-a-Criminal-History-Record.aspx>

Allentown Police Department will not do any background checks.

**The location for both services is:  
Allentown Police Department  
425 Hamilton Street, Allentown, PA 18101**

**Questions?  
Please call 610-437-7717**