

Certificate of Insurance

All Certificates of Insurance must name as Additional Insured:

- **The City of Allentown, its officers, employees and agents**

Additional Insured Endorsements

All separate additional Insured Endorsements must name:

- **The City of Allentown, its officers, employees and agents as additionally insured**

Minimum Coverage and Limits

COMMERCIAL GENERAL LIABILITY

- \$1 million –Per Occurrence
- \$2 million—General Aggregate

LIQUOR LIABILITY

- Required if alcohol will be provided, sold or served at the event

WORKERS COMPENSATION

- \$1 million

Service Provider Insurance

The Host Organization is responsible for submitting to the Risk Management Department, Certificates of Insurance **and** separate Additional Insured Endorsements for all contracted service providers.

Submittal Information:

City of Allentown
Risk Management Liability Section
Attn: **Special Events**
435 Hamilton Street
City Hall, Room 233
Allentown, PA 18101-1699
Fax: 610.437-7675
Email: riskmanagement@allentownpa.gov