

**Julio Guridy, President**  
**Ray O'Connell, Vice President**  
Joseph Davis  
Jeanette Eichenwald  
Daryl Hendricks  
Cynthia Y. Mota  
Peter Schweyer



**Allentown City Council**  
**435 Hamilton Street**  
Allentown, Pa. 18101  
AllentownPa.Gov

Facebook: Allentown City Council

**COUNCIL MEETING**  
**September 3, 2014**  
**COUNCIL CHAMBERS**

**Human Resources, Administration and Appointments Committee 5:30 PM**

**Budget Preview:** In August and September of each year, the Standing committees shall conduct a public meeting where the administration shall review their budget priorities, goals and objectives, successes and failures, capital projects and any personnel or organizational changes being considered for the ensuing fiscal year.

**Discussion:** Risk Management Transfer of \$482,000 from Risk Management Account 37, Insurance, to Account 80, Self-Insured Losses

**Parks and Recreation Committee – 6:00 PM**

**Budget Review:** In August and September of each year, the Standing committees shall conduct a public meeting where the administration shall review their budget priorities, goals and objectives, successes and failures, capital projects and any personnel or organizational changes being considered for the ensuing fiscal year.

**Budget and Finance Committee – 6:45 PM**

**Account 46 Report**

**COUNCIL MEETING – 7:00 PM**

- 1. Invocation:** Pastor Darian Colbert- Life Church
- 2. Pledge to the Flag**
- 3. Roll Call**
- 4. Courtesy of the Floor**

**Courtesy and Privilege of the Floor Rules**

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the

Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

#### **5. Approval of Minutes: August 20, 2014**

#### **6. Old Business - Transfers**

#### **7. Communications**

##### **Public Hearing:**

Allentown City Council will conduct a Public Hearing on Wednesday, September 17, 2014 at 6:45 PM in Council Chambers, 435 Hamilton Street, Allentown, PA 18101. The purpose of the Public Hearing is to take public testimony on Bill 24 which amends the Zoning Code, Article 1301-1331 of the Codified Ordinances, Section 1314.01., RRO Riverfront Redevelopment Overlay District, C. Use Regulations, by adding Wholesale as a use under the Overlay provided that the Planning Commission finds that such use occupies no more than 10 % of the aggregate floor area shown on the PRD Plan; the type and scale of the wholesale use is compatible with the overall intent and mix of uses proposed for the PRD; and the use's location, proposed access, loading and unloading facilities and exterior are designed such that the proposed use does not substantially detract from the architectural design, functionality and overall design of the remainder of the PRD. A copy of the legislation is available at the City Clerk's Office, 435 Hamilton Street, Allentown, PA, during normal business hours.

**Committee of the Whole:** Pursuant to discussion at the last Council Meeting from the Administration and Council, a Committee of the Whole has been scheduled for October 1 at 6 PM for the CD budget review and to discuss procedures relating to housing, blighted property and Sweep policies.

#### **8. REPORTS FROM COMMITTEES:**

**Budget and Finance: Chairperson Schweyer**

**Public Safety: Chairperson Eichenwald**

**Community and Economic Development: Chairperson Davis**

**Parks and Recreation: Chairperson Mota**

**Public Works: Chairperson O'Connell**

**Human Resources, Administration and Appointments: Chairperson Hendricks**

**Rules, Chambers, Intergovernmental Relations and Strategy: Chairperson Guridy**

#### **OTHER COMMITTEE REPORTS**

**Controller's Report**

**Managing Director's Reports**

#### **9. APPOINTMENTS: None**

#### **10. ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

**Bill 25 - Main Street Reimbursement**

**CEDC, Forwarded Favorably**

Amending the 2014 General Fund Budget to provide for a supplemental appropriation of \$30,000, a reimbursement from the Commonwealth of Pennsylvania for the Main Street Programs

**Bill 29 - Capital Projects Reporting****Budget and Finance, Forwarded Favorably**

Amending the Administrative Code, Article 130.10 Capital Plan, 3. Capital Project Reporting, by requiring quarterly and 'closing' reports on capital projects.

**Bill 30 Capital Projects Revenue Source****Budget and Finance, Forwarded Favorably**

Amending the Administrative Code, Article 130.10 Capital Plan, 2. Final Proposal and Financing, by requiring revenue sources to be identified when any capital project is authorized.

**Bill 31 Compliance Review Board****Public Works, Forwarded Favorably**

Amending the Administrative Code, Title 11, Authorities, Boards and Commissions, by adding section 179B, Water and Sewer (Lease and Operations) Compliance Review Board to review compliance issues and reports relating to the City of Allentown's lease concession agreement for water and sewer services.

**Bill 32 Downtown Traffic****Public Works, Forwarded Favorably, with amendment**

Amending the 2014 Capital Project Fund Budget to provide for a ~~supplemental appropriation~~ transfer of Eight Hundred and Sixty four Thousand Two Hundred and Forty Dollars (\$864,240) from four Capital Projects to the Downtown Traffic Improvements Project - upgrading traffic signals and installing adaptive systems in the downtown area.

**11. RESOLUTIONS FOR FINAL PASSAGE (To be Voted On): None****12. ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)****Bill 33 EMS Services****Refer to Public Safety**

Amending the 2014 General Fund Budget to provide for a supplemental appropriation of Sixteen thousand one hundred ninety dollars (\$16,190.00), a distribution from the Lehigh Valley Iron Pigs for EMS Services, to be place in the Premium Pay Account.

**13. RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee)****NONE****14. NEW BUSINESS****15. GOOD AND WELFARE****16. ADJOURNED**



**AMY TRAPP, MSHRM, SPHR**  
**DEPUTY DIRECTOR**  
Department of Human Resources  
435 W. Hamilton Street  
Allentown, PA 18101-1699  
610.437.7523 Fax 610.437.7675  
[Amy.Trapp@allentownpa.gov](mailto:Amy.Trapp@allentownpa.gov)

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**INTEROFFICE MEMORANDUM**

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**TO:** ALLENTOWN CITY COUNCIL  
**CC:** FRANCIS X. DOUGHERTY  
**FROM:** AMY TRAPP  
**SUBJECT:** BUDGET TRANSFER  
**DATE:** AUGUST 20, 2014

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The purpose of this memorandum is to provide City Council with background information justifying the request for a budget transfer for the Risk fund.

During the 2014 budget preparation, the former Risk Manager did not adequately fund the Risk budget for claims. As a result, a request is attached to transfer monies from the Benefits line item to Self-Insured Losses.

**Background**

In cooperation with the Solicitor's Office, the Administration settled a number of significant claims at a better outcome than having to litigate. Along with the severe winter in 2014 which caused an increase in accidents, the Risk account has been depleted. While the overall rate of spend in this account saw an improvement of 27 percent from 2012 to 2013, the total budget was unfortunately cut in half for 2014.

Listed below are the actuals for the last five years of the self-insured losses account:

2009 - \$1,319,118  
2010 - \$1,312,290  
2011 - \$2,075,814  
2012 - \$1,111,303  
2013 - \$804,258 (budgeted amount \$1,000,000)

Rather than requesting unappropriated funds, the Administration feels the most responsible approach is to move the money from the Benefits account where we are trending slightly better than last year. The Risk Office will continue to monitor these accounts closely for the remainder of 2014.

Thank you for consideration of this transfer. If you have any questions, please do not hesitate to let me know and I will be happy to answer them.

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Garret H. Strathearn, Director	FROM: Amy Baker Trapp, Deputy Director
BUREAU: Department of Finance	BUREAU: Human Resources

**TRANSFER DETAIL**

Date of Request: 15-Aug-14      Fund: Risk Management      Transfer Amount: <sup>482,000</sup>~~\$460,000~~ w/ 0.7%

**FROM (DEBIT)**

ACCOUNT (All 15 digits)	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0003-37	482,000.00	15,775,000.00	7,365,275.69	6,883,275.69
Ins. - Dental, Life, Drug				-
				-
				-
				-
				-

**TO (CREDIT)**

081-02-8001-0001-80	482,000.00	518,000.00	2,374.65	484,374.65
Self-Insured Losses				-
				-
				-
				-
				-

**Reason Transfer is Required:**

The risk account was only budgeted for \$518,000 in 2014.

**Reason Funds are Available for Transfer:**

Benefits have trended well in 2014 thusfar. Because these are all part of the Risk Fund, this permits shifting of the funds within the Fund financials. Even with the transfer, ample money should exist as part of this account to cover claims for the remainder of the 2014 budget year.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	<i>Amy Baker Trapp</i>	Date: 8-20-2014
Director of Finance:	<i>Garret H. Strathearn</i>	Date: 8/21/2014
Managing Director (if amount is greater than \$5,000):	<i>J. X. Dougherty</i>	Date: 8/21/2014
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

**CITY COUNCIL**

Julio A. Guridy, President:	[ ] Approved [ ] Disapproved	Date:
Ray O'Connell, Vice President:	[ ] Approved [ ] Disapproved	Date:
Joseph Davis, Councilperson:	[ ] Approved [ ] Disapproved	Date:
Jeanette Eichenwald, Councilperson:	[ ] Approved [ ] Disapproved	Date:
Cynthia Mota, Councilperson:	[ ] Approved [ ] Disapproved	Date:
Daryl Hendricks, Councilperson:	[ ] Approved [ ] Disapproved	Date:
Peter G. Schweyer, Councilperson:	[ ] Approved [ ] Disapproved	Date:

AP Run Date:

JE

Initials:

Code 260

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Garret H. Strathearn, Director
BUREAU: Department of Finance

FROM: Heidi K. Baer, HUD Grants Manager
BUREAU: DCED

TRANSFER DETAIL

Date of Request: 5-May-14 Fund: CDBG Transfer Amount: \$15,000.00

FROM (DEBIT)

Table with 5 columns: ACCOUNT (All 15 digits) and ACCOUNT NAME, TRANSFER AMOUNT (\$), ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Row 1: 700-01-7905-0103-40, 15,000.00, 100,000.00, 100,000.00, 85,000.00.

TO (CREDIT)

Table with 5 columns: ACCOUNT (All 15 digits) and ACCOUNT NAME, TRANSFER AMOUNT (\$), ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Row 1: 700-01-7903-0108-40, 15,000.00, 10,000.00, 10,000.00, 25,000.00.

Reason Transfer is Required:

Allentown Economic Development Corporation requested this transfer between two of its programs because additional funds are needed to secure AEDC owned properties

Reason Funds are Available for Transfer:

Allentown Economic Development Corporation has additional funds available which may be used for its economic development project

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

X Amount is greater than \$5,000.00

Department Head: [Signature]
Director of Finance: [Signature]

Date 5/8/14

Date 5/12/14

Date 5/14/14

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04

CITY COUNCIL

- Michael D'Amore, President: [ ] Approved [ ] Disapproved
Peter G. Schweyer, Vice President: [X] Approved [ ] Disapproved
Michael Donovan, Councilperson: [X] Approved [ ] Disapproved
Jeannette Eichenwald, Councilperson: [ ] Approved [ ] Disapproved
Julio A. Guridy, Councilperson: [ ] Approved [ ] Disapproved
Ray O'Connell, Councilperson: [X] Approved [ ] Disapproved
Michael Schlessberg, Councilperson: [X] Approved [ ] Disapproved

Date

Date 5/21/14

Date 5/21/14

Date

Date 5/21/14

Date

RECEIVED

MAY 8 - 2014

FINANCE DIRECTOR'S OFFICE

RECEIVED

MAY 12 2014

TREASURY

Posting Year

Posting Date

Posting #

Doc #

" Period:

Ref #

Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Garret H. Strathearn, Director

FROM: Craig Messinger

BUREAU: Department of Finance

BUREAU: Engineering

TRANSFER DETAIL

Date of Request: 8-May-14 Fund: Capital Transfer Amount: \$54,643.02

FROM (DEBIT)

Table with 5 columns: ACCOUNT (All 15 digits), TRANSFER AMOUNT (\$), ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Rows include account numbers 001-03-1803-0201-46, 001-03-1803-0301-46, and 001-03-1803-0602-44.

TO (CREDIT)

Table with 5 columns: ACCOUNT (All 15 digits), TRANSFER AMOUNT (\$), ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Rows include account numbers 001-03-1803-0201-76, 001-03-1803-0301-76, and 001-03-1803-0602-76.

Reason Transfer is Required:

Transfer is required to increase funds in the construction account to bid remediation repairs to the Schreiber's Bridge. Schreiber's Bridge has damaged wingwall, damaged handrails, scour undermining of the piers, and cracking in the Intrados (barrel) support section of the masonry stone arch bridge.

Reason Funds are Available for Transfer:

Engineering was done in-house.

RECEIVED

MAY 14 2014

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

FINANCE DIRECTOR'S OFFICE

Amount not more than \$5,000.00

Amount is greater than \$5,000.00

Department Head

Handwritten signature of Craig Messinger

Date: 5/9/14

Director of Finance:

Handwritten signature of Paul G. G... (partially obscured)

Date: 5/14/14

Managing Director (if amount is greater than \$5,000)

Handwritten signature of Paul G. G... (partially obscured)

Date: 5/14/14

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04

Date: 5/14/14

CITY COUNCIL

- Julio A. Guridy, President: [ ] Approved [ ] Disapproved
Ray O'Connell, Vice President: [X] Approved [ ] Disapproved
Joseph Davis, Councilperson: [X] Approved [ ] Disapproved
Jeanette Eichenwald, Councilperson: [ ] Approved [ ] Disapproved
Cynthia Mota, Councilperson: [ ] Approved [ ] Disapproved
Daryl Hendricks, Councilperson: [X] Approved [ ] Disapproved
Peter G. Schweyer, Councilperson: [X] Approved [ ] Disapproved

Handwritten signatures of Ray O'Connell, Joseph Davis, and Peter G. Schweyer.

- Date: 5/21/14
Date: 5/21/14
Date: 5/21/14
Date: 5/21/14
Date: 5/21/14



ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 25 - 2014

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July 16, 2014

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AN ORDINANCE

Amending the 2014 General Fund Budget to provide for a supplemental appropriation of \$30,000, a reimbursement from the Commonwealth of Pennsylvania for the Main Street Program.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the 2014 General Fund in the amount of \$30,000.00 reflecting receipt of monies from funding received from the Commonwealth of Pennsylvania's Main Street Program.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund to Community and Economic Department as follows:

000-09-0901-0007-48 (Grant, Non-City Charges)     \$30,000.00

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Community and Economic Development

- **Summary and Facts of the Bill**

Purpose of the ordinance is to increase the appropriation from two different PA DCED Main Street grants for a total of a \$30,000 increase :

- increase the appropriation with an additional \$25,000 revenue and expense associated with the DCED Seventh St. Main Street Grant . \$15,000 was originally budgeted and this appropriation brings the total grant funds budgeted to \$40,000. This is a pass through grant to ACLV.

- increase the appropriation with an additional \$5,000 revenue and expense associated with the Main Street Hamilton Street Grant. \$35,000 was originally budgeted but when staff changes occurred at the Chamber, our program year changed thus changing the amount funds we were eligible to receive changing from \$35,000 to \$40,000, an increase of \$5,000. This is a pass through grant to the Greater Lehigh Valley Chamber of Commerce.

- **Purpose – Please include the following in your explanation:**

- **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**

- **What are the Benefits of doing this/Down-side of doing this**

- **How does this Bill related to the City's Vision/Mission/Priorities**

1. Completion and full exhaustion of all DCED façade dollars resulting in the completion of 8 facades at \$5,000 per façade. 10 facades have been completed in partnership with ACLV and 7<sup>th</sup> Street through the PA DCED façade program.

2. Fund the Main Street Manager's salary for Program Year 3 for the Hamilton Main Street Manager's salary.

- **Financial Impact – Please include the following in your explanation:**

- **Cost (Initial and ongoing)**

- **Benefits (initial and ongoing)**

Because both requests are pass-through grants, there is no financial impact. ACLV is paying for the facades through their organizational resources, and then waiting for City reimbursement once PA DCED funds are received. The Chamber of Commerce is paying salary until PA DCED funds are received.

- **Funding Sources – Please include the following in your explanation:**

- **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Pennsylvania Department of Community and Economic Development, Main Street Program

- **Priority status/Deadlines, if any**

We expect to be submitting payment requisitions to DCED by the middle of July, 2014. Payment will not be made to ACLV until the City receives reimbursement from PA DCED. Payment will not be made to the Chamber of Commerce until the City receives reimbursement from PA DCED.

- **Why should Council unanimously support this bill?**

These grants supports reimbursement of the facades along the 7<sup>th</sup> Street corridor, and the operational dollars associated with running the Hamilton Main Street Program.

ORDINANCE NO.  
FILE OF CITY COUNCIL  
BILL NO. 29 - 2014

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August 6, 2014

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AN ORDINANCE

Amending the Administrative Code, Article 130.10 Capital Plan, 3. Capital Project Reporting, by requiring quarterly and 'closing' reports on capital projects.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:**

**SECTION 1:** That Section 130.10, Capital Plan, 3. Capital Project Reporting, be amended to include the following:

**3. Capital Project Reporting (Art. VIII, §811)**

a. Current Projects. All Capital Projects in process must be reported on a quarterly basis and provide an update on cost, completion date, and estimated revised operating costs. This information is to be supplied by the Director of Finance and the Project Manager to the City Council in such a form that it is available to the public. (Art. VIII, §811)

b. Extended Projects. If commencement of a Capital Project does not begin by end of the fiscal year, following the year in which final approval is obtained, the project must go through Section 811(D)(1) and (2). (Art. VIII, §811)

c. Status Reports to Council:

1. Bi-weekly Report: A bi-weekly report of the active capital improvement projects shall be distributed to the City Controller and City Council upon their request.

2. Report to Council: In addition, the Administration shall provide quarterly reports (March, June, September and December) to City Council. The report shall be delivered to Council, and the Controller, no later than two weeks or the first business day thereafter at the close of the month. The report shall include the project number, name, start date, funding source, authorizing legislation, initial authorization, adjustments to the original authorization, encumbrances, remaining balance, and projected completion date. ~~report bi-annually to Council at a public meeting on the status of all capital projects.~~ (13401 §1 6/7/96)

3. No later than forty-five days after the completion of a capital project, the Administration shall prepare and submit to City Council and the Controller, a report on the completed capital project. The report shall include the project number, name, start date, funding source, authorizing legislation, initial authorization, adjustments to the original authorization, encumbrances, remaining balance, and completion date. The report shall include a review of the estimated cost of the project with the

final cost, and explain any deviation between the actual and estimated costs. The report shall be submitted with the monthly financial reports.

SECTION TWO: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

SECTION THREE: That this Ordinance take effect ten (10) days after final passage.

ORDINANCE NO.  
FILE OF CITY COUNCIL  
BILL NO. 30 - 2014

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August 6, 2014

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AN ORDINANCE

Amending the Administrative Code, Article 130.10, Capital Plan, 2. Final Proposal and Financing, by requiring revenue sources to be identified when any capital project is authorized.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:**

**SECTION 1:** That Section 130.10, Capital Plan, 2, Final Proposal and Financing be amended to include the following:

**130.10 CAPITAL PLAN**

A. Submission to City Council. The Mayor shall prepare and submit to the City Council a five (5) year capital program no later than the final date for submission of the budget. (Art. VIII, §811)

B. Contents of Capital Plan. The capital plan shall include:

1. A clear general summary of its contents;
2. A list of all capital improvements and other capital expenditures which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for each;
3. Cost estimates and recommended time schedules for each improvements or other capital expenditure;
4. Method of financing, upon which each capital expenditure is to be reliant;
5. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and
6. All Capital Projects must be included in the Capital Plan Budget. (Art. VIII, §811)

The above shall be revised and extended each year with regard to capital improvements still pending or in the process of construction or acquisition. (Art. VIII, §811)

C. Financing Capital Projects. Financing for Capital Projects shall be obtained by Competitive Bidding. (Art. VIII, §811)

D. Capital Projects Approved. Proposed Capital Projects in the Capital Plan must be considered on their own individual merits by the Director of Finance, the City Controller, and the Proposer of the project. The procedures to approve the individual Capital Projects are:

**1. Preliminary Feasibility Study (Art. VIII, §811)**

The Capital Project preliminary feasibility study shall include:

- a. A clear general summary of its purpose and justification.
- b. The cost estimates and time schedule for the Capital Project including the cost of the Post Project Completion Audit.
- c. The method of financing and sources upon which this Capital Project is reliant.
- d. The annual cost of operating and maintaining the project to be constructed or acquired. (Art. VIII, §811)

The Council approval of Capital Projects in this preliminary feasibility study will require a simple majority vote in order to move on to a final approval and funding acceptance. (Art. VIII, §811)

**2. Final Proposal and Financing (Art. VIII, §811)**

The Final Capital Project proposal and financing shall include:

- a. A clear general summary of its purpose and justification. (Art. VIII, §811)
- b. The cost estimates and time schedule for the Capital Project including the cost of the Post Project Completion Audit. (Art. VIII, §811)
- c. The method of financing and sources upon which this Capital Project is reliant. (Art. VIII, §811)
- d. The annual cost of operating and maintaining the project to be constructed or acquired. (Art. VIII, §811)
- e. This final Capital Project Proposal will be published and made available for the public to review (Use Notice and Hearing Notice - Section 812). Capital Project replaces Capital Program. The final Council approval of Capital Projects will require five (5) votes to approve. (Art. VIII, §811)

f. No expenditure for any capital project shall take place unless a specific authorization has been approved by Council that contains a specific revenue source except in the case of a declared emergency by the Mayor and or his designee.

SECTION TWO: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

SECTION THREE: That this Ordinance take effect ten (10) days after final passage.

ORDINANCE NO.  
FILE OF CITY COUNCIL  
BILL 31 - 2014

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August 6, 2014

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AN ORDINANCE

Amending the Administrative Code, Title 11, Authorities, Boards and Commissions, by adding section 179B, Water and Sewer (Lease and Operations) Compliance Review Board to review compliance issues and reports relating to the City of Allentown's lease concession agreement for water and sewer services.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:**

**SECTION 1:** That the following be added as Section 179B of the Administrative Code:

**179B Water and Sewer (Lease and Operations) Compliance Review Board**

**179B.01 Creation and Purpose**

There is created a Water and Sewer (Lease and Operations) Compliance Review Board to review compliance issues and reports relating to the City of Allentown's lease-concession agreement for water and sewer services.

**179B.02 Membership**

The Board shall consist of five members. The members shall be the Chairs of City Council's Public Works (who shall serve as Chair of the Board) and Budget and Finance Committees, two at large members appointed by the Mayor, and one non-governmental member appointed by City Council.

**179.02 Terms of the Members**

The initial terms of the Mayor's appointments shall be for a four year term and a two year term, and four years thereafter. The term of the City Council appointee shall be for two years serving during the two year cycle of council. The Chairs of the Council Committee's shall serve during their respective tenure on the Committee.

**179B.03 Meetings**

The Board will meet periodically and at other times at the request of a majority of the members. The meetings shall be open to the public unless otherwise exempted under existing law. The Clerk's office shall serve as staff to the Board and the City's Solicitor's Office shall serve as legal counsel to the Board.

**179B.04 Powers and Duties**

The Water and Sewer (Lease and Operations) Compliance Review Board shall serve as an advisory body to the City's Compliance Office, whose mandate includes direct oversight of the water and

sewer lease concession to LCA. The Board shall review compliance issues as identified by the Compliance Office with the lease agreement, review reports issued by the water and sewer service provider and the Compliance Office, ensure that all applicable performance standards, water quality issues, customer service, capital programs, and maintenance issues covered under the lease agreement are met; and review other selected topics raised by the Board, Compliance Office, public, or vendor.

SECTION TWO: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

SECTION THREE: That this Ordinance take effect ten (10) days after final passage.

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 32 - 2014

August 20, 2014

AN ORDINANCE

Amending the 2014 Capital Project Fund Budget to provide for a supplemental appropriation of Eight Hundred and Sixty four Thousand Two Hundred and Forty Dollars (\$864,240) from four Capital Projects to the Downtown Traffic Improvements Project upgrading traffic signals and installing adaptive systems in the downtown area.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the Capital Project Fund in the amount of Eight Hundred and Sixty four Thousand Two Hundred and Forty Dollars (\$864,240) reflecting a transfer within the Capital Project Fund.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the Capital Project Fund in the following manner:

**FROM ACCOUNT**

001-03-2000-1412-46	\$120,000.00
Public Works	
Downtown Traffic Improvements	
001-03-2000-1412-76	\$557,315.00
Public Works	
Downtown Traffic Improvements	
001-03-1257-0685-76	\$55,000.00
Public Works	
Traffic Signal MLK & S. 15 <sup>th</sup> St	
001-03-1224-1101-76	\$11,925.00
Public Works	
Traffic Signal Hamilton Street	
001-03-1229-0951-76	\$120,000.00
Public Works	
Traffic Signalization	
<b>Total Transferred</b>	<b>\$864,240.00</b>

**TO ACCOUNT**

001-03-2000-1412-72	\$864,240.00
Public Works	
Downtown Traffic Improvements	

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Public Works

- **Summary and Facts of the Bill**

This ordinance simply moves funds from four projects to one capital project needing the funds.

**Purpose – Please include the following in your explanation:**

- **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
- **What are the Benefits of doing this/Down-side of doing this**
- **How does this Bill related to the City’s Vision/Mission/Priorities**

This ordinance is necessary to upgrade traffic signals and installing adaptive systems in the downtown area. Funds needed to be appropriated into the correct accounts in order to pay for the contract.

- **Financial Impact – Please include the following in your explanation:**

- **Cost (Initial and ongoing)**
- **Benefits (initial and ongoing)**

There is no financial impact because the ordinance is moving funds from existing accounts.

**Funding Sources – Please include the following in your explanation:**

- **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

The attached resolution has the specific accounts of the transfer.

- **Priority status/Deadlines, if any**

This ordinance needs to be passed in the immediate future so that payment to the vendors can be accomplished.

- **Why should Council unanimously support this bill?**

Council should support this bill because the traffic signal upgrades are critical to the flow of traffic surrounding the arena.

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 33

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September 3, 2014

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AN ORDINANCE

Amending the 2014 General Fund Budget to provide for a supplemental appropriation of Sixteen thousand one hundred ninety dollars (\$16,190.00), a distribution from the Lehigh Valley Iron Pigs for EMS Services, to be place in the Premium Pay Account.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the City Council authorizes an increase to the unappropriated balance of the General Fund in the amount Sixteen thousand one hundred ninety dollars (\$16,190.00) from the Lehigh Valley Iron Pigs.

SECTION TWO: That the City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund to EMS as follows:

<b>000-05-0605-0003-06</b>	<b>Premium Pay</b>	<b>\$16,190.00</b>
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SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Fire/EMS

- **Summary and Facts of the Bill**

The City received funds from the Iron Pigs and now the City needs to reflect the additional expense for premium pay to the EMS premium Pay Account 000-05-0605-0003-06.

The City is in receipt of payment from The Lehigh Valley Iron Pigs baseball franchise for the purpose of covering our maximum cost associated with providing on-scene emergency medical services (EMS) staffing, normally two(2) Paramedics, at every home game played and at concert events during the 2014 season. \$640.00, \$6,900.00 and \$8,650.00 for a total of \$16,190.00.

**Purpose – Please include the following in your explanation:**

- **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
- **What are the Benefits of doing this/Down-side of doing this**

- Provides a diversion of work scope to the paramedics and allows our service to remain visible.
  - **How does this Bill related to the City's Vision/Mission/Priorities**

Allentown paramedics and the Lehigh Valley Iron Pigs have agreed to partner in a relationship whereby Allentown paramedics will provide all EMS at events that occur in Coca-Cola park under the direction and control of the Iron Pigs. The fee to provide such services to the Iron Pigs is calculated to be the Maximum expected cost to provide paramedic staff services without the intent of making a profit (zero sum). The benefits of our presence at the park have already been seen by faster provisioning of needed emergency medical services. This relationship will occur monthly through the 2014 Baseball season.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

Payment to the city totaling \$16,190.00

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Lehigh Valley Iron Pigs

- **Priority status/Deadlines, if any**

None

- **Why should Council unanimously support this bill?**

To provide the proper distribution of funds received and the aid in the recovery of premium pay as a result of the work and staff provided.