

ORDINANCE NO. 15313

FILE OF CITY COUNCIL

BILL NO. 51 - 2016

INTRODUCED BY

AUGUST 17, 2016

AN ORDINANCE

Amending the 2016 General Fund by adding the position of Lead Program Manager (10N) in the Bureau of Building Standards and Safety as a result of the City being awarded the Lead-Based Paint Hazard Control Program Grant by HUD and the PA Department of Health.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 244 of the 2016 General Fund be amended by adding the position of Lead Program Manager (10N) budgeted at Fifty-Four Thousand (\$54,000) Dollars.

SECTION TWO: That City Council authorizes an increase to the unappropriated balance of the General Fund in the amount of Nineteen Thousand Four Hundred Ninety-Three (\$19,493) Dollars.

SECTION THREE: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund in the amount of Nineteen Thousand Four Hundred Ninety-Three (\$19,493) Dollars in the follow manner:

**Department of Community and Economic Development
Bureau of Building Standards and Safety
Lead-Based Paint Hazard Control Program**

000-09-0903-0003-02	Permanent Wages	\$12,462.00
000-09-0903-0003-12	FICA	953.00
000-09-0903-0003-14	Pension	1,180.00
000-09-0903-0003-16	Insurance	<u>4,898.00</u>
	Total	\$19,493.00

SECTION FOUR: That this Ordinance will take effect ten (10) days after final passage.

SECTION FIVE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy	X	
Daryl Hendricks, VP	X	
Roger MacLean	X	
David K. McGuire		
Cynthia Y. Mota	X	
Ray O'Connell, Pres.	X	
TOTAL	6	0

I hereby certify that the foregoing Ordinance was passed by City Council on September 7, 2016 and signed by the Mayor on September 12, 2016.



CITY CLERK

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Community and Economic Development, Bureau of Building Standards and Safety

- **Summary and Facts of the Bill**

This bill creates the position of Lead Program Manager.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City’s Vision/Mission/Priorities**

This bill creates the position of Lead Program Manager. The Lead Program Manager will be responsible for managing and operating the HUD funded Lead-Based Paint Hazard Control Program. This Program will work with property owners to reduce lead-based paint hazards from their homes.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

The Lead Program Manager is a 10N (10N range: \$49,174 - \$63,363). All of the costs associated with the position will be paid by the HUD Lead Grant and the PA DOH Lead Grant.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

HUD Lead Grant and PA DOH Lead Grant. The City of Allentown has received notifications that we will receive the grant funding, however the final contracts are not expected until later this fall. Both grants will be brought in front of City Council as soon as the contracts are received. The Lead Program Manager will not be hired until the funding source is secured. However, in order to start the Manager as soon as possible, we are looking for approval to create the position and post the position prior to receiving the final grant award.

- **Priority status/Deadlines, if any**

It is imperative that this position is approved and posted for hire as soon as possible. The funders expect this person to be hired in time to attend a lead grant training in Washington, DC in early September, although that is a difficult deadline to meet. The funders also expect the work on the grant to begin ASAP.

- **Why should Council unanimously support this bill?**

City Council should support this bill because it will allow the City to work with individuals and families to reduce the risks of lead-based paint from homes.