

Recycling: We Mean Business

Commercial Trash & Recycling Requirements

Department of Public Works
**Bureau of Recycling &
Solid Waste**
1400 Martin Luther King Jr., Dr.
Allentown PA 18102
www.allentownpa.gov/recycle
610-437-8729



The City of Allentown is committed to a beautiful, clean, environmentally-friendly community. In order to keep reaching these goals, we are calling on businesses, agencies, schools and non-profit organizations to do their part. Not just because it's the law, but because Allentown's recycling program helps improve the community and enables the City to receive grant funding to create and maintain programs, education, and continue to develop initiatives to keep reusable materials out of landfills.

The City of Allentown Recycling Program is a comprehensive effort consisting of curbside recycling for residents and small businesses, a recycling drop off center, curbside yard waste and leaf collections and drop off sites for yard waste.

Recycling is mandatory for all households, including apartment complexes, businesses, institutions and non-profit organizations and special events.

If you have questions about disposal, please visit our website and call the Bureau of Recycling & Solid Waste at 610-437-8729



Recycling: It's the Law



In 1988 the Pennsylvania State Legislature enacted Act 101 entitled "Pennsylvania's Municipal Waste Planning, Recycling and Waste Reduction Act".

Act 101 requires businesses, government agencies, churches, daycares, non-profit organizations, institutional and municipal establishments in Pennsylvania to recycle the following items:

- Newspaper
- Mixed & Office Paper
- Hard & Soft-Covered Books
- Cardboard and Paperboard
- Glass Bottles & Jars
- Aluminum & Metal Cans
- Plastic Bottles & Containers (#1-#7)
- White Goods (Metal Appliances)
- Yard Waste
- Food & Beverage Containers (NO Styrofoam)

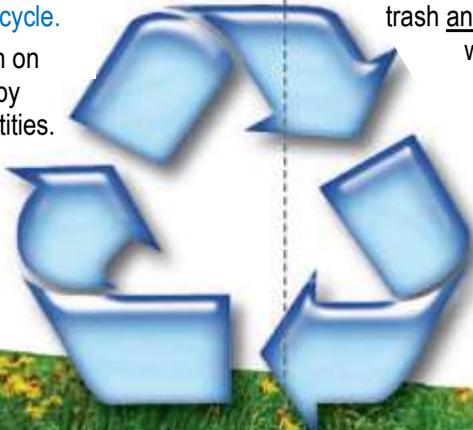
In addition to requiring that materials be recycled, businesses are also required to submit Annual Recycling Reports to the City of Allentown, by **January 31st** to include recycling tonnage from the previous calendar year.

The recycling reports are mailed to all businesses in December, or they can be downloaded from:

www.allentownpa.gov/recycle.

The report requests information on what items are being recycled by your business as well the quantities.

For many businesses this information is readily available from their waste hauler.



Commercial Collection Options

● CITY CURBSIDE COLLECTION

Businesses that generate small quantities of trash and recyclables that are on a residential route are eligible and may apply for City Curbside Collection. The **2016** annual collection service fee is \$375. Applications can be downloaded at: www.allentownpa.gov/recycle.

OR

● PRIVATE HAULER COLLECTION

Businesses not eligible for City curbside collection must contract with a private licensed hauler for both trash **and** recycling and comply with the City's mandatory recycling requirements.

Business Requirements

1. Provide sufficient recycling bins to hold the amount of recyclables generated at the property between locations.
2. Provide trash and recycling collection at least once a week.
3. Place recycling receptacles throughout the workplace.
4. Post signs at collection areas that identify materials to be recycled.

Commercial Tenants:

It is **your** responsibility to secure both trash **and** recycling services if it is not written into your lease.



Compliance:

Businesses deemed non-compliant are subject to all applicable fines and penalties.



Businesses Affected

The trash and recycling requirements apply to **all** businesses, government agencies, schools, churches, daycares and non-profit organizations. There must be an approved trash and recycling plan to be in compliance with State Law and City Ordinance.

The Recycling requirements also apply to property managers and/or owners that provide Trash collection services for their business tenants.

City Curbside Collection Subscribers:

**SINGLE STREAM
RECYCLING
IS IN EFFECT
JUNE 5, 2016**

What it Means:

- Green & Blue bin recyclables can be mixed with each other.
- You can still use your current blue & green bins for your recycling.

**EASIER THAN EVER
JUST MIX TOGETHER**



City service includes twice a week curbside trash collection (**5 bag limit per collection night**) and once a week curbside recycling collection (**unlimited**).

Frequently Asked Questions:

Q. Do the Business Recycling Requirements still apply to me if I lease my office space?

A. Yes, your business is still required to meet the recycling requirements, which may include a separate contract with a private hauler or enrolling in the City's Curbside collection program for recycling if your landlord provides trash only service. Commercial landlords and property owners are not required to provide trash and recycling services to tenants leasing space for their business.

Q. Can I take my trash from my business to avoid extras costs for Curbside Collection or contracting with a private hauler?

A. No, unless you have a licensed vehicle for hauling or you are a licensed hauler, you cannot transport trash from your business to your home. **Trash must stay at the generated site.**

Like us on Facebook for Holiday schedule changes, upcoming events, Do-It-Yourself recycling projects, and updates on information:

Allentown, PA– Recycling & Solid Waste

