

CITY OF ALLENTOWN
ONE-YEAR ACTION PLAN
July 1, 2010---June 30, 2011
Final

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM			\$3,478,529
ACQUISITION			\$265,000
Acquisition of Substandard Properties (Redevelopment Authority of the City of Allentown) Acquisition of approximately 15 substandard properties; the properties will be demolished or rehabilitated by individuals, private developers or non-profit housing development organizations	\$265,000		
PUBLIC SERVICES			\$323,804
Operation of the Alliance Hall Gym (Allentown YMCA & YWCA) Operation of the Alliance Hall Gym on weekday evenings for low/moderate income youth	\$15,000		
P.L.A.C.E. Program (Lehigh Valley Center for Independent Living) The People Living in Accessible Community Environments Program advances the ability of persons with significant disabilities to live independently and productively in affordable and accessible housing of the choice	\$15,000		
English to Speakers of Other Languages (The Literacy Center) Teaches basic reading and writing skills, and develops the ability to speak English	\$15,000		
Daybreak (Lehigh County Conference of Churches) An adult drop-in center for the mentally ill and those recovering from addictions, providing services such as meals, supportive, counseling and recreation in a protective environment	\$15,000		
Scholarship Program (Grace Episcopal Church-Grace Montessori School) Scholarships for low/moderate income children, ages three to six, to attend pre-school	\$15,000		
Inner City Neighborhood Scholarship Program (The Baum School of Art) Scholarships for art lessons for low/moderate income third through fifth grade inner city youth	\$5,625		
School to Career Transition Program (Communities in Schools) Encourages the development of work readiness skills for low/moderate income at-risk adolescents while providing supervised, one-day-a-week work experience in a community setting	\$10,000		

<p>Community Action Financial Services (Community Action Committee of the Lehigh Valley) Includes individual and group counseling, which prepares potential low/moderate income homebuyers for the homebuying process; also includes an education program designed to teach both tenants and landlords about their rights and responsibilities</p>	\$15,000		
<p>Home Ownership Outreach Program (Neighborhood Housing Services of the Lehigh Valley) Individual counseling program to assist low/moderate income residents purchase a home</p>	\$15,000		
<p>Make Your M.A.R.K. (Boys and Girls Club of Allentown) Motivational learning and tutoring program for low/moderate income youth to be offered at the Teen Services Center on North Seventh Street</p>	\$15,000		
<p>St. Luke's Neighborhood Center (St. Luke's Neighborhood Center) Provides structured programs for low/moderate income youth in the Seventh Street neighborhood</p>	\$15,000		
<p>Summer Enrichment Program (Mosser Village Family Center) Provides low/moderate income youth the opportunity to be in a safe and educationally enriched environment for eight weeks of the summer</p>	\$15,000		
<p>Earn-a-Bike Program (Community Bike Works) An extensive bicycle mechanics and safety program for low/moderate income children, ages nine through 17 where full participation earns them a bicycle</p>	\$15,000		
<p>Embrace Your Dreams (Embrace Your Dreams) Tennis lessons for low/moderate income youth</p>	\$8,285		
<p>Ways to Work Program (Family Answers) Helps families with no credit or poor credit obtain a low interest loan to purchase a used car or repair an existing car for the specific purpose of keeping a job or staying in school</p>	\$15,000		
<p>Allentown Public Library (Allentown Public Library) Summer reading program for low/moderate income students</p>	\$9,000		
<p>The Next Step to Success (Lehigh Carbon Community College) Provides one-on-one counseling to low/moderate income residents to improve or acquire work readiness skills and other skills necessary to transition to the next step in their career path</p>	\$9,894		
<p>Project Outreach (Syrian Arab American Charity Association) Outreach, information and referral services, predominantly for low/moderate income residents of the First and Sixth Wards</p>	\$15,000		
<p>Program for Women and Families (Program for Women and Families) Provision of ongoing supportive services to low/moderate income women working their way out of the criminal justice system and women at risk of criminal behavior</p>	\$15,000		

Securing Industrial/Commercial Properties (Allentown Economic Development Corporation) Maintaining the vacant riverfront and publicly owned downtown properties in safe condition by keeping buildings secured, removing trash and debris, and lighting buildings and grounds	\$13,500		
Workforce Development Program (Allentown Rescue Mission) Program which teaches job skills to homeless people while providing work experience on the Clean Team.	\$40,000		
Alliance Summer Recreation Program (Allentown Health Bureau) Summer program including recreation, lunch, snacks, and health promotion Focus Area children ages 6 – 12	\$5,500		
Turning Point of the Lehigh Valley (Turning Point of the Lehigh Valley) Transitional housing programs for victims of domestic violence and their children	\$12,000		
DIRECT HOMEOWNERSHIP ASSISTANCE		\$150,000	
Community Partnership Program (Neighborhood Housing Services of the Lehigh Valley) Downpayment and closing assistance for low and moderate income households to purchase homes in the City of Allentown	\$150,000		
HOUSING REHABILITATION		\$816,082	
Focus Area Rehabilitation-SFL (City of Allentown, Bureau of Building Standards and Safety) Self-forgiving loans for the rehabilitation of owner-occupied properties located in the systematic inspections area of the Focus Area	\$506,082		
Hazard Elimination Program (City of Allentown, Bureau of Building Standards and Safety) Elimination of conditions detrimental to health or safety within owner occupied properties	\$100,000		
Focus Area Façade Grants- Residential (City of Allentown, Bureau of Building Standards and Safety) Grants to residential property owners in the Focus Area to rehabilitate the facades of their properties	\$175,000		
Façade Improvement Program (Old Allentown Preservation Association) Provides grant money for façade improvements to owner-occupied residential properties in the Old Allentown Neighborhood	\$35,000		
RELOCATION		\$5,000	
Voluntary Relocation (City of Allentown, Bureau of Building Standards and Safety) Provides voluntary relocation (one month's rent or refundable security deposit) to tenants displaced by code enforcement action against their landlord	\$5,000		
PROGRAM DELIVERY COSTS		\$1,114,976	
Program Operations (City of Allentown, Bureau of Building Standards and Safety) Salaries, fringe benefits and program delivery costs for 12 employees to carry out the activities listed previously for the City's Bureau of Building Standards and Safety, as	\$854,366		

well as Code Enforcement, Site Clearance, Hazard Elimination Program and the Homesteading Program			
Program Operations (Redevelopment Authority of the City of Allentown) Program delivery for property acquisition and disposition, represents 85 percent of Community Development Block Grant assistance to the Redevelopment Authority, also includes the salaries and fringe benefits for two employees, operating costs and property management costs	\$260,610		
MICRO-ENTERPRISE ASSISTANCE		\$32,500	
Community Based Economic Development (Community Action Development Corporation of the Lehigh Valley) Provides Start Your Business Program, a series of 17 weekly classes in which prospective entrepreneurs will learn to start and run a micro-enterprise successfully	\$32,500		
SPECIAL ECONOMIC DEVELOPMENT ACTIVITIES		\$234,000	
Economic Development Program (City of Allentown Department of Community and Economic Development) Program specifies to be developed for an activity which will provide/create low/moderate income jobs within the City	\$234,000		
PROGRAM ADMINISTRATION		\$407,167	
General Management, Oversight and Coordination (City of Allentown, Department of Community and Economic Development) A portion of the salaries and fringe benefits of 14 employees, as well as operating costs for overall program management, coordination, monitoring and evaluation	\$350,000		
Fair Housing (City of Allentown, Department of Community & Economic Development) Promotion of Fair Housing within the City of Allentown	\$20,000		
General Management (Redevelopment Authority of the City of Allentown) Twenty percent of the Community Development Block grant portion of the Redevelopment Authority's operating budget	\$ 37,167		
PLANNING ACTIVITIES		\$130,000	
Economic Development Planning (Allentown Economic Development Corporation) General planning of economic development activities, as well as planning specifically for special projects	\$120,000		
Community Development Planning (City of Allentown, Department of Community & Economic Development) General planning of community development activities	\$10,000		

HOME INVESTMENT PARTNERSHIPS PROGRAM			\$1,276,366
Focus Area Rehabilitation-SFL (City of Allentown, Bureau of Building Standards and Safety) Rehabilitation of residential, owner-occupied properties in the Focus Area	\$273,918		
CHDO Activity (Housing Association and Development Corporation) Acquire and rehabilitate three properties in the Focus Area and sell them to low/moderate income households as owner-occupied, single family dwellings	\$119,250		
Cumberland Gardens Rehabilitation Rehabilitation of rental units in the family public housing development of Cumberland Gardens, in conjunction with tax credit financing	\$250,000		
Administration (City of Allentown, Department of Community and Economic Development) Includes costs of overall program management, coordination, monitoring and evaluation	\$106,744		
Operating (Housing Association and Development Corporation) Operating costs associated with the CHDO activity	\$48,371		
Doorway to Homeownership (Alliance for Building Communities) Acquire and rehabilitate one property and sell it to a low/moderate income household as an owner-occupied, single family dwelling	\$39,750		
Operating (Alliance for Building Communities) Operating costs associated with the Doorway to Homeownership Activity	\$5,000		
The Lofts at Center Square (Housing Development Corporation of Lancaster County) Construction of affordable rental units on Seventh Street	\$433,333		
EMERGENCY SHELTER GRANTS PROGRAM			\$121,258
Sixth Street Shelter (Community Action Committee of the Lehigh Valley) Payment of operating costs	\$29,000		
Emergency Shelter Program (Allentown Rescue Mission) Payment of operating costs	\$29,000		
Hospitality House (The Salvation Army-Allentown Corps) Payment of operating costs	\$29,000		
Administration (City of Allentown, Department of Community and Economic Development) Includes costs of overall program management, coordination, monitoring and evaluation	\$5,258		
Pathways (Lehigh County Conference of Churches) Provides homeless persons and persons in danger of becoming homeless counseling on the actions necessary to stabilize their housing situation and their lives. Includes TBRA for persons at risk of becoming homeless.	\$29,000		

CITY OF ALLENTOWN
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
HOME INVESTMENT PARTNERSHIPS PROGRAM
EMERGENCY SHELTER GRANTS PROGRAM
JULY 1, 2010 TO JUNE 30, 2011

LINE-ITEM BUDGET

700-01-7601-0102	Code Enforcement (Salaries)	
700-01-7601-0104	Acquisition	
	-44 Professional Service Fees	\$ 5,000
	-74 Property Acquisition	<u>260,000</u>
	Total	\$ 265,000
700-01-7601-0107	Site Clearance (Salaries)	
700-01-7601-0108	Homesteading (Salaries)	
700-01-7601-0109	Focus Area Rehabilitation (SFL)	
	-44 Professional Service Fees	\$ 30,000
	-50 Other Services and Charges	<u>476,082</u>
	Total	\$ 506,082
700-01-7601-0112	Hazard Elimination Program	
	-44 Professional Service Fees	\$ 5,000
	-46 Other Contract Services	<u>95,000</u>
	Total	\$100,000
700-01-7601-0115	Program Delivery	
	-02 Permanent Wages	\$ 483,095
	-12 Social Security	42,592
	-14 Pension	114,805
	-16 Insurance	146,300
	-22 Telephone	4,000
	-24 Postage and Shipping	6,000
	-26 Printing	2,000
	-32 Publications and Memberships	1,200
	-34 Training and Professional Development	5,000
	-42 Repairs and Maintenance	1,000
	-44 Professional Service Fees	4,000
	-46 Other Contract Services	4,000
	-50 Other Services and Charges	2,000
	-54 Repair and Maintenance Supplies	1,000
	-56 Uniforms	800
	-58 Office Supplies	2,000
	-62 Fuels, Oils and Lubricants	2,000
	-68 Operating Materials and Supplies	1,000
	-72 Equipment	24,000
	-88 Interfund Transfers	<u>7,574</u>
	Total	\$854,366
700-01-7602-0101	Allentown YMCA and YWCA	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0102	Lehigh Valley Center for Independent Living	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0103	The Literacy Center	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0104	Lehigh County Conference of Churches – Daybreak	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0105	Grace Episcopal Church – Grace Montessori School	
	-40 Civic Expenses	\$ 15,000

	Total	\$ 15,000
700-01-7602-0107	Baum School of Art	
	-40 Civic Expenses	\$ 5,625
	Total	\$ 5,625
700-01-7602-0108	Communities In Schools	
	-40 Civic Expenses	\$ 10,000
	Total	\$ 10,000
700-01-7602-0109	Community Action Committee of the Lehigh Valley – Community Action Financial Services	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0110	Neighborhood Housing Services of the Lehigh Valley - Operating	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0111	Boys and Girls Club of Allentown	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0112	St. Luke's Neighborhood Center	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0113	Mosser Village Family Center	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0114	Community Bike Works	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7602-0115	Embrace Your Dreams	
	-40 Civic Expenses	\$ 8,285
	Total	\$ 8,285
700-01-7603-0102	Family Answers – Ways to Work Program	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7603-0103	Allentown Public Library	
	-40 Civic Expenses	\$ 9,000
	Total	\$ 9,000
700-01-7603-0104	Lehigh Carbon Community College	
	-40 Civic Expenses	\$ 9,894
	Total	\$ 9,894
700-01-7603-0106	Syrian Arab American Charity Association	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7603-0107	Program for Women and Families	
	-40 Civic Expenses	\$ 15,000
	Total	\$ 15,000
700-01-7603-0108	Allentown Economic Development Corporation – Securing Industrial/Commercial Properties	
	-40 Civic Expenses	\$13,500
	Total	\$13,500
700-01-7603-0111	Allentown Rescue Mission – Workforce Development	
	-40 Civic Expenses	\$ 40,000
	Total	\$ 40,000
700-01-7603-0113	Alliance Summer Recreation Program	
	-88 Interfund Transfers	\$5,500
	Total	\$5,500
700-01-7603-0114	Turning Point of the Lehigh Valley	
	-40 Civic Expenses	\$ 12,000
	Total	\$ 12,000
700-01-7604-0102	Seventh Street Façade – Commercial (Salaries)	

700-01-7604-0109	Focus Area Facades – Residential -44 Professional Service Fees -50 Other Services and Charges Total	\$ 5,000 <u>170,000</u> \$ 175,000
700-01-7601-0110	Voluntary Relocation - 50 Other Services and Charges Total	\$ 5,000 \$ 5,000
700-01-7604-0111	Old Allentown Preservation Association -40 Civic Expenses Total	\$ 35,000 \$ 35,000
700-01-7604-0112	Neighborhood Housing Services of the Lehigh Valley – Community Partnership Program -40 Civic Expenses Total	\$150,000 \$150,000
700-01-7605-0101	Redevelopment Authority of the City of Allentown -40 Civic Expenses Total	\$297,777 \$297,777
700-01-7605-0102	Community Action Development Corporation of the Lehigh Valley -40 Civic Expenses Total	\$ 32,500 \$ 32,500
700-01-7605-0103	Allentown Economic Development Corporation – Economic Development Planning -40 Civic Expenses Total	\$ 120,000 \$ 120,000
700-01-7605-0107	Administration -22 Telephone -24 Postage and Shipping -26 Printing -28 Mileage Reimbursement -32 Publications and Memberships -34 Training and Professional Development -42 Repairs and Maintenance -44 Professional Service Fees -50 Other Services and Charges -58 Office Supplies -68 Operating Materials and Supplies -86 General City Charges Total	\$ 500 500 500 300 4,000 2,000 1,000 20,000 5,200 500 2,500 <u>313,000</u> \$ 350,000
700-01-7605-0108	Fair Housing -26 Printing -44 Professional Service Fees -86 General City Charges Total	\$ 2,000 2,000 <u>16,000</u> \$ 20,000
700-01-7605-0109	Community Development Planning -86 General City Charges Total	\$ 10,000 \$ 10,000
700-01-7605-0110	Economic Development Program -50 Other Services and Charges -86 General City Charges Total	\$200,000 <u>34,000</u> \$234,000
700-01-7607-0101	Focus Area Rehabilitation (SFL) -46 Other Contract Services Total	\$ 273,918 \$273,918
700-01-7607-0102	Housing Association and Development Corporation (CHDO Activity) -40 Civic Expenses Total	\$ 119,250 \$ 119,250

700-01-7607-0103	Allentown Housing Authority – Cumberland Gardens Rehabilitation -40 Civic Expenses Total	<u>\$250,000</u> <u>\$250,000</u>
700-01-7607-0104	Administration -86 General City Charges Total	<u>\$ 106,744</u> <u>\$ 106,744</u>
700-01-7607-0105	Housing Association and Development Corporation - CHDO Operating -40 Civic Expenses Total	<u>\$ 48,371</u> <u>\$ 48,371</u>
700-01-7607-0106	Alliance for Building Communities – CHDO Activity -40 Civic Expenses Total	<u>\$ 39,750</u> <u>\$ 39,750</u>
700-01-7607-0107	Alliance for Building Communities – CHDO Operating -40 Civic Expenses Total	<u>\$ 5,000</u> <u>\$ 5,000</u>
700-01-7607-0108	Housing Development Corporation of Lancaster County -40 Civic Expenses Total	<u>\$433,333</u> <u>\$433,333</u>
700-01-7608-0101	Community Action Committee of the Lehigh Valley – Sixth Street Shelter -40 Civic Expenses Total	<u>\$ 29,000</u> <u>\$ 29,000</u>
700-01-7608-0102	Allentown Rescue Mission -40 Civic Expenses Total	<u>\$ 29,000</u> <u>\$ 29,000</u>
700-01-7608-0103	Salvation Army -40 Civic Expenses Total	<u>\$ 29,000</u> <u>\$ 29,000</u>
700-01-7608-0104	Administration -86 General City Charges Total	<u>\$ 5,258</u> <u>\$ 5,258</u>
700-01-7608-0106	Lehigh County Conference of Churches – Pathways -40 Civic Expenses Total	<u>\$ 29,000</u> <u>\$ 29,000</u>

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