

# Equipment Fund

## **Mission**

To provide for the timely replacement of City vehicles and equipment in order to enable all City service areas to effectively meet goals and objectives.

To provide for the centralized General Fund Purchase of computers and related equipment to keep City technology current.

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CITY OF ALLENTOWN

FUND SUMMARY - EQUIPMENT FUND

	<u>2003 Actual</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Actual</u>	<u>2007 Budget</u>	<u>2007 Actual &amp; Estimated</u>	<u>2008 Final Budget</u>
<b>Opening Balance</b>	6,770	220,992	667,521	419,696	361,425	438,533	1,413,414
<b>Revenues:</b>							
Transfer from General Fund	1,657,899	1,086,550	500,404	520,629	600,000	1,850,000	-
Interest Income	6,439	15,457	15,568	14,228	12,000	7,063	12,000
City Auction Proceeds	111,850	47,825	83,825	30,989	61,500	102,412	61,500
Miscellaneous	87,752	400	29,212	-	-	-	-
<b>Total Revenue</b>	<b>1,863,940</b>	<b>1,150,232</b>	<b>629,009</b>	<b>565,846</b>	<b>673,500</b>	<b>1,959,475</b>	<b>73,500</b>
<b>Total Funds Available</b>	<b>1,870,710</b>	<b>1,371,224</b>	<b>1,296,530</b>	<b>985,542</b>	<b>1,034,925</b>	<b>2,398,008</b>	<b>1,486,914</b>
<b>Expenditures:</b>							
30 Rentals	155,312	303,242	379,092	285,268	371,967	371,967	429,012
44 Professional Service Fees	44,486	-	-	-	-	-	-
46 Other Contract Services	4,800	-	-	-	-	-	-
<b>Total Services &amp; Charges</b>	<b>204,598</b>	<b>303,242</b>	<b>379,092</b>	<b>285,268</b>	<b>371,967</b>	<b>371,967</b>	<b>429,012</b>
54 Repair & Maint. Supplies	450	-	-	-	-	-	-
68 Operating Materials & Supplies	3,648	-	-	-	-	-	-
<b>Total Materials &amp; Supplies</b>	<b>4,098</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
71 Machinery & Equipment	918,881	128,712	272,934	139,589	365,000	366,050	582,800
72 Equipment	519,236	181,984	145,890	74,652	187,500	184,809	238,000
<b>Total Capital Outlays</b>	<b>1,438,117</b>	<b>310,696</b>	<b>418,824</b>	<b>214,241</b>	<b>552,500</b>	<b>550,859</b>	<b>820,800</b>
99 Reserve for Encumbrances	150,000	89,765	78,918	47,500	-	61,768	-
<b>Total Sundry</b>	<b>150,000</b>	<b>89,765</b>	<b>78,918</b>	<b>47,500</b>	<b>-</b>	<b>61,768</b>	<b>-</b>
<b>Total Expenditures</b>	<b>1,796,813</b>	<b>703,703</b>	<b>876,834</b>	<b>547,009</b>	<b>924,467</b>	<b>984,594</b>	<b>1,249,812</b>
<b>Closing Balance</b>	<b>\$ 73,897</b>	<b>\$ 667,521</b>	<b>\$ 419,696</b>	<b>\$ 438,533</b>	<b>\$ 110,458</b>	<b>\$ 1,413,414</b>	<b>\$ 237,102</b>

## PROGRAM DETAIL

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<b>Bureau:</b> Equipment Replacement	<b>No:</b> 80-003	<b>Department:</b> Finance	<b>Program:</b> Equipment Replacement	<b>No:</b> 0001
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### **Program Description:**

The equipment fund is used to record the funding and purchase of General Fund vehicles and machinery based upon established criteria for prioritized equipment. Revenue for the fund consists of annual transfers from the General Fund, interest earnings and proceeds from the annual auction of surplus City vehicles and equipment.

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### **Goal(s):**

To provide for accurate recording and management of funds for equipment replacement in an effort to minimize the financial impact of such purchases in future years.

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### **Measurable Budget Year Objectives and Long Range Targets:**

- To provide an annual amount for prioritized equipment replacement based on information made available through the fixed asset and vehicle maintenance support systems.
- To strengthen the exchange of information and procedures for development of priorities for equipment replacement.

**CITY OF ALLENTOWN  
PROGRAM BUDGET  
RESOURCE REQUIREMENTS**

FUND 083 EQUIPMENT REPLACEMENT  
DEPT 02 FINANCE  
BUREAU 8003 EQUIPMENT REPLACEMENT  
PROGRAM 0001 ROLLING STOCK

	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Budget	2007 Estimated & Actual		2008 Final Budget		
						#	Salaries	#	Salaries	
<b>Personnel Detail</b>	Number of Permanent Positions					Salaries	#	Salaries	#	Salaries
	-	-	-	-	-	-	-	-	-	-
<b>Total Positions</b>	-	-	-	-	-	-	-	-	-	-
<b>Account Detail</b>										
0001-30 RENTALS	155,312	303,242	379,092	285,268	371,967		351,967		429,012	
<b>Services &amp; Charges</b>	155,312	303,242	379,092	285,268	371,967		351,967		429,012	
0001-68 OPERATING MATERIALS & SUPPLIES	3,648	-	-	-	-		-		-	
<b>Materials &amp; Supplies</b>	3,648	-	-	-	-		-		-	
0001-71 MACHINERY & EQUIPMENT	918,881	128,712	272,934	139,588	365,000		366,050		582,800	
<b>Capital Outlays</b>	918,881	128,712	272,934	139,588	365,000		366,050		582,800	
0001-99 RESERVE FOR ENCUMBRANCES	-	61,494	-	47,500	-		74,390		-	
<b>Sundry</b>	-	61,494	-	47,500	-		74,390		-	
<b>Total</b>	<b>1,077,841</b>	<b>493,448</b>	<b>652,026</b>	<b>472,356</b>	<b>736,967</b>		<b>792,407</b>		<b>1,011,812</b>	

## PROGRAM DETAIL

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<b>Bureau:</b> Equipment Replacement	<b>No:</b> 80-03	<b>Department:</b> Finance	<b>Program:</b> Computer Equipment	<b>No:</b> 0002
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### **Program Description:**

This program provides for the ongoing investment in information technology. It allows the City to keep its computer and network technology viable and current. Through a disciplined approach to funding this program, computer equipment will be kept up to date, at the same time avoiding massive expenditures one year, followed by little or no expenditures in subsequent years. This coordinated effort to constantly refresh the City's technology base is supported by a transfer from the General Fund.

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### **Goal(s):**

To provide for the ongoing investment in computer technology necessary to meet the City's information processing needs, yet minimizing the financial impact in any given year.

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### **Measurable Budget Year Objectives and Long Range Targets:**

- Establish a three year replacement cycle for personal computers.
- To advance the City's networking capabilities as new standards emerge.
- To coordinate and integrate the new technology into the existing environment.

**CITY OF ALLENTOWN  
PROGRAM BUDGET  
RESOURCE REQUIREMENTS**

**FUND 083 EQUIPMENT REPLACEMENT  
DEPT 02 FINANCE  
BUREAU 8003 EQUIPMENT REPLACEMENT  
PROGRAM 0002 COMPUTER EQUIPMENT**

	2003	2004	2005	2006	2007	2007		2008	
	Actual	Actual	Actual	Actual	Budget	Estimated & Actual		Final Budget	
<b>Personnel Detail</b>	Number of Permanent Positions				Salaries	#	Salaries	#	Salaries
	-	-	-	-	-	-	-	-	-
<b>Total Positions</b>	-	-	-	-	-	-	-	-	-
<b>Account Detail</b>									
0002-44 PROF SERVICES & FEES	30,000	-	-	-	-	-	-	-	-
0002-46 OTHER CONTRACT SERVICES	267,425	-	-	-	-	-	-	-	-
<b>Services &amp; charges</b>	297,425	-	-	-	-	-	-	-	-
0002-54 REPAIR & MAINTENANCE SUPPLIES	450	-	-	-	-	-	-	-	-
<b>Materials &amp; Supplies</b>	450	-	-	-	-	-	-	-	-
0002-72 EQUIPMENT	321,700	181,984	145,890	74,652	187,500	179,555	238,000		
<b>Capital Outlays</b>	321,700	181,984	145,890	74,652	187,500	179,555	238,000		
0002-99 RESERVE FOR ENCUMBRANCES	-	28,271	78,918	-	-	61,768	-		
<b>Sundry</b>	-	28,271	78,918	-	-	61,768	-		
<b>Total</b>	<b>COMPUTER EQUIPMENT</b>	619,575	210,255	224,808	74,652	187,500	241,323	238,000	

**EQUIPMENT FUND**

Account Number and Title

**083-02-8003-0001-30**

**Rental and Lease Payments**

QTY	Units	Unit \$	Description	Amount	
	Streets	1	20,000	Snow Blower (1 of 5)	20,000
	EMS	1	40,000	Ambulance (1 of 3)	40,000
	EMS	1	36,000	Ambulance (2 of 3)	36,000
	EMS	2	33,515	2 Ambulance (last)	67,030
	Fire	1	109,000	Aerial Truck ( 1 of 10)	109,000
	Fire	1	18,746	4x4 Tahoe (last)	18,746
	Fire	1	63,933	Quint Appratus (6 of 10)	63,933
	Fire	1	34,090	2000 Pierce Engine (8 of 10)	34,090
	Fire	1	25,213	1999 Pierce Engine (9 of 10)	25,213
	Fire	1	15,000	2007 Brush W/Plow	15,000
Total				<b>429,012</b>	

**083-02-003-001-71**

**Machinery and Equipment**

Health	1	32,000	Pickup and dog unit	32,000
Health	1	12,500	Sedan	12,500
Fire	1	45,000	4x4 Brush Truck W/ plow	45,000
Fire	1	75,000	Used Aerial	75,000
Streets	1	36,000	F-350 Fox Spreader/V plow	36,000
Streets	1	36,000	F-350 Fox Spreader/V plow	36,000
Streets	1	47,500	Speay Injector Patcher	47,500
Streets	1	10,500	Saltbrine Sprayer for P/U	10,500
Police	10	19,500	Marked Cruisers	195,000
Police	4	250	Bike Hitch	1,000
Police	10	1,500	Striping/ cages	15,000
Police	1	12,500	Sedan/Investigation	12,500
Police	1	12,500	Sedan/Youth	12,500
Police	2	16,500	Motorcycle	33,000
Police	2	400	Motorcycle Striping	800
Conn Ctr	1	18,500	SUV	18,500
Total				<b>582,800</b>

**083-02-8003-0002-72**

**COMPUTER EQUIPMENT**

group	346,000	Computer Equipment	Total	<b>238,000</b>
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**TOTAL 1,249,812**