

Julio Guridy, President
Ray O'Connell, Vice President
Joseph Davis
Jeanette Eichenwald
Daryl Hendricks
Cynthia Y. Mota
Peter Schweyer



Allentown City Council
435 Hamilton Street
Allentown, Pa. 18101
AllentownPa.Gov

Facebook: Allentown City Council

**COUNCIL MEETING
February 5, 2014
COUNCIL CHAMBERS**

PUBLIC WORKS 6:30 PM

Bill 1 Basin Street Funds

Amending the 2014 Capital Fund Budget to provide for an appropriation of Five Hundred Seventy-Five Thousand Dollars (\$575,000.00) reflecting 100% reimbursable federal funds for the Construction and Inspection of the proposed safety improvements on Basin Street.

COUNCIL MEETING – 7:00 PM

1. Invocation: Jeanette Eichenwald
2. Pledge to the Flag
3. Roll Call
4. Courtesy of the Floor
5. Approval of Minutes: January 6 and January 15, 2014
6. Old Business
7. Communications

8. REPORTS FROM COMMITTEES:

Budget and Finance: Chairperson Schweyer

Public Safety: Chairperson Eichenwald

Community and Economic Development: Chairperson Davis

Parks and Recreation: Chairperson Mota

Public Works: Chairperson O'Connell

Human Resources, Administration and Appointments: Chairperson Hendricks

Rules, Chambers, Intergovernmental Relations and Strategy: Chairperson Guridy

OTHER COMMITTEE REPORTS

Controller's Report

Managing Director's Report

9. APPOINTMENTS:

Recreation Board Appointments – School Board Representatives

Julie Ambrose	01/05/2019
Hugh Gallagher	10/22/2018
Hamp Smith	02/20/2018
Louis Stalsitz	02/20/2015
Alica VanDerSluis	01/03/2016

Electricians Examining Board Appointments

Roger Mabus 01/24/2017

Michael Taylor 01/24/2017

Zoning Hearing Board

Kristin Cahayla 11/4/2014

10. ORDINANCES FOR FINAL PASSAGE:**Bill 1 Basin Street Funds**

Amending the 2014 Capital Fund Budget to provide for an appropriation of Five Hundred Seventy-Five Thousand Dollars (\$575,000.00) reflecting 100% reimbursable federal funds for the Construction and Inspection of the proposed safety improvements on Basin Street.

11. ORDINANCES FOR INTRODUCTION: None**12. CONSENT AGENDA:**

CA-1 Police Officer Appointments

13. RESOLUTIONS ON SECOND READING: None**14. RESOLUTIONS ON FIRST READING:**

At the beginning of every year Karen Lore, Mayor's Office, goes through the dusty crypts in Bridge Works to search out boxes of records the city no longer needs to retain. We dispose of these records with a resolution pursuant to a state law.

R3 Disposition of Records**R4** Supports and Recommends Adoptions of a Comprehensive Immigration Reform Measure by the House of Representatives**16. GOOD AND WELFARE****17. ADJOURNED**

Julio Guridy, President
Ray O'Connell, Vice President
Joseph Davis
Jeanette Eichenwald
Jeff Glazier
Cynthia Y. Mota
Peter Schweyer



Allentown City Council
435 Hamilton Street
Allentown, Pa. 18101
AllentownPa.Gov

Facebook: Allentown City Council

COUNCIL MEETING MINUTES
January 6, 2014 – 6:00 PM
COUNCIL CHAMBERS

Call to Order President Julio Guridy

Roll Call: Davis, Eichenwald, Guridy, Hendricks, Mota, O'Connell, Schweyer
Ms. Fran Fruhwirth represented for the Solicitor's Office

Invocation Pastor Charles Olmeda, Third Day Worship Center

Pledge to the Flag

Remarks by Outgoing and Incumbent Councilpersons

Jeff Glazier

Peter G. Schweyer

Mr. Schweyer welcomes everyone and three former members of Allentown City Council, Mr. Glazier, Mr. D'Amore and Mr. Schlossberg. He congratulated and welcomed the County Executive Mr. Muller, Commissioner Jones, Ms. Gerlach from the Allentown School Board, Judge Panella, Judge Howells, Judge Santiago. He congratulated Mr. Hendricks. To the incumbents: Mr. Davis, Mr. O'Connell, Mr. Guridy and Ms. Mota congratulations. This is an honor and duty that we take seriously and we try to make Allentown the best place it can be.

Mr. Guridy stated that the rest of us will be able to make remarks later on in the agenda.

Swearing in City Council

Joe Davis by the Honorable Michael D'Amore
Julio A. Guridy by the Honorable Rashid Santiago
Daryl Hendricks by the Honorable David M. Howells, Jr.
Cynthia Y. Mota by the Honorable David M. Howells, Jr.
Ray O'Connell by the Honorable David M. Howells, Jr.

Seating and Remarks of New Councilpersons

Mr. Joe Davis thanked Serena and his family members, all the residents that voted and supported him, the Lehigh Valley Building Trades who helped him get elected and their get out the vote efforts. He thanked Mr. Guridy for his leadership and guidance over the two years. To his fellow councilpersons he offered his sincere thanks and words of encouragement. He thanked Mr. Hanlon and Ms. Whitehead for their experience and knowledge being a definite asset. He thanked and congratulated Mayor Pawlowski. He looks forward to challenges each other to come up with ideas for programs that would benefit the City of Allentown. He thanked Mr. Dougherty Ms. Koval and department heads. The past two years have been exciting times. We had major issues that faced our city. He set personal goals of recognizing problems

that they face with housing: foreclosures, blight, landlord/tenant issues, density and lack of finances. He looks forward to coming up with a working strategy.

Mr. Julio A. Guridy thanked God for giving him the opportunity and health to serve. He thanked his family for supporting him. He thanked the voters for voting for him for his fourth term and his colleagues for believing in him, supporting him and also for electing president to lead this council. He thanked Mr. Glazier who served here and brought a lot of expertise. He welcomed Mr. Hendricks. He thanked his colleagues, especially Mr. Schweyer, and welcomed back Mr. O'Connell. Ms. Mota is learning and doing the job and is prepared to do bigger and better things. He thanked Mayor for a wonderful job and all the staff. He thanked that donors and the public for voting for him.

Mr. Daryl Hendricks stated that he has come to the conclusion that politics is too serious a matter to be left to the politicians and that is why I am a public servant. I am humbled to be here with dignitaries and guests as he joins his esteemed colleagues on council. He thanked his co-chair Marty Velasquez and Susan Rutt, treasurer Terry Limner and his wife Marlene and sons Jeremy and Christopher for all their support and guidance. He acknowledged his friends and supporters for all their hard work throughout the campaign. He stated that he will do his best to fulfil all the duties that has afforded him and bestowed upon him.

Ms. Cynthia Y. Mota thanked the voters of Allentown for electing her as one of their councilpersons to represent them. She thanked everyone that helped her along the way and extended a deep thanks to her family and children. I thank each and every Councilperson for their insight on the legislative process. I want to especially thank Councilman Glazier for being instrumental in introducing the creation of the Budget Detail Book and keeping Council abreast on the pension decisions that occurred during this past year. She stated that she will continue to work to engage our community. She is going to put together a committee of stakeholders to create and develop special events like Noches De Ritmo which was a series of events throughout the Allentown parks.

Mr. Ray O'Connell stated that it is very good to be out. To Mayor Pawlowski and member of his cabinet, distinguished guests and his colleagues thank you. He thanked God for allowing him to be there tonight. Without the Lord and a great team of doctors I wouldn't be sitting here with you this evening. He stated to his wife Mary Beth she was my rock and I love you very much. To my children Brendan and Kaitlyn who have supported me throughout and gave me tough love and to my four and a half year old granddaughter GG who would not want to go forth for a 4 ½ year old granddaughter. To my colleagues on council and in city hall who made many calls to me seeing how my condition was. He thanked his friends for their support. He thanked the voters for the confidence that they have for him. He congratulated Mr. Hendricks, Mr. Guridy, Mr. Davis, and Ms. Mota for their reelection. He looks forward to the next four years. He wants to be part of the resurgence.

Mr. Guridy said that you heard from the elected and newly elected, now we are going to have Courtesy of the Floor.

Courtesy of the Floor

Mr. Julian Kern, 252 E. Walnut Street, stated what are being passed out are pictures of conditions of rentals that renters are living with. The pictures are showing roof leaks, electrical issues, mold, sewer backups, furnace problems, and infestations. Tenants have to vacate rentals because it was tagged for unfit for human habitation by Code Enforcement. He asked Council what will be done.

Mr. Guridy stated that it is not new to us and you have been talking to us at every single meeting. As it was said before by the Deputy Director of Community and Economic Development there is a plan that is being

worked on and Mr. Davis is a member of that committee and we are talking about what we are going to doing. Your points are well taken.

Mr. Kern asked if it will be on absentee/slumlords landlords or blight.

Mr. Davis stated that several issues will be discussed: density, lack of financial resources, landlord/tenants issues. I don't want to get into it tonight. For the past two years we have been discussing the problems and this year we have the Housing Strategy Committee and the Taskforce will be coming up with hopefully some solutions and the meeting will be in January and I will keep you informed of it.

Ms. Paulette Hunter thanked Councilmembers for running for City Council. It is a hard position and it's one that people like myself come up and have problems and you make decisions on their concerns. She thanked Mr. O'Connell as he has been working here for over 46 years and I appreciate what he has done for my sister. My sister has been ill and during that time she had two kids and had difficulty taking her kids to school and Mr. O'Connell helped her through that whole situation and her daughter has a Master's Degree and her son is working.

Mr. O'Connell thanked Ms. Hunter and said that those are very kind words. They were good kids.

Ms. Milagros Canales, 530 W Allen Street – president of Old Fairgrounds and team coordinator for the city's program, the Snow Angels. She thanked the Mayor because they did 25 homes. We would have done more. We started at 7:30 in the morning. We are trying to get teen volunteers. She thanked the city for making 25 senior citizens very happy.

Mr. Kenneth Heffentrager, 733 N. 11th Street, thanked the City of Allentown for fulfilling one wish, 716 N. 9th Street should have been torn down. The neighbors are ecstatic.

Mr. Rich Fegley, 1002 Bradford Street, asked about the contract with Delta Thermo. The city has signed off and Council signed off. Did you have discussions and looked into these numbers. The public hasn't taken notice a figure of \$92 per ton used by the Mayor and PFM was over exaggerated and false. The true number is \$40 which is less than half of the cost. We stand to lose \$113 million.

Mr. O'Connell stated that he and Ms. Eichenwald voted against the Delta Thermo Project and nothing has changed my mind. I have my reservations as time goes on.

Ms. Diane Teti, 328 N. 8th Street, stated that she came out because a Facebook Event talking about the issues of rental properties in Allentown. She implored Council to do something about the standards of our rental properties. I work with the Conference of Churches because a lot of times homeless people will go to them to get a monthly check. They rent an apartment and they need a deposit. They are going in as a homeless person and asking for assistance and are finding out there are waiting list. She met with a county inspector that says that he in fact fails 90 percent of the properties that the city approves. He looks if the windows shut properly because if they don't, a lot of the people would not be able to afford the heat.

Mr. Guridy stated that the administration is here listening to it and they will take care of what they legally can do.

Organization of New Council Election of President and Vice President

Mr. Guridy stated that this is the session that we elect our president and vice president amongst our colleagues.

Mr. Hanlon stated that there were two memos submitted. Mr. Guridy submitted a memo for Council President and Mr. O'Connell submitted a memo for Vice President.

Vote for Council President, Julio Guridy passed, 6 – 0

Vote for Vice President, Ray O'Connell passed, 6 – 0

Mr. Guridy thanked his colleagues for voting for him for president. We as a city need to thank the gentlemen and lady for the work that they do every day to keep our city safe. I thank you for the confidence that you have bestowed before me to lead Council. In my memo I submitted some of the issues and ideas that I have that we have to continue working on. He talked about the issues that Council dealt with over the last year: Delta Thermo, and the Water and Sewer deal that we talked about. It saved our city from bankruptcy. He has been working on making sure the American Parkway Bridge is being built and it is finally being built. We have been working with the Riverfront Plan, and the development of Seventh Street. There has been a lot of work and preparation. He discussed the committees that Council participates in. He asked the public to join one of the authorities and board that the city has to move the city forward. There was a president council development for cities in Pennsylvania stated that we can meet and be on the same footing and help all cities throughout the state. We started in Philadelphia and we worked on things that are common to us.

Mr. O'Connell thanked his colleagues for the confidence that they have with him. He is starting his second term as vice president He congratulated Mr. Muller on his victory as county executive.

**Appointment to Aggregate Pension Board: Jeff Glazier, term to extend to 12/31/2014
RESOLUTION PASSED, 6- 0**

Mr. Glazier stated that he appreciates council's confidence in reappointing him to this position. I think that when it was open last year and I said I would be interested people looked at me, but it was a learning experience to be on there. Mr. Guridy spoke about leasing the water system and the purpose of that was to shore up our pension funds so that it is affordable to the city to maintain the promise to the pension to the loyal employees that worked very hard for the city. He thanked Council.

Mr. Guridy thanked Mr. Glazier for his service.

Swearing in of Mayor Ed Pawlowski by the Honorable Jack A. Panella

Inaugural Address

Mayor Pawlowski thanked everyone for coming out. He stated that as he looks out in the audience he is humbled by so many who put their faith and trust in me and have elected me to serve mayor for the third term. He thanked his wife Lisa and his children. He welcomed back the returning members of council and congratulated Daryl Hendricks as a member of council. He asked the audience to humor him as he looks back on what we were able to accomplish. We have former councilmembers in the room who have served in the course of the last eight years. Over the last eight years, it has been a transitional period. When greeted on the street people would say good luck, you have a tough job, and I wouldn't want to be in your shoes, you couldn't pay me to do that job. One guy said the good news is that you won and the bad news is that you won. The task of fixing the city and the challenges were daunting. If you remember the

fiscal challenges when I came in we were handed a budget that was supposed to have a surplus of \$800,000, it actually had a deficit of over \$8 million. If we did nothing to fix that we faced a cumulative deficit of \$29.5 million by 2010. We had a Risk Management Fund that was broke and didn't have enough money to pay for the employees' healthcare. The city was starting 2006 with no cash to pay its bills. On the public safety side we had a revolving door of police chiefs. We had eight chiefs in 10 years prior to 2006. We had mass retirements comprising of one-third of the city's police department and we had no middle management. We were in the midst of a crime wave with the highest homicide rate in the city's history. The city would be paying for three police forces because of the pension agreement that was draining our pension fund and threatening to bankrupt our city. We had a bureaucracy that was entrenched. We had staff that was demoralized. Many people in the region had literally given up on the City of Allentown. This city was hurting and it had seen better days and we needed to break that cycle. I would be lying to you if I didn't say sometimes in those early days I didn't have second thoughts or a little more than afraid of the challenges that we faced. There were a lot of challenges and you all know because we worked through them. Obstacles were thrown at us along the way that it would have been easy for us to quit when the first door closed. I ran for office knowing the tremendous task that we would face if elect. I love the city with all of its problems and challenges. I believed if we brought good, competent, honest leadership back in city hall we would create a city that is not just livable, but a city that is thriving. Because of our collective hard work and sacrifices, tenacity and resilience Allentown is transforming. Over the last eight years we laid a solid foundation based on buildings blocks of public safety, public safety, and fiscal stability and economic develop. For the ninth straight year we were able to pass a budget with no property tax increase. He named things that were implemented: tackled the city's pensions by renegotiating economically feasible contracts for police and fire, offered an innovative solution to our lease concession agreement with the Lehigh County Authority by which we fully funded our pensions which placed the city on a solid fiscal path for decades to come, we reduced our energy cost by converting all our city traffic signals to LED technology, reducing our overall electrical consumption, we placed solar trash compactors throughout our city to cut costs and reduce garbage in our streets, and with the help of the federal government we implemented new green technologies and initiatives throughout the city owned buildings. In the last eight years working together we have secured over \$75.9 million in state and federal grants to help pay for more police, improve our fire protections, enhance our parks and to rebuild our neighborhoods. We rebuilt our police force hiring over 89 police officers, getting federal funding for an additional 20 officers and bringing our city's force to its highest level in over a decade. We promoted a number of good officers to fill vacancies in the command staff. We worked hard to diversify our force. We initiated a high-tech security network deploying 120 cameras throughout the city, and instituted TIP 411 for this anonymous crime TIP hotline in the Valley, we opened a police station on Hamilton and Ninth Streets and tackled quality of life issues by implementing the creation of the graffiti busters program. We cleaned up criminal hotspots, targeted resources toward drug and gang activity and crack down on nuisance crimes. Allentown is becoming a much safer city. We reduced our overall crime rate by 30 percent. We are advancing our frontlines and making a significant progress in our battle against crime in our communities. We are now the model for other cities across the Commonwealth in addressing blight in our neighborhoods. We created a ten year plan to end homelessness instituting several new programs, helping to create transitional housing. We are reinventing downtown and the future of Allentown. By working together we can overcome any challenge.

Mr. Guridy stated to Mayor Pawlowski well said and I don't think anyone could have gathered all that information as well you put it together. I think our city is moving forward and I look forward to working with you, the rest of the staff and my colleagues.

Benediction Pastor Thomas Sweatt, AME Zion Church

ADJOURNED: 8:01 PM

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Julio Guridy, President
Ray O'Connell, Vice President
Joseph Davis
Jeanette Eichenwald
Daryl Hendricks
Cynthia Y. Mota
Peter Schweyer



Allentown City Council
435 Hamilton Street
Allentown, Pa. 18101
AllentownPa.Gov

Facebook: Allentown City Council

COUNCIL MEETING MINUTES
January 15, 2014 – 7:00 PM
COUNCIL CHAMBERS

1. Invocation: Julio Guridy

2. Pledge to the Flag

3. Roll Call: Davis, Eichenwald, Guridy, Hendricks, Mota, O'Connell, Schweyer
Mr. Dale Wiles represented for the Solicitor's Office

4. Courtesy of the Floor

Mr. Kenneth Heffentrager raised concerns about a number of landlords.

Mr. Guridy stated that Mr. Heffentrager mentioned several points and he asked Mr. Dougherty to consider and look into it. He asked to look into the Right to Know Act.

Ms. Eichenwald stated that they spoke on several occasions to have a Committee of the Whole meeting to discuss some of these housing issues.

Mr. Dougherty stated that we are working on that with the chair.

Mr. Guridy stated that Mr. Davis will be giving his report when we get to the Community and Economic Development Committee.

Mr. O'Connell agreed to have a Committee of the Whole meeting to discuss this issue.

Mr. Lou Hershman, 405 N. Gilmore Street, asked about the Capital Fund budget. He asked about the Capital Improvements Budget and in that budget there were road improvements from Hamilton Street down to Fourth Street next year. We are going to have a new arena, office building, and hotels and we are going to tie up Hamilton Street. He asked is the Finance Director still on the payroll.

Mr. Dougherty stated that he is back to work.

Mr. Schweyer stated that we discussed at every one of the Budget and Finance reviews of the budget we break the budget up in two nights and every department has an opportunity to be heard and the Capital Improvements were reviewed. I strongly agree that we need to review the scope of work for upcoming Capital Projects.

Ms. Julie Thomases, 824 N. Broad Street, the Allentown EAC is hosting its third sustainable on May 3rd. She asked about filling vacancies on the EAC Board (Environmental Advisory Council). They have three applications waiting for the mayor's approval.

Mr. Dougherty stated as you know we have a multitude of authorities, boards and commissions and at almost all council meetings including tonight we do our best to fill those vacancies on the board. We can't get to every board or commission. The mayor gets to choose the candidates.

Mr. O'Connell stated that he is in full agreement. When we have openings on authorities, boards and commissions it is not like we don't have applicants. For the EAC to function in a viable manner for this city it is very important that those positions are filled.

Ms. Eichenwald stated that we talk about open government and the government by the people and for the people and we have people waiting a whole year to serve the City of Allentown. It is no excuse that these applications are not acted upon.

Ms. Mota asked how many opening are we talking about and how many people on the committee.

Ms. Thomases stated that there are three. There are a maximum of seven and right now there are four.

Mr. Don Ringer, 1801 Liberty Street, raised concerns about the \$4 million consultant fees that we spent on this water deal. He stated that he is upset about the \$200,000 that was spent on PR for this issue. We can build all the arenas and all the downtown buildings and I hope that they succeed, but as long as we don't start caring about people and the neighborhoods and the Allentown School District we are not going to succeed as a city and it will be a strictly 9 to 5 operation down there.

Mr. Ken Heaton, 525 S. 24th Street, asked about his EAC application and wished Council will check on it.

Mr. Matt Hassle, 391 Auburn Street, stated that he just moved here and was looking to join the EAC which I had the first meeting with them the other night. I am a recent Kutztown graduate with a degree in Environmental Science and look forward to using it.

Rev. Erica Bickford, 139 S. Lumber Street – St. Paul's Lutheran Church, stated that St. Paul's doesn't have a shelter. Safe Haven is not a shelter and we need one in the City of Allentown so people can have shelter in a cold night.

Mr. Davis stated that the CED Committee is going to have a public meeting tentatively scheduled for February 12th on the homeless issue.

Mr. Guridy stated that all are welcome to attend.

Mr. O'Connell asked about the Committee of the Whole regarding homelessness.

Mr. Davis stated no, that is about housing. This is totally about the homeless.

Mr. O'Connell asked could all people come from the community. It is tentatively schedule at 6:00 PM on February 12th in Council Chambers and notices will be sent out.

Mr. Ricky Sepulveda , 847 Jackson Street, Hispanic Softball League, stated that the League has played at Jordan Park for the past three years. The League consists of 12 teams and 18 players each for a total of 216 players. He raised concern about the fence at Jordan Park.

Mr. Guridy stated that he spoke to Mr. Sepulveda the other day and we are looking at this. I talked to one of your members for the last couple of days about this issue and I talked to Mr. Dougherty about it. He

stated that one person that has been working on this and is the chairperson of the Parks and Recreation which is Cynthia Mota.

Ms. Mota stated that she has been speaking to Mr. Martinez since last year. On July 11, 2013 I wrote a memo to Mr. Dougherty and spoke to Mr. Mikowychok, Director of Parks and Recreation and according to him, the reason why they have the fence is safety issues. She stated that it costs thousands of dollars to move the light post. There are options.

Mr. Guridy stated that Mr. Dougherty is the managing director of the city and basically oversees all departments in the city.

Mr. Dougherty echoed the sentiments that Ms. Mota has been diligently working on this and trying to find solutions. In the affirmative everything you said is correct. You guys are a great community out there. We have no problem with the use of the field. You have a very active league going on and we welcome that. We have no problems with that. There was a history with this field. There was a fence there prior to you using the field, Jordan # 3. That fence over the years has deteriorated over the years and had to be removed. The city did not have the funds to put the fence back until last October. The fence was put back for liability purposes and to protect the city's interest. The field was designed for and geography for little league and women softball. The city wants to identify a more suitable field perhaps to accommodate all your needs.

Ms. Mota asked Mr. Dougherty to explain the options.

Mr. Dougherty stated that we have a number of options: mostly fields that would accommodate that kind of play. One is Jordan 1 and 2 and another field is Bucky Boyle may accommodate that level of field.

Ms. Mota stated that we are having a meeting tomorrow around 3:30 PM. I am meeting with some stakeholders and people involved in Parks and Recreation.

Mr. Dale Smith, the Grand of the Lehigh Valley – 3631 W. Tilghman Street, stated that they have used private funding to help the homeless get into shelter and get on with their lives. Of the 30 people that we helped last year 22 of them moved into better housing arrangements and gotten jobs and moved on. There is a ministry at St. Paul's that has space on their Parish Hall floor for about 20 – 25 people and the cold snap last week 40 - 50 people showed up that night at Safe Haven. He asked that the lobby of City Hall be open during cold nights, under 32 so people can get out of the cold and into shelter.

Mr. Donnelly, 1139 W Linden Street, echoed what Mr. Smith said before him. There is a meeting planned almost a month from now about this issue. I am not homeless now, but due to unforeseen circumstances on two occasions I was forcibly removed from the premises I was living in and had nowhere to stay. He asked the city to open a building when the temperatures reached freezing levels.

Ms. Diane Teti, 328 N. 8th Street, stated that it is daunting to come up and talk. She stated that she brought two people with her that would like to speak.

Ms. Debra Herman, 836 N. Penn Street, stated because Congress has decided to stop all emergency unemployment, I am without an income and will become Homeless February 1.

Mr. Donald Bates, 46 N. 10th Street, stated that when he wakes up in the morning he thank God he woke up. Where he was and where he is now made a difference in his life. He stated that he chose live out

there. The government did not help me, but I got help from the right people. He hoped that people can get funding to help people get it together.

Ms. Teti asked Council to look at the picture. She stated that she understands that there is a meeting on the 12th. That is news to her and is great news, but the 12th isn't soon enough.

Mr. O'Connell stated that we need to think out of the box. I know when we have an emergency like the gas explosion at 13th and Allen we opened up Ag Hall for emergency shelter. We need to reach out to the school system. We have buildings located in almost every section of this city. We need to open the dialogue.

Ms. Teti stated that she appreciates that and it is an emergency situation. Four years ago before Safe Haven opened and the reason Safe Haven opened because four people died on the streets.

Ms. Eichenwald stated that our tradition teaches us that every generation there are 36 righteous people. We don't always know who they are and in this case we know that you and those who work with you are amongst those. What you are doing is extraordinary. It is wonderful that we have a meeting schedule for February 12th, it is a month away and it is too long. Human beings cannot wait a whole month to have a safe, warm place in which to be.

Ms. Teti asked are there any emergency measures city council can take. What is the process that needs to happen to make a change so there is an emergency shelter? When you called Ag Hall, who called and how did that happen?

Mr. Guridy stated that it goes to public safety and there is a team.

Mr. Dougherty stated that it is an emergency management team lead by the county DOC.

Mr. Guridy stated that why don't we work towards a solution for this problem and see how we can come up with a consensus.

Mr. Dougherty stated that he has no problem taking it back to the experts, the certified case workers who handle and work with the commission.

Mr. Schweyer asked were there any members of council on this committee or the Lehigh County Board of Commissioners. He suggested a councilperson or county commissioner should be on the committee.

Mr. Guridy stated that it sounds to him that Mr. Davis would be the most appropriate person.

Mr. Schweyer stated that he is not going to volunteer anybody. If what we are talking about is an organization that exists and trying to make policy recommendations. They don't have the ability to implement them. He stated that sometimes streamlining the process by adding one of two members. We cannot, not have a member of the Lehigh County Board of Commissioners on there. They are the social service arm of our region.

Ms. Teti stated that Heidi Baer is the one that oversees the commission.

Rev. Baumann thanked council for hearing the issues tonight. He stated that it has been a long time coming. We have been talking for four years and having a meeting on 12th February is too long. Safe

Haven should never have happened. The idea was to have about four or five, and has increased to forty or so last night.

Mr. Guridy stated to Rev. Baumann that we are looking into this in the next couple of days.

Mr. Chris Cocca noted this is an emergency – there is inadequate amount of space for homeless. It is a lack of bed space in the other shelters in the area.

Ms. Paulette Hunter spoke about the ANIZDA board appointments. She noted more opportunities need to be created for youth and job opportunities for Allentown residents. She suggested jobs to be posted for Allentown residents at least 30 days prior to posting elsewhere. We are not asking for a hand out. We are asking for training, to be able to do resumes and a job fair. They have a Job Taskforce right now, but I don't know if it will be a façade.

Mr. Guridy stated that Council does not control ANIZDA's decisions. I with some of my colleagues talked to ANIZDA and requested some of the things you have. We cannot dictate to them what they have to do.

Ms. Hunter stated you cannot reappoint them if they are not doing right by Allentown residents.

Ms. Jackie Howells, Parish Nurse at St. Paul's Church, invited Council to St. Paul's Church to break bread with some of these people. She took this position because it was to work with the homeless. It has been so humbling and rewarding.

Mr. Guridy stated to Ms. Howells that you invite us any time. He made a promise that he will go.

Ms. Sandy Miller, 1913 S. 5th Street, stated that four generations of her family has used Jordan Park and we moved to the south side. We drove through it a year ago on a weekend and were very disturbed with the appearance and the litter all around the park area. If more people are using the park, maybe we need more trash receptacles or signs.

Mr. Michael Donovan, 122 N. West Street, suggested putting together a Community Plan to deal with issues of tenant/housing, EAC, homeless, schools, children, training, employment, parks and recreation, and neighborhoods. While I was on Council for four years I asked where is the Community Plan.

Ms. CeCe Gerlach, 956 W. Walnut Street, asked about jobs for Allentown and stated that they have been attending the ANIZDA board meetings. We have a breakdown of the budget, the time that city employees spend focusing on the NIZ. She stated that \$50,000 from the ANIZDA's budget will be going to the City of Allentown for security when it opens, eighty-five percent of the Director of Community and Economic Development's time is concerning NIZ type projects, forty-five percent of the Planning Commission Director time is spent on NIZ related projects, fifty percent of the accountants time is spent on NIZ related projects, and seventy percent of the administrative secretary's time is spent on NIZ related projects. Sara Hailstone said that she sees in the near future where the ANIZDA board will slowly lose its grasp and the city will be taking over.

Mr. Guridy asked Ms. Gerlach when she spoke to the ANIZDA board what was their response.

Ms. Gerlach stated that the taskforce will meet on the 22nd and they indicated that should be one of the items of discussion. We learned to be proactive and advocate before it is on the agenda. We proposed it numerous times to the ANIZDA board and not the taskforce. The taskforce will handle such item. They are willing to have conversations and discussions.

Mr. Guridy stated it looks like something is in discussion.

Ms. Eichenwald stated she would like to challenge our legal department that perhaps we can find a way that an ordinance or resolutions can pass that business entities in our city that are operating on public funds would have a minimum of Allentown city residents working in their business.

Mr. Wiles stated that if it is sent to us, we will definitely look into it.

Ms. Gerlach stated that in the meantime it would be great to have a job fair in February.

Mr. Will Roach, 142 S. 8th Street, stated that he wanted to talk about housing and homeless issue. Physical housing is a crisis, but I want to reemphasize what my colleague said earlier. I was a Grand resident back in January and having the right people is a significant part in facing the issue. At the Grand by July, 22 people had stable housing. Funding was an issue at the Grand. You have to have the right motivated people.

Ms. Pam Lewis, 1911 Springhouse Road, stated that she is here to advocate for the homeless. She is a homeless provider. The hands of the federal and state government are tied. My program has been cut. This is a county issue. A home is a basic need and some don't have a basic need.

Mr. Haracio Osduna, First Church of Nazarene, 938 S. 11th Street, stated that he is here to represent Rev. Cologne and they want to help out the homeless.

Mr. Kern stated that his girlfriend dad's house on 117 S. Gilmore Street still hasn't been inspected. He stated that this can help the homeless and tenants that gets displaced, why doesn't Allentown do what Bethlehem does when a property get tagged for unfit for human habitation the money comes out of the landlord if it is his fault for it being tagged. He asked if the Committee of the Whole meeting will be open to the public. He asked if the Housing Taskforce meeting open to the public.

Mr. Guridy asked is it open to the public.

Mr. Davis stated that he is not sure.

Mr. Schweyer stated that he will see what Bethlehem does. He has it in his notes from tonight.

Pastor Gregory Saez, Mission One Ministries – 114 N. 10th Street, stated that they have a nice facility that could help out in this situation for the homeless. He offered his church for any type of emergency to house the homeless. He stated that they have a little food pantry and give out food for the community. We don't have beds, showers, but we have some bathrooms and a lot of floor. If our place can be used we will be able to assist and help the community.

Mr. Guridy thanked the Pastor and asked if he could give his information to Mr. Hanlon.

Ms. Amy Hoffman, 952 W. Walnut Street, stated that she moved here from Philadelphia. She has been threatened and harassed and might suffer a first-time eviction on her record because of a slumlord.

Mr. Rich Fegley, 1002 S. Bradford Street, stated that he lives on South Mountain and asked about timbering of ten acres. The Google Maps has been updated and it shows 500 acres that are protected and preserved by the Wildlands Conservancy, but many private landowners own property there. It has slowly been cleared. They are breaking up the ecosystem. He also stated that he is working with the advocates

for the homeless and there really isn't a standard shelter for the homeless. If they go down to the Rescue Mission there are too many rules and regulations. The Sixth Street Shelter is for women and children. What the Church has done is not official. It doesn't meet code and should be shut down this evening. He asked for Council to suspend the Rules this evening and come up with a decision. It has been five weeks since I presented to Council the information that I feel that is deadly for the City of Allentown. We are going to lose \$113 million. If you do research on landfill studies you will find one for the City of New York that was done in 2002 and Cortland County who has their own landfill. They analyzed all landfills through the state of New York. One report is 138 pages analyzing landfill costs. He asked Council to ask for a Right to Know on the 138 page study that Mr. Schlossberg reviewed. He asked Council did they ask the Mayor where did he come up with the \$92.29.

Mr. Gurdy stated that he did and the answer was that it is more than what you are saying involved in this deal. There is a special deal done with Easton.

Ms. Eichenwald stated that we as City Councilmembers were told these numbers. They came up to the podium and gave the exact numbers through all of her years with the city. Everyone that voted for the Delta Thermo contract heard that and knew that and made that decision.

Mr. Fegley stated that he remembers members of Council saying that the numbers were a little confusing just like the mayor is fooling you again.

Mr. Schweyer asked did Wildlands have a property map of the Walking Park. I would like to see who owns what there.

Mr. Fegley stated that with Wildlands it is Chris Tucker. Chris Tucker sent a map and noted on the map where my home was at the corner there and they marked the lands that the Wildlands is in charge of and they marked city property. You can see the private land in Allentown and Salisbury where the forest and the Parks Director is saying that it is not being clear cut.

Mr. Schweyer stated that he remembers the logging issue a few years ago. I am curious to see if there are private owned parcels that we could potential acquire through the years.

5. Approval of Minutes: December 18, 2013

Minutes approved by Common Consent

6. Old Business

None

7. Communications

None

8. REPORTS FROM COMMITTEES:

Budget and Finance: Chairperson Schweyer

The Budget and Finance has not met since the last meeting; the next meeting is tentatively scheduled for January 22nd at 6 PM.

Public Safety: Chairperson Eichenwald

The committee has not met since the last meeting; a future meeting has not yet been scheduled. She said to her sadness and chagrin the early departure of the Fire Chief. He has done a remarkable job and a man with integrity and he kept our city safe and has done an excellent job.

Community and Economic Development: Chairperson Davis

The Committee has not met since the last meeting; the next meeting has not yet been scheduled for February 12th.

Parks and Recreation: Chairperson Mota

The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.

Public Works: Chairperson O’Connell

The Committee has not met since the last council meeting; a future meeting is scheduled for Wednesday, February 5th at 6:30 PM.

Human Resources, Administration and Appointments: Chairperson Hendricks

The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chairperson Guridy

The Committee has not met since the last Council meeting; a future meeting will be scheduled to review draft amendments to council rules.

Special Committee – Tax Exempt Properties – Chairperson Eichenwald

The Committee has not met, but she is pleased to announce that we have come to an agreement with Muhlenberg College and I hope in the very near to make that agreement public. We are making progress; a future meeting has not yet been scheduled.

OTHER COMMITTEE REPORTS

Mr. Schweyer stated that the Lehigh Valley Planning Commission had a reorganization and elected a new chairman which is Mr. Kent Herman and he is an attorney in Bethlehem.

Mr. Davis stated that 2014 marks the 35th year of the ADEC and 25 years of the incubator program. Over the course of the 25 years they helped 45 companies get founded and grow and these companies created more than 285 jobs. There are six companies in the incubation right now. There are 11 full-time and 14 part-time positions. These companies generate \$1.5 million in revenue for 2012. There are three new companies joining the incubation in the quarter. It will be bringing seven full-time and five part-time jobs to Allentown. He stated with the Housing Strategy this is a major problem that we are facing in Allentown. There is a lack of finances and inspector and the city is trying to keep up with the inspections that they do. We hear a lot about Act 90. Dave Paulus is going to a seminar tomorrow to find out if it could be implemented.

Mr. Guridy stated let’s work on finding a date for the Committee Of The Whole and invite the community people to provide some solutions.

Controller’s Report

Ms. Koval stated that at the December 18th Council meeting there were questions asked regarding the \$50 million that was to be deposited into various pension funds. The deposit was made on December 23rd. The Fire Fund received \$61,200,000, O & E received \$4,300,000 and the Police Fund received \$84,500,000 which totals \$150 million.

Managing Director’s Report

None

9. APPOINTMENTS:

RECREATION BOARD APPOINTMENTS – SCHOOL BOARD REPRESENTATIVES

Ellen Bishop	01/21/2015
Robert Smith	01/21/2015

HUMAN RELATIONS COMMISSION APPOINTMENTS

Sherry Brokopp Binder	12/31/2016
Monica Chibber	10/25/2016
Lindsay Harren-Lewis	01/05/2016
Preston Lee	12/31/2016

Mr. Robert Smith congratulated all the Council winners and to Ms. Eichenwald I miss you on the board and wished Mr. Schweyer good luck on his future aspirations. He thanked the Mayor and stated that the school relations with the city are working on an all-time high. He wished Mr. O'Connell and his family well. Now that we put the uniforms in place, incidents are an all-time low. We have more kids going out for basketball this year than ever before and keeping them off the streets. He stated that he will talk to Mr. Mayo to talk about the homeless issue.

Mr. O'Connell stated that he and Mr. Smith worked together for many years. I thank you for great community service. It is imperative that we look at opening our gyms for the homeless and most needy.

Mr. Guridy seconded that.

Ms. Eichenwald stated to Mr. Smith that it gives her personal pleasure to have him here with us. I know that the school district is in good hands in your hands.

Mr. Guridy thanked Mr. Smith for giving positive feedback for the city and the school district. He thanked Ce Ce Gerlach for doing the event to raise funding for families that did not have any money for the uniforms.

Mr. Dougherty stated that at the next Council meeting you will be voting on additional members of the Recreation Board, including a reappointment of Julie Ambrose.

Ms. Binder stated that she very much appreciates to serve the city on the Human Relations Commission. She is a community and cultural psychologist.

Ms. Harren-Lewis stated that she is one of the Pastors at First Presbyterian Church in Allentown and she and her husband been here for the last four and a half year and looks forward to serving the community.

Ms. Chibber thanked Council for the reappointment and said she looks forward to serving on the commission again. She has been a commissioner since May 2011 and it is a great opportunity and experience and she enjoys every minute of it.

Mr. Heffentrager asked what the Human Relations Commission do.

Ms. Mota stated with a lot of great appointees they are going to a great job. They do many things. If you have any issues with discrimination that is a place to go and they meet once a month and if you have any issues you can give us a call and we can help you regarding that.

Mr. Heffentrager asked what form and if it has to do with the city itself.

Ms. Mota stated that any dispute and discrimination.

RESOLUTION PASSED, 7 – 0

10. ORDINANCES FOR FINAL PASSAGE:

None

11. ORDINANCES FOR INTRODUCTION:

Bill 1 Basin Street Funds

Referred to Public Works

Amending the 2014 Capital Fund Budget to provide for an appropriation of Five Hundred Seventy-Five Thousand Dollars (\$575,000.00) reflecting 100% reimbursable federal funds for the Construction and Inspection of the proposed safety improvements on Basin Street.

Bill 2 Cities of Service Impact Volunteering Fund Grant

Referred to CEDC

Amending the 2014 General Fund Budget to provide for a supplemental appropriation of Twenty-One Thousand Eight Hundred Sixty-Five Dollars (\$21,865) as a result of a grant from City of Service. The Cities of Service Impact Volunteering Fund Grant is part of an initiative to help cities use service as “strategy to tackle pressing local challenges.” The City of Allentown proposed a new initiative to address quality of life issues such as graffiti, littered neighborhoods and illegal dumping.

12. CONSENT AGENDA:

CA-1 HARB - HARB Cases

Certificates for Work in the Historic Districts: 1037 W Turner St and 410 N 8th St

RESOLUTION PASSED, 7 – 0

13. RESOLUTIONS ON SECOND READING:

None

14. RESOLUTIONS ON FIRST READING:

R-1 SEWAGE PLANNING MODULE -THREE CITY CENTER

Sewage Planning Module for Three Center City

Mr. O’Connell stated that this is no big issue and the Resolution indicates that the city has enough sewage capacity to allow this parcel to connect to the city system.

RESOLUTION PASSED, 7 - 0

R-2 APPROVES CITY AUDITOR

R-2 Approves Auditor for 2013, 2014 and 2015

Mr. Schweyer stated that as per our Rules we have an annual audit and do a CAFR every year. This is for our RFP for our audit. We go out for a three year RFP. This is for a three year contract and after the three years we will have to find another firm. We thanked Ms. Bowman, Ms. Koval and Mr. Hanlon who worked along with me.

RESOLUTION PASSED, 7 - 0

16. GOOD AND WELFARE

Mr. Heffentrager asked if the Housing Strategy Committee meeting is open to the public.

Mr. Guridy stated tomorrow.

Mr. Davis stated that he will give the information to Mr. Hanlon.

17. ADJOURNED: 9:15 PM

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.



Allentown
City without limits.

Ed Pawlowski, Mayor
City of Allentown
435 Hamilton Street
Allentown, PA 18101-1699
Office 610.437.7546
fax 610.437.8730
Ed.Pawlowski@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ed Pawlowski *EP*
Mayor

DATE: January 15, 2014

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor Pawlowski has approved the following reappointments and appointments for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Julie Ambrose	Recreation Board	01/05/2019
Hugh J. Gallagher	Recreation Board	10/22/2018
Hamp R. Smith	Recreation Board	02/20/2018
Louis J. Stalsitz	Recreation Board	02/20/2015
Alicia VanDerSluis	Recreation Board	01/03/2016

Messrs. Gallagher and Smith are reappointments to this board. Their resumes are attached. Ms. Ambrose, Ms. Alicia VanDerSluis and Mr. Louis Stalsitz are new applicants to this board. Their resumes are attached.

EP/kal

Attachments

RECEIVED

JAN 14 2014

REQUEST FOR APPOINTMENT

DATE 1-13-14

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Parks & Recreation Commission

NAME: Julie Ambrose

HOME ADDRESS: 613 North 28th Street Allentown, PA 18104

BUSINESS

ADDRESS: 4525 Education Park Dr, Schnecksville, PA 18078

TELEPHONE NO. (RESIDENCE) 610-740-9579 BUSINESS: 610-799-1103

EMAIL: AmbroseJ@rcn.com

PRESENTLY EMPLOYED BY: Lehigh Carbon Community College

JOB

TITLE: Career Portfolio Specialist

EMPLOYMENT (Prior): Interim Director, Career Services, Cedar Crest College

Event Manager, Lehigh Valley Collegiate Career Expo

Director, Senior Year Experience, Muhlenberg College

EDUCATION:

HIGH SCHOOL GRADUATE: X YES NO

COLLEGE OR UNIVERSITY GRADUATE X YES NO

DEGREE/FIELD OF STUDY MS, Counseling for Higher Education

Pursuing PhD in Administration and Leadership, Indiana University of PA

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

Pennsylvania Association of Colleges and Employers

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: _____

Board of Directors, Allentown School District, Vice-President, Education Committee Co-Chair,

Policy Co-Chair, Athletic Co-Chair

Connecting Our Community, City of Allentown, Community Chair

Lehigh Career & Technical Institute, Joint Operating Committee

DO YOU LIVE IN THE CITY OF ALLENTOWN: X YES NO

HAVE YOU EVER BEEN ARRESTED? NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

 I own a home in Allentown.

ARE YOU A REGISTERED VOTER: X YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

 Serving the community has always been a priority for me, and improving the quality of life in the city through the Parks & Recreation Commission is a good fit for my personal interests. My family uses the parks and my children have been involved with youth sports, scholastic sports, and the summer playground program. I have been an officer in a local youth organization and have been involved with parochial sports. My past experience on the ASD Board of Directors provided me with significant leadership and problem solving experience, as well as a large network of people who can help move city recreation and parks programming forward. I have already served on the Safe Routes to School team, coordinating efforts between the Recreation, Streets, Police and Health Departments, and the school district.

I bring experience working within the city and school systems, strong organizational and leadership skills (as demonstrated on the Connecting Our Community project), and an intense desire to ensure that the residents of the city of Allentown enjoy the benefits of a healthy lifestyle that are promoted by a vibrant Parks & Recreation program.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES X NO

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 2 AND THE YEAR YOU WERE FIRST APPOINTED 2007 .

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

Julie Ambrose
Signature

1-13-14
Date

COMMUNITY ENGAGEMENT

Board of Directors, Allentown School District, Allentown, PA 12/2007 - present
Board Vice President (2011, 2012), Education Committee Co-Chair (2007-2011, 2013), Athletic Committee Co-Chair (2007-2013), Policy Committee Co-Chair (2007-2009). Elected to second term in November 2011. Oversee Pennsylvania's 4th largest school district, 18,000+ students, 2,000+ employees and \$230 million budget. Balance federal and state mandates with local needs. Set goals, policies and spending priorities. Evaluate and vote on building, curriculum, and safety plans. Maintain high level of professionalism while facing challenging personnel and budget issues. Facilitate collaboration and effective communication among community members, administrators and other board members. Apply effective decision making with a positive attitude. Represent the ASD Board as a member of the Lehigh Career & Technical Institute's (LCTI) **Joint Operating Committee (JOC)** composed of Board Members from all partner school districts. Serve on the **Joint Coordinating Committee** functioning as a bridge builder between the LCTI, Lehigh Carbon Community College (LCCC), and Carbon Lehigh Intermediate Unit (CLIU 21).

Connecting Our Community Co-Chair, City of Allentown 2010-present
Facilitated meetings with key community leaders to gather input regarding 'A Plan for Connecting Allentown's Parks and People Through A Network of Bicycle and Pedestrian Trails.' Evaluated engineering and design firm proposals. Collaborated with the Director of Parks and Recreation and the professional services consultants to create and revise plans to maximize positive impact on the city while minimizing community hardship.

Parks, Recreation and Trails Commission Member, City of Allentown 2007-present
Appointed by the Mayor. Represent community interests, consider programming and policies, and provide feedback to the staff. Promote Department's activities to the community.

PROFESSIONAL AWARDS & PRESENTATIONS

- Accepted to co-host "Sharing Senior Year Strategies for Successful Student Transition to Graduation & Beyond" at the 18th National Students in Transition Conference, St. Louis, MO, October 2011
- Presented "Senior Year Experience: A Three Year Update from Muhlenberg College" at the National Conference on Students in Transition, Houston, TX, October 2010
- Scholarship Winner, National Association of Colleges and Employers, Orlando, FL, June 2010
- Co-Presented "Launching an SYE Program – Two Models" at the National Conference on Students in Transition, Columbia, SC, October 2008
- Presented "How to Include your League Experience on your Resume," The Junior League Mid-Atlantic Conference, March 2003
- Selected by the National Association of Colleges and Employers (NACE) to present a "Best Practice" at each of the conferences held during tenure at Muhlenberg ("Alumni in the Classroom Week" Orlando, FL 1995; "Super Career Campaign" Dallas, TX 1998; "MULES Portfolio" Las Vegas, NV 2001)
- Appeared on JobQuest complement to Lehigh Valley Tempo segment on the job market, Spring 2001
- Co-facilitated Eastern Association of Colleges and Employers (EACE) Summer Professional Development seminar on Effective Marketing, July 1999
- Presented "Integrating Students into Peer Counseling Programs," Middle Atlantic Association of Colleges and Employers (MAACE) conference at Byrn Mawr College, June 1997
- Acknowledged by Joyce Lain Kennedy for contributions to Resumes for Dummies, 1996
- Presented "Translating Boss Speak: Enhancing Communication with your Supervisor," MAACE conference in Ocean City, MD, May 1996

EDUCATION

Indiana University of Pennsylvania, Indiana, PA
Candidate, Doctor of Philosophy, Administration and Leadership
National Association of Colleges and Employers, Bethlehem, PA 7/1997
Management Leadership Institute for Career Services Professionals
West Chester University, West Chester, PA 12/1992
Master of Science Degree in Higher Education Counseling
Villanova University, Villanova, PA 5/1989
Bachelor of Arts Degree in Modern Languages, Phi Beta Kappa and Phi Kappa Phi Honor Societies
Work/Study Program in Hamburg, Germany Fall 1987

Julie K. Ambrose
613 North 28th Street
Allentown, PA 18104
610-740-9579 • Ambrosej@rcn.com

PROJECT MANAGEMENT/CAREER SERVICES EXPERIENCE

Career Portfolio Specialist, LEHIGH CARBON COMMUNITY COLLEGE, Schnecksville, PA 10-2012-present
Envision and implement learning and showcase ePortfolios for Career and Technical students to increase retention and program completion rates, by increasing student confidence and intentional decision making.

Event Manager, LEHIGH VALLEY COLLEGIATE CAREER EXPO, Allentown, PA 8/2004-present
Plan and host a job fair with over 100 local, regional and national employers and approximately 700 candidates. Facilitate committee involvement to meet the needs of 14 diverse institutions in producing the event. Collaborate with advertisers and vendors to produce high-quality event. Improved the overall quality of the event as documented in employer surveys, cost/profit analysis, and committee feedback. Represent the Consortium as primary member of the Greater Lehigh Valley Chamber of Commerce.

Senior Year Experience Director, MUHLENBERG COLLEGE, Allentown, PA 10/2007-9/2011
Launched initiative to assist graduating seniors with the transition to post-college life. Propelled new program to national prominence through networking and presenting at national conferences. Built relationships with key stakeholders including Board of Trustees, Board of Associates, Alumni Career Services Committee, Parents Council and faculty. Documented measurable positive outcomes annually due to effective and timely programming. Emphasized self-assessment and cross-disciplinary interview preparation. Received two grants for innovative marketing of the SYE's CashCourse web resource.

Interim Director, CEDAR CREST COLLEGE, Allentown, PA 8/2012-10/2012
Consultant and Career Counselor, MUHLENBERG COLLEGE, Allentown, PA 1/200-10/2007
Associate/Acting Director, Career Development and Placement, MUHLENBERG COLLEGE 8/1993-12/2001
Grew Recruiting into a multifaceted, dynamic and proactive program that met the needs of both students and employers; established a reputation among employers for providing excellent customer service and high quality applicants; established a reputation among students for being knowledgeable and friendly, thereby drawing in students from all four years and all disciplines. Helped guide the evolution of *The Campaign for the Class of ...* into a campus wide initiative. Adapted programs as needed to provide cutting-edge service including integrating Resume Books, Virtual Job Fair, and services for students with disabilities. Researched and wrote articles, guides and workshop materials. Provided interview training to candidates for prestigious scholarship program and to interviewers for competitive student leadership positions. Presented all career exploration and job search services to students and alumni. Supervised Presidential Assistant and Career Assistants; trained and supervised Career Counselor and several secretaries. Served as Acting Director Fall 1997.

Instructor/Trainer, NORTHAMPTON COMMUNITY COLLEGE, Bethlehem, PA 8/2002-12/2003
Presented Career Decision Making to displaced workers. Received highest possible evaluations for presentation style. Invited to present additional topics based on positive participant feedback. Taught at PA CareerLink.

Associate Producer/Featured Expert, JOBQUEST, Lehigh Valley, PA 1996-2001
Contributed to content development and production of live and pre-taped television show promoting employment in the Lehigh Valley. Grew the show from a reactive, candidate-focused initiative during high unemployment to a proactive, issue based production airing on WLVT. Earned Chamber of Commerce Volunteer Award.

Advisory Board Member, DELAWARE VALLEY COLLEGE, Doylestown, PA 2/2000-2003
Selected for strong positive reputation in career development field and knowledge of the institution. Provided guidance to Career & Life Education staff based on current trends in employment issues.

Consultant, CHANGEWORKS, Allentown, PA Fall 2000
Co-planned and delivered Resume Writing training for non-citizen, adult affiliates of Lehigh-Portland Cement.

RECEIVED

JAN 08 2014

REQUEST FOR APPOINTMENT

DATE 1-3-14

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Allen town Recreation Commission

NAME: Hugh J Gallagher

HOME ADDRESS: 1317 N. 19th St Allentown Pa 18104

BUSINESS ADDRESS: _____

TELEPHONE NO. (RESIDENCE) 610-432-6413 BUSINESS _____

EMAIL: gallagherhugh1@aol.com

PRESENTLY EMPLOYED BY: Retired

JOB TITLE: _____

EMPLOYMENT (Prior): Allentown Central Catholic High School
Director of Development

EDUCATION:
HIGH SCHOOL GRADUATE: YES NO
COLLEGE OR UNIVERSITY GRADUATE YES NO
DEGREE/FIELD OF STUDY BS Accounting
MBA Human Resource Management
BS King's College
MBA University of Scranton

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: Chairman Allentown Recreation Commission;
A-youth Vice-President; Allentown St. Patrick's Parents
Committee; Lehigh County Youth Association Board of Directors;
Ancient Order of Hibernians; Allentown Ethics Board;
Allentown Economic Development Advisory Board; ANA St. John
VIAWNEY CYO BOARD.

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: Allentown Seaside; Mack management club

Board of Directors; Finance Planning Institute

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

NO

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

Having lived my entire life in Allentown and being involved in many activities, I feel I have a lot of experience to offer this Commission

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN:

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 6 AND THE YEAR YOU WERE FIRST APPOINTED 1983.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.


Signature

1-3-14
Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

REQUEST FOR APPOINTMENT

DATE 10/28/13

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: RECREATION

NAME: HAMP R. SMITH

HOME ADDRESS: 221 S. 15TH ST., ALLENTOWN, PA 18102

BUSINESS ADDRESS: _____

TELEPHONE NO. (RESIDENCE) 610-434-9252 **BUSINESS** 610-807-4505

EMAIL: HAMP.SMITH@POSC.HREXROTH-US.COM

PRESENTLY EMPLOYED BY: BOSSA HREXROTH CORP

JOB TITLE: TRAFFIC SPECIALIST

EMPLOYMENT (Prior): _____

EDUCATION:
HIGH SCHOOL GRADUATE: YES NO
COLLEGE OR UNIVERSITY GRADUATE YES NO
DEGREE/FIELD OF STUDY _____

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: _____

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES
HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN
ALLENTOWN? PLEASE EXPLAIN:

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE
WHAT VALUE YOU WILL BRING TO THE BOARD:

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER
OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES,
EXPLAIN:

RECEIVED

SEP 19 2013

REQUEST FOR APPOINTMENT

DATE Sept 16, 2013 MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Allentown Recreation Commission

NAME: Louis J. STALCITZ

HOME ADDRESS: 1139 N. 16th ST.

BUSINESS ADDRESS: _____

TELEPHONE NO. (RESIDENCE) 610-432-0930 ^{Cell} BUSINESS 484-661-9424

EMAIL: loustalcz@AOL.com

PRESENTLY EMPLOYED BY: Retired

P/T Barry Tasset & Assoc.

JOB TITLE: Construction Insp.

EMPLOYMENT (Prior): City of Allentown

EDUCATION:

HIGH SCHOOL GRADUATE: YES NO

COLLEGE OR UNIVERSITY GRADUATE YES NO

DEGREE/FIELD OF STUDY Soc. / Psyc. Specialization Criminology

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

Lehigh County Youth Assoc. member @ large.

A-youth President

Allentown Federal Credit Union Board Chair.

coach middle school Softball - Accts

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY? _____

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

No

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

I was born and raised in Allentown and I am very interested in keeping Allentown's Parks & Recreation programs strong and viable. Pk's & Rec's programs have been the forefront of the state and country for many years.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.


Signature

Sept 16, 2013
Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

Louis J. Stalsitz
1129 N. 16th St.
Allentown, Pa. 18102
e-mail – stalsitz@aol.com
Home 610-432-9930
Cell – 610-390-6569

Current:

- Retired from the City of Allentown.
- Part Time employee of Barry Isset and Associates
- Member at Large of Lehigh County Youth Association Board
- President of A-Youth
- Head Coach Middle School Softball for Allentown Central Catholic

Background:

- 23 years coaching youth sports
- 16 years coaching High School Football
- 2yrs President and 3yrs VP of A-Youth
- Bachelors Degree in Liberal Arts from Winona State University, Winona Minn.
- 23 years in Mid Management position. 5years as an Assistant Superintendent
- ISO 200, 500, 700 Certificates.
- Past President of American Society of Safety Engineer

JAN 13 2014

MAYOR'S OFFICE

REQUEST FOR APPOINTMENT

DATE Jan 13, 2014

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Allentown Board Parks & Rec

NAME: Alicia VanDerSluis

HOME ADDRESS: 5627 Stonecroft lane

BUSINESS ADDRESS: same

TELEPHONE NO. (RESIDENCE) 484-538-9086 BUSINESS same

EMAIL: alicia.vandersluis@gmail.com

PRESENTLY EMPLOYED BY: Run Diva Co.

JOB TITLE: Owner

EMPLOYMENT (Prior): Sprint / GBN

EDUCATION:

HIGH SCHOOL GRADUATE:	<u>X</u> YES	<u> </u> NO
COLLEGE OR UNIVERSITY GRADUATE	<u>X</u> YES	<u> </u> NO
DEGREE/FIELD OF STUDY	<u>MBA - Business</u>	

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: Art council Lehigh valley, LVRF, RRCA

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: none

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

no

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

I am currently a business owner in Allentown
I am a certified running coach and teach
citizens in Allentown Parks

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

I grew up in Allentown, I love my city.
I want to give back to the city and
help the Allentown Park + Rec Board

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

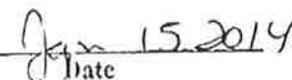
IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.



Signature



Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

Dear Allentown Board of Parks and Recreation,

My name is Alicia VanDerSluis and I am currently requesting to sit on the Allentown Board of Parks and Recreation. I believe my experience in business, my education and my childhood in Allentown will help me to be an asset to your board.

Over the past years I have also been involved in helping Parks and Rec departments in Kansas and community centers to establish classes, build parks, and involve the community in many events will prove valuable and helpful to the Board.

I grew up on the east side of Allentown frequenting all the parks available in my youth. I still continue to utilize these parks, and look forward to helping the Board find ways to improve them for the community.

I have my Associates Degree in Art Communications, Undergraduate degree in Business from Kansas State University, my MBA from Baker University, as well as have served my country in the United States Army.

Respectfully

Alicia VanDerSluis

ALICIA J. VANDERSLUIS

5627 Stonecroft Lane
Allentown, PA 18106

484-538-9086
alicia.vandersluis@gmail.com

Objective: To secure a position that will enhance my career in Management Information Systems and Business Administration.

Education

Baker University

MBA

Kansas State University

BS Business Administration/Management Information Systems

Experience

Giant Communications

Project Manager 2010-2012

Manage new and existing channel partners to increase product sales. Build positive working relationship with partners to ensure smooth partner services. Identify, recruit and on-board new channel partners to build business. Coordinate with partners to identify new business opportunities for revenue generation. Educate partners on product portfolio and complimentary services offered. Work with partners to conduct product presentations to end users. Provide proposals, quotations and pricings to partners. Analyze sales contracts with respect to legal and financial perspectives. Develop profitable business model based on market trends and competitor activity. Implement sales programs for product positioning and promotions. Ensure that partners are up-to-date with product information. Introduce new products and its features to partners. Conduct business review with partners and recommend improvements.

Sprint CC- Special Pricing/Information Management

Project Manager 2001-2008

Managed developer and consultant work during life span of projects. Work closely with clients to identify research and resolve data integrity issues. The point of contact for clients with regards to the reliability of the database. Responsible for the testing of projects that bring new data into the database. Work with programmers and client organizations to ensure that data is loaded to the database in a manner consistent with client's desires and functionally efficient from a development perspective. Responsible for maintenance of several production processes which provide information to client organizations. Coordinate and facilitate monthly meetings with representatives from various GMG business units to discuss issues related to market segmentation, and segmentation identification. Maintained relational databases and multiple processes. Reported customer and revenue information used by Finance, Marketing, Receivables, Sales and other organizations to forecast sales, pay commissions and develop marketing and promotion programs. Responsible for the integrity of the data contained in the Information Management Group's relational database

Sprint LTD- Network Validation

Business Analyst 2000-2001

Maintained Core databases, and supported client departments in defining business requirements, determining business impacts and developing optimal solutions to maintain data integrity. Applied technical knowledge and experiences to develop or enhance internal applications. Assisted in analyzing/resolving billing issues in regards to data. Created and validated test scenarios as switch changes occurred to ensure billing data was populated correctly when polled from the switch sites. Developed project documentation, identifying full business and technical requirements.

Kansas State University Financial Aid Office

Network Administrator 1998-2000

Managed helpdesk personnel as well as developed and maintained of all network/server resources, cross-platform file and application sharing between UNIX and Windows operating systems. Installation, configuration and maintenance of all department workstations including Novell network/server connectivity and data/user management, and security. Electronic document conversion, information archival, and database design. Evaluation of new technology, network layout and design, network performance and security. Project management, technical support (hardware, software) Development, design, and maintenance of department network infrastructure.

United States Army

Petroleum Supply Specialist Oct 1993-1998

Managed personnel on the use and management of existing military computer systems. Supervised the installation, and management of software and computer systems for 549th Quartermaster Core. Created, and supplied step-by-step manuals to employees, to train them on the use and security of military software. Maintained records, and accounted for the purchasing of over 500,000 gallons of fuel monthly. Implemented the use of a database system to help maintain the monthly records of fuel reports. Was accountable for over 400,000 worth of fuel equipment. Supervisor of military fuel point and managed military personnel.

ARTICLE 164 BOARD OF RECREATION

- 164.01 Establishment; Composition
- 164.02 Chairman and Secretary; Compensation
- 164.03 Rules and Regulations
- 164.04 Powers and Duties
- 164.05 Reports

164.01 ESTABLISHMENT; COMPOSITION

A. There is constituted for the City, a body to be known as the Board of Recreation. (1271 §1 12/12/21)

B. That said Board of Recreation shall consist of twelve (12) residents of the City (see also Section 121.02 Appointments to Authorities, Boards and Commissions) and shall be appointed by the Mayor subject to the approval and confirmation of the Council, who shall serve for terms of five (5) years or until their successors are duly appointed. Two (2) of said members shall be appointed from among the members of the Board of School Directors of the School District of the City of Allentown upon the recommendation of said Board of School Directors, and they shall be members of the Board of Recreation only so long as they continue to be members of said Board of School Directors; nine (9) of said members shall be appointed by the Mayor of the City of Allentown; one (1) of whom shall be a representative of the Allentown Youth Organizations United To Help (A-Youth), said member shall be recommended from among the Board of the A-Youth Organizations United To Help (A-Youth) and shall serve only so long as he/she continues to be a member of said organization; one (1) of said members shall be appointed from the Council of said City of Allentown, whose term of office shall not continue beyond the term of his/her office as Councilperson and the Mayor of the City of Allentown shall act as an ex-officio member. (12673 §1 10/2/85)

164.02 CHAIRMAN AND SECRETARY; COMPENSATION

The Board of Recreation shall elect a Chairman and Secretary who shall serve for a period of one (1) year. All members and officers shall serve without pay. (1271 §3 12/12/21)

164.03 RULES AND REGULATIONS

The Board of Recreation shall adopt reasonable rules and regulations for the conduct of all business within its jurisdiction, which rules and regulations shall be subject to the approval of Council and the School Directors. (1271 §4 12/12/21)

164.04 POWERS AND DUTIES

The Board of Recreation shall, with the approval of Council and the Board of School Directors, supervise and maintain the playgrounds, playfields and other recreation centers which have been or hereafter may be established by the City of the School District. It shall recommend from time to time to Council and to the Board of School Directors the amounts deemed advisable to be appropriated for the supervision and maintenance of such playgrounds, playfields and other recreation centers. It shall advise with and recommend to the superintendents of schools the appointment of competent playground instructors and generally act in an advisory capacity to Council and the Board of School Directors in all matters pertaining to recreation. The Board of Recreation shall have no power or authority to enter into any contracts, engagements or create any indebtedness for or on behalf of the City or the School District. (1271 §5 12/12/21)

164.05 ANNUAL REPORTS

The Board of Recreation shall annually prepare a written report of the year's activities, a one (1) year plan and long term goals and scenarios to enhance the City's recreational programs and facilities using a template provided by City Council. The report shall be provided to the Mayor and Allentown School District, and shall be presented to Allentown City Council at a public meeting (1271 §6 12/12/21; 1271 §6 12/12/21; 14800 §1 06/02/10)

RECREATION BOARD

This Board acts as an advisory body to promote recreation programs and facilities. They meet the second Thursday of each month at 11:30 a.m. (lunch served) at the Recreation Bureau, 3000 Parkway Boulevard. The Board does not meet during June, July, and August. Its members are appointed by the Mayor with advice and consent of the City Council.

Member Requirements: 12 Citizens (including a Councilmember and 2 School Board Members for as long as they continue to be members of the Allentown School Board)

Term Limits: Appointed to 5 year terms

Rivera, Hector (R-Wolfe)
218 South 16th Street
Allentown, PA 18102
TERM EXPIRES: 1/20/2016

Robert E. Smith, Jr. (ASD Rep)
1060 East Gordon Street
Allentown, PA 18109(610) 776-0264 (h)
TERM EXPIRES: 01/21/15

Howells, David Sr.
136 Woodcrest Circle (610) 797-8680 (h)
Allentown, PA 18103 (610) 437-7556 (w)
TERM EXPIRES: 02/20/2010

Dr. Ellen B. Bishop (ASD Rep.)(Ambrose)
31 South Penn Street, PO Box 328
Allentown, PA 18104
TERM EXPIRES: 01/21/15

O'Connell, Raymond D.
2446 Allen Street (610) 437-4836 (h)
Allentown, PA 18104 (610) 820-2171(w)
TERM EXPIRES: 01/20/16

Trevorah, Robert A. (Replaced Melvin Riddick)
214 E. South Street (610) 441-3041 (h)
Allentown, PA 18109
TERM EXPIRES: 01/05/14

Smith, Hamp R. (Replaced Sniscak)
229 South 15th Street
Allentown, PA 18102 (610) 434-9252 (h)
TERM EXPIRES: 02/20/2013

Edinger, David (R-Easterling)
1035 North 21st Street
Allentown, PA 18103
TERM EXPIRES: 01/20/2011

Gallagher, Hugh (**Chairperson**)
1317 N. 19th Street
Allentown, PA 18104 (610) 432-6413 (h)
TERM EXPIRES: 10/22/13

Slattery, Richard (resigned)
1521 Union Street
Allentown, PA 18102 (610) 820-9256 (h)
TERM EXPIRES: 01/03/2011

Nyemscek, Joan (R-Clay)
2428 South Albert St.
Allentown, PA 18103
TERM EXPIRES: 01/20/2016

Snyder, David A (R-Charles Rockmore)
739 S. Woodward Street
Allentown, PA 18102
TERM EXPIRES: 01/01/2016

Comick, Michael
1942 W Chew Street
Allentown, PA 18103
TERM EXPIRES: 01/20/2016



Allentown
City without limits.

Ed Pawlowski, Mayor
City of Allentown
435 Hamilton Street
Allentown, PA 18101-1699
Office 610.437.7546
fax 610.437.8730
Ed.Pawlowski@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ed Pawlowski *EP*
Mayor

DATE: January 21, 2014

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor Pawlowski has approved the following reappointments for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Roger C. Mabus	Electricians Examining Board	01/24/2017
Michael Taylor	Electricians Examining Board	01/24/2017

Messrs. Mabus and Taylor are currently members of this board. I have attached their resumes for your review.

EP/kal

Attachments

RECEIVED

JAN 17 2014

REQUEST FOR APPOINTMENT

DATE 1-6-14

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Electricians Examining Board

NAME: Michael Taylor

HOME ADDRESS: 132 N 14th St Allentown, PA 18102-3602

BUSINESS ADDRESS: Same

TELEPHONE NO. (RESIDENCE) 610-7709371 BUSINESS ^{CELL} 610-2487376

EMAIL (no change) mph1mtelect@ptd.net

PRESENTLY EMPLOYED BY: City of Allentown Fire Dept (1985 to present)

JOB TITLE: Fire fighter

EMPLOYMENT (Prior): Bethlehem Steel Corp (1979-1985)

EDUCATION:

HIGH SCHOOL GRADUATE:	<u>X</u> YES	<u> </u> NO
COLLEGE OR UNIVERSITY GRADUATE	<u>X</u> YES	<u> </u> NO
DEGREE/FIELD OF STUDY	<u> </u>	

Fire Science - Associates Degree NCACC (1983)

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

International Association of Firefighters L-302

International Association Electrical Inspectors

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

No

Master Electrician & small contracting business, Homeowner

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

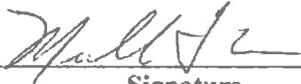
Contractors point of view, Master Electrician. I was asked to serve on board

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN:

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 1 AND THE YEAR YOU WERE FIRST APPOINTED 2012.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.



Signature

1-6-14

Date

Please forward this request for appointment, along with a resume to:

David Paulus, Director of Building Standards
Room 334, City Hall
435 Hamilton Street
Allentown, PA 18101

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: **YES** **NO**

HAVE YOU EVER BEEN ARRESTED?

_____ **No**

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

ARE YOU A REGISTERED VOTER: **YES** **NO**

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: ~~NO~~ YES NO

IF YES,
EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____? _____ AND THE YEAR YOU WERE FIRST APPOINTED _____? _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

Roger C. Malisz
Signature

1/3/14
Date

Please forward this request for appointment, along with a resume to:

David Paulus, Director of Building Standards
Room 334, City Hall
435 Hamilton Street
Allentown, PA 18101

(FPN): See Section 230-82 for equipment permitted on the supply side of a service disconnecting means.

D. Separate Service

~~Where acceptable to the authority having jurisdiction as suitable for use as an emergency source, a second service all be permitted. This service shall be in accordance with Article 230, the separate service drop or lateral, widely separate electrically and physically from the normal service to minimize the possibility of simultaneous interruption of supply.~~

E. Connection Ahead of Services Disconnecting Means

~~Where acceptable to the authority having jurisdiction as suitable for use as an emergency source, connection ahead of, but not within, the main service disconnecting means shall be permitted. The emergency service shall be efficiently separated from the normal main service disconnecting means to prevent simultaneous interruption of supply through an occurrence within the building or groups of buildings served. (FPN): See Section 230.82 for equipment permitted on the supply side of a device disconnecting means. (13594-§1-8/7/97)~~

SECTION 1705.03 LICENSING OF ELECTRICIANS

1705.03.1 SCOPE

Sections 1705.03 to 1705.99 shall regulate the business of installing, altering, or repairing wiring and appliances, for electric light, heat and power within the City of Allentown, and to provide for the licensing of all persons who engage in such business. The purpose of this licensing procedure is to foster the safety of those who reside, work or visit in the City of Allentown. This licensing procedure shall not be construed in such a manner as to provide artificial and unnecessary barriers to the conduct of electrical work by firms located both inside and outside of the City limits. Telecommunication installations, outside of this scope, (1705.03) shall be covered by Section 1705.04 of this Code.

1705.03.2 DEFINITIONS

For the purposes of this article the following definitions shall apply:

1. **Master Electrician** shall mean any person, or employee of a proprietorship, partnership, or corporation who, within the City of Allentown, engages in or carries on the business of installing, erecting, altering, extending, maintaining, or repairing electrical wiring, apparatus, fixtures, devices, appliances or equipment utilized or designated for the utilization of electricity for light, heat, or power purposes or for signaling systems, and who carries on such business as an independent contractor or employee of a proprietorship, partnership or corporation and who has the final determination and the full responsibility for the manner in which the work is done, for the materials used and for the selection, supervision and control of Journeyman Electricians and apprentices employed on the work engaged in by said person, proprietorship, partnership, or corporation.
2. **Master Electrician's License** shall mean a license issued to a Master Electrician as herein defined, who, by passing the required examination and tests, has qualified as a competent person to be a Master Electrician.
3. **Residential Electrician** shall mean any person, or any employee of a proprietorship, partnership or corporation who, within the City of Allentown, engages in or carries on the business of installing, erecting, altering, extending, maintaining or repairing electrical wiring, apparatus, fixtures, devices, appliances or equipment utilized or designated for the utilization of electricity for light, heat or power purposes, for signaling systems, and who carries on such business as an independent contractor, or employee of a proprietorship, partnership, or corporation and who has the final determination and the full responsibility for the manner in which the work is done, and for the materials used and for the selection, supervision and control of any workers engaged by said person, proprietorship, partnership or corporation. Such licensed electrician shall be restricted to residential electrical work in one (1) and two (2) family dwelling and dwelling units. Work may not be performed in non-residential buildings nor in mixed-use buildings where a single electrical service is utilized for the entire building. Residential electricians are restricted to the installation of 200 amp single phase services or less and in buildings or not more than three (3) stories.
4. **Residential Electrician's License** shall mean a license issued to a Residential Electrician as herein defined, who, by passing the required examination and tests, has qualified as a competent person to be a Residential Electrician.
5. **Journeyman Electrician** shall mean any person who shall have passed the Journeyman Electrician's examination and qualified and registered in accordance with the terms of this article and under the rules and regulations of the said Examining Board, and one who is the holder of a Journeyman Electrician's License and is employed as defined in the definition of Master Electrician.
6. **Journeyman Electrician's License** shall mean a license issued to a Journeyman Electrician as herein defined, who, by passing the required examination and tests, has qualified as a competent person to be a Journeyman Electrician.

7. **Special Electrician** shall mean any person, who installs, alters or repairs electrical wiring, appliances for heat, light, power, and for signaling systems in or on buildings or lots in the City, and who is an employee of a proprietorship, partnership or corporation which owns, leases, or manages a building, buildings, or parts thereon situated in the City of Allentown. The Special Electrician so employed shall be authorized to determine the method of doing the electrical work, the materials to be used and the persons to be employed on such work. (13681 §1 6/4/98)

8. **Special Electrician's License** shall mean a license issued to a Special Electrician, as herein defined, who, by passing the required examination and tests, has qualified as a competent person to be a Special Electrician.

9. **Electrical Appliance Installer** shall mean any person, or employee of a proprietorship, partnership or corporation who, within the City of Allentown, engages in or carries on the business of installing and/or repairing electrical equipment, air conditioning, signs, or equipment utilized or designated for the utilization of electricity for heat, power, or lighting purposes, and who has the final determination and the full responsibility for the manner in which the work is done, for the materials used and for the selection, supervision, and control of any persons employed on the work engaged in by said proprietorship, partnership or corporation. Such licensed installer shall be limited to the installation only, of circuit and control wiring and connection to motors rated not in excess of five (5) horsepower, heating equipment loads not in excess of ten (10) KW and sign equipment loads not in excess of two and one-half (2-1/2) KW. When necessary to alter or increase service board equipment, service feeders, or distribution to accommodate any additional light, heat, or power loads, such changes shall be performed by a registered Master Electrician or Residential Electrician, as appropriate.

10. **Electrical Appliance Installer's License** shall mean a license issued to an Electrical Appliance Installer, who, by passing the required examinations and tests, has qualified as a competent person to be an Electrical Appliance Installer. Items covered defined: Materials, Electrical, or Electrical Work, Electrical Materials, Electrical Appliances and Electrical Fixtures shall mean and include all electrical apparatus, electrical appliances, electric wiring, electrical fixtures, and all electrical supplies of whatever kind or nature used as a part of any installation for the transmission or consumption of electrical energy, including the electrical installation and apparatus used in connection with and adjunctive to heating, cooking, plumbing, ventilating and refrigerating equipment, display and advertising signs and water heaters, provided, however, said terms shall not include incandescent lamps, domestic electrical appliances severable from the freehold without material damage thereto.

SECTION 1705. 3.3 LICENSE BOARD

1707.03.3.1 Membership of Board: There shall be appointed, by the Mayor, with the advice and consent of City Council, an Examining Board to be known as the Electricians Examining Board to determine the fitness of applicants for licenses and to investigate and report on all proposed suspensions or revocations of licenses, and the Mayor may, for cause shown, remove any member thereof and shall fill any vacancy therein. Said Board shall consist of two (2) Master Electricians, one (1) Residential Electrician, one (1) City Electrical Inspector to be designated by the Director of Community Development, or designee, one (1) Electrical Engineer fully employed by local industry and two (2) Citizens-at-Large. With the exception of the Master Electrician and Residential Electrician categories, Board membership shall not include representation from the regulated industry.

1705.03.3.2 TERMS

The terms of the members of the Electricians Examining Board shall be as follows:

A. Three (3) members of the Board shall be appointed originally for a term of one (1) year, two (2) members for a term of two (2) years, and two (2) members for a term of three (3) years.

B. As the terms of office of each of the original members of the Board expires, their successors shall be appointed for a term of three (3) years.

1705.03.3.3. ORGANIZATION

The members of the Electricians Examining Board shall, within thirty (30) days from their appointment, meet specially and organize and shall elect, from their members, a Chairperson. They shall also elect a Secretary who need not be a member of the Board. The Board shall meet quarterly, after public notice, each and every year, for the purpose of considering and disposing of all applications for licenses, providing, however, that when any of the days appointed for a meeting shall fall on a legal holiday, the Board may hold special meetings as frequently as is necessary for the proper and efficient discharge of its business. Such meetings shall be held upon forty-eight (48) hours written notice to each member of the Board, stating the purpose of such special meeting. Four (4) members of the Board shall constitute a quorum for the transaction of any and all business.

1705.03.3.4 RULES AND REGULATIONS

The Electricians Examining Board shall formulate its own rules and regulations for all examinations. Such rules and regulations shall become effective immediately upon the adoption, by the Board and the approval of City Council, of the City of Allentown.

1705.03.3.5 DUTIES

The Electricians Examining Board shall investigate all applicants for licenses and shall report to the Director of Community Development, or designee, the results of all examinations which it shall administer to applicants. It shall investigate and hear all written complaints against holders of such licenses and designations and report to the Director of Community Development, its finds and recommendations. It shall keep minutes of its proceedings and hearings and records of its investigations and examinations of applicants for licenses. (13594 §1 8/7/97)

1705.03.4 APPLICANTS' QUALIFICATIONS, APPLICATIONS AND EXAMINATIONS

1705.03.4.1 Applicants Qualifications: Every applicant for a Master or Residential Electrician's license shall be over the age of twenty-one (21) years. An applicant for a Master Electrician's License or Journeyman Electrician's License, at the time of application, shall have had at least four (4) years practical experience in the installation, alteration, and repair of wiring and electrical construction for electric light, heat and power in or on buildings. An applicant for a Residential Electrician's License or a Special Electrician's License at the time of application, shall have had not less than two (2) years practical experience. An applicant for an Electrical Installer's License at the time of application, shall have had not less than one (1) year practical experience.

1705.03.4.2 Applications: Every application for a license shall be made in writing in such form and shall furnish such information as the Electricians Examining Board may, from time to time, require. Applications must be filed at least thirty (30) days prior to the date of examinations as hereinafter provided.

1705.03.4.3 Examinations: Written, or written and practical examinations, at the Board's discretion, shall be prepared by the Electricians Examining Board and administered by it to applicants to test each applicant's knowledge of the provisions of this Code and the work covered thereby and no license shall be issued unless the applicant attains a passing mark in such examination.

1705.03.4.4 Geographical Requirement: No restriction based on location shall be made on applicants for Master, Residential, Journeyman, or Special Licenses who reside, or whose business is located, or who are employed by a business with its headquarters located outside the City of Allentown.

1705.03.5 LICENSES AND FEES

1705.03.5.1. Application Fee: At the time of filing application for an examination, each applicant shall pay a fee to be established in accordance with the requirements of the ~~Charter Administrative Information Manual (AIM)~~. In the case of a practical exam, an amount sufficient to cover the cost of materials expended in such practical exam. Said sum shall be deemed the cost of such examination and shall not be refunded if the applicant shall fail to present him or herself for examination or to obtain a passing mark.

1705.03.5.2. License Fees: Before any license will be issued to an approved applicant, the applicant shall pay a fee. The fee, as required herein, is to be established in accordance with the requirements of the ~~Administrative Informational Manual (AIM)~~ Charter.

1705.03.5.3 NO LICENSE SHALL BE TRANSFERABLE

1705.03.5.4 CHANGE IN REGISTRATION

A. An application for a change of license from Master Electrician to a Residential, Special or Journeyman Electrician shall be granted without examination.

B. An application for a change of license from Residential Electrician to Special or Journeyman Electrician shall be granted without examination.

C. An application for a change of license from Residential, Special or Journeyman Electrician to Master Electrician shall be granted only upon compliance by the applicant with all applicable provisions of this code.

1705.03.5.5 LICENSE TERM

A. Each license shall be issued for the calendar year during which it is issued and the full fee shall be payable irrespective of the date of issue.

B. Each license shall continue in force only so long as the employee continues to be associated with the license holder same proprietorship, partnership or corporation.

1705.03.5.6 License Renewal: Any license issued hereunder may be renewed without examination, provided application for renewal is accompanied by the renewal fee prescribed hereinafter. Where an applicant can show good and sufficient cause for his or her inability to renew his or her license before January 1st of any year, the Director of Community Development, or designee, may, within thirty (30) days thereafter, permit the issuance without examination of a license upon payment of the prescribed fee for such new license upon payment of the prescribed fee for such new license within said thirty (30) days.

1705.03.5.7 Renewal Fees: The fees, as required herein, are to be established in accordance with the requirements of the Charter.

1705.03.5.8 Proof of Responsibility: At the time of issuance of all permits, the applicant shall furnish a certificate evidencing proof of Workmen's Compensation, Bodily Injury and Property Damage Insurance applicable to the applicant, unless such evidence is currently on file in the Bureau of Inspections.

1705.03.6 SUSPENSIONS OR REVOCATIONS

Every holder of a license, upon retiring from the electrical business or upon the occurrence of any other cause for suspension or revocation of such license, shall notify the Director of Community Development, or designee, in writing of such fact, at the same time enclosing the license certificate and identification card. The Director of Community Development may, by an order in writing, suspend or revoke any license issued by him after a hearing on notice before the Electricians Examining Board and, upon good cause shown, including but not limited to the following: Permitting unauthorized or fraudulent use of the license by another, failure to file applications for certificates performing work which fails to meet the Electrical Code, fraudulent dealing, or misrepresentation. (13594 §1 8/7/97)

1705.03.7 NON-LICENSED WORK

No person not the holder of an appropriate license, nor a proprietorship, partnership or corporation not employing a holder of an appropriate license shall install, alter, or repair any wiring or electrical equipment for electric light, heat, or power in or on any building. No person, partnership or corporation shall cause any such work to be done by any person not the holder of such license, nor by any proprietorship, partnership or corporation not employing a holder of such license, unless employed by and working under the supervision of a person holding a license as herein defined. No person, not the holder of such license, nor proprietorship, partnership or corporation not employing a holder of such license or shall falsely represent that he or it holds such license or shall use in any advertising the words "Master Electrician", "Residential Electrician" or the words "Licensed Electrician" or the words "electrical contractor" or any words of similar meaning or import on any sign, card, letterhead, or in any manner.

1705.03.8 FALSE STATEMENTS

Any person who, with intent to defraud or deceive, knowingly makes, causes, procures to be made, or aids and assists in the making of a false statement in an application for a license, or the renewal of a license, in an application for a license, or the renewal of a license, in an application for a permit or certificate of electrical inspection and approval, in any application provided for in this title, in any proof or instrument in writing in connection therewith, or who shall in any examination hereunder, deceive or substitute, shall be in violation of this article.

1705.03.9 RECIPROCITY

The Director of Community Development, or designee, will accept, as Master Electricians, valid licenses from other municipalities that also recognize an Allentown Master Electrician's License without formal testing and in addition all other classifications listed in this Code, provided that said municipality has a testing process, provided such licensees comply with all other applicable provisions of this Code, including payment of the applicable permit fee. (13681 §1 6/4/98)

1705.03.10 OWNER PERFORMANCE

The provisions herein contained shall not prohibit the owner of a building or structure from personally installing the electrical system in his own residence or structure in which he resides under the conditions specified hereinafter and in accordance with the restrictions under Section

1707.03.2, Residential Electrician.

1705.03.10.1 Permit: A permit shall be secured as herein provided before the work is initiated.

1705.03.10.2 Work: All work shall actually be performed by the owner in accordance with the provisions of this Code.

1705.03.10.3 Inspections: The owner shall make application for all required inspections.

1705.03.11 ESCROW

The holder of any valid license as herein defined may, upon written request to the Electricians Examining Board, have the Director of Community Development hold said license in escrow for a period of up to five (5) years, during which time the licensee may not perform any work which would, under the provisions of this Code, require the issuance of a license. Upon proper application for renewal of the license being held in escrow, applicant shall be granted same without examination provided the Electricians Examining Board is satisfied as to the applicant's fitness to engage in the work covered by said license.

1705.04 DESIGNATION OF TELECOMMUNICATION INSTALLATION COMPANIES

Section 1705.04 shall regulate the business of installing telecommunications equipment including telephone systems, signaling systems, computer systems, communication links, fiber optics, alarm systems or any system designed to carry information rather than electricity for the purposes of heat, power or light and to provide for the designation of those companies which are allowed to perform this work in the City of Allentown. The purpose of this designation procedure is to foster the safety of those who reside, work or visit the City of Allentown. This designation procedure shall not be construed in such a manner as to provide artificial and unnecessary barriers to the conduct of telecommunication work by firms located both inside and outside of the City limits.

1705.04.1 SCOPE

Section 1705.04 shall regulate the business of installing telecommunications equipment including telephone systems, signaling systems, computer systems, communication links, fiber optics, alarm systems or any system designed to carry information rather than electricity for the purposes of heat, power or light, and to provide for the designation of those companies which are allowed to perform this work in the City of Allentown. The purpose of this designation procedure is to foster the safety of those who reside, work or visit the City of Allentown. This designation procedure shall not be construed in such a manner as to provide artificial and unnecessary barriers to the conduct of telecommunication work by firms located both inside and outside of the City limits. (13681 §1 6/4/98)

1705.04.2 EXEMPTION

Public Service Corporations -- This section shall not apply to P.U.C. regulated telephone and electric power companies.

1705.04.3 APPLICATION FOR DESIGNATION

1705.04.3.1 Applications: Every application for a designation shall be made in writing in such form and shall furnish such information as the Electricians Examining Board may, from time to time, require. No examination shall be required.

1705.04.3.2 Proof of Responsibility: At the time of issuance of all permits, the applicant shall furnish a certificate evidencing proof of Workmen's Compensation, Bodily Injury, and Property Damage Insurance applicable to the applicant unless such evidence is currently on file in the Bureau of Inspections.

1705.04.3.3 Geographical Requirement: No restriction based on location shall be made on applicants who reside, or whose business is located with its headquarters located outside the City of Allentown.

1705.04.4. DESIGNATION AND FEES

1705.04.4.1 Designation Fees: Before any designation will be issued to an applicant's business, the applicant shall pay a fee. The fee, as required herein, is to be established in accordance with the requirements of the ~~Administrative Information Manual (AIM) Charter.~~

1705.04.4.2 Designation Term: Each designation shall be issued for the calendar year during which it is issued and the full fee shall be payable irrespective of the date of issue.

1705.04.4.3 Permits; Permits shall be required for all permanent installation of telecommunication equipment, except in one (1) and two (2) family dwellings. Permits shall only be issued to designated companies or licensed electricians. (13594 §1 8/7/97)

1705.04.4.4 Transferability: Designations are not transferable.

1705.04.5 SUSPENSION OR REVOCATION OF DESIGNATION

The Director of Community Development, or designee, may, by written notice, suspend or revoke any designation issued by him after a hearing on notice before the Electricians Examining Board and, upon good cause shown, including but not limited to the following: Permitting unauthorized or fraudulent use of the designation by another, failure to file application for permits, performing work which fails to meet the Electrical Code and other applicable codes, fraudulent dealing, or misrepresentation.

1705.04.6 FALSE STATEMENTS

Any person who, with intent to defraud or deceive, knowingly makes, causes, procures to be made, or aids and assists in the making of a false statement in an application for a designation, or the renewal of a designation, in an application for a permit or certificate of inspection and approval, in any application provided for in this title, in any proof or instrument in writing in connection therewith, or who shall in any application hereunder, deceive or substitute, shall be in violation of this article.

1705.04.7 NON-PERMITTED WORK

No person, partnership or corporation shall cause any such work to be done by nondesignated companies.

1705.98 SEVERABILITY

The provisions of this article are severable. If any sentence, clause or section of this article if for any reason is found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses or section of this article. It is hereby declared to be the intent of the City that this article would have been adopted had such unconstitutional, illegal or invalid sentence, clause or section not been included herein.

1707.99 PENALTIES

~~Any person violating the provisions of this article or section of this article shall, upon conviction, be fined not more than One Thousand (\$1,000) Dollars or imprisoned not more than ninety (90) days or both, and/or suspension of license or designation.~~

1707 INTERNATIONAL FIRE CODE

SECTION 1707 INTERNATIONAL FIRE CODE

CHAPTER 1 ADMINISTRATION

SECTION 101 GENERAL

101.1 Title. These regulations shall be known as the Fire Code of the City of Allentown, hereinafter referred to as "this code".

SECTION 105 PERMITS

105.1.1.1 Permit Fees. Inspection and permit fees are to be established in accordance with the Charter.

ELECTRICIANS EXAMINING BOARD

This Board, which is established in ordinance by City Council, is appointed by the Mayor with the advice and consent of Council. It meets quarterly to arrange for the testing of various classes of electricians.

Member Requirements: 7 Members (One member is City employee)

Term Limits: Serve 3 year terms

Joseph J. Cocca, Jr. (replaced Seel) (City Employee)

1866 South 3rd Street

Allentown, PA 18103

TERM EXPIRES: 1/25/2016

Roger C. Mabus (replaced P Breitfeld)

2228 West Walnut Street

Allentown, PA 18104

TERM EXPIRES: 1/24/2014

Karl H. Buesgen, Jr. (replaced J Hoffman)

228 East Tioga Street

Allentown, PA 18103

TERM EXPIRES: 4/4/2012

John L. Netwall (replaces Robert Mayer)

232 South Franklin Street

Allentown, PA 18102 4508

TERM EXPIRES: 1/24/2011

Andrews, Jeanne (reappointment)

1500 Hamilton St. Apt. 3C

Allentown, PA 18102 610 434-4052

TERM EXPIRES: 4/18/05

Morales, Jacqueline (expired term)

320 South Saint Cloud Street

Allentown, PA 18104

TERM EXPIRES: 1/25/2013

Lutz, Alfred F. (reappointment)

824 Jackson St. 6-K (new address as of 02/10/03)

Allentown, PA 18102-4868 610 432-5037

(Residential Electrician)

TERM EXPIRES: 4/18/2012

Hoffman, John

3140 Douglas Road

Allentown, PA 18104

TERM EXPIRES: 04/01/2013

Butz, Brian (Citizen-at-Large)

918 South 14th Street

Allentown, PA 18103

TERM EXPIRES: 1/25/2010

Karapelou, James M

2219 Allen Street

Allentown, PA 18104

TERM EXPIRES: 04/18/15

Kromer Ronald St.

702 E. Cumberland Street

Allentown, PA 18101

TERM EXPIRES: 4/04/2015

Taylor, Michael

132 N. 14th Street

Allentown, PA 18102

TERM EXPIRES: 01/24/2014

Kidd, Vincent

1252 N. Ulster Street

Allentown, PA 18109

TERM EXPIRES: 1/25/2013

Allentown, PA 18109

TERM EXPIRES: 11/01/2014

Searfoss, James M. (replaced J. Morales)
1904 E. Fairmont Street



Allentown
City without limits.

Ed Pawlowski, Mayor
City of Allentown
435 Hamilton Street
Allentown, PA 18101-1699
Office 610.437.7546
fax 610.437.8730
Ed.Pawlowski@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ed Pawlowski *E.P.*
Mayor

DATE: January 14, 2014

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor Pawlowski has approved the following appointment for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Kristin Ann Cahayla	Zoning Hearing Board	11/4/2014

Ms. Cahayla is replacing Michael Rosenfeld (an alternate on the board) who resigned from this board. Her resume is attached.

EP/kal

Attachments

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

See Resume

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY?

N/A

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

Air Products owns 1 property and leases 3 properties in Allentown.

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

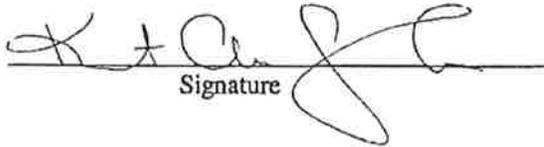
I first came to Allentown to attend college, and remained a resident of the city since graduating in 2000. Since then I have worked in Allentown, and have owned a home in the city's west end for almost 10 years. This daily interaction with the city of Allentown has fostered an interest in being a part of Allentown's continuous revitalization efforts. This is a very exciting time for the city and I would love to be a part of it. I have also been in Corporate Real Estate for over 3 1/2 years and could bring my experience from a corporate perspective.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN: If there is ever a case related to property owned by Air Products, I would have to remove myself and have an alternate member serve in my place.

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.


Signature

12-19-2013
Date

Please forward this request for appointment, along with a resume to:

**Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101**

Education

Lehigh University, Bethlehem, PA
Master of Business Administration, May 2003
Concentration in Supply Chain Management
Honors: GPA – 3.89

Muhlenberg College, Allentown, PA
Bachelor of Arts, May 2000 Economics and Business Administration
Concentration in International Business
Honors: GPA- 3.90, Graduated Summa Cum Laude

University of Maastricht, Netherlands (Spring 1999)
Center of European Studies- Concentration in International Business and Economics

Employment

Air Products and Chemicals, Inc. Allentown, PA (2010- Present)
Real Estate Specialist

- Manage property acquisitions through a project's life which includes contract execution, acquiring easements and working with governmental bodies on potential rezoning/variance issues.
- Manage the sale and disposal of surplus properties.
- Conduct negotiations for the acquisition of real estate interests, including land, facilities and rights of way.
- Manage current North America property portfolio including leased and owned properties.
- Conduct lease renewals and negotiate new leases for offices and plant locations.

Air Products and Chemicals, Inc. Allentown, PA (2007- 2010)
Financial Analyst- Corporate Decision Support (Finance)

- Monthly analysis and forecasting of functions worldwide operating costs.
- Work with Functional Managers and Vice Presidents to develop multi-year forecasting, identify cost drivers and support actions plans for productivity during the P&C and Operating Plan process.
- Prepare cost center budgets and corporate charge-out methodology during the Operating Plan process.
- Conduct business case analysis as needed.
- Prepare quarterly analysis and forecasting on Incentive Compensation, Stock Options and the Fringe Rate.
- Conduct benchmark study on the enterprise process organizational structures of other SAP enabled organizations.

Volvo Trucks (Mack Trucks, Inc) Allentown, PA (2006- 2007)
Range Controller- 3P Economic Support

- Calculate and analyze total cost for current and new product offerings.
- Consolidation of financial data for large corporate projects.
- Conduct range profitability analysis and reports.
- Prepare project business plans and long term forecasts.
- Perform product cost calculations in projects and in support of cost reductions.
- Present financial material to upper management at Steering Committee and Mack Product Committee

Volvo Trucks (Mack Trucks, Inc.) Allentown, PA (2004- 2006)
Senior Economic Support Analyst- 3P Economic Support

- Provide cost and financial analysis on corporate programs.
- Prepare profitability assessments on various projects.
- Audit and report results following the implementation of new product cost reductions and design changes.
- Cost tracking and reporting of bill of material components for monthly cost of product tracking.

Volvo Trucks (Mack Trucks, Inc.) Allentown, PA (2002- 2004)
E-Sourcing Project Manager- Operational Support

- Manage and lead the use of e-tools within Purchasing to achieve the targets on e-auction spend and savings.
- Deliver e-tool training and follow the implementation of the e-tool process to the purchasing organization.
- Identify e-tool opportunities with the purchasing organization.
- Manage the RFI, RFQ and e-Auction process for various strategic sourcing initiatives.
- Participate in and support supplier negotiations.

Mack Trucks Inc., Allentown, PA (2000- 2002)

Graduate Development Program- Rotational program providing experience in various departments through different corporate projects.

- Parts Sales & Marketing- Conducted on-site dealer evaluations of parts business. Presentations were given to dealers on their part sales and marketing during a two day on-site review.
- International Sales & Marketing- Completed marketing and economic analysis on International Distributors.
- Purchasing- Participated in RFI and RFQ process for various initiatives resulting in lower parts pricing.

Accomplishments/Leadership Positions

Continuous Improvement Yellow Belt (April 2010)

Air Products Employee Activities Committee - Committee promoting community, social and athletic events.

Air Products Women in Business

International Asset Management Council (IAMC)

ARTICLE 1307
ZONING HEARING BOARD; SPECIAL EXCEPTION PROCEDURES

1307.01	Establishment; Composition; Meetings and Decisions; Alternate Board; Compensation
1307.02	Jurisdiction
1307.03	Variances and Special Exceptions
1307.04	Appeals; Procedure; Notice and Hearing
1307.05	Content of Public Notice for Appeals and Special Exceptions
1307.06	Fee for Appeals
1307.07	Petition of Appeal to Court
1307.08	Temporary Permits
1307.09	Cancellation of Board Permit
1307.10	Special Exception Procedures

CROSS REFERENCES

Creation, Functions and Membership - See Municipalities Planning Code (PMPC) §901 et seq. (53 P.S. §10901 et seq.)

Variances - See PMPC §912 (53 P.S. §10912)

Special Exceptions - See PMPC §913 (53 P.S. §10913)

Zoning Appeals - See PMPC §1001 et seq. (53 P.S. §11001 et seq.)

1307.01 ESTABLISHMENT; MEETINGS; DECISIONS; ALTERNATE MEMBERS; COMPENSATION

- A. Establishment - There is authorized, to be appointed by the Mayor, with the advice and consent of City Council, a Zoning Hearing Board consisting of 3 members. The present members of the Board shall continue in office until their terms expire. Thereafter their successors shall be appointed by the Mayor, with the advice and consent of Council, on the expiration of their respective terms, to serve for 3 years.
1. City Council may remove any member for just cause, after a public hearing. Vacancies shall be filled by appointment of the Mayor, with the advice and consent of Council for the unexpired term of any member whose place becomes vacant.
 2. The Board shall elect its own officers and formulate its own rules of procedure within the confines of the Zoning Ordinance.
- B. Meetings - Meetings of the Board shall be at the call of the Chairperson and at such other times as the Board may determine. The Chairperson or in his/her absence, the Acting Chairperson, may administer oaths and compel the attendance of witnesses. All hearings of the Board shall be open to the public. The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if a member is absent or fails to vote, indicating such fact. The Board shall keep records of its examinations and other official actions.

1. Every rule or regulation, every amendment or appeal thereof and every order, requirement, decision or determination of the Board shall immediately be filed in the Zoning Office and shall be a public record.
- C. Time Limits. See Section 1305.02.C.
- D. Alternate Members - There is created, to be appointed by the Mayor, with the advice and consent of Council, a list of alternate members of the Zoning Hearing Board consisting of 3 members who shall perform the duties of a regular member of the Zoning Hearing Board, when it is found that regular members of the Board cannot perform due to absence or disqualification and a quorum is not reached, or as otherwise provided by the Municipalities Planning Code. Each alternate member shall be appointed for a term of three years.
1. The chairman of the Board shall designate as many alternate members of the Board to sit on the Board as may be needed to provide a quorum, or as is otherwise provided under State law.
 2. Any alternate members of the Board shall continue to serve on the Board in all proceedings involving the matter or case for which the alternate was initially appointed until the board has made a final determination of the matter or case. Designation of an alternate pursuant to this section shall be made on a case-by-case basis in rotation according to declining seniority among all alternates.
- E. Compensation - Each member of the Zoning Hearing Board shall be compensated the sum of thirty-five dollars (\$35.00) for attendance at each officially convened hearing of the Board, unless such compensation is revised by resolution of City Council. Said compensation shall apply to regular and alternate members. Compensation shall be paid monthly by the City, upon receipt of certificates from the Secretary of the Hearing Board setting forth the date or dates the Board was in session, including the names of those members of the Board actually present at the times indicated in said certificates.

1307.02 JURISDICTION. The Zoning Hearing Board shall have jurisdiction to hear and render decisions in the following matters:

- A. Substantive challenges to the validity of the Ordinance, except those brought before the Council pursuant to sections 609.1 and 916.1(a)(2) of the Municipalities Planning Code.
- B. Challenges to the validity of the Zoning Ordinance raising procedural questions or alleged defects in the process of enactment or adoption which challenges shall be raised by an appeal taken within 30 days after the effective date of the Ordinance.
- C. Appeals from the determination of the Zoning Officer, including, but not limited to, the granting or denial of any permit, or failure to act on the permit application, and the issuance of any cease and desist order.
- D. Appeals from a determination by the City Engineer or the Building Officer with reference to the administration of the Flood Control Ordinance.

- E. Applications for variances from the terms of the Zoning Ordinance and Flood Control Ordinance.
- F. Applications for special exceptions under the Zoning Ordinance or Flood Control Ordinance pursuant to section 912.1 of the Municipalities Planning Code.
- G. Appeals from the Zoning Officer's determination under section 1305.02.
- H. Appeals from the determination of the Zoning Officer or City Engineer in the administration of the Zoning or Land Development Ordinance with reference to sedimentation and erosion control and storm water management insofar as the same relate to development applications not involving Article V or VII of the State Municipalities Planning Code.

1307.03 VARIANCES AND SPECIAL EXCEPTIONS. The Zoning Hearing Board shall serve the following functions:

- A. Variances
 - 1. The Board shall hear requests for variances where it is alleged that the provisions of the Zoning Ordinance inflict unnecessary hardship upon the applicant. The Board may by rule prescribe the form of application and may require preliminary application to the Zoning Officer. The Board may grant a variance, provided that all the following findings are made where relevant in a given case:
 - a) That there are unique physical circumstances or conditions, including irregularity, narrowness or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that the unnecessary hardship is due to such conditions and not the circumstances or conditions generally created by the provisions of the Zoning Ordinance in the neighborhood or district in which the property is located;
 - b) That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the Zoning Ordinance and that the authorization of a variance is therefore necessary to enable the reasonable use of the property;
 - c) That such unnecessary hardship has not been created by the appellant;
 - d) That the variance, if authorized, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to the public welfare; and
 - e) That the variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.
 - 2. In granting any variance, the Board may attach such reasonable conditions and safeguards as it may deem necessary to implement the purpose of the Zoning Ordinance.

- B. Special Exceptions. The Board shall hear and decide requests for special exceptions in accordance with standards and criteria as found in Section 1307.10 of this Ordinance. In granting a special exception, the Board may attach such reasonable conditions and safeguards in addition to those expressed in the Ordinance, as it may deem necessary to implement the purposes of this Zoning Ordinance.

- C. Persons With Disabilities. After the Zoning Officer receives a complete written application, the Zoning Hearing Board shall grant special exception approval allowing modifications to specific requirements of this Ordinance when the applicant proves to the satisfaction of the Zoning Hearing Board that:
 - 1. Such modifications are necessary to provide a “reasonable accommodation” required by the Americans With Disabilities Act and/or the Federal Fair Housing Act and/or applicable State law, as amended.
 - 2. Only persons who the applicant proves have “disabilities” as defined in and protected by such laws are served.
 - 3. The standards for such accommodation found in Section 1327 are met.

- D. Other Authority. The Zoning Hearing Board shall also serve such other purposes as are authorized by this Ordinance and State law.

1307.04 APPEALS; PROCEDURE; NOTICE AND HEARING

- A. An appeal may be taken by any person aggrieved or by any officer, department, board or bureau of the City affected by a decision of the Zoning Officer. Such appeal shall be taken within 30 days from the date of decision or determination appealed from, by filing with the Zoning Officer a notice of appeal specifying the grounds thereof. The Zoning Officer shall forthwith transmit to the Zoning Hearing Board all papers constituting the record upon which the action appealed from was taken.

- B. An appeal stays all proceedings in furtherance of the action appealed from, unless the Zoning Officer certifies to the Board, after the notice of appeal has been filed with him/her, that by reason of facts stated in the certificate, a stay would in his/her opinion cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board or by a court of competent jurisdiction, on notice to the Zoning Officer and on due cause shown.

- C. The Board shall fix a reasonable time, not to exceed 60 days from the date of application, for the hearing of an appeal, give public notice thereof as well as due notice at least 6 days prior to the hearing, by mail, to the parties in interest at the address filed with the appeal, and decide the same within 45 days from the date of hearing completion. Any party may appear at the hearing in person, by agent or by attorney.

1307.05 CONTENT OF PUBLIC NOTICE FOR APPEALS AND SPECIAL EXCEPTIONS. Public notices of appeals and/or special exceptions shall include: the names of the parties of interest; location; requested appeal and/or special exception; zoning district classification; reference to a place within the City where the proposed appeal and/or special exception may be examined, in addition to the time and place of hearing.

1307.06 FEES FOR APPEALS

- A. Fees. All persons hereafter taking an appeal from the decision of the Zoning Officer to the Zoning Hearing Board shall be subject to the payment of a reasonable fee established pursuant to the provisions of the City's Administrative Code. Such fee shall generally be intended to compensate the City for the costs of the Secretary and Members of the Zoning Hearing Board, notice and advertising costs and necessary administrative overhead connected with the hearing. In addition, the appearance fee for a stenographer shall be shared equally by the applicant and the City.
- B. Stenographic Costs. The cost of the original transcript shall be paid by the City if the transcript is ordered by the Board or hearing officer as the case may be, or shall be paid by the person appealing the decision of the Board if such appeal is made, and in either event, the cost of additional copies shall be paid by the person requesting the copy or copies. In other cases, the party requesting the original transcript shall bear the cost.
- C. Payment. All fees and charges under this Ordinance shall be paid to the City in full in order for an application to be considered complete and officially accepted by the City.

1307.07 PETITION OF APPEAL TO COURT. Decisions, actions, interpretations and determinations under this Ordinance by the Zoning Hearing Board or Zoning Officer or another City Staff-person may be appealed as provided by State law. (Note: In most cases, State law requires that an appeal be filed within 30 days.)

1307.08 TEMPORARY PERMITS. A temporary permit may be authorized by the Zoning Hearing Board for buildings, structures or uses which are deemed by the Board to be beneficial to the public health, and necessary to the public welfare. Temporary permits for construction and real estate offices may be issued by the Zoning Officer pursuant to Section 1311.13

1307.09 CANCELLATION OF BOARD PERMIT. The Zoning Hearing Board, upon notification by the Zoning Officer, may cancel or revoke a permit previously granted by the Board for violation of this Zoning Ordinance or of any order of the Board. The standard enforcement and penalty provisions established in Article 1305 shall also apply.

1307.10 SPECIAL EXCEPTION PROCEDURES

- A. Purposes. The following standards are intended to provide the Zoning Hearing Board with a guide for the purpose of reviewing certain uses not otherwise permitted in specified districts except under restrictions of this Ordinance.
- B. Procedures.
 - 1. Application. Applications for special exception approval shall be made on forms available at the Zoning Office. If required by the Zoning Officer or elsewhere in this ordinance, four copies of a proposed site plan must accompany the application. The submission shall include the data required for site plan review under Article 1325, and other such information as may be required to enable the

Zoning Officer and the Zoning Hearing Board to properly evaluate the submission.

2. Reviews. The Zoning Officer shall refer such site plan to the Planning Commission, or its designee, for its review and recommendation in accordance with the provisions of Article 1325, and shall prepare a written report on the application and its compliance with the standards of this Ordinance, and shall forward any comments of applicable City departments and agencies.

- a. The Planning Commission, or its designee, should, within 45 days of receipt of the site plan and application for which the special exception is pending, submit to the Zoning Officer any comments regarding the adequacy of the site plan under the provisions of Article 1325 and its recommendations concerning the effect of the proposed use on the surrounding properties and the City's Comprehensive Plan.

3. Consideration of Commission Comments. The Zoning Hearing Board should not take action on the application until receipt of written comments from the Planning Commission or its designee, or after the 45 day period, whichever is first. In taking action on an application the Board shall consider the written comments of the Commission or its designee or any City department or agency, and the written report of the Zoning Officer, and may suggest site plan modifications and changes in the application. Changes and modifications required by the Board, as well as the original provisions of the application which have not been modified, shall serve as conditions upon the use.

C. Zoning Hearing Board Approval.

1. Special exceptions may be authorized by the Zoning Hearing Board only in accordance with the requirements of this Ordinance. The Zoning Hearing Board may place reasonable conditions upon any approval under this Ordinance. Such conditions may be intended to: protect the public health and safety, protect existing residential neighborhoods, provide for compatible development, minimize traffic congestion and safety problems, and serve other purposes and objectives of this Ordinance.
2. The Zoning Hearing Board shall not approve a special exception application if evidence is presented that:
 - a. The use would result in a significant traffic safety hazard;
 - b. The use would create a significant public health and/or safety hazard; and/or
 - c. The use would cause substantial negative impacts upon the desirable character of an established residential neighborhood.
 - d. The application does not meet the criteria for approval found in Section 1327 of this ordinance.

ZONING HEARING BOARD

This Board hears and decides appeals where the appellant alleges that the City Zoning Officer has failed to follow prescribed procedures, or has misinterpreted or has misapplied any provision of a valid ordinance or map, or any valid rule or regulation governing the action of the Zoning Officer. The Board also hears requests for variances when the appellant alleges that the provisions of the Zoning Ordinance inflict unnecessary hardship upon the applicant. The Board meets as often as the first and third Monday of every month at 7:00 p.m. at City Hall, based on applications filed with the Zoning Office. The Board was established in the administrative code of City Council, where the Mayor appoints members with City Council's advice and consent.

Member Requirements: 3 Members and 3 Alternates

Term Limits: 4 Year Terms

Unger, R. Scott
412 N. 8th Street
Allentown, PA 18102 (610) 820-7031
TERM EXPIRES: 05/06/2016

Daniel K. McCarthy, Esquire (Replaces F. Paul Laubner) - Chairman
210 North 27th Street
Allentown, PA 18104 (h) 610 820 4037
TERM EXPIRES: 1/03/11

Engle, Michael J.
1703 S. 4th Street
Allentown, PA 18103 791-3302
TERM EXPIRED: 01/03/15

Alternate Members

Rosenfeld, Michael
2301 W. Fairview St.
Allentown, PA 18104
TERM EXPIRES: 11/04/14

Brace, Geoffrey
227 North 9th Street
Allentown, PA 18102
TERM EXPIRES: 11/04/14

Juan P. Camacho, Esquire
1931 Pinehurst Court, Apt. D
Allentown, PA 18109
TERM EXPIRES: 09/06/2014

Board Solicitor

Vaida, David
137 North 5th Street
Allentown, PA 18102

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 1 - 2014

JANUARY 15, 2014

AN ORDINANCE

Amending the 2014 Capital Fund Budget to provide for an appropriation of Five Hundred Seventy-Five Thousand Dollars (\$575,000.00) reflecting 100% reimbursable federal funds for the Construction and Construction Inspection of the proposed safety improvements on Basin Street. The Bureau of Engineering is supervising and monitoring the funds.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the City Council authorizes an increase to the unappropriated balance of the Capital Fund in the amount of Five Hundred Seventy-Five Thousand Dollars (\$575,000) reflecting receipt of Federal funds for safety improvements.

SECTION TWO: That City Council authorizes an appropriation from the unappropriated balance of the Capital Fund to the Capital Program Project Number 1286, Basin Street Safety Improvements.

001-03-1286-1311-76	Construction Contracts	\$ 500,000.00
001-03-1286-1311-46	Other Contract Services	\$ <u>75,000.00</u>
	Total	\$ 575,000.00

SECTION THREE: That this Ordinance takes effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Public Works, Engineering Bureau

- **Summary and Facts of the Bill**

This Bill will establish the account for funds for Capital Improvement Program 1286, Basin Street Safety Improvements.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City’s Vision/Mission/Priorities**

The Basin Street Safety Improvement Project is to improve safety along Basin Street between Union Street and Auburn Street. This project is funded with Federal Funds and administered by PENNDOT.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

The total cost for this project is estimated to be \$575,000. Since the project is 100% Federal Funds there will be no City Funds involved.

Funding Sources – Please include the following in your explanation:

- **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Establishes funds for Capital Account 1286.

- **Priority status/Deadlines, if any**

PENNDOT is ready to bid this project. Therefore, prompt passage is requested.

- **Why should Council unanimously support this bill?**

Allows the City to improve safety along Basin Street..



CITY OF ALLENTOWN

No. CA-1

RESOLUTION

R - 2014

Introduced by the Administration on February 5, 2014

Police Officer Appointments

Resolved by the Council of the City of Allentown, That

WHEREAS, Council appoints the following, as Patrolmen, in the Department of Police, at a base salary of \$50,192 per annum. All appointments are contingent upon the candidates receiving Police Civil Service Approval, passing physical and psychological examinations as stipulated in the Police Civil Service Rules and Regulations and obtaining and maintaining a valid state certification from the Pennsylvania Municipal Police Officers Education and Training Commission.

Adam H. Dennis
Bristol, CT

Christopher R. Matthews
Bethlehem, PA

Brian T. Best
High Bridge, NJ

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor to appoint the above, as Patrolmen, in the Department of Police.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Police Department

- **Summary and Facts of the Bill**

Hiring of one (3) Police Officers, as Patrolman, in the Department of Police, at a base salary of \$ 50,192 per annum. All appointments are contingent upon the candidate passing physical and psychological examinations as stipulated in the Police Civil Service Rules and Regulations and obtaining and maintaining a valid state certification from the Pennsylvania Municipal Police Officers Education and Training Commission.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City’s Vision/Mission/Priorities**

Hiring of three (3) police officers:

Adam H. Dennis - Bristol, CT.
Christopher R. Matthews - Bethlehem, PA.
Brian T. Best - High Bridge, NJ.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

Funded through COPS Hiring Grant

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Funded through COPS Hiring Grant from Department of Justice

- **Priority status/Deadlines, if any**

As soon as practical

- **Why should Council unanimously support this bill?**

Benefit City of Allentown with additional police presence



CITY OF ALLENTOWN

No. R-3

RESOLUTION

2014

Introduced by the Administration on February 5, 2014

Authorizes Disposition of Certain Records

Resolved by the Council of the City of Allentown, That

WHEREAS, by the virtue of Resolution No. 24363, adopted September 20, 1978, the City of Allentown declared its intent to follow the provisions of the Municipal Records Act approved by the Local Government Records Committee of Pennsylvania Historical and Museum Commission with respect to the retention and disposition of all public records; and

WHEREAS, in accordance with this enabling legislation, City Council shall officially act by Resolution on each individual item submitted for disposition.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, in accordance with the retention and disposal schedules approved by the local Records Committee of Pennsylvania Historical and Museum Commission, hereby authorizes the disposition of the following public records noted on said attachment.

RECORDS RETENTION
TO BE DESTROYED LIST

DEPARTMENT OF FINANCE

<u>Item</u>	<u>Destruction Date</u>
2004 EMST April 2004	2013
2006 WC2s 5/25/2007 – 6/1/2007	2013
2002 ET2s QW25501 – End	2013
2002 ET2s QW17901 to 21400	2013
2006-2007 Per Capita Records 7/14/2006 – 7/26/2006	2013
2006 Business Licenses 12/20/2005 – 3/10/2006	2013
Moving Permits	2013
Tenant Listing 2006-2007 Wards 15-19	2013
2006 City Real Estate Return Mail	2013
2006-2007 Per Capita Receipts 7/27 – 8/21	2013
2005 Final Returns	2013
2004 Garbage Exonerations Maint, Interim Bills, Corrected Bills	2013
2006 Water Receipts 1/24/2006 – 2/16/2006	2013
Computer Letters, Supplemental Books	2013
2006 Tenant Listing 4/28 – 5/23	2013
2006 Water Receipts 9/29 – 10/20	2013
2006 Water Billing Registers	2013
2003 City Real Estate Tax Status Register	2010
2006 ET1 Detail 1 st Quarter	2013
2004 Registered Letters Tax Year 2004	2011
2001 Final Return Reports	2003
2006 Final Return Reports	2013
2002 Bethlehem, Parkland, Whitehall HAB 1 st Quarter- 4 th Quarter Dist	2009
2000 EIT returns	2007
2006 ANK Nov 20 2006	2013
2004 A/R QW7001-QW15500	2011
2004 A/R EW-QW700	2011
2006 Final Return Report	2013
2003 School Real Estate Tax Status Register	2010
2006 Berkheimer EIT Magnetic Tape Report	2013
2006 FR1 Error Letters	2013
1998 FR1 17 May 1999 to 27 May 1999	2009
2002 ET2s QW05400-QW11449	2013
2002 ET2s QW11450 to QW17900	2013
2006 EMST Refunds	2013
2006 ET1 Detail 1 st Quarter Payroll	2013
2006 Adjustment	2013
2003-2004 Banks	2013
2006 Lehigh County Tax Duplicate for Allentown	2013
2005 City Maintenance January-December	2013
2006 Monthly Recon and Cash sheets	2013
2005-2006 School Real Estate	2013
2005-2006 School Real Estate	2013
2005 1 st Quarter ET1 Detail	2013

2006 City Real Estate Wards 1-19	2013
2005-2006 School Real Estate	2013
2004 City Real Estate Recedipts (3/5/2004-4/2/2004)	2013
2005-2006 School Real Estate	2013
Water Receipts 1/2000 to 2/21/2001	2013
2006 OP2 1 st Quarter	2013
2006 City Real Estate (4/6/2006 – 5/11/2006)	2013
2006 3 rd Quarter EMST	2013
2006 4 th Quarter EMST Detail	2013
2006 Business License 12/1/2005-12/19/2005	2013
2006 Lehigh County Tax Duplicate for Allentown	2013
2006 City Real Estate 3/15/2006-4/5/2006	2013
2006 Per Capita	2013
2006 Tenant Listing Wards 1-9	2013
2006 EMST 1 (9-11-2006-12/31/2006)	2013
2006 County Maintenance	2013
2006 City Real Estate 5/12/2006-6/13/2006	2013
Business Privilege Tax 2006 Return Mail	2013
2006 City Real Estate Installments 2,3,4 and Delinquent	2013
2006-2007 Per Capita Receipts	2013
2006 Interim Bills/Garbage	2013
2007 City Real Estate Return Mail	2013
2006-2007 Per Capita Maintenance	2013
2006 Rental Inspection	2013
2006-2007 Per Capita Receipts	2013
2006 City Real Estate 6/14/2006-7/17/2006	2013
2005 Misc Receipts	2013
2006 City Real Estate 2/12/2006-3/14/2006	2013
2006 City Real Estate 3/10/2006-12/3/2006	2013
2006 City Real Estate 7/18/2006-1/24/2007	2013
2006 Water Receipts 7/5/2006	2013
2006 Water Reports	2013
2005-2006 ET2 and reports	2013
2001-2002 Quarter Distribution	2009
2006 Claims W2s 10-October-2007 – 08-November-2007	2013
2007 EMST 1 Jun-Nov	2013
2005-2006 Time Sheets April 05 – Jan 06	2013
2006 Claims W2s 24-Feb-2007 – 05-Mar-2007	2013
2006 Claims W2s 11-Apr-2007 – 25-Apr-2007	2013
2006 Claims W2s 08-Mar-2007 – 19-Mar-2007	2013
2006 Claims W2s 11-Apr-2007 – 19-Apr-2007	2013
2006 Claims W2s 02-Jan-2007 – 17-Feb-2007	2013
2006 Claims W2s 14-Aug-2007 – 30-Aug-2007	2013
2006 Claims W2s 01-Jun-2007- 06-Jun-2007	2013
2006 Claims W2s 14-Jun-2007 – 25-Jun-2007	2013
2004 City Real Estate Apr 5 2004 – Apr 19 2004	2013
2006 Claims W2s 24-Feb-2007 – 05-Mar-2007	2013
2006 Claims W2s 08-Jun-2007 – 14-Jun-2007	2013
2006 Claims W2s 30-Apr-2007 – 09-May-2007	2013
2006 Claims W2s 25-Jun-2007 – 03-Jul-2007	2013
2006 Claims W2s 06-Jun-2007 – 08-Jun-2007	2013
2006 Claims W2s 25-Jun-2007 – 03-Jul-2007	2013

2006 Claims W2s 04-Apr-2007 – 11-Apr-2007	2013
2006 Claims W2s 25-Apr-2007 – 30-Apr-2007	2013
2001 Water Receipts 1/2/2001 – 1/25/2001	2012
2004 Cash Sheets	2013
2000 FR1s 5/7/2001 to 5/18/2001	2013
2000 FR1s 4/14/2001 to 4/25/2001	2013
2003 Garbage Exoneration, 2003 Maintenance	2013
2003 Water Only Accounts, Interim Bills	2013
2000 FR1s 3/20/2001 – 4/13/2001	2013
2005 City Records by Ward	2013
2005 City Real Estate Delinquent – 2005 Water	2013
2000 FR1s 7/2/2001 – 7/25/2001	2013
2000 FR1s 4/13/2001 – 4/28/2001	2013
2004 City Real Estate Billings	2012
2006 Water Receipts 7/25/2006 – 8/17/2006	2013
2006 Water Receipts 8/18/2006 – 9/7/2006	2013
Claims Out Report	2013
ET2s	2013
2006 Water Receipts	2013
2005 Claims Runs	2013
2003-2004 Delinquent School Real Estate	2012
Supplements	2013
PSD EIT Tape Q123 ½ of quarter	2013
1996 Old Years Completed ET2 Supplement	2013
2005-2006 ET2 Reports	2013
2005-2006 ET2 Reports	2013
2006 ET2 QW13001-QW21702	2013
2006 ET2 QW29701 – End 2005 ET2 (MU,EW, SP, QW)	2013
2013 ET1 January 1 – March 25	2013
Desk Sheets 2009-2011	2013
2005 BPT 3/17/2006 – 4/20/2006	2013
2005 BPT April to May	2013
2003 Misc Inv	2012
2006 Mailroom Records	2013
2004 City Real Estate Receipts 4/20 – 5/21	2013
2004 City Real Estate Receipts 2/2 – 3/12	2013
2004 Rental Receipts	2013
2006 Claims Run	2013
Incoming Claims	2013
2004 Interim	2013
2001-2002 School Real Estate Receipts 12/13 – 1/7/2002	2013
2000-2001 Cash Sheets PC Correction	2013
2001 Water Receipts 6/8 – 6/26	2013
2003 Water Receipts 12/11 – 12/31	2010
2002 Misc Invoices	2013
2004 City Real Estate Receipts	2013
2003 City Maintenance	2013
2006 ET1 Detail 4 th Quarter	2013
2006 ET1 Detail	2013
2005 Distribution by Vendor	2012
2004 City Real Estate Receipts	2013
2006 W2s Claims 8/30/2007 – 9/21/2007	2013

ET1 Detail	2013
Business Privilege 8/17/2005-2/9/2006 2/9/2006-5/10/2006	2013
Business Privilege 7/7/2005 – 10/12/2005	2012
2003 Business Licenses 1/6/2003 – 11/20/2003	2012
Business Privilege 8/6/2005 – 2/28/2006	2013
2004 Business Privilege Tax 1/23/2005 – 2/6/2006	2013
2006 ET2, EW, MW,SP	2013
2003 AARP Problem	2013
2006 Budget	2013
2004 PSD	2013
2000-2006 Claims Requested	2013
2006 W2 Claims 1/2/2007 – 2/17/2007	2013
2006 W2 Claims 2/17/2007 – 2/24/2007	2013
2006 W2 Claims 3/8/2007 – 3/19/2007	2013
2006 W2 Claims 3/17/2007 – 3/22/2007	2013
2006 W2 Claims 3/19/2007 – 4/4/2007	2013
2006 W2 Claims 4/11/2007 – 4/19/2007	2013
2006 W2 Claims 4/11/2007 – 4/25/2007	2013
2006 W2 Claims 4/30/2007 – 5/9/2007	2013
2006 W2 Claims 5/9/2007	2013
2006 W2 Claims 5/20/2007 – 5/26/2007	2013
2006 W2 Claims 6/1/2007 – 6/6/2007	2013
2006 W2 Claims 6/14/2007 – 6/25/2007	2013
2006 W2 Claims 7/3/2007 – 7/20/2007	2013
2006 W2 Claims 9/16/2007 – 9/19/2007	2013
2006 W2 Claims 7/20/2007-8/14/2007	2013
2006 W2 Claims 9/21/2007 – 10/4/2007	2013
2006 W2 Claims 10/8/2007 – 10/10/2007	2013
2006 W2 Claims 10/4/2007 – 10/8/2007	2013
2006 FR1s 001-162	2013
2006 FR1s 163-180	2013
2006 FR1s 580-600	2013
2002 & 2003 Claims Distribution Report	2013
2006 FR1s Claims 8/14/2007 – 8/30/2007	2013
5/3/2005 – July6 2005	2013
2004 Business Privilege Tax	2013
2005-2006 Claims 1/2/2007 -1/18/2007	2013
2007 EMST January-November	2013
2006 ET2 QW21703-QW27900	2013
2005 1 st Quarter OP2s	2013

AUDIT AND ENFORCEMENT

<u>Item</u>	<u>Destruction Date</u>
2006 Resolved A-Ban	2013
2006 Resolved Cain-DA	2013
2006 Resolved Db-Fa	2013
2006 Resolved N-PQ	2013
2006 Resolved PR-R	2013
2006 Resolved VE-Z	2013

PURCHASING

<u>Item</u>	<u>Destruction Date</u>
2005 Purchase Orders 60900-61599	2012
2005 Bios 2005 82-90	2013
Purchase Orders 63650-63949 Box 67	2013
Purchase Orders 50200-50799	2010
2005 Requisitions	2013
2005 RFP 51 – TPA	2013

GOLF COURSE

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	
Golf Course (2005-2006)	2013
2005-2006 Golf Course Receipts	2013
2001-2002 Band Concerts	2012
2002 Applications 2003 Special Events	2013
2005 Payroll	2013
2003 Golf Course Receipts	2013
2002-2003 Summer Help Records	2013
2003 Golf Course Pool Manifest	2013
2005 Golf Course Receipts	2013
2004 Golf Course Receipts	2013
2006 Golf Course Receipts	2013
2006 Golf Course Receipts	2013
Accounts Payable Transfer	2013
2005 Golf Course Receipts	2013
2005 Golf Course Receipts	2013

TREASURER'S OFFICE

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	
2006 A/P Checks #59670 to 60297	2013
2005 Treasurer Automatic Check Run	2013
2004 A/P Finance Records	2013
2008-2009 Payroll Reports	2012
2005 Vendors	2012
2003 Outstanding Invoices	2013
1998-1999 Tax Assets	2013
2006 Water Receipts 6/14/2006 – 7/3/2006	2013
2006 Water Receipts – Billing Register	2013
2002 ET2 Box 2 of 9	2013
2002 ET2 Box 3 of 9	2013
2002 ET2s Box 7 of 9	2013
2002 ET2s	2013
2006 Real Estate Correction	2013
2006 Water Receipts 1/3/2006 – 1/23/2006	2013
Miscellaneous Inventory Payment Arrangements	2013
2006 Water Receipts 2/17/2006 – 3/9/2006	2013
2005-2006 School Real Estate Billings	2012
Miscellaneous Inventory Report	2013
2006 Water Receipts Billing Register	2013
2006 Water Receipts 10/23/2013 – 11/15/2013	2013

2006 Water Receipts September 11, 2006	2013
2006 Water Receipts	2013
2006 Water Receipts Billing Register	2013
2006 Water Receipts 5/24/2006 – 6/13/2006	2013
2006 Water Receipts 3/10/2006 – 4/3/2006	2013
2005 Billing Registers 2005 S T E B Reports	2013
2006 Water Receipts 4/5/2006 – 4/27/2006	2013
2006 Water Receipts 11/16/2006 – 12/6/2006	2013
2005 Interim & Garbage	2013
2000 FR1s	2013
2003 Mortgage Go Payments	2013
2000 FR1s 4/25/2001 – 5/3/2001	2013
2000 FR1s 7/26/2001 – 8/7/2001	2013
2000 FR1s 5/21/2001 – 6/29/2001	2013
Water Cash Receipt Register January-October	2011
2004 City Real Estate Installments – 2005 City Real Estate Installments	2013
2005 City Real Estate Returned Mail	2013
2004-2005 School Real Estate Delinquents/2004-2005 School Real Estate	2013
Installments – 2005 Weekly Report	2013
2006 A/P checks 51519 – 52024	2013
2006 A/P checks 52525 – 52997	2013
2006 A/P checks 54140 – 54530	2013
2006 A/P checks 54531 – 55054	2013
2006 A/P checks 55055 – 55532	2013
2006 A/P checks 58285 – 58969	2013
2006 A/P checks 58970 – 59667	2013
2006 A/P checks 62056 – 62601	2013
2006 A/P checks 63652 – 64035	2013
2006 A/P Invoices/check posting – August/November	2013
2006 P/R Reports Check Registers	2013

COMMUNITY & ECONOMIC DEVELOPMENT

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	
2003 Rental Inspection Receipt 7/15/2003 – 12/31/2003 + 1/9/2004	2012

CDBG

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	
24 Boxes ARA CDBG Property Files	2013
2004-2006 DCED Miscellaneous Art Files	2013

BUREAU OF BUILDING STANDARDS AND SAFETY

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	
2005 Weeds Kiowa Street to Wyoming	2012

CONTROLLER'S OFFICE

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	

2000 Contracts A-C Box 1	2013
2000 Contracts D-PA Box 2	2013
2000 Contracts Box 3	2013
2006 Contracts A-J Box 1	2013
2006 Contracts K-Z Box 2	2013
2002 Controllers' Office	2013

HEALTH BUREAU

Administration

Destruction

Date

2005 Purchase Orders, Requisitions and Invoices (1 Box)	2013
2006 Purchase Orders, Requisitions and Invoices (1 Box)	2013
2007 Timesheets and Requests for Time Off (1 Box)	2013
2008 Timesheets and Requests for Time Off (1 Box)	2013
Contracts Box (2 Boxes)	2013

Clinical Services

STD Patient Clinic Files TBD 12/31/2013 (1 Box)	2013
Flu/Immunization Patient Files (3 Boxes)	2013
Lead Patient Files (1 Box)	2013
Tuberculosis Patient Files (2 Boxes)	2013
Maternal Child Health Patient Files (1 Box)	2013

Environmental Health

Community Health Complaints (1 Box)	2013
Facility Files (2 Boxes)	2013
Clerical Files (1 Box)	2013

Chronic Disease

Cancer Files (3 Boxes)	2013
Nutrition and Physical Activity (1 Box)	2013
Tobacco (2 Boxes)	2013
Clerical Files (1.5 Boxes)	2013

Injury Prevention

2006 Safety Surveys (1 Box)	2013
-----------------------------	------



CITY OF ALLENTOWN

No. R-4

RESOLUTION

R - 2014

Introduced by City Council on February 5, 2014

Recommends Federal Enactment of Comprehensive Immigration Reform that keeps families together, promotes economic growth, and retains respect for the rights of all persons regardless of where they come from

Resolved by the Council of the City of Allentown, That

WHEREAS, the City of Allentown has long been a diverse community that has been built on the social, economic and political contributions of people from different parts of the world, be it Germany, Italy, Hungary, Ireland, the Dominican Republic and many other regions; and

WHEREAS, in America an estimated 11 to 14 million immigrants contribute to our communities, the economy and the country – yet are denied essential rights; and

WHEREAS, City Council understands there has always been conflict, turmoil and even some political pandering when it comes to integrating immigrant groups into the fabric of our community; and

WHEREAS, Congressional inaction has created an immigration system that consist of a dizzying array of policies and procedures that has created record increases in deportations in recent years, causing many children unnecessary punishment; and

WHEREAS, the City of Allentown recognizes immigration reform should protect the right of all families to stay together regardless of immigration status, family structure, sexual orientation, gender identity or marital status; and

WHEREAS, the City of Allentown recognizes the harm caused by deportations and the cumulative loss to our gross domestic and tax base (estimated to be over \$1.1 trillion and \$144 billion over the next 10 respectively).

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown hereby recommends Congress (especially the House) and the President work on a comprehensive immigration reform package that includes a humane, practical path to citizenship for undocumented immigrants and the reform of temporary worker programs that exploit immigrant workers and lower wages and conditions for all workers.

BE IT ALSO RESOLVED that Allentown City Council recommends that an initial step would be the enactment of the Dream Act which provides an opportunity for young people who grew up in the U.S. and have graduated from high school, but whose future is constricted by the current immigration laws, a mechanism to apply for temporary legal status and eventually obtain permanent status and become eligible for citizenship if they go to college or serve in the U.S. military.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Senator's Robert Casey and Patrick Toomey, and Congressperson Charlie Dent.