



Love Our City

Serve Allentown

Grant Application

2015 LOVE OUR CITY Mini-Grant – Round 3

Section I: Applicant Profile

Group name:

Individual/Group mailing Address:

Website if Applicable:

Primary contact:

Title /Affiliation:

Phone:

Email:

Address:

Secondary contact:

Title /Affiliation:

Phone:

Email:

Address:

Section II: Project Proposal

Describe the group's project proposal. What is the goal and purpose of the project? How does this project eliminate blight and beautify the community?

Please fill out the following to give us a better understanding of the scope of your project. Approximate numbers are fine. If an item is Not Applicable, input N/A in the line.

Will you clean tree wells?	Yes_____ No_____	How many? _____
Will you clean littered blocks?	Yes_____ No_____	How many? _____
Will you clean alleys?	Yes_____ No_____	How many? _____
Will you clear graffiti?	Yes_____ No_____	How many? _____
Will you clear illegal dumping?	Yes_____ No_____	How many? _____
Other _____		

Beautification Projects

Community Garden or planting in right of way _____
Art Project _____
Safety Improvement Project _____
Vacant Lot clean-up _____
Other _____

Volunteers / Partnerships

How many volunteers will you involve?

How many hours will volunteers give to the project (Please approximate)

How many hours will it take for your project to be completed?

Are you working in partnership with other groups? If yes, what group?

Support

What kind of tools and/or equipment will need for your project? Do you own tools/equipment or do you need to buy/borrow?

What kind of support /expertise could you benefit from to make the project run more smoothly, (e.g., city services/training, creating grant budget, financial management, project management)?

Project Site Information

Please provide the address(es) of the proposed project site, including the neighborhood, (e.g., Old Fairgrounds). Briefly describe the physical area and include at least one photo of the site. (Attach photo of site to application)

How does your group plan on sustaining the project beyond the grant period?

Section III: Group description.

Briefly tell us about your group and your past accomplishments? How many members do you have? Are you a new group?

Section IV: Budget.

Please indicate the grant amount you are requesting up to \$750. Complete the expense table for the total cost of the grant request.

Itemized expenses		Details
(Materials, Supplies)	Costs	(Purpose)
<i>Example: Lumber</i>	\$600	<i>to build tree wells</i>
<i>Plants</i>	\$250	<i>Planting in tree wells</i>
<i>Paint</i>	\$100	
<i>Total Cost</i>	\$950	
<i>Total Requested</i>	_____	<i>Cash Match</i> _____
Costs	_____	Details
	_____	_____
	_____	_____
	_____	_____
	_____	_____
Total Cost	_____	Total Requested _____ Match over \$750 _____

Please indicate below whether you have been able to or plan to secure other sources of financial or in-kind support.

Cash or in-kind	Amount	Details
<i>(volunteers, materials)</i>	<i>Example: landscape gardener \$250</i>	<i>in-kind consultation for 5 hours @ 50.00/hr.</i>

Section V: Reporting

In addition to tracking the number of volunteers and service hours, you will have to track the following applicable metrics.

- Incidents of graffiti removed
- Number of block and or alley cleaned
- Number of litter bags collected
- Number of illegal dump sites cleared
- Number of block improvements
- Number of new partnerships
- Number of volunteers

Section VI: City Resources

The City will provide or loan the following:

Please check if needed for your project completion.

- Graffiti blasting machine and operator
- Paint, Solvents, Rollers, Tarps, Blue painters tape
- Gloves, Trash and recycling bags
- Property ownership and contact information
- Property boundary and address site for maps for surveying
- Digital cameras
- City staff support (Please identify _____)

Applications are currently due March 15, 2015

Submit your application and questions via: loveourcity@allentownpa.gov

or in person at:

Mayor's Office
Mayor's Assistant
Ismael Arcelay
435 Hamilton Street
Allentown, PA 18101
610 437-7743