Risk Management Fund

Mission

To provide policy direction and effective management and financial support systems for all of the City's insurance coverage for employees, buildings, and equipment.

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CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)

	2016 Budget	2016 Adj. Budget	2016 A & E	2017 Proposed
Revenues:				
081-6200 Retiree Health Benefit Reimbursement	1,092,000	1,092,000	1,200,000	1,200,000
081-6210 Active Employee Benefit Reimbursement	390,540	390,540	300,000	300,000
081-6220 Inactive Employee Benefit Reimbursement	10,000	10,000	5,000	5,000
081-6615 Claims Paid Reimb Risk	30,000	30,000	1,650,000	30,000
081-6688 Miscellaneous	907,000	907,000	941,940	0
081-6690 State Aid Pension	6,107	6,107	6,107	6,107
081-7121 Transfer From General Fund	15,709,704	15,709,704	15,709,704	17,393,280
081-7124 Transfer From Trexler Fund	275,899	275,899	275,899	345,811
081-7125 Transfer From CDBG	106,115	106,115	106,115	0
081-7126 Transfer From Liquid Fuels	592,244	592,244	592,244	667,677
081-7127 Transfer From Golf Course	116,727	116,727	116,727	103,605
081-7128 Transfer from Solid Waste	806,474	806,474	806,474	1,018,958
081-7129 Transfer from Risk Mgmt	48,814	48,814	48,814	46,047
081-7130 Transfer from 911 Fund	706,726	706,726	706,726	674,585
Total Revenue	**20,798,350**	**20,798,350**	**22,465,750**	**21,791,070**
Expenditures:				
02 PERMANENT WAGES	144,952	144,952	144,952	117,624
06 PREMIUM PAY	1,500	1,500	0	1,500
08 LONGEVITY	624	624	624	502
11 SHIFT DIFFERENTIAL	500	500	0	500
12 FICA	11,289	11,289	11,289	9,189
14 PENSION	11,760	11,760	11,760	11,982
16 INSURANCE - EMPLOYEE GRP	48,814	48,814	48,814	46,046
Total Personnel	**219,439**	**219,439**	**217,439**	**187,343**
32 PUBLICATIONS & MEMBERSHIP	1,500	1,500	0	500
34 TRAINING & PROF. DEVELOP	6,500	6,500	3,250	3,500
36 INS - PROPERTY & CASUALTY	552,000	552,000	512,820	531,825
37 INS - DENTAL, LIFE, DRUG	17,000,000	17,000,000	18,000,000	18,000,000
38 INS - OTHER EMPLOYEE	25,000	25,000	25,000	25,000
44 PROF SERVICES FEES	0	0	0	300,000
46 OTHER CONTRACT SERVICES	239,700	239,700	229,000	257,200
Total Service & Charges	**17,824,700**	**17,824,700**	**18,770,070**	**19,118,025**
68 OPERATING MATERIALS & SUPP	3,500	3,500	2,000	3,500
Total Materials & Supplies	**3,500**	**3,500**	**2,000**	**3,500**
80 SELF-INSURED LOSSES	1,328,258	2,441,138	2,620,000	1,250,000
81 PROPERTY LOSSES	150,000	150,000	75,000	75,000
85 AUTO LOSSES	300,000	300,000	300,000	150,000
86 GENERAL CITY CHARGES	67,965	67,965	67,965	107,202
87 PROFESSIONAL LOSSES	0	0	0	900,000
Total Sundry	**1,846,223**	**2,959,103**	**3,062,965**	**2,482,202**
Total Expenditures	**19,893,862**	**21,006,742**	**22,052,474**	**21,791,070**

CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)

Revenues:		2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals
081-6200	Retiree Health Benefit Reimbursement	798,597	893,478	1,044,874	1,151,091
081-6210	Active Employee Benefit Reimbursement	283,019	314,742	258,832	270,523
081-6220	Inactive Employee Benefit Reimbursement	38,615	41,386	27,441	5,512
081-6615	Claims Paid Reimb Risk	199,788	625,333	76,775	5,086
081-6688	Miscellaneous	141,674	22,153	19,535	1,147
081-6690	State Aid Pension	1,353	3,333	7,524	6,107
081-7121	Transfer From General Fund	10,306,999	16,847,436	12,350,880	13,314,194
081-7122	Transfer from Water Fund	1,485,895	1,338,663	0	0
081-7123	Transfer from Sewer Fund	1,684,675	1,470,432	0	0
081-7124	Transfer From Trexler Fund	185,694	234,500	249,900	248,300
081-7125	Transfer From CDBG	192,931	185,925	108,887	95,508
081-7126	Transfer From Liquid Fuels	272,494	351,750	374,850	477,500
081-7127	Transfer From Golf Course	75,759	92,125	98,175	105,050
081-7128	Transfer from Solid Waste	455,366	591,150	657,302	750,796
081-7129	Transfer from Risk Mgmt	37,016	33,500	53,550	43,930
081-7130	Transfer from 911 Fund	432,420	549,400	585,480	636,030
Total Risk Fund Revenue		**16,592,295**	**23,595,306**	**15,914,005**	**17,110,774**

CITY OF ALLENTOWN
FUND SUMMARY - RISK FUND (081)

Expenditures:	2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals
02 PERMANENT WAGES	159,174	136,271	153,441	136,536
06 PREMIUM PAY	791	0	3,086	0
08 LONGEVITY	0	0	892	472
12 FICA	11,925	10,109	11,842	10,214
14 PENSION	4,886	6,323	10,720	11,444
16 INSURANCE - EMPLOYEE GRP	37,016	33,500	53,550	43,930
Total Personnel	**213,792**	**186,203**	**233,531**	**202,596**
32 PUBLICATIONS & MEMBERSHIP	305	450	0	587
34 TRAINING & PROF. DEVELOP	228	848	1,108	215
36 INS - PROPERTY & CASUALTY	486,396	404,930	519,916	464,244
37 INS - DENTAL, LIFE, DRUG	15,378,046	15,493,102	15,639,164	16,605,131
38 INS - OTHER EMPLOYEE	19,817	18,686	6,863	20,038
46 OTHER CONTRACT SERVICES	127,098	71,806	139,169	157,155
Total Service & Charges	**16,011,890**	**15,989,822**	**16,306,220**	**17,247,370**
56 UNIFORMS	100	0	0	0
68 OPERATING MATERIALS & SUPP	1,094	164	772	953
Total Materials & Supplies	**1,194**	**164**	**772**	**953**
80 SELF-INSURED LOSSES	1,716,513	1,505,480	2,061,963	1,576,041
86 GENERAL CITY CHARGES	55,914	58,710	61,646	64,728
99 PRIOR YEARS' COMMITMENTS	45,191	60,647	40,143	0
Total Sundry	**1,817,618**	**1,624,837**	**2,163,752**	**1,640,769**
Total Risk Fund Expenditures	**18,044,494**	**17,801,026**	**18,704,275**	**19,091,688**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 081 RISK MANAGEMENT
DEPT 02 FINANCE
BUREAU 8001 RISK MANAGEMENT
PROGRAM 0001 PROPERTY & CASUALTY

		2012	2013	2014	2015	2016		2016		2017	
		Actual				Final Budget		Actual & Estimated		Proposed Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21A	Director - HR, Risk & Safety	-	-	-	0.2	0.15	14,535	0.15	14,535	-	-
15N	Risk & Safety Manager	0.5	0.5	0.5	0.5	0.5	36,777	0.5	36,777	0.5	37,323
13N	Safety Officer	-	-	0.5	-	-	-	-	-	-	-
12N	Accountant	0.5	0.5	0.5	-	-	-	-	-	-	-
09N	Office Manager	0.2	-	-	-	-	-	-	-	-	-
06N	Claims Coordinator	-	-	-	0.5	0.5	21,164	0.5	21,164	0.5	21,489
	Total Positions	**1.2**	**1.0**	**1.5**	**0.7**	**1.15**	**72,476**	**1.15**	72,476	**1.00**	**58,812**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0001 PROPERTY & CASUALTY

Account Number		*2016 Budget*	*2016 Adj. Budget*	*2016 A & E*	*2017 Proposed*
0001-02	PERMANENT WAGES	72,476	72,476	72,476	58,812
0001-06	PREMIUM PAY	1,500	1,500	0	1,500
0001-08	LONGEVITY	312	312	312	251
0001-11	SHIFT DIFFERENTIAL	500	500	0	500
0001-12	FICA	5,721	5,721	5,721	4,671
0001-14	PENSION	5,880	5,880	5,880	5,991
0001-16	INSURANCE - EMPLOYEE GRP	24,407	24,407	24,407	23,023
0001-36	INS - PROPERTY & CASUALTY	440,000	440,000	408,742	419,825
0001-44	PROF SERVICES FEES	0	0	0	300,000
0001-46	OTHER CONTRACT SERVICES	194,000	194,000	194,000	207,750
0001-68	OPERATING MATERIALS & SUPP	3,500	3,500	2,000	3,500
0001-80	SELF-INSURED LOSSES	528,258	1,641,138	1,900,000	500,000
0001-81	PROPERTY LOSSES	150,000	150,000	75,000	75,000
0001-85	AUTO LOSSES	300,000	300,000	300,000	150,000
0001-86	GENERAL CITY CHARGES	39,892	39,892	39,892	53,601
0001-87	PROFESSIONAL LOSSES	0	0	0	900,000
Total	**PROPERTY & CASUALTY**	**1,766,446**	**2,879,326**	**3,028,430**	**2,704,424**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0001 PROPERTY & CASUALTY

Account Number		*2012 Actuals*	*2013 Actuals*	*2014 Actuals*	*2015 Actuals*
0001-02	PERMANENT WAGES	81,801	69,040	76,721	68,268
0001-06	PREMIUM PAY	791	0	3,086	0
0001-08	LONGEVITY	0	0	446	236
0001-12	FICA	6,129	5,123	5,921	5,107
0001-14	PENSION	2,443	3,162	5,360	5,722
0001-16	INSURANCE - EMPLOYEE GRP	18,508	16,750	26,775	21,965
0001-36	INS - PROPERTY & CASUALTY	396,291	300,648	425,449	360,166
0001-46	OTHER CONTRACT SERVICES	73,348	15,398	129,929	120,198
0001-68	OPERATING MATERIALS & SUPP	1,094	164	772	953
0001-80	SELF-INSURED LOSSES	1,111,303	804,258	1,286,090	1,047,271
0001-86	GENERAL CITY CHARGES	32,819	34,460	36,183	37,992
0001-99	PRIOR YEARS' COMMITMENTS	45,191	60,647	40,143	0
Total	**PROPERTY & CASUALTY**	**1,769,718**	**1,309,650**	**2,036,875**	**1,667,878**

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CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND 081 **RISK MANAGEMENT**
DEPT 02 **FINANCE**
BUREAU 8001 **RISK MANAGEMENT**
PROGRAM 0002 **WORKERS COMPENSATION**

		2012	2013	2014	2015	2016		2016		2017	
		Actual				Final Budget		Actual & Estimated		Proposed Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21A	Director - HR, Risk & Safety	-	-	-	0.15	0.15	14,535	0.15	14,535	-	-
15N	Risk & Safety Manager	0.5	0.5	0.5	0.5	0.5	36,777	0.5	36,777	0.5	37,323
13N	Safety Officer	-	-	0.5	-	-	-	-	-	-	-
12N	Accountant	0.5	0.5	0.5	-	-	-	-	-	-	-
09N	Office Manager	0.2	-	-	-	-	-	-	-	-	-
06N	Claims Coordinator	-	-	-	0.5	0.5	21,164	0.5	21,164	0.5	21,489
	Total Positions	**1.2**	**1.0**	**1.5**	**1.15**	**1.15**	**72,476**	**1.15**	**72,476**	**1.00**	**58,812**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0002 WORKERS COMPENSATION

Account Number		*2016 Budget*	*2016 Adj. Budget*	*2016 A & E*	*2017 Proposed*
0002-02	PERMANENT WAGES	72,476	72,476	72,476	58,812
0002-08	LONGEVITY	312	312	312	251
0002-12	FICA	5,568	5,568	5,568	4,518
0002-14	PENSION	5,880	5,880	5,880	5,991
0002-16	INSURANCE - EMPLOYEE GRP	24,407	24,407	24,407	23,023
0002-32	PUBLICATIONS & MEMBERSHIP	1,500	1,500	0	500
0002-34	TRAINING & PROF. DEVELOP	6,500	6,500	3,250	3,500
0002-36	INS - PROPERTY & CASUALTY	112,000	112,000	104,078	112,000
0002-38	INS - OTHER EMPLOYEE	25,000	25,000	25,000	25,000
0002-46	OTHER CONTRACT SERVICES	45,700	45,700	35,000	49,450
0002-80	SELF-INSURED LOSSES	800,000	800,000	720,000	750,000
0002-86	GENERAL CITY CHARGES	28,073	28,073	28,073	53,601
Total	**WORKERS COMPENSATION**	**1,127,416**	**1,127,416**	**1,024,044**	**1,086,646**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0002 WORKERS COMPENSATION

Account Number		*2012 Actuals*	*2013 Actuals*	*2014 Actuals*	*2015 Actuals*
0002-02	PERMANENT WAGES	77,373	67,231	76,720	68,268
0002-08	LONGEVITY	0	0	446	236
0002-12	FICA	5,796	4,986	5,921	5,107
0002-14	PENSION	2,443	3,161	5,360	5,722
0002-16	INSURANCE - EMPLOYEE GRP	18,508	16,750	26,775	21,965
0002-32	PUBLICATIONS & MEMBERSHIP	305	450	0	587
0002-34	TRAINING & PROF. DEVELOP	228	848	1,108	215
0002-36	INS - PROPERTY & CASUALTY	90,105	104,282	94,467	104,078
0002-38	INS - OTHER EMPLOYEE	19,817	18,686	6,863	20,038
0002-46	OTHER CONTRACT SERVICES	53,750	56,408	9,240	36,957
0002-56	UNIFORMS	100	0	0	0
0002-80	SELF-INSURED LOSSES	605,210	701,222	775,873	528,770
0002-86	GENERAL CITY CHARGES	23,095	24,250	25,463	26,736
Total	**WORKERS COMPENSATION**	**896,730**	**998,274**	**1,028,236**	**818,679**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0003 EMPLOYEE HEALTH BENEFITS

Account Number		2016 Budget	2016 Adj. Budget	2016 A & E	2017 Proposed
0003-37	INS - DENTAL, LIFE, DRUG	17,000,000	17,000,000	18,000,000	18,000,000
Total	**EMPLOYEE HEALTH BENEFITS**	**17,000,000**	**17,000,000**	**18,000,000**	**18,000,000**
Total	**RISK MANAGEMENT**	**19,893,862**	**21,006,742**	**22,052,474**	**21,791,070**

CITY OF ALLENTOWN
PROGRAM BUDGET

081 RISK MANAGEMENT
02 FINANCE
8001 RISK MANAGEMENT
0003 EMPLOYEE HEALTH BENEFITS

Account Number		2012 Actuals	2013 Actuals	2014 Actuals	2015 Actuals
0003-37	INS - DENTAL, LIFE, DRUG	15,378,046	15,493,102	15,639,164	16,605,131
Total	**EMPLOYEE HEALTH BENEFITS**	**15,378,046**	**15,493,102**	**15,639,164**	**16,605,131**
Total	**RISK MANAGEMENT**	**18,044,494**	**17,801,026**	**18,704,275**	**19,091,688**

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