

ORDINANCE NO. 15193

FILE OF CITY COUNCIL

BILL NO. 19 - 2015

Introduced on April 1, 2015

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**AN ORDINANCE**

Amending the 2015 General Fund Budget by eliminating one full time position of Assistant City Solicitor (17N) and replacing it with two part time Assistant City Solicitor positions (17N) allocating \$57,000 for said positions – there is no budgetary impact as this was the remaining budgeted allocation for the full time assistant City Solicitor position.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the 2015 budget is amended by eliminating one of the Two Full time Assistant City Solicitor Position listed in the proposed and adopted budget and replace with Two Part Time Assistant City Solicitor Positions: Attached is the revised budget sheet page 39 to reflect the changes.

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

SECTION FOUR: That the 14 day period between introduction and final passage is eliminated.

Amendment to eliminate the 14 day period between the introduction and the final passage passed, 6 – 0

	Yea	Nay
Joe Davis	X	
Jeanette Eichenwald	X	
Jeff Glazier	X	
Daryl Hendricks	X	
Cynthia Y. Mota		
Julio A. Guriy, VP	X	
Ray O'Connell, Pres.	X	
TOTAL	6	0

I hereby certify that the foregoing Ordinance was introduced and passed by City Council on April 1, 2015 and signed by the Mayor on April 2, 2015.

  
CITY CLERK

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Law

- **Summary and Facts of the Bill**

To substitute two part-time solicitor positions in place of the full-time assistant solicitor position.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City’s Vision/Mission/Priorities**

This Bill will enable the Department of Law to hire two attorneys with different areas of expertise and thereby expand and diversify the types of legal work that can be handled internally rather than referring such work to outside counsel.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

There will be no financial impact with this re-organization of the positions in the Law department.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Within the Law Department Personnel Account.

- **Priority status/Deadlines, if any**

ASAP. The position is vacant and two candidates are available to start work immediately.

- **Why should Council unanimously support this bill?**

This modification to legal staffing in the Solicitor's Office will more effectively serve the needs of the City, in that we will have greater diversity of legal talent, at the same expense.

**CITY OF ALLENTOWN  
PERSONNEL SUMMARY**

FUND DEPT BUREAU PROGRAM	000 GENERAL 01 NONDEPARTMENTAL 0501 LAW 0001 LEGAL SERVICES	Actual			2014		2014		2015	
		2010	2011	2012	2013	Final Budget		Actual & Estimated		Final Budget
		Number of Permanent Positions	#	Salaries	#	Salaries	#	Salaries	#	Salaries
20A	City Solicitor (PT)	1.0	1.0	1.0	1.0	53,404	1.0	53,404	1.0	54,990
18N	Associate City Solicitor	-	1.0	1.0	1.0	85,462	1.0	85,462	1.0	88,036
17N	Associate City Solicitor	1.0	-	-	-	-	-	-	-	-
17N	Assistant City Solicitor	-	1.7	2.0	2.0	149,382	2.0	149,382	2.0	99,988
17N	Assistant City Solicitor (PT)	-	-	-	-	-	-	-	2.0	57,000
16N	Assistant City Solicitor	2.0	-	-	-	-	-	-	-	-
09N	Legal Administrative Manager	-	-	-	-	54,260	1.0	54,260	1.0	58,968
07N	Exec Legal Admin Asst	-	1.0	1.0	1.0	-	-	-	-	-
07N	Executive Secretary	1.0	-	-	-	-	-	-	-	-
05N	Legal Administrative Assistant	-	1.0	1.0	1.0	40,742	1.0	40,742	1.0	41,210
05N	Clerk 3 Confidential	1.0	-	-	-	-	-	-	-	-
<b>6.0</b>	<b>Total Positions</b>	<b>5.7</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>383,250</b>	<b>6.0</b>	<b>383,250</b>	<b>8.0</b>	<b>400,192</b>