

ORDINANCE NO. 15028

FILE OF CITY COUNCIL

BILL NO. 58 – 2012

October 3, 2012

AN ORDINANCE

Amending the 2012 General Fund by reorganizing the Finance Department and creating the position of Financial Analyst (14N).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That Page GF-37 of the General Fund be amended to create the position of Financial Analyst at a 14(N) pay grade (salary range is \$57,760 – \$71,450) and provide the funding for this position.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund to the Department of Finance, Finance and Budget Administration to the following account:

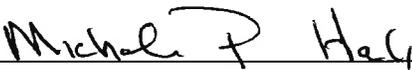
000-02-0602-0003-02	Permanent Wages	\$24,231
000-02-0602-0003-12	FICA	1,854
000-02-0602-0003-16	Insurance – Employee Group	5,339
	Total Appropriation	\$31,424

SECTION THREE: That this Ordinance takes effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

	Yea	Nay
Joe Davis	X	
Jeanette Eichenwald	X	
Jeff Glazier	X	
Cynthia Y. Mota	X	
Ray O'Connell, VP	X	
Peter G. Schweyer	X	
Julio A. Guridy, Pres.	X	
TOTAL	7	0

I hereby certify that the foregoing Ordinance was passed by City Council on November 7, 2012 and signed by the Mayor on November 13, 2012.



CITY CLERK

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

This Bill originated in the Department of Finance – Finance and Budget Administration

- **Summary and Facts of the Bill**

This Bill is designed to add the position of Financial Analyst in the Department of Finance

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

With the City's current financial situation this position will help with analyzing financial trends and make recommendation on changes as the City moves forward. This position will also implement and monitor the capital and grant funding through Project Accounting. Additional responsibility will include being the City's liaison for financial projects as it refers to the community.

Please reference the attached job description.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

The annual costs are approximately \$94,085

Position	\$70,000
Benefits (FICA, insurance and pension)	\$24,085

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

This position is to be funded by the General Fund.

- **Priority status/Deadlines, if any**

As soon as this position is filled we can begin the much needed analysis.

- **Why should Council unanimously support this bill?**

This Bill should unanimously support this position because of the significant need for monitoring the capital\grant funding.