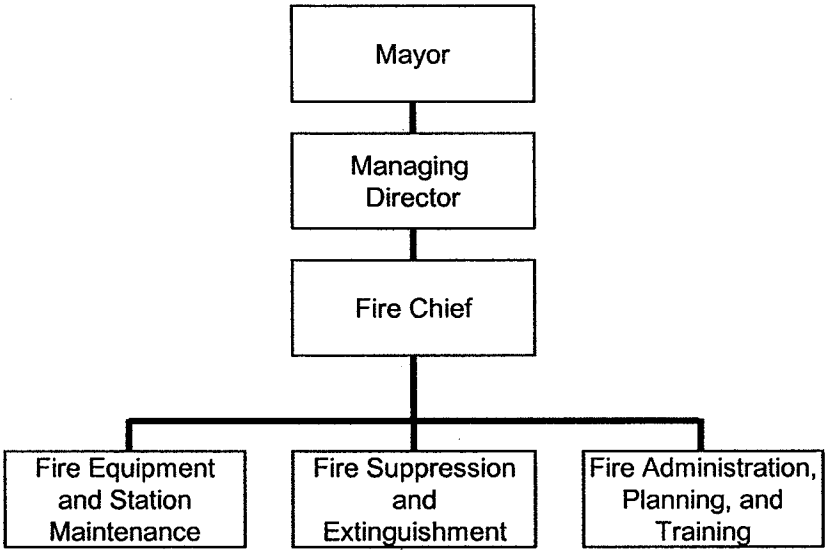
# Department of Fire

**Mission**

To provide a service in which the lives of citizens and the property of individuals and business establishments are protected from harm or damage through prevention, inspections, education, and aggressive firefighting performances. To mediate all possible life-threatening incidents such as water rescues, hazardous materials responses, first responder medical care, and explosive device control.



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CITY OF ALLENTOWN
FIRE DEPARTMENT
GENERAL FUND SUMMARY

| Account Detail | 2005 Actual | 2006 Actual | 2007 Actual | 2008 Actual | 2009 Final Budget | 2009 Actual & Estimated | 2010 Final Budget |
|---|---|---|---|---|---|---|---|
| 02 PERMANENT WAGES | 6,926,072 | 6,947,777 | 7,608,347 | 7,956,848 | 8,688,248 | 8,464,122 | 8,672,805 |
| 03 HOLIDAY PAY | 497,035 | 508,571 | 628,527 | 575,252 | 601,122 | 601,122 | 601,122 |
| 04 TEMPORARY WAGES | 9,636 | 10,723 | 11,060 | 10,337 | 14,035 | 14,035 | 14,877 |
| 06 PREMIUM PAY | 749,151 | 952,743 | 1,089,198 | 1,230,719 | 993,080 | 1,270,000 | 1,021,580 |
| 09 UNIFORM ALLOWANCE | 40,981 | 38,995 | 38,504 | 39,385 | 43,200 | 42,900 | 43,200 |
| 11 SHIFT DIFFERENTIAL | 68,631 | 69,938 | 68,823 | 70,691 | 71,913 | 71,713 | 71,913 |
| 12 FICA | 98,937 | 107,594 | 118,079 | 134,304 | 152,146 | 157,152 | 152,208 |
| 14 PENSION | 1,657,681 | 1,941,416 | 3,840,101 | 3,880,254 | 4,096,103 | 4,096,103 | 3,540,946 |
| 16 INSURANCE - EMPLOYEE GRP | 1,548,557 | 1,699,896 | 1,696,512 | 1,702,890 | 1,866,875 | 1,758,185 | 1,915,200 |
| **Total Personnel** | 11,596,681 | 12,277,653 | 15,099,151 | 15,600,681 | 16,526,722 | 16,475,332 | 16,033,850 |
| 20 ELECTRIC POWER | 63,625 | 62,978 | 67,759 | 62,894 | 76,300 | 68,341 | 86,109 |
| 22 TELEPHONE | 5,080 | 5,139 | 5,107 | 4,735 | 7,500 | 7,500 | - |
| 26 PRINTING | 212 | 144 | - | - | 500 | 500 | 500 |
| 32 PUBLICATIONS & MEMBERSHIP | 3,872 | 5,194 | 3,318 | 5,803 | 5,930 | 5,930 | 5,930 |
| 34 TRAINING & PROF. DEVELOP | 8,543 | 15,609 | 16,335 | 19,584 | 49,645 | 19,645 | 49,645 |
| 42 REPAIRS & MAINTENANCE | 27,402 | 23,267 | 23,909 | 27,531 | 46,500 | 36,500 | 36,500 |
| 44 PROF SERVICES FEES | 3,030 | 1,264 | 2,495 | 1,200 | 6,000 | - | 6,000 |
| 46 OTHER CONTRACT SERVICES | 9,460 | 11,629 | 8,863 | 10,914 | 16,400 | 15,000 | 16,400 |
| 50 OTHER SERVICES & CHARGES | - | 199 | 198 | - | 500 | - | 500 |
| **Total Services & Charges** | 121,224 | 125,423 | 127,984 | 132,661 | 209,275 | 153,416 | 201,584 |
| 54 REPAIR & MAINT SUPPLIES | 23,620 | 20,305 | 24,209 | 57,632 | 57,332 | 56,482 | 57,332 |
| 56 UNIFORMS | 32,317 | 23,006 | 58,445 | 82,123 | 112,452 | 97,452 | 112,452 |
| 58 OFFICE SUPPLIES | 1,217 | 1,548 | 1,279 | 3,802 | 4,000 | 4,000 | 4,000 |
| 62 FUELS, OILS & LUBRICANTS | 59,551 | 58,645 | 66,711 | 82,934 | 88,400 | 88,400 | 88,400 |
| 66 CHEMICALS | - | 588 | 1,514 | 1,627 | 7,000 | - | 7,000 |
| 68 OPERATING MATERIALS & SUPP | 7,315 | 20,146 | 8,702 | 74,437 | 145,163 | 100,163 | 134,663 |
| **Total Materials & Supplies** | 124,020 | 124,238 | 160,860 | 302,555 | 414,347 | 346,497 | 403,847 |
| 72 EQUIPMENT | 110,562 | 112,393 | 116,267 | 196,129 | 128,638 | 120,638 | 120,638 |
| **Total Capital Outlays** | 110,562 | 112,393 | 116,267 | 196,129 | 128,638 | 120,638 | 120,638 |
| 99 RESERVE FOR ENCUMBRANCES | 91,471 | 301 | 35,477 | 54,746 | - | - | - |
| **Total Sundry** | 91,471 | 301 | 35,477 | 54,746 | - | - | - |
| **Total Expenditures** | **12,043,958** | **12,640,008** | **15,539,739** | **16,286,772** | **17,278,982** | **17,095,883** | **16,759,919** |

## PROGRAM DETAIL

| Bureau: | No: | Department: | Program: | No: |
|---|---|---|---|---|
| Fire | 08-0803 | Fire | Training/Fire Prevention | 0001 |

**Program Description:**

This program is responsible for the overall supervision and administration of Fire Department operations. The objectives of the program are to increase fire safety efforts in order to reduce the incidence of fire, thereby minimizing the loss of life and property; to maintain high levels of Firefighter training in the latest firefighting techniques and the use of the latest firefighting tools; to conduct fire prevention programs to educate the public as to the hazards of fire; and to thoroughly investigate all fires for cause determination for use in educating the public on fire safety. The Fire Department will continue its efforts to meet all applicable standards regarding training, safety and equipment.

**Goal(s):**

Through the application of available resources and activities before, during, and after an emergency incident, the Allentown Fire Department will offer the citizens and its Firefighters the best chance of survival from death and injury.

**Measurable Budget Year Objectives and Long Range Targets:**

- Continue training in specialized areas such as building collapse rescue, water rescue, hazardous device mitigation, hazardous materials response, underwater recovery, medical responses, and terrorism readiness.
- Increase the frequency of inspections of high-rise, hazmat, and over 300-person capacity buildings.
- Continue the JATC as set by the National Standards to achieve Journeyman Firefighter for all personnel.
- Continue to work with the Regional Task Force and mutual aid companies in providing special equipment and training.
- Continue training for firefighter survival, rapid intervention, and "rescue the rescuer".
- Increase the departments efforts in fire prevention
- Increase development of standard operation procedures and audit compliance for firefighter safety.
- Continue daily company in-station training.
- Initiate table top exercises in incident command for all officers
- Commence training for officers in newly initiated National Incident Management System
- Improve the department's wellness programs and maintain current exercise facilities
- Develop a firefighter's speakers group to increase awareness of the department and its activities to the public.
- Update Fire Department Redbook
- Increase the Fire Dept's visibility with regards to public events

| Impact/Output Measures | 2006 Actual | 2007 Actual | 2008 Actual | 2009 Estimated | 2010 Budgeted |
|---|---|---|---|---|---|
| Fire Code Compliances | 940 | 940 | 940 | 775 | 900 |
| Inspections and Investigations | 2,800 | 2,800 | 2,800 | 2,094 | 2,750 |
| Fire Safety Education – public involvement (adults) | 11,000 | 12,500 | 12,700 | 3,936 | 12,500 |
| Fire Safety Education – public involvement (children) | 16,300 | 17,000 | 17,000 | 4,852 | 17,000 |
| Hazmat and company preplans | 600 | 600 | 600 | 188 | 400 |
| Training hours – theory and practical (classroom, grounds, tower) | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| CPR instruction & certification (First Responder) | Continuing | Continuing | Continuing | Continuing | Continuing |
| Fire Academy training – Non-AFD students (hours) | 3,200 | 3,200 | 4,000 | 3,750 | 3,750 |

CITY OF ALLENTOWN
PROGRAM BUDGET
RESOURCE REQUIREMENTS

**FUND** 000 GENERAL
**DEPT** 05 FIRE
**BUREAU** 0803 FIRE
**PROGRAM** 0001 ADMIN/PLANNING/TRAINING

| | | 2005 Actual | 2006 Actual | 2007 Actual | 2008 Actual | 2009 Final Budget | | 2009 Actual & Estimated | | 2010 Proposed Budget | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Personnel Detail** | | Number of Permanent Positions | | | | # | Salaries | # | Salaries | # | Salaries |
| 21N | Fire Chief/ EMC | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 91,463 | 1.0 | 90,184 | 1.0 | 93,002 |
| 18N | Deputy Fire Chief | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 87,079 | 1.0 | 85,818 | 1.0 | 88,348 |
| 18N | Dep Chief of Admin | - | 1.0 | 1.0 | 1.0 | 1.0 | - | - | - | 1.0 | 1 |
| 09N | Office Manager | - | - | - | 1.0 | 1.0 | 54,141 | 1.0 | 53,368 | 1.0 | 54,938 |
| 05N | Clerk III Confidential | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | 39,864 | - | - | - | - |
| 08F | Asst Fire Chief | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | 139,895 | 2.0 | 139,174 | 2.0 | 139,856 |
| | **Total Positions** | 5.0 | 6.0 | 6.0 | 7.0 | 7.0 | | 4.0 | | 5.0 | |
| **Account Detail** | | | | | | | | | | | |
| 0001-02 | PERMANENT WAGES | 291,737 | 349,321 | 401,508 | 403,665 | | 412,442 | | 368,544 | | 376,145 |
| 0001-03 | HOLIDAY PAY | 9,295 | 9,160 | 9,094 | 10,753 | | 9,993 | | 9,993 | | 9,993 |
| 0001-04 | TEMPORARY WAGES | 9,636 | 10,723 | 11,060 | 10,337 | | 14,035 | | 14,035 | | 14,877 |
| 0001-06 | PREMIUM PAY | 6,631 | 18,455 | 14,804 | 19,569 | | 20,000 | | 20,000 | | 20,000 |
| 0001-09 | UNIFORM ALLOWANCE | 1,084 | 1,200 | 1,500 | 1,200 | | 1,500 | | 1,200 | | 1,500 |
| 0001-11 | SHIFT DIFFERENTIAL | 72 | 82 | 61 | 39 | | 300 | | 100 | | 300 |
| 0001-12 | FICA | 5,224 | 8,109 | 9,607 | 12,223 | | 8,427 | | 9,421 | | 7,773 |
| 0001-14 | PENSION | 59,922 | 113,789 | 173,237 | 141,943 | | 175,066 | | 175,066 | | 102,286 |
| 0001-16 | INSURANCE - EMPLOYEE GRP | 51,965 | 72,336 | 72,192 | 78,570 | | 77,250 | | 49,180 | | 66,500 |
| | **Personnel** | 435,566 | 583,175 | 693,063 | 678,299 | | 719,013 | | 647,539 | | 599,374 |
| 0001-26 | PRINTING | 212 | 144 | - | - | | 500 | | 500 | | 500 |
| 0001-32 | PUBLICATIONS & MEMBERSHIP | 3,872 | 5,194 | 3,318 | 5,803 | | 5,930 | | 5,930 | | 5,930 |
| 0001-34 | TRAINING & PROF. DEVELOP | 8,543 | 12,609 | 16,335 | 19,584 | | 49,645 | | 19,645 | | 49,645 |
| 0001-42 | REPAIRS & MAINTENANCE | 1,072 | 1,260 | 307 | 468 | | 2,500 | | 2,500 | | 2,500 |
| 0001-46 | OTHER CONTRACT SERVICES | 777 | 1,400 | 613 | - | | 1,400 | | - | | 1,400 |
| 0001-50 | OTHER SERVICES & CHARGES | - | 199 | 198 | - | | 500 | | - | | 500 |
| | **Services & Charges** | 14,476 | 20,806 | 20,771 | 25,855 | | 60,475 | | 28,575 | | 60,475 |
| 0001-54 | REPAIR & MAINT SUPPLIES | 8 | 98 | 32 | - | | 850 | | - | | 850 |
| 0001-56 | UNIFORMS | - | 12 | - | - | | - | | - | | - |
| 0001-58 | OFFICE SUPPLIES | 1,217 | 1,548 | 1,279 | 3,802 | | 4,000 | | 4,000 | | 4,000 |
| 0001-68 | OPERATING MATERIALS & SUPP | 3,003 | 3,113 | 216 | - | | 5,000 | | - | | 2,500 |
| | **Materials & Supplies** | 4,228 | 4,771 | 1,527 | 3,802 | | 9,850 | | 4,000 | | 7,350 |
| 0001-99 | RESERVE FOR ENCUMBRANCES | - | 301 | 1,390 | 372 | | - | | - | | - |
| | **Sundry** | - | 301 | 1,390 | 372 | | - | | - | | - |
| **Total** | **ADMIN/PLANNING/TRAINING** | **454,270** | **609,053** | **716,751** | **708,328** | | **789,338** | | **680,114** | | **667,199** |

## PROGRAM DETAIL

| Bureau: | No: | Department: | Program: | No: |
|---|---|---|---|---|
| Fire | 08-0803 | Fire | Fire Equipment and Station Maintenance | 0002 |

**Program Description:**

This program addresses fire department activities geared to provide the appropriate firefighting equipment to control emergency situations with maximum safeguards. Program activities include the maintenance and purchase of equipment used for emergencies and firefighter safety equipment. This program is also responsible for the maintenance of fire apparatus and fire stations.

**Goal(s):**

Through utilization of available resources and activities before, during and after an emergency incident, the Allentown Fire Department will offer the citizens and its Firefighters the best chance of survival from death and injury.

**Measurable Budget Year Objectives and Long Range Targets:**

- Maintain Accident Review Board to investigate all on-the-job injuries and accidents
- Continue to solicit state, federal, and private grants.
- Continue annual testing of pumps, hose, airpaks, and ladders.
- Maintain annual service of rescue equipment and breathing air systems.
- Continue to have safety officers inspect firefighters' uniforms and turnout gear.
- Increase development of standard operating procedures and audit compliance for firefighters.
- Maintain City's ISO rating with initiatives started to improve the rating for next review
- Maintain airpak, nozzle, hand light and hose repair facilities manned by firefighters.
- Oversee all service for city-owned fire extinguishers
- Inventory and inspect all equipment twice daily as scheduled.
- Continue efforts to fully comply with NFPA 1500
- Maintain personnel accountability program
- Upgrade hazardous materials monitoring equipment
- Improve Fire Station safety and health conditions
- Continue to upgrade equipment utilized by special teams-bomb, underwater recovery, technical rescue & hazardous materials

| Impact/Output Measures | 2006 Actual | 2007 Actual | 2008 Actual | 2009 Estimated | 2010 Budgeted |
|---|---|---|---|---|---|
| Daily Scheduled Equipment Inspection and Inventory (Hrs) | 9,500 | 9,500 | 9,500 | 9,500 | 9,500 |
| Pumper, Hose, and Ladder Tests | Annually | Annually | Annually | Annually | Annually |
| Self-contained Breathing Apparatus | Maintain | Maintain | Maintain | Maintain | Maintain |
| Fatalities due to fire | 0 | 2 | 0 | 0 | 0 |
| Injuries due to fire - civilians | 30 | 50 | 50 | 15 | 25 |
| Fire responses | 6,200 | 6,300 | 6,350 | 12,539 | 12,500 |
| Fire Insurance Loss | $2,000,000 | $7,000,000 | $7,000,000 | $3,000,000 | $4,000,000 |

CITY OF ALLENTOWN
PROGRAM BUDGET
RESOURCE REQUIREMENTS

**FUND 000 GENERAL**
**DEPT 05 FIRE**
**BUREAU 0803 FIRE**
**PROGRAM 0002 FIRE SUPPRESSION/EXTINGUISHMENT**

| | | 2005 Actual | 2006 Actual | 2007 Actual | 2008 Actual | 2009 Final Budget | | 2009 Actual & Estimated | | 2010 Proposed Budget | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Personnel Detail** | | Number of Permanent Positions | | | | # | Salaries | # | Salaries | # | Salaries |
| 08F | Battalion Chief | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 281,412 | 4.0 | 280,103 | 4.0 | 281,632 |
| 07F | Captain - Fire | 4.0 | 4.0 | 4.0 | 5.0 | 5.0 | 337,232 | 5.0 | 335,628 | 5.0 | 336,742 |
| 06F | Lieutenant - Fire | 20.0 | 20.0 | 20.0 | 28.0 | 28.0 | 1,814,907 | 28.0 | 1,808,639 | 28.0 | 1,814,710 |
| 06F | Fire Marshal | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | 259,819 | 4.0 | 233,059 | 4.0 | 259,904 |
| 04F | Fire Specialist | 8.0 | 8.0 | 8.0 | - | - | - | - | - | - | - |
| 01F | Firefighter | 95.0 | 95.0 | 95.0 | 95.0 | 98.0 | 5,582,436 | 98.0 | 5,588,149 | 98.0 | 5,603,672 |
| | **Total Positions** | 135.0 | 135.0 | 135.0 | 136.0 | 139.0 | | 139.0 | | 139.0 | |
| **Account Detail** | | | | | | | | | | | |
| 0002-02 | PERMANENT WAGES | 6,634,335 | 6,598,456 | 7,206,839 | 7,553,184 | | 8,275,806 | | 8,095,578 | | 8,296,660 |
| 0002-03 | HOLIDAY PAY | 487,740 | 499,411 | 619,433 | 564,500 | | 591,129 | | 591,129 | | 591,129 |
| 0002-06 | PREMIUM PAY | 742,520 | 934,288 | 1,074,394 | 1,211,149 | | 973,080 | | 1,250,000 | | 1,001,580 |
| 0002-09 | UNIFORM ALLOWANCE | 39,897 | 37,795 | 37,004 | 38,185 | | 41,700 | | 41,700 | | 41,700 |
| 0002-11 | SHIFT DIFFERENTIAL | 68,559 | 69,856 | 68,762 | 70,653 | | 71,613 | | 71,613 | | 71,613 |
| 0002-12 | FICA | 93,713 | 99,485 | 108,472 | 122,080 | | 143,719 | | 147,731 | | 144,434 |
| 0002-14 | PENSION | 1,597,759 | 1,827,627 | 3,666,864 | 3,738,311 | | 3,921,037 | | 3,921,037 | | 3,438,660 |
| 0002-16 | INSURANCE - EMPLOYEE GRP | 1,496,592 | 1,627,560 | 1,624,320 | 1,624,320 | | 1,789,625 | | 1,709,005 | | 1,848,700 |
| | **Personnel** | 11,161,115 | 11,694,478 | 14,406,088 | 14,922,382 | | 15,807,709 | | 15,827,793 | | 15,434,476 |
| 0002-20 | ELECTRIC POWER | 63,625 | 62,978 | 67,759 | 62,894 | | 76,300 | | 68,341 | | 86,109 |
| 0002-22 | TELEPHONE | 5,080 | 5,139 | 5,107 | 4,735 | | 7,500 | | 7,500 | | - |
| 0002-34 | TRAINING & PROF DEVELOP | - | 3,000 | - | - | | - | | - | | - |
| 0002-42 | REPAIRS & MAINTENANCE | 26,330 | 22,007 | 23,602 | 27,063 | | 44,000 | | 34,000 | | 34,000 |
| 0002-44 | PROF SERVICES FEES | 3,030 | 1,264 | 2,495 | 1,200 | | 6,000 | | - | | 6,000 |
| 0002-46 | OTHER CONTRACT SERVICES | 8,683 | 10,229 | 8,250 | 10,914 | | 15,000 | | 15,000 | | 15,000 |
| | **Services & Charges** | 106,748 | 104,617 | 107,213 | 106,805 | | 148,800 | | 124,841 | | 141,109 |
| 0002-54 | REPAIR & MAINT SUPPLIES | 23,612 | 20,207 | 24,177 | 57,632 | | 56,482 | | 56,482 | | 56,482 |
| 0002-56 | UNIFORMS | 32,317 | 22,994 | 58,445 | 82,123 | | 112,452 | | 97,452 | | 112,452 |
| 0002-62 | FUELS, OILS & LUBRICANTS | 59,551 | 58,645 | 66,711 | 82,934 | | 88,400 | | 88,400 | | 88,400 |
| 0002-66 | CHEMICALS | - | 588 | 1,514 | 1,627 | | 7,000 | | - | | 7,000 |
| 0002-68 | OPERATING MATERIALS & SUPP | 4,312 | 17,033 | 8,486 | 74,437 | | 140,163 | | 100,163 | | 132,163 |
| | **Materials & Supplies** | 119,792 | 119,467 | 159,333 | 298,753 | | 404,497 | | 342,497 | | 396,497 |
| 0002-72 | EQUIPMENT | 110,562 | 112,393 | 116,267 | 196,129 | | 128,638 | | 120,638 | | 120,638 |
| | **Capital Outlays** | 110,562 | 112,393 | 116,267 | 196,129 | | 128,638 | | 120,638 | | 120,638 |
| 0002-99 | RESERVE FOR ENCUMBRANCES | 91,471 | - | 34,087 | 54,374 | | - | | - | | - |
| | **Sundry** | 91,471 | - | 34,087 | 54,374 | | - | | - | | - |
| **Total** | **FIRE SUPPRESSION\EXTING** | **11,589,688** | **12,030,955** | **14,822,988** | **15,578,444** | | **16,489,644** | | **16,415,769** | | **16,092,720** |

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