

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0101 CITY COUNCIL
0001 LEGISLATION & RECORDKEEPING

<u>Account Number</u>	<u>2015 PROPOSED</u>		
0001-02 PERMANENT WAGES	184,184		
0001-08 LONGEVITY	1,764		
0001-12 FICA	14,225		
Line Item Detail			
1 FICA			14,225.02
		Line Items Total	14,225.02
0001-14 PENSION	11,519		
Line Item Detail			
1 MMO			11,518.48
		Line Items Total	11,518.48
0001-16 INSURANCE - EMPLOYEE GRP	38,200		
Line Item Detail			
1 INS			38,200.00
		Line Items Total	38,200.00
0001-26 PRINTING	300		
Line Item Detail			
1 Printing for the office			300.00
		Line Items Total	300.00
0001-28 MILEAGE REIMBURSEMENT	300		
Line Item Detail			
1 Mileage reimbursement expense			300.00
		Line Items Total	300.00
0001-32 PUBLICATIONS & MEMBERSHIP	500		
Line Item Detail			
1 Publications & membership service fees			500.00
		Line Items Total	500.00
0001-34 TRAINING & PROF. DEVELOP	4,000		
Line Item Detail			
1 Training & Professional Development Services			4,000.00

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0101 CITY COUNCIL
0001 LEGISLATION & RECORDKEEPING

<u>Account Number</u>	<u>2015 PROPOSED</u>		
		Line Items Total	4,000.00
0001-40 CIVIC EXPENSES	1,500		
<i>Line Item Detail</i>			
1 Civic Expenses			1,500.00
		Line Items Total	1,500.00
0001-46 OTHER CONTRACT SERVICES	148,500		
<i>Line Item Detail</i>			
1 Other contract services			148,500.00
		Line Items Total	148,500.00
0001-50 OTHER SERVICES & CHARGES	20,000		
<i>Line Item Detail</i>			
1 Other Services & Charges			20,000.00
		Line Items Total	20,000.00
0001-68 OPERATING MATERIALS & SUPP	10,000		
<i>Line Item Detail</i>			
1 Operating Materials & Supplies			600.00
2 Office Supplies			600.00
3 PD Gun Buy Back			8,800.00
		Line Items Total	10,000.00
Total	LEGISLATION & RECORDKEEPING		434,992

**CITY OF ALLENTOWN
PROGRAM BUDGET**

**000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0001 EXECUTIVE MANAGEMENT**

<u>Account Number</u>	<u>2015 PROPOSED</u>		
0001-02 PERMANENT WAGES	517,192		
0001-08 LONGEVITY	4,454		
0001-12 FICA	39,906		
<i>Line Item Detail</i>			
1 FICA			39,905.92
		Line Items Total	39,905.92
0001-14 PENSION	39,163		
<i>Line Item Detail</i>			
1 MMO			39,162.83
		Line Items Total	39,162.83
0001-16 INSURANCE - EMPLOYEE GRP	129,880		
<i>Line Item Detail</i>			
1 INS			129,880.00
		Line Items Total	129,880.00
0001-26 PRINTING	400		
<i>Line Item Detail</i>			
1 Various printing jobs per Mayor Pawlowski.			400.00
		Line Items Total	400.00
0001-32 PUBLICATIONS & MEMBERSHIP	1,850		
<i>Line Item Detail</i>			
1 Various city-related issues. Membership for "Foundation Directory On-line" for grant management.			1,850.00
		Line Items Total	1,850.00
0001-34 TRAINING & PROF. DEVELOP	16,000		
<i>Line Item Detail</i>			
1 Mayor will be attending various meetings for the PA Municipal League, United States Conference of Mayors, National League of Cities and the Whitehouse Office of Intergovernmental Affairs conferences held throughout the year. Many miscellaneous meetings are held in Harrisburg and Washington, D.C. relating to government procedures, legislative issues, developmental planning, etc. that the Mayor attends.			16,000.00
		Line Items Total	16,000.00
0001-46 OTHER CONTRACT SERVICES	25,000		
<i>Line Item Detail</i>			

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0001 EXECUTIVE MANAGEMENT

Account Number **2015 PROPOSED**

Line Item Detail

1	This account is used at the descretion of the Mayor to provide various professional services for the city.		25,000.00
			25,000.00
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0001-50	OTHER SERVICES & CHARGES	8,200	
Line Item Detail			
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1	To be used to cover costs not using in-house services.		200.00
2	Miscellaneous expenses		8,000.00
			8,200.00
0001-68	OPERATING MATERIALS & SUPP	3,450	
Line Item Detail			
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1	This account is used for daily operating materials and supplies in the office.		2,800.00
2	Miscellaneous office supplies not stocked in the supply room.		650.00
			3,450.00

Total EXECUTIVE MANAGEMENT **785,495**

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0002 INFORMATION SYSTEM MANAGEMENT

<u>Account Number</u>	<u>2015 PROPOSED</u>		
0002-02 PERMANENT WAGES	971,230		
0002-08 LONGEVITY	8,953		
0002-12 FICA	74,984		
<i>Line Item Detail</i>			
1 FICA			74,984.00
		Line Items Total	74,984.00
0002-14 PENSION	86,389		
<i>Line Item Detail</i>			
1 Pension			86,388.60
		Line Items Total	86,388.60
0002-16 INSURANCE - EMPLOYEE GRP	286,500		
<i>Line Item Detail</i>			
1 Ins			286,500.00
		Line Items Total	286,500.00
0002-34 TRAINING & PROF. DEVELOP	40,000		
<i>Line Item Detail</i>			
1 IT skills development; Training for city workforce in Eden, ESRI, GIS, Cisco, Lucity, & MS Products.			40,000.00
		Line Items Total	40,000.00
0002-42 REPAIRS & MAINTENANCE	343,400		
<i>Line Item Detail</i>			
1 Data Center AC PM (Wirth & Co)			2,500.00
2 Acronis DR software maintenance			9,000.00
3 Adobe software maintenance			2,500.00
4 Backup Exec software maintenance			5,500.00
5 Cisco Smartnet			15,000.00
6 HP Switch hardware maintenance			5,200.00
7 Dell SAN maintenance			7,600.00
8 Internet Domain name renewals			500.00
9 Connectec print repair services			2,500.00
10 Citrix goto assist			500.00
11 Source Direct - HP Alpha Hardware maintenance			9,800.00

CITY OF ALLENTOWN
PROGRAM BUDGET

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0002 INFORMATION SYSTEM MANAGEMENT

Account Number 2015 PROPOSED

Line Item Detail

11 RCN Cable modems		650.00
12 Kronos Project		100,000.00
13 Hostmysite dedicated web server		4,500.00
14 Real Estate / BP Tax System update		120,000.00
15 Cloud / Direct Access Project		29,000.00
16 Email - Legal Hold Solution		50,000.00
	Line Items Total	<u>868,350.00</u>

0002-72 EQUIPMENT 25,000

Line Item Detail

1 PC network equipment		25,000.00
	Line Items Total	<u>25,000.00</u>

Total INFORMATION SYSTEM MANAGEMENT **2,704,806**

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0003 GENERAL SUPPORT SERVICES

<u>Account Number</u>	<u>2015 PROPOSED</u>		
0003-02 PERMANENT WAGES	90,350		
0003-08 LONGEVITY	2,106		
0003-12 FICA	7,073		
Line Item Detail			
1 FICA MED			7,072.88
		Line Items Total	7,072.88
0003-14 PENSION	11,519		
Line Item Detail			
1 Pension			11,518.48
		Line Items Total	11,518.48
0003-16 INSURANCE - EMPLOYEE GRP	38,200		
Line Item Detail			
1 Ins			38,200.00
		Line Items Total	38,200.00
0003-24 POSTAGE & SHIPPING	140,000		
Line Item Detail			
1 City-wide mailing			140,000.00
		Line Items Total	140,000.00
0003-26 PRINTING	15,000		
Line Item Detail			
1 Envelopes			5,000.00
2 Additional printing needs			10,000.00
		Line Items Total	15,000.00
0003-30 RENTALS	1,200		
Line Item Detail			
1 MR: Meter Rental			1,200.00
		Line Items Total	1,200.00
0003-42 REPAIRS & MAINTENANCE	34,004		
Line Item Detail			
1 PS: Canon BW Copier Lease - IR8105			5,904.00
2 MR: Mail Machine			2,000.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0201 OFFICE OF THE MAYOR
0003 GENERAL SUPPORT SERVICES

Account Number **2015 PROPOSED**

Line Item Detail

3 MR: Main Inserter	6,000.00	
4 MR: Rate Change/Mail Machine	600.00	
5 MR: Envelope Slicer Repairs	500.00	
6 Canon C7260 Color Copier (Fraser)	19,000.00	
Line Items Total	34,004.00	

0003-68 OPERATING MATERIALS & SUPP 56,800

Line Item Detail

1 PS: 8 1/2 x14 20 lb Copier Wh Paper	200.00	
2 PS: Misc Stock Paper	14,000.00	
3 PS: Staples - Canon 8105 N1	1,600.00	
4 PS: Staples - Canon 8105 P1	400.00	
5 PS: Staples - Ricoh MPC6000	500.00	
6 PS: Binding Combs	100.00	
7 MR: City-wide office supplies	40,000.00	
Line Items Total	56,800.00	

Total GENERAL SUPPORT SERVICES 396,252

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0301 CITY CONTROLLER
0001 AUDIT AND COMPLIANCE

Account Number	2015 PROPOSED		
0001-02 PERMANENT WAGES	116,844		
0001-04 TEMPORARY WAGES	8,736		
Line Item Detail			
1 Part-time Clerk			8,736.00
		Line Items Total	8,736.00
0001-08 LONGEVITY	224		
0001-12 FICA	9,624		
Line Item Detail			
1 FICA			9,624.00
		Line Items Total	9,624.00
0001-14 PENSION	5,759		
Line Item Detail			
1 MMO			5,759.24
		Line Items Total	5,759.24
0001-16 INSURANCE - EMPLOYEE GRP	38,200		
Line Item Detail			
1 INS			38,200.00
		Line Items Total	38,200.00
0001-28 MILEAGE REIMBURSEMENT	150		
Line Item Detail			
1 Mileage reimbursement for travel to outside bureaus for audits, travel to seminars			150.00
		Line Items Total	150.00
0001-32 PUBLICATIONS & MEMBERSHIP	650		
Line Item Detail			
1 Memberships and subscriptions for AuditNet; Institute of Internal Auditors; and, Association of Local Government Auditors			650.00
		Line Items Total	650.00
0001-34 TRAINING & PROF. DEVELOP	2,500		
Line Item Detail			
1 ACL Training Webinars and Local Institute of Internal Auditors seminars			2,500.00
		Line Items Total	2,500.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0301 CITY CONTROLLER
0001 AUDIT AND COMPLIANCE

<u>Account Number</u>	<u>2015 PROPOSED</u>		
0001-46 OTHER CONTRACT SERVICES	600		
<i>Line Item Detail</i>			
1 Annual ACL Software Support Contract			600.00
		Line Items Total	600.00
0001-50 OTHER SERVICES & CHARGES	5,000		
<i>Line Item Detail</i>			
1 Funds to support the Intern Program			5,000.00
		Line Items Total	5,000.00
0001-68 OPERATING MATERIALS & SUPP	2,700		
<i>Line Item Detail</i>			
1 Office supplies as needed throughout the year and office furniture.			2,700.00
		Line Items Total	2,700.00
Total	AUDIT AND COMPLIANCE	190,987	

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES

Account Number	2015 PROPOSED	
0001-02 PERMANENT WAGES	400,192	
0001-08 LONGEVITY	3,198	
0001-12 FICA	30,859	
Line Item Detail		
1 FICA		30,859.34
	Line Items Total	30,859.34
0001-14 PENSION	34,555	
Line Item Detail		
1 MMO		34,555.44
	Line Items Total	34,555.44
0001-16 INSURANCE - EMPLOYEE GRP	114,600	
Line Item Detail		
1 INS		114,600.00
	Line Items Total	114,600.00
0001-28 MILEAGE REIMBURSEMENT	500	
Line Item Detail		
1 Mileage Toll & Travel (CLE/Court)		500.00
	Line Items Total	500.00
0001-32 PUBLICATIONS & MEMBERSHIP	12,723	
Line Item Detail		
1 Westlaw		10,056.00
2 Bar Association Membership		1,422.00
3 PA Attorney License Fees		600.00
4 Lehigh County System Access Fee		300.00
5 Paralegal Association Fee		280.00
6 Westlaw Access Fee		35.00
7 PACER		30.00
	Line Items Total	12,723.00
0001-34 TRAINING & PROF. DEVELOP	2,500	
Line Item Detail		
1 Annual CLE Requirements		2,500.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0501 LAW
0001 LEGAL SERVICES

<u>Account Number</u>	<u>2015 PROPOSED</u>		<u></u>
		Line Items Total	2,500.00
0001-42 REPAIRS & MAINTENANCE	500		
<i>Line Item Detail</i>			
1 office equipment repairs (shredder)			500.00
		Line Items Total	500.00
0001-46 OTHER CONTRACT SERVICES	61,000		
<i>Line Item Detail</i>			
1 Labor Employment Matters			40,000.00
2 Outside Legal Services			16,000.00
3 Court Fees			4,000.00
4 Excess copy fees (RTK)			1,000.00
		Line Items Total	61,000.00
0001-50 OTHER SERVICES & CHARGES	51,200		
<i>Line Item Detail</i>			
1 Collective Bargaining Expenses			30,000.00
2 Outside Legal Service			20,000.00
3 IMLA			1,200.00
		Line Items Total	51,200.00
0001-68 OPERATING MATERIALS & SUPP	10,300		
<i>Line Item Detail</i>			
1 Office Supplies not stocked internally			1,000.00
2 Right-to-Know Program Software			9,300.00
		Line Items Total	10,300.00
Total	LEGAL SERVICES		722,127

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC
0001 GENERAL AND CIVIC

<u>Account Number</u>	<u>2015 PROPOSED</u>	
0001-30 RENTALS	118,274	
<i>Line Item Detail</i>		
1 Municipal garage rent (Vultee St) Jan-Oct		97,480.00
2 Municipal garage rent (Vultee St) Nov-Dec		20,794.00
	Line Items Total	118,274.00
0001-32 PUBLICATIONS & MEMBERSHIP	69,804	
<i>Line Item Detail</i>		
1 PLCM - PA league of cities & muni and PELRAS		47,319.00
2 National league of cities		8,743.00
3 US conf of mayors		12,242.00
4 Sister Cities		1,500.00
	Line Items Total	69,804.00
0001-38 INS - OTHER EMPLOYEE	110,000	
<i>Line Item Detail</i>		
1 PA unemployment insurance benefits		110,000.00
	Line Items Total	110,000.00
0001-40 CIVIC EXPENSES	58,000	
<i>Line Item Detail</i>		
1 Concerts\bands		30,000.00
2 LC senior citizens		15,000.00
3 Liberty bell shrine of Allentown		500.00
4 Parades		5,000.00
5 Veterans of wars/LVMAC		2,500.00
6 Friends of the Parks		5,000.00
	Line Items Total	58,000.00
0001-46 OTHER CONTRACT SERVICES	328,580	
<i>Line Item Detail</i>		
1 APA parking deck\COA exp (4th & hamilton)		235,000.00
2 Bank fees		34,000.00
3 Debt admin charge		38,000.00

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
01 NONDEPARTMENTAL
0609 GENERAL AND CIVIC
0001 GENERAL AND CIVIC

Account Number **2015 PROPOSED**

Line Item Detail

4	Audit fees		21,580.00
			21,580.00
Line Items Total			328,580.00

0001-50 OTHER SERVICES & CHARGES 22,800

Line Item Detail

1	R/E taxes for city owned property		22,800.00
			22,800.00
Line Items Total			22,800.00

0001-72 EQUIPMENT 582,577

Line Item Detail

1	Transfer to Equipment Fund Annual Lease Payments		582,577.00
			582,577.00
Line Items Total			582,577.00

0001-88 INTERFUND TRANSFERS 8,211,995

Line Item Detail

1	Risk Fund		500,000.00
2	E911 Fund		1,066,015.00
3	Debt Service Fund: \$35,000 Adm Fees, \$2,185,940 Interest, \$4,425,040 Principal		6,645,980.00
			8,211,995.00
Line Items Total			8,211,995.00

0001-89 PENSION - ADDTL POB - DEBT TRANSFER 5,500,000

Line Item Detail

1	Additional POB payments		5,500,000.00
			5,500,000.00
Line Items Total			5,500,000.00

Total GENERAL AND CIVIC **15,002,030**

Total NONDEPARTMENTAL **20,236,689**