

ORDINANCE NO. 15211

FILE OF CITY COUNCIL

BILL NO. 29 - 2015

May 6, 2015

**AN ORDINANCE**

Amending Article 397.01, Police Fees, and Article 397.02, Police Academy Fees, by increasing fees for accident reports, false alarms, criminal history checks, and police training fees; and establishing a fee for video requests for civil services to better reflect the costs associated for providing the particular services.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:**

Amending Article 397.01, of the **Police Department** by updating fees for service provided.

SECTION ONE: That City Council authorizes the following schedule of fees for services provided.

**397.01 Police Fees**

**397.01 Fees**

<u>Service Provided</u>	<u>Fees</u>
Accident Report	<del>\$15</del> \$25
Incident Report	15
Fingerprinting City Residents	20
Fingerprinting All Others	25
Taxicab License	40
False Alarm	<del>75</del> \$100
(Ord. 14167; §1 4/8/04)	
Photographs (8" x 10")	10
Criminal History Checks	<del>45</del> \$20
<u>Video Request for Civil Cases</u>	<u>\$115 for first disc, \$20 for additional disc.</u>

**397.02 Police Academy Fees (14778 § 1 2/9/10)**

Three Hour Training Session	\$ 14.85	\$15 per Officer
Classroom Fee	<del>\$ 50.00</del>	\$100 per day
Range Fee	<del>\$100.00</del>	\$150 per day

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

	Yea	Nay
Joe Davis	X	
Jeanette Eichenwald		
Jeff Glazier	X	
Daryl Hendricks	X	
Cynthia Y. Mota	X	
Julio A. Guridy, VP	X	
Ray O'Connell, Pres.	X	
TOTAL	6	0

I hereby certify that the foregoing Ordinance was passed by City Council on June 17, 2015 and signed by the Mayor on June 18, 2015.

*Michael P. Herb*

CITY CLERK

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

The Police Department

- **Summary and Facts of the Bill**

This bill will raise select fees for various services provided by the Allentown Police Department. The affected fees include providing copies of accident reports, police response to false alarms, and conducting criminal history checks. The fees are required due to increases in costs associated with providing said services.

The bill will also add a new fee for video requests in civil cases. When a video request is received and processed by the Allentown Police Department, there is a cost associated with its production. It is estimated to take approximately 2.5 people hours to prepare the video for proper release, as well as the cost associated with storage and the DVD media.

Finally, the bill will address increases for services provided at the Allentown Police Academy to other municipalities and police departments. In 2009 the Municipal Police Officer's Education and Training Commission (MPOETC) announced it would no longer fund Mandatory in-service training classes due to State budget cuts. The Commission had authorized individual Police Academies and colleges to charge \$14.85; however, the Commission subsequently increased that fee to \$15.00 per Officer for each required three-hour training session. Four sessions are required (\$60 total) for each Officer to retain certification. This bill is designed to allow us to charge Municipalities and Officers that fee for providing the instruction. We would also like to be able to raise that fee if MPOETC increases the allowable amount that can be charged. Lastly, we would like to increase the fees for both the range fees and classroom fees at the Police Academy. Fees would be charged to outside agencies who use the facilities when they are available. The new proposed range fee would be \$150.00 and the proposed classroom fee would be \$100.00. We would also like to be able to waive those fees to agencies who provide us with an in-kind service.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

This bill is designed to allow the Police Department to recover fees that the State had provided in the past, and reflects a mandatory increase on their part. It is also going to allow Police to increase revenue by adjusting the fees for services provided by both the Allentown Police Department and the Allentown Police Academy.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

This bill will increase both department and academy revenue projections.