

ORDINANCE NO. 14800

FILE OF CITY COUNCIL

BILL NO. 27 - 2010

Introduced by Councilpersons Donovan and O'Connell

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AN ORDINANCE

Amending the Administrative Code, the Articles relating to the Recreation Board, Arts Commission, Parking Authority, Ethics Board, Human Relations Commission, and Environmental Advisory Board by requiring annual reports and long term strategies to be completed and reported to City Council, the Mayor and in some cases the Allentown School District.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:**

**SECTION ONE:** That the following be added to the Board of Recreation Article, Section 164.05, Reports and shall read as follows:

**164.05 Annual Reports**

The Board of Recreation shall annually report, in writing, to Council and to the school district. The Board of Recreation shall annually prepare a written report of the year's activities, and a one (1) year plan three (3), and ten (10) year and long term goals and strategies scenarios to enhance the City's recreational programs and facilities using a template provided by City Council. The report shall be provided to the Mayor and Allentown School District, and shall be presented to Allentown City Council at a public meeting (1271 §6 12/12/21)

**SECTION TWO:** That the following be added to Article 165, Allentown Arts Commission, Section 165.07, Annual Report, and the article read as follows:

**165.07 ANNUAL REPORTS**

The Allentown Arts Commission shall annually report in writing to Council. The Allentown Arts Commission shall prepare a written report of the year's activities, and a one (1) year plan three (3), and ten (10) year and long term goals and strategies- scenarios to enhance the City's art programs and facilities using a template provided by City Council . The report shall be given to the Mayor and Allentown School Board, and shall be presented to Allentown City Council at a public meeting. (12531 §1 12/15/82)

**SECTION THREE:** That the following be added as Article 168.06, Annual Reports, to the Parking Authority Article:

**168.06 ANNUAL REPORTS**

The Allentown Parking Authority shall prepare a written report of the year's activities and , a one (1) year plan and long term goals and strategies- scenarios, (1), three (3), and ten (10) year to enhance the City's on and off-street parking resources using a template provided by City Council. The report shall be given to the Mayor and shall be presented to Allentown City Council at a public meeting

**SECTION FOUR:** That the following be added as Section 171.13, Reports, to the Code of Ethics:

### **171.13 REPORTS**

When appropriate, the Ethics Board shall annually prepare a written report for Council and the Mayor, and shall present in a meeting with City Council, recommendations concerning policies and procedures that ensure that city officials and employees maintain the highest degree of trust with the public using a template provided by City Council.

**SECTION FIVE:** That the following be added as number seven to Section 181.07, Human Relations Commission, Powers and Duties:

6. From time to time, but not less than once a year, report to the Mayor or his designee, and the City Council of the City of Allentown describing in detail the investigations, proceedings, hearings and studies it has conducted and their outcome, the decisions it has rendered and the other work performed by it, and make recommendations for such further legislation concerning abuses and discrimination.

7. The Human Relations Commission shall annually, prepare a written report of their year's activities, a (1) one year plan three (3), and ten (10) year strategies and long term goals and strategies- scenarios that promote the elimination of discrimination and strife among racial or ethnic groups using a template provided by City Council. The report shall be given to the Mayor and Allentown School Board, and shall be presented to Allentown City Council at a public meeting

**SECTION SIX:** That the following be added to Article 177, Environmental Advisory Board:

### **177.05 ANNUAL REPORT**

The Environmental Advisory Council shall keep records of its meetings and activities, and shall make an annual report which shall be printed in the annual municipal report (if applicable) or otherwise made known and available. Minutes of each meeting shall be forwarded to Allentown City Council and the City of Allentown Administration.

The Environmental Advisory Board shall prepare a written report of the year's activities, and a (1) one year plan three (3), and ten (10) year strategies and long term goals and strategies- scenarios using a template provided by City Council. The report shall be given to the Mayor and shall be presented to Allentown City Council at a public meeting

**SECTION SEVEN:** That this Ordinance will take effect ten (10) days after final passage.

**SECTION EIGHT:** That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

**Allentown City Council Template for Authorities, Boards, and Commissions  
Annual Report of Accomplishments, Challenges, Opportunities, and Recommendations**

Name of Entity:

The following observations present your view of current and future conditions that may affect outcomes associated with mission and purpose. They are only to assist City Council, the Mayor, and other organizations with identifying potential opportunities or concerns as plans develop over time. Whatever insights you can make as a group will prove very helpful. Precision is less important than intuition, insight, and familiarity with the key topics.

Current Year:

Accomplishments

Challenges

1 Year in the Future

Opportunities

Challenges

Recommendations

Long Term Goals and ~~Strategies 3 Years in the Future~~ Scenarios

Opportunities

Challenges

Recommendations

What support/suggestions do you have for City Council to help enable your entity to better carry out your mission?

Amendments to change 3 and 10 year plan to long term goals and scenarios, and add the Ethics Section that a copy of the report shall be sent to the Mayor, passed 7 – 0.

	Yea	Nay
W. Michael Donovan	X	
Jeanette Eichenwald	X	
Julio A. Guridy	X	
Ray O'Connell	X	
Michael Schlossberg	X	
Peter G. Schweyer	X	
Michael D'Amore, President	X	
TOTAL	7	0

I hereby certify that the foregoing Ordinance was passed by City Council on June 2nd and signed by the Mayor on June 4th, 2010.



CITY CLERK