

Julio Guridy, President
Ray O'Connell, Vice President
Joseph Davis
Jeanette Eichenwald
Daryl Hendricks
Cynthia Y. Mota
Peter Schweyer



Allentown City Council
435 Hamilton Street
Allentown, Pa. 18101
AllentownPa.Gov

Facebook: Allentown City Council

COUNCIL MEETING
February 19, 2014
COUNCIL CHAMBERS

COUNCIL MEETING – 7:00 PM

1. Invocation: Jeanette Eichenwald
2. Pledge to the Flag
3. Roll Call
4. Courtesy of the Floor
5. Approval of Minutes: January 6 and January 15, 2014
6. Old Business
7. Communications

8. REPORTS FROM COMMITTEES:

Budget and Finance: Chairperson Schweyer
Public Safety: Chairperson Eichenwald
Community and Economic Development: Chairperson Davis
Parks and Recreation: Chairperson Mota
Public Works: Chairperson O'Connell
Human Resources, Administration and Appointments: Chairperson Hendricks
Rules, Chambers, Intergovernmental Relations and Strategy: Chairperson Guridy

OTHER COMMITTEE REPORTS

Controller's Report
Managing Director's Report

9. APPOINTMENTS:

Recreation Board Appointments – School Board Representatives

Julie Ambrose	01/05/2019
Hugh Gallagher	10/22/2018
Hamp Smith	02/20/2018
Louis Stalsitz	02/20/2015

Electricians Examining Board Appointments

Roger Mabus	01/24/2017
Michael Taylor	01/24/2017

Zoning Hearing Board

Kristin Ann Cahayla	11/4/2014
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Aggregate Pension Board

Police Pension Board

Joe Davis 12/31/2015

Disruptive Conduct Board of Appeals

Candida Affa 01/24/2017

Vacant Property Review Board

Candida Affa 01/07/2017

Marlene E. Granitz 01/04/2016

Charles F. Thiel 01/01/2016

Environmental Advisory Council

Randy Fey 01/02/2015

10. ORDINANCES FOR FINAL PASSAGE:

Bill 2 Cities of Service Impact Volunteering Fund Grant CEDC, Recommended Favorably
Amending the 2014 General Fund Budget to provide for a supplemental appropriation of Twenty-One Thousand Eight Hundred Sixty-Five Dollars (\$21,865) as a result of a grant from City of Service. The Cities of Service Impact Volunteering Fund Grant is part of an initiative to help cities use service as "strategy to tackle pressing local challenges." The City of Allentown proposed a new initiative to address quality of life issues such as graffiti, littered neighborhoods and illegal dumping.

11. ORDINANCES FOR INTRODUCTION:

Bill 3 Street Vacation - E Jeans St Refer to Public Works, March 12
Providing for the vacation of E. Jeans Street from centerline of N. Gilmore Street to the centerline of N. Glynn Street in the Fifteenth Ward of the City of Allentown.

12. CONSENT AGENDA:

CA-1 Appointment of Three Police Officers

13. RESOLUTIONS ON SECOND READING: None

14. RESOLUTIONS ON FIRST READING:

R-3 Disposition of Records

R-4 Police Officer Termination of Employment

16. GOOD AND WELFARE

17. ADJOURNED

RECEIVED

JAN 14 2014

REQUEST FOR APPOINTMENT

DATE 1-13-14

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Parks & Recreation Commission

NAME: Julie Ambrose

HOME ADDRESS: 613 North 28th Street Allentown, PA 18104

BUSINESS

ADDRESS: 4525 Education Park Dr, Schnecksville, PA 18078

TELEPHONE NO. (RESIDENCE) 610-740-9579 BUSINESS: 610-799-1103

EMAIL: AmbroseJ@rcn.com

PRESENTLY EMPLOYED BY: Lehigh Carbon Community College

JOB

TITLE: Career Portfolio Specialist

EMPLOYMENT (Prior): Interim Director, Career Services, Cedar Crest College
Event Manager, Lehigh Valley Collegiate Career Expo
Director, Senior Year Experience, Muhlenberg College

EDUCATION:

HIGH SCHOOL GRADUATE: YES NO
COLLEGE OR UNIVERSITY GRADUATE YES NO
DEGREE/FIELD OF STUDY MS, Counseling for Higher Education
Pursuing PhD in Administration and Leadership, Indiana University of PA

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

Pennsylvania Association of Colleges and Employers

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD:

Board of Directors, Allentown School District, Vice-President, Education Committee Co-Chair,
Policy Co-Chair, Athletic Co-Chair
Connecting Our Community, City of Allentown, Community Chair
Lehigh Career & Technical Institute, Joint Operating Committee

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED? NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

 I own a home in Allentown.

ARE YOU A REGISTERED VOTER: X YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

 Serving the community has always been a priority for me, and improving the quality of life in the city through the Parks & Recreation Commission is a good fit for my personal interests. My family uses the parks and my children have been involved with youth sports, scholastic sports, and the summer playground program. I have been an officer in a local youth organization and have been involved with parochial sports. My past experience on the ASD Board of Directors provided me with significant leadership and problem solving experience, as well as a large network of people who can help move city recreation and parks programming forward. I have already served on the Safe Routes to School team, coordinating efforts between the Recreation, Streets, Police and Health Departments, and the school district.

I bring experience working within the city and school systems, strong organizational and leadership skills (as demonstrated on the Connecting Our Community project), and an intense desire to ensure that the residents of the city of Allentown enjoy the benefits of a healthy lifestyle that are promoted by a vibrant Parks & Recreation program.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES X NO

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 2 AND THE YEAR YOU WERE FIRST APPOINTED 2007 .

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

 Julie Ambrose
Signature

 1-13-14
Date

Julie K. Ambrose
613 North 28th Street
Allentown, PA 18104
610-740-9579 • Ambrosej@rcn.com

PROJECT MANAGEMENT/CAREER SERVICES EXPERIENCE

Career Portfolio Specialist, LEHIGH CARBON COMMUNITY COLLEGE, Schnecksville, PA 10-2012-present
Envision and implement learning and showcase ePortfolios for Career and Technical students to increase retention and program completion rates, by increasing student confidence and intentional decision making.

Event Manager, LEHIGH VALLEY COLLEGIATE CAREER EXPO, Allentown, PA 8/2004-present
Plan and host a job fair with over 100 local, regional and national employers and approximately 700 candidates. Facilitate committee involvement to meet the needs of 14 diverse institutions in producing the event. Collaborate with advertisers and vendors to produce high-quality event. Improved the overall quality of the event as documented in employer surveys, cost/profit analysis, and committee feedback. Represent the Consortium as primary member of the Greater Lehigh Valley Chamber of Commerce.

Senior Year Experience Director, MUHLENBERG COLLEGE, Allentown, PA 10/2007-9/2011
Launched initiative to assist graduating seniors with the transition to post-college life. Propelled new program to national prominence through networking and presenting at national conferences. Built relationships with key stakeholders including Board of Trustees, Board of Associates, Alumni Career Services Committee, Parents Council and faculty. Documented measurable positive outcomes annually due to effective and timely programming. Emphasized self-assessment and cross-disciplinary interview preparation. Received two grants for innovative marketing of the SYE's CashCourse web resource.

Interim Director, CEDAR CREST COLLEGE, Allentown, PA 8/2012-10/2012
Consultant and Career Counselor, MUHLENBERG COLLEGE, Allentown, PA 1/200-10/2007
Associate/Acting Director, Career Development and Placement, MUHLENBERG COLLEGE 8/1993-12/2001
Grew Recruiting into a multifaceted, dynamic and proactive program that met the needs of both students and employers; established a reputation among employers for providing excellent customer service and high quality applicants; established a reputation among students for being knowledgeable and friendly, thereby drawing in students from all four years and all disciplines. Helped guide the evolution of *The Campaign for the Class of ...* into a campus wide initiative. Adapted programs as needed to provide cutting-edge service including integrating Resume Books, Virtual Job Fair, and services for students with disabilities. Researched and wrote articles, guides and workshop materials. Provided interview training to candidates for prestigious scholarship program and to interviewers for competitive student leadership positions. Presented all career exploration and job search services to students and alumni. Supervised Presidential Assistant and Career Assistants; trained and supervised Career Counselor and several secretaries. Served as Acting Director Fall 1997.

Instructor/Trainer, NORTHAMPTON COMMUNITY COLLEGE, Bethlehem, PA 8/2002-12/2003
Presented Career Decision Making to displaced workers. Received highest possible evaluations for presentation style. Invited to present additional topics based on positive participant feedback. Taught at PA CareerLink.

Associate Producer/Featured Expert, JOBQUEST, Lehigh Valley, PA 1996-2001
Contributed to content development and production of live and pre-taped television show promoting employment in the Lehigh Valley. Grew the show from a reactive, candidate-focused initiative during high unemployment to a proactive, issue based production airing on WLVT. Earned Chamber of Commerce Volunteer Award.

Advisory Board Member, DELAWARE VALLEY COLLEGE, Doylestown, PA 2/2000-2003
Selected for strong positive reputation in career development field and knowledge of the institution. Provided guidance to Career & Life Education staff based on current trends in employment issues.

Consultant, CHANGEWORKS, Allentown, PA Fall 2000
Co-planned and delivered Resume Writing training for non-citizen, adult affiliates of Lehigh-Portland Cement.

COMMUNITY ENGAGEMENT

Board of Directors, Allentown School District, Allentown, PA 12/2007 - present
Board Vice President (2011, 2012), Education Committee Co-Chair (2007-2011, 2013), Athletic Committee Co-Chair (2007-2013), Policy Committee Co-Chair (2007-2009). Elected to second term in November 2011.
Oversee Pennsylvania's 4th largest school district, 18,000+ students, 2,000+ employees and \$230 million budget. Balance federal and state mandates with local needs. Set goals, policies and spending priorities. Evaluate and vote on building, curriculum, and safety plans. Maintain high level of professionalism while facing challenging personnel and budget issues. Facilitate collaboration and effective communication among community members, administrators and other board members. Apply effective decision making with a positive attitude. Represent the ASD Board as a member of the Lehigh Career & Technical Institute's (LCTI) **Joint Operating Committee (JOC)** composed of Board Members from all partner school districts. Serve on the **Joint Coordinating Committee** functioning as a bridge builder between the LCTI, Lehigh Carbon Community College (LCCC), and Carbon Lehigh Intermediate Unit (CLIU 21).

Connecting Our Community Co-Chair, City of Allentown 2010-present
Facilitated meetings with key community leaders to gather input regarding 'A Plan for Connecting Allentown's Parks and People Through A Network of Bicycle and Pedestrian Trails.' Evaluated engineering and design firm proposals. Collaborated with the Director of Parks and Recreation and the professional services consultants to create and revise plans to maximize positive impact on the city while minimizing community hardship.

Parks, Recreation and Trails Commission Member, City of Allentown 2007-present
Appointed by the Mayor. Represent community interests, consider programming and policies, and provide feedback to the staff. Promote Department's activities to the community.

PROFESSIONAL AWARDS & PRESENTATIONS

- Accepted to co-host "Sharing Senior Year Strategies for Successful Student Transition to Graduation & Beyond" at the 18th National Students in Transition Conference, St. Louis, MO, October 2011
- Presented "Senior Year Experience: A Three Year Update from Muhlenberg College" at the National Conference on Students in Transition, Houston, TX, October 2010
- Scholarship Winner, National Association of Colleges and Employers, Orlando, FL, June 2010
- Co-Presented "Launching an SYE Program – Two Models" at the National Conference on Students in Transition, Columbia, SC, October 2008
- Presented "How to Include your League Experience on your Resume," The Junior League Mid-Atlantic Conference, March 2003
- Selected by the National Association of Colleges and Employers (NACE) to present a "Best Practice" at each of the conferences held during tenure at Muhlenberg ("Alumni in the Classroom Week" Orlando, FL 1995; "Super Career Campaign" Dallas, TX 1998; "MULES Portfolio" Las Vegas, NV 2001)
- Appeared on JobQuest complement to Lehigh Valley Tempo segment on the job market, Spring 2001
- Co-facilitated Eastern Association of Colleges and Employers (EACE) Summer Professional Development seminar on Effective Marketing, July 1999
- Presented "Integrating Students into Peer Counseling Programs," Middle Atlantic Association of Colleges and Employers (MAACE) conference at Byrn Mawr College, June 1997
- Acknowledged by Joyce Lain Kennedy for contributions to Resumes for Dummies, 1996
- Presented "Translating Boss Speak: Enhancing Communication with your Supervisor," MAACE conference in Ocean City, MD, May 1996

EDUCATION

Indiana University of Pennsylvania, Indiana, PA
Candidate, Doctor of Philosophy, Administration and Leadership
National Association of Colleges and Employers, Bethlehem, PA 7/1997
Management Leadership Institute for Career Services Professionals
West Chester University, West Chester, PA 12/1992
Master of Science Degree in Higher Education Counseling
Villanova University, Villanova, PA 5/1989
Bachelor of Arts Degree in Modern Languages, Phi Beta Kappa and Phi Kappa Phi Honor Societies
Work/Study Program in Hamburg, Germany Fall 1987
Julie Ambrose (610) 740-9579 Page 2 of 2

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JAN 08 2014

MAYOR'S OFFICE

REQUEST FOR APPOINTMENT

DATE 1-3-14

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Allentown Recreation Commission

NAME: Hugh J Gallagher

HOME ADDRESS: 1317 N. 19th St Allentown Pa 18104

BUSINESS ADDRESS:

TELEPHONE NO. (RESIDENCE) 610-432-6413 BUSINESS

EMAIL: gallagherhugh1@aol.com

PRESENTLY EMPLOYED BY: Retired

JOB

TITLE:

EMPLOYMENT

(Prior): Allentown Central Catholic High School

Director of Development

EDUCATION:

HIGH SCHOOL GRADUATE: YES NO

COLLEGE OR UNIVERSITY GRADUATE YES NO

DEGREE/FIELD OF STUDY

BS Accounting
MBA Human Resource Management

BS King's College

MBA University of Scranton

CURRENT MEMBERSHIP IN ORGANIZATIONS AND

OFFICES: Chairman Allentown Recreation Commission;

A-youth vice-President; Allentown St. Patrick's Parents

Committee; Lehigh County Youth Association Board of Directors;

Ancient Order of Hibernians; Allentown Ethics Board;

Allentown Economic Development Advisory Board; ANS St. John Vianney CYO Board.

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: Allentown Sedona Mack Management Club

Board of Directors; Financial Planning Institute

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

NO

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

Having lived my entire life in Allentown and being involved in many activities, I feel I have a lot of experience to offer this Commission

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 6 AND THE YEAR YOU WERE FIRST APPOINTED 1983.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.


Signature

1-3-14
Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

REQUEST FOR APPOINTMENT

DATE 10/28/13

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: RECREATION

NAME: HAMP R. SMITH

HOME ADDRESS: 224 S. 15TH ST., ALLENTOWN, PA 18102

BUSINESS ADDRESS: _____

TELEPHONE NO. (RESIDENCE) 610-434-9252 BUSINESS 610-807-4505

EMAIL: HAMP.SMITH@ROSCHEXROTH-US.COM

PRESENTLY EMPLOYED BY: ROSCHEXROTH CORP

JOB TITLE: TRAFFIC SPECIALIST

EMPLOYMENT (Prior): _____

EDUCATION:
HIGH SCHOOL GRADUATE: YES NO
COLLEGE OR UNIVERSITY GRADUATE YES NO
DEGREE/FIELD OF STUDY _____

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: _____

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

NO _____

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN: _____

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SEP 19 2013

REQUEST FOR APPOINTMENT

DATE Sept 16, 2013 MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Allentown Recreation Commission

NAME: Louis J. Stalsitz

HOME ADDRESS: 1129 N. 16th St.

BUSINESS ADDRESS: _____

TELEPHONE NO. (RESIDENCE) 610-432-9930 ^{Cell} BUSINESS 484-661-9424

EMAIL: loustalsitz@aol.com

PRESENTLY EMPLOYED BY: Retired

P/T Baran Tasset & Assoc.

JOB TITLE: Construction Insp.

EMPLOYMENT (Prior): City of Allentown

EDUCATION:

HIGH SCHOOL GRADUATE: YES NO

COLLEGE OR UNIVERSITY GRADUATE YES NO

DEGREE/FIELD OF STUDY Soc. / Psyc. Specialization Criminology

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

Lehigh County Youth Assoc. member @ large.

A-Youth President

Allentown Federal Credit Union Board Chair.

coach middle school softball - Accts

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY? _____

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

No

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

I was born and raised in Allentown and I am very interested in keeping Allentown's Parks & Recreation programs strong and viable. Parks & Rec programs have been the forefront of the state and country for many years.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE
HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU
WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and
commission and in the event you are appointed/reappointed, it may be used as a
news release to identify you to the community.


Signature

Sept 16, 2013
Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

Louis J. Stalsitz
1129 N. 16th St.
Allentown, Pa. 18102
e-mail – stalsitz@aol.com
Home 610-432-9930
Cell – 610-390-6569

Current:

- Retired from the City of Allentown.
- Part Time employee of Barry Isset and Associates
- Member at Large of Lehigh County Youth Association Board
- President of A-Youth
- Head Coach Middle School Softball for Allentown Central Catholic

Background:

- 23 years coaching youth sports
- 16 years coaching High School Football
- 2yrs President and 3yrs VP of A-Youth
- Bachelors Degree in Liberal Arts from Winona State University, Winona Minn.
- 23 years in Mid Management position. 5years as an Assistant Superintendent
- ISO 200, 500, 700 Certificates.
- Past President of American Society of Safety Engineer

ARTICLE 164 BOARD OF RECREATION

- 164.01 Establishment; Composition
 - 164.02 Chairman and Secretary; Compensation
 - 164.03 Rules and Regulations
 - 164.04 Powers and Duties
 - 164.05 Reports
-

164.01 ESTABLISHMENT; COMPOSITION

A. There is constituted for the City, a body to be known as the Board of Recreation. (1271 §1 12/12/21)

B. That said Board of Recreation shall consist of twelve (12) residents of the City (see also Section 121.02 Appointments to Authorities, Boards and Commissions) and shall be appointed by the Mayor subject to the approval and confirmation of the Council, who shall serve for terms of five (5) years or until their successors are duly appointed. Two (2) of said members shall be appointed from among the members of the Board of School Directors of the School District of the City of Allentown upon the recommendation of said Board of School Directors, and they shall be members of the Board of Recreation only so long as they continue to be members of said Board of School Directors; nine (9) of said members shall be appointed by the Mayor of the City of Allentown; one (1) of whom shall be a representative of the Allentown Youth Organizations United To Help (A-Youth), said member shall be recommended from among the Board of the A-Youth Organizations United To Help (A-Youth) and shall serve only so long as he/she continues to be a member of said organization; one (1) of said members shall be appointed from the Council of said City of Allentown, whose term of office shall not continue beyond the term of his/her office as Councilperson and the Mayor of the City of Allentown shall act as an ex-officio member. (12673 §1 10/2/85)

164.02 CHAIRMAN AND SECRETARY; COMPENSATION

The Board of Recreation shall elect a Chairman and Secretary who shall serve for a period of one (1) year. All members and officers shall serve without pay. (1271 §3 12/12/21)

164.03 RULES AND REGULATIONS

The Board of Recreation shall adopt reasonable rules and regulations for the conduct of all business within its jurisdiction, which rules and regulations shall be subject to the approval of Council and the School Directors. (1271 §4 12/12/21)

164.04 POWERS AND DUTIES

The Board of Recreation shall, with the approval of Council and the Board of School Directors, supervise and maintain the playgrounds, playfields and other recreation centers which have been or hereafter may be established by the City of the School District. It shall recommend from time to time to Council and to the Board of School Directors the amounts deemed advisable to be appropriated for the supervision and maintenance of such playgrounds, playfields and other recreation centers. It shall advise with and recommend to the superintendents of schools the appointment of competent playground instructors and generally act in an advisory capacity to Council and the Board of School Directors in all matters pertaining to recreation. The Board of Recreation shall have no power or authority to enter into any contracts, engagements or create any indebtedness for or on behalf of the City or the School District. (1271 §5 12/12/21)

164.05 ANNUAL REPORTS

The Board of Recreation shall annually prepare a written report of the year's activities, a one (1) year plan and long term goals and scenarios to enhance the City's recreational programs and facilities using a template provided by City Council. The report shall be provided to the Mayor and Allentown School District, and shall be presented to Allentown City Council at a public meeting (1271 §6 12/12/21; 1271 §6 12/12/21; 14800 §1 06/02/10)

RECREATION BOARD

This Board acts as an advisory body to promote recreation programs and facilities. They meet the second Thursday of each month at 11:30 a.m. (lunch served) at the Recreation Bureau, 3000 Parkway Boulevard. The Board does not meet during June, July, and August. Its members are appointed by the Mayor with advice and consent of the City Council.

Member Requirements: 12 Citizens (including a Councilmember and 2 School Board Members for as long as they continue to be members of the Allentown School Board)

Term Limits: Appointed to 5 year terms

Rivera, Hector (R-Wolfe)
218 South 16th Street
Allentown, PA 18102
TERM EXPIRES: 1/20/2016

Robert E. Smith, Jr. (ASD Rep)
1060 East Gordon Street
Allentown, PA 18109(610) 776-0264 (h)
TERM EXPIRES: 01/21/15

Howells, David Sr.
136 Woodcrest Circle (610) 797-8680 (h)
Allentown, PA 18103 (610) 437-7556 (w)
TERM EXPIRES: 02/20/2010

Dr. Ellen B. Bishop (ASD Rep.)(Ambrose)
31 South Penn Street, PO Box 328
Allentown, PA 18104
TERM EXPIRES: 01/21/15

O'Connell, Raymond D.
2446 Allen Street (610) 437-4836 (h)
Allentown, PA 18104 (610) 820-2171(w)
TERM EXPIRES: 01/20/16

Trevorah, Robert A. (Replaced Melvin Riddick)
214 E. South Street (610) 441-3041 (h)
Allentown, PA 18109
TERM EXPIRES: 01/05/14

Smith, Hamp R. (Replaced Sniscak)
229 South 15th Street
Allentown, PA 18102 (610) 434-9252 (h)
TERM EXPIRES: 02/20/2013

Edinger, David (R-Easterling)
1035 North 21st Street
Allentown, PA 18103
TERM EXPIRES: 01/20/2011

Gallagher, Hugh (**Chairperson**)
1317 N. 19th Street
Allentown, PA 18104 (610) 432-6413 (h)
TERM EXPIRES: 10/22/13

Slattery, Richard (resigned)
1521 Union Street
Allentown, PA 18102 (610) 820-9256 (h)
TERM EXPIRES: 01/03/2011

Nyemscek, Joan (R-Clay)
2428 South Albert St.
Allentown, PA 18103
TERM EXPIRES: 01/20/2016

Snyder, David A (R-Charles Rockmore)
739 S. Woodward Street
Allentown, PA 18102
TERM EXPIRES: 01/01/2016

Comick, Michael
1942 W Chew Street
Allentown, PA 18103
TERM EXPIRES: 01/20/2016

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JAN 17 2014

REQUEST FOR APPOINTMENT

DATE 1-6-14

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Electricians Examining Board

NAME: Michael Taylor

HOME ADDRESS: 132 N. 14th St. Allentown, PA 18102-3602

BUSINESS ADDRESS: Same

TELEPHONE NO. (RESIDENCE) 610-7709371 BUSINESS ^{CELL} 610-2487376

EMAIL (no change) mph1mtelecte.ptd.net

PRESENTLY EMPLOYED BY: City of Allentown Fire Dept (1985 to present)

JOB TITLE: Fire fighter

EMPLOYMENT (Prior): Bethlehem Steel Corp (1979-1985)

EDUCATION:

HIGH SCHOOL GRADUATE:	<u>X</u>	YES	<u> </u>	NO
COLLEGE OR UNIVERSITY GRADUATE	<u>X</u>	YES	<u> </u>	NO
DEGREE/FIELD OF STUDY				
<u>Fire Science - Associates Degree NCAAC (1983)</u>				

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

International Association of Firefighters L-302

International Association Electrical Inspectors

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: X YES NO

HAVE YOU EVER BEEN ARRESTED?
 No

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN: No

 Master Electrician & small contracting business, Homeowner

ARE YOU A REGISTERED VOTER: X YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

 Contractors point of view, Master Electrician I was asked to serve on board

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES X NO

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 1 AND THE YEAR YOU WERE FIRST APPOINTED 2012.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.


Signature

1-6-14
Date

Please forward this request for appointment, along with a resume to:

David Paulus, Director of Building Standards
Room 334, City Hall
435 Hamilton Street
Allentown, PA 18101

RECEIVED

JAN 17 2014

REQUEST FOR APPOINTMENT

DATE 1-03-2014

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT
TO: Electricians Examining Board

NAME: Roger C Mabus

HOME ADDRESS: 2228 W. Walnut St. Allentown, PA 18104

BUSINESS
ADDRESS: Same

TELEPHONE NO. (RESIDENCE) 610-434-9975 BUSINESS 610-349-7785

EMAIL: rogar59@gmail.com

PRESENTLY EMPLOYED BY: Green Electric

JOB
TITLE: Owner

EMPLOYMENT
(Prior): _____

EDUCATION:

HIGH SCHOOL GRADUATE: x YES

 NO

COLLEGE OR UNIVERSITY GRADUATE YES NO
DEGREE/FIELD OF STUDY _____

CURRENT MEMBERSHIP IN ORGANIZATIONS AND
OFFICES: _____

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: **YES** **NO**

HAVE YOU EVER BEEN ARRESTED?

_____ **No**

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

ARE YOU A REGISTERED VOTER: **YES** **NO**

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: ~~NO~~ YES X NO

IF YES,
EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ ? _____ AND THE YEAR YOU WERE FIRST APPOINTED _____ ? _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

Roger C. Malisz
Signature

1/3/14
Date

Please forward this request for appointment, along with a resume to:

David Paulus, Director of Building Standards
Room 334, City Hall
435 Hamilton Street
Allentown, PA 18101

REQUEST FOR APPOINTMENT

DATE December 19, 2013

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Zoning Hearing Board Alternate

NAME: Kristin Ann Cahayla

HOME ADDRESS: 838 North Main Street Allentown, PA 18104

BUSINESS ADDRESS: 7201 Hamilton Blvd Allentown, PA 18195

TELEPHONE NO. (RESIDENCE) 610-570-2877 BUSINESS 610-481-8434

EMAIL: cahaylka@airproducts.com or kristincayahyla@yahoo.com

PRESENTLY EMPLOYED BY: Air Products and Chemicals, Inc.

JOB

TITLE: Real Estate Specialist

EMPLOYMENT (Prior): Volvo (Mack) Trucks

EDUCATION:

HIGH SCHOOL GRADUATE: X YES NO

COLLEGE OR UNIVERSITY GRADUATE X YES NO

DEGREE/FIELD OF STUDY _____

Masters of Business Administration (Lehigh University) and BA in Economics and Business Administration (Muhlenberg College)

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: _____

See Resume

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

See Resume

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY?

N/A

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

Air Products owns 1 property and leases 3 properties in Allentown.

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

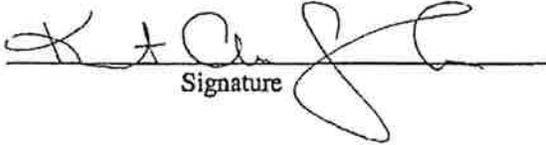
I first came to Allentown to attend college, and remained a resident of the city since graduating in 2000. Since then I have worked in Allentown, and have owned a home in the city's west end for almost 10 years. This daily interaction with the city of Allentown has fostered an interest in being a part of Allentown's continuous revitalization efforts. This is a very exciting time for the city and I would love to be a part of it. I have also been in Corporate Real Estate for over 3 1/2 years and could bring my experience from a corporate perspective.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN: If there is ever a case related to property owned by Air Products, I would have to remove myself and have an alternate member serve in my place.

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.


Signature

12-19-2013
Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

Education

Lehigh University, Bethlehem, PA
Master of Business Administration, May 2003
Concentration in Supply Chain Management
Honors: GPA – 3.89

Muhlenberg College, Allentown, PA
Bachelor of Arts, May 2000 Economics and Business Administration
Concentration in International Business
Honors: GPA- 3.90, Graduated Summa Cum Laude

University of Maastricht, Netherlands (Spring 1999)
Center of European Studies- Concentration in International Business and Economics

Employment

Air Products and Chemicals, Inc. Allentown, PA (2010- Present)
Real Estate Specialist

- Manage property acquisitions through a project's life which includes contract execution, acquiring easements and working with governmental bodies on potential rezoning/variance issues.
- Manage the sale and disposal of surplus properties.
- Conduct negotiations for the acquisition of real estate interests, including land, facilities and rights of way.
- Manage current North America property portfolio including leased and owned properties.
- Conduct lease renewals and negotiate new leases for offices and plant locations.

Air Products and Chemicals, Inc. Allentown, PA (2007- 2010)
Financial Analyst- Corporate Decision Support (Finance)

- Monthly analysis and forecasting of functions worldwide operating costs.
- Work with Functional Managers and Vice Presidents to develop multi-year forecasting, identify cost drivers and support actions plans for productivity during the P&C and Operating Plan process.
- Prepare cost center budgets and corporate charge-out methodology during the Operating Plan process.
- Conduct business case analysis as needed.
- Prepare quarterly analysis and forecasting on Incentive Compensation, Stock Options and the Fringe Rate.
- Conduct benchmark study on the enterprise process organizational structures of other SAP enabled organizations.

Volvo Trucks (Mack Trucks, Inc) Allentown, PA (2006- 2007)
Range Controller- 3P Economic Support

- Calculate and analyze total cost for current and new product offerings.
- Consolidation of financial data for large corporate projects.
- Conduct range profitability analysis and reports.
- Prepare project business plans and long term forecasts.
- Perform product cost calculations in projects and in support of cost reductions.
- Present financial material to upper management at Steering Committee and Mack Product Committee

Volvo Trucks (Mack Trucks, Inc.) Allentown, PA (2004- 2006)
Senior Economic Support Analyst- 3P Economic Support

- Provide cost and financial analysis on corporate programs.
- Prepare profitability assessments on various projects.
- Audit and report results following the implementation of new product cost reductions and design changes.
- Cost tracking and reporting of bill of material components for monthly cost of product tracking.

Volvo Trucks (Mack Trucks, Inc.) Allentown, PA (2002- 2004)
E-Sourcing Project Manager- Operational Support

- Manage and lead the use of e-tools within Purchasing to achieve the targets on e-auction spend and savings.
- Deliver e-tool training and follow the implementation of the e-tool process to the purchasing organization.
- Identify e-tool opportunities with the purchasing organization.
- Manage the RFI, RFQ and e-Auction process for various strategic sourcing initiatives.
- Participate in and support supplier negotiations.

Mack Trucks Inc., Allentown, PA (2000- 2002)

Graduate Development Program- Rotational program providing experience in various departments through different corporate projects.

- Parts Sales & Marketing- Conducted on-site dealer evaluations of parts business. Presentations were given to dealers on their part sales and marketing during a two day on-site review.
- International Sales & Marketing- Completed marketing and economic analysis on International Distributors.
- Purchasing- Participated in RFI and RFQ process for various initiatives resulting in lower parts pricing.

Accomplishments/Leadership Positions

Continuous Improvement Yellow Belt (April 2010)

Air Products Employee Activities Committee - Committee promoting community, social and athletic events.

Air Products Women in Business

International Asset Management Council (IAMC)

RECEIVED

192773

MAYOR'S OFFICE

REQUEST FOR APPOINTMENT

DATE JAN. 15, 2014

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Disruptive Conduct

NAME: CANDIDA AFFA

HOME ADDRESS: 247 N. 12th ST. ALLENTOWN, PA 18102

BUSINESS ADDRESS: 247 N. 12th ST ALLENTOWN, PA 18102

TELEPHONE NO. (RESIDENCE) 610-392-8875 BUSINESS 610-392-8875

EMAIL: CANDIDA 247 @ AOL.COM

PRESENTLY EMPLOYED

BY: SELF

JOB TITLE: Dunkin Donuts's Boss

EMPLOYMENT

(Prior): _____

EDUCATION:

HIGH SCHOOL GRADUATE: YES NO

COLLEGE OR UNIVERSITY GRADUATE YES NO

DEGREE/FIELD OF STUDY _____

CURRENT MEMBERSHIP IN ORGANIZATIONS AND

OFFICES: _____

PARKING AUTHORITY BOARD

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES
HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN
ALLENTOWN? PLEASE EXPLAIN:

*Own Dr./restaurant at 247 N. 12th St. / Own that
property / also own 245 N. 12th St. Building*

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE
WHAT VALUE YOU WILL BRING TO THE BOARD:

*One of the Best programs in Allentown
This will be my 3rd term / I understand
the process and importance of the ICR
I bring experience -*

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER
OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES,
EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 2 AND THE YEAR YOU WERE FIRST APPOINTED 2004.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.


Signature

Jan. 15, 2014
Date

Please forward this request for appointment, along with a resume to:

David Paulus, Director of Building Standards
Room 334, City Hall
435 Hamilton Street
Allentown, PA 18101

RECEIVED

NOV 29 2013

MAYOR'S OFFICE

REQUEST FOR APPOINTMENT

DATE Nov. 29 2013

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Property Review Board / Blighted Review Committee

NAME: CANDIDA AFFA

HOME

ADDRESS: 247 N. 12th St. ALLENTOWN, PA 18102

BUSINESS

ADDRESS: SAME

TELEPHONE NO. (RESIDENCE) 610-392-8875 BUSINESS 610-434-3071

EMAIL: CANDIDA 247@AOL.COM

PRESENTLY EMPLOYED

BY: SELF EMPLOYED / CANDIDA'S BAR

JOB

TITLE: PRES. WIZARD WIMEN INC T/A CANDIDA'S

EMPLOYMENT

(Prior): BREMER Drug Co.

EDUCATION:

HIGH SCHOOL GRADUATE: YES NO

COLLEGE OR UNIVERSITY GRADUATE YES NO

DEGREE/FIELD OF STUDY _____

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

Board of Directors of Parking Authority
Disciplinary Conduct Board

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES
HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN
ALLENTOWN? PLEASE EXPLAIN:

*I own property 247 N. 12th St. ALLENTOWN
BAR / Restaurant at that location - (34 yrs)*

Rents - 245 N. 12th St. ALLENTOWN, PA (25 yrs)

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE
WHAT VALUE YOU WILL BRING TO THE BOARD:

WE HAVE A HUGE PROBLEM w/ BLIGHTED PROP.

I have always been interested in our City

*I have started Clean up program's (KIDS THAT
CARE PROGRAM) am willing to work hard to solve the
problem - I have a long interest in the City*

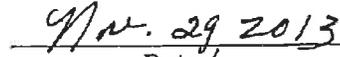
DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER
OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES,
EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.


Signature


Date

Please forward this request for appointment, along with a resume to:

Mayor's Office
City Hall
435 Hamilton Street
Allentown, PA 18101

REQUEST FOR APPOINTMENT

DATE Jan. 27, 2014

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: EAC

NAME: Randy W. Fey

HOME ADDRESS: 492 W. Wabash Street Allentown, PA.

BUSINESS

ADDRESS: 492 W. Wabash Street Allentown, PA

TELEPHONE NO. (RESIDENCE) 610-791-1532 **BUSINESS:** 610-791-1532

EMAIL: Randy.fey@rcn.com

PRESENTLY EMPLOYED BY: Randy's Estate Maintenance

JOB

TITLE: owner

EMPLOYMENT (Prior): City of Allentown Parks Bureau, City of Easton Forester

EDUCATION:

HIGH SCHOOL GRADUATE:	<u> </u> <u>x</u> <u> </u> YES	<u> </u> NO
COLLEGE OR UNIVERSITY GRADUATE	<u> </u> <u>x</u> <u> </u> YES	<u> </u> NO
DEGREE/FIELD OF STUDY	Forestry	

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

Member Urban Forestry Strike Team with US Forest Service.
International Society of Arboriculture Certified Arborist
Member of Society of Urban Arborist
Certified Pennsylvania Pesticide Applicator
Treasurer of Penn State Lehigh County Extension currant
Penn State Master Gardener
International Society of Arboriculture Trained Tree Appraiser
Board Member of PA Urban Forestry Council
Certified for Capital Hardscape Installation
National Rifle Association

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD

Trainer for American Red Cross for First Aid and CPR

DO YOU LIVE IN THE CITY OF ALLENTOWN: x **YES** **NO**

HAVE YOU EVER BEEN ARRESTED? no

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

Owner of Randy's Estate Maintenance: Services provided are ISA plant health care for trees and shrubs, Lawn care and installation, Landscape design and installation, Outdoor Lighting, Installation of paver patios and walks and Installation of water gardens. IPM management with pesticide application when needed. Appraisal of Landscape and Trees and inspector for property loss value. Expert Witness for Tree Issues in Court system.

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

I am the retired Supervising Arborist for the City of Allentown and have intense knowledge for the Urban Forest. I helped in the rewrite of the Shade Tree Ordinance passed in 2011 and would like to continue to help improve the Urban Forest with in the City confines.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES,
EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 1 AND THE YEAR YOU WERE FIRST APPOINTED 2009.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

Randy W. Fey
Signature

2/12/13
Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

REQUEST

FORM

REQUEST FOR APPOINTMENT

MAYOR'S OFFICE

DATE November 19, 2013

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: VACANT Property Review Board / Blighted Property Review Committee

NAME: MARLENE E. GRANITZ

HOME

ADDRESS: 539 N. 4th Street, Allentown, PA 18102

BUSINESS

ADDRESS: _____

TELEPHONE NO. (RESIDENCE) ^{CELL} 609.707.3684 BUSINESS _____

EMAIL: GRANITZ@alumni.upenn.edu

PRESENTLY EMPLOYED

BY: ECONOME RESEARCH INC

Los Angeles, CA

JOB

TITLE: Office Coordinator

EMPLOYMENT

(Prior): ECONSULT CORPORATION, Philadelphia, PA

Principal - Antitrust Litigation Economic Analyst

EDUCATION:

HIGH SCHOOL GRADUATE: _____ YES _____ NO

COLLEGE OR UNIVERSITY GRADUATE YES NO

DEGREE/FIELD OF STUDY _____

BA - Economics, Sociology (cum laude) - University of Pennsylvania
MBA - Statistical Analysis (summa cum laude) - Drexel University

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

Volunteer (5 yrs) - Certified Tax Preparation Counselor
for low income and senior citizens

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD:

President - Philadelphia Council of Business Economists
Secretary - Philadelphia Council of Business Economists
Assistant Research Director - Risk Management Association

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

Co-own three row houses, which are family residences, in Jordan Heights Neighborhood

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

See Attached Addendum

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN:

Addendum to request for appointment: Granitz

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? WHAT VALUE DO YOU BRING TO THE BOARD:

I am interested in an appointment to the vacant/blighted property review committee with a vision for cleaner, safer neighborhoods while encouraging property maintenance and retention of historic architectural features combined with reducing population-density through housing de-conversions and increasing green space with pocket parks which will help to create a positive image of Allentown.

My training and experience includes organizing hands-on "old house" workshops to encourage awareness of historic preservation along with developing skills for historic house repairs and maintenance for homeowners. I have 20 years of volunteer activity with civic organizations in project planning and fundraising.

MARLENE E. GRANITZ

539 North Fourth Street, Allentown, Pennsylvania 18102
609-707-3684 ~ Granitz@alumni.upenn.edu

PROFILE: Project Management. Significant expertise and success in analyses and litigation support. Recognized for attention to details and ability to handle confidential and sensitive legal matters.

PROFESSIONAL EXPERIENCE

EconOne Research, Inc, Philadelphia, PA & Los Angeles, CA

2010-current

Private company providing economic research and consulting services. The company focuses on areas such as contract disputes, antitrust, intellectual property, patent infringement, regulation, unfair competition and international arbitration.

- ◆ Maintain office, coordinate with Los Angeles and provide support to Managing Directors.
- ◆ Independent research of economic, financial, and business issues.
- ◆ Construction and analysis of complex databases using spreadsheets.
- ◆ Document collection/organization and review.
- ◆ Assist in report/exhibit preparation.
- ◆ Undertake fact checking/backup preparation for all reports and exhibits.

Econsult Corporation, Philadelphia, PA

1990-2008

Firm specializing in economic and statistical consulting for litigation support.

Principal and Senior Associate

Provide economic consulting and litigation support --quantitative analysis and damage model construction for statistical and economic issues in antitrust cases, class certification proceedings, EEO matters alleging race and sex discrimination, and general commercial litigation.

- ◆ Testified at a jury trial for plaintiff in Robinson-Patman (price discrimination) litigation, *Stehwagon Manufacturing Company v. Tarmac Roofing Systems, Inc.*, (Civil Action No. 92-CV-1073) U.S. District Court for the Eastern District of Pennsylvania.
- ◆ Oversee teams of analysts for data and document review of economic issues to support opinions of Testifying Economics Expert.
- ◆ Manage Projects for litigation analysis including supervision of large data & document collections. Conduct industry research and in-depth review of litigation files to support economic analysis and theory of case.
- ◆ Partner with Testifying Experts to conduct economic and financial analysis for "but-for" scenarios and lost profit estimates in legal cases.
- ◆ Research Associate for Almarin Phillips, Ph.D., one of the leading economic experts on antitrust.
- ◆ Collaborate with economists to develop economic damage studies.
- ◆ Communications interface between the clients and partners/consultants to prepare economic witness for deposition and trial testimony.
- ◆ Strategize with legal team & economists to perform industry analysis, collect data, edit expert reports and verify statistical analysis.
 - Affiliated Industries: computer, casinos, electric panelboards, flat glass, graphite electrodes, trucking, television networks, satellite, and communications companies, wholesale distributors and manufacturers. Pay for performance in School District.
 - Class Certification litigation: polypropylene carpet, abrasive grain products, commercial tissue products, bread products, pressure sensitive label stock and disposable radio frequency security tags.

EDUCATION

Drexel University, Philadelphia, PA
Masters in Business Administration, Beta Gamma Sigma 2000
 Statistical Analysis Concentration (GPA 4.0): Overall GPA 3.93/4.00

University of Pennsylvania, Philadelphia, PA
 Post Baccalaureate Studies in Macroeconomics and Statistics
 College of Arts and Sciences
Bachelor of Arts in Economics and Sociology, Cum Laude
 Personally financed 100 % of education through employment.

EXPERT TESTIMONY

Stelwagon Manufacturing Company v. Tarmac Roofing Systems, Inc., (Civil Action No. 92-CV-1073) U.S. District Court for the Eastern District of Pennsylvania, (16 December 1993). Testified for plaintiff in Robinson-Patman (price discrimination) case.

COMPUTER AND TECHNICAL SKILLS

- ◆ Demonstrated writing skills. Thirty articles published in bank trade association newsletters.
- ◆ Microsoft (MS) *Access, Excel, PowerPoint & Word*
- ◆ Conduct bibliographic electronic searches, organize research results, and synthesize raw material.
- ◆ Pennsylvania Continuing Legal Education Board 2008-2009
 - *Advanced Internet Research* (2 substantive CLE credits)
 - *Web Searching Demystified* (2 substantive CLE credits)
 - *Ethics in the Electronic Age* (1 ethics CLE credit)
 - *Making the Web Work for You* (2 substantive CLE credits)
 - *Encryption* (1 ethics CLE credit)
 - *E-Discovery*, (6 substantive CLE credits)

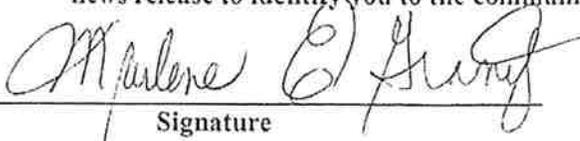
REFERENCES

Martin A. Asher, PhD
 Director –Wharton Research & Scholars Program
 University of Pennsylvania
 G95 Jon M. Huntsman Hall
 3730 Walnut Street
 Philadelphia, PA 19104-6340
 E-mail: Asherm@wharton.upenn.edu
 215-898-2085 office
 610-247-1381 cell
 Academic Affiliate at EconOne, Philadelphia, PA

Martin K. Perry, PhD, JD.
 University of Illinois at Urbana-Champaign
 Head of the Department, Professor of Economics
 214 David Kinley Hall, 1407 W. Gregory,
 Urbana, Illinois 61801
 E-mail: Mkperry@illinois.edu
 217-333-0120 office
 732-895-1166 cell
 Academic Affiliate at Bates White LLC, Washington Dc

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.



Signature



Date

Please forward this request for appointment, along with a resume to:

**Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101**

RECEIVED

RECEIVED

REQUEST FOR APPOINTMENT ^{DEC 13 2013} DATE November 30 2013 10 27 013

MAYOR'S OFFICE
AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT FROM: Vacant Property Review Board / Blighted Property Review Committee MAYOR'S OFFICE

NAME: Charles F. Thiel

HOME ADDRESS: 72 S 16th St Allentown PA 18102

BUSINESS ADDRESS: 4670 Schantz Rd. Allentown PA 18104

TELEPHONE NO. (RESIDENCE) 610 439 5284 BUSINESS 610 439 1600

EMAIL: ~~C.F.Thiel@Comcast~~ CFTHEL@GMAIL.COM

PRESENTLY EMPLOYED BY: CSI

JOB TITLE: General Manager

EMPLOYMENT (Prior): _____

EDUCATION:
HIGH SCHOOL GRADUATE: YES NO
COLLEGE OR UNIVERSITY GRADUATE: YES NO
DEGREE/FIELD OF STUDY: Ministry / Counseling

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: Allentown School Board Member
Allentown Chamber of Commerce
Director Credit Appeal Board (City of Allentown)
Allentown School District Foundation

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

- Security/Surveillance contracts with City of Allentown through my employees
- Own/Rent my previous residence.

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

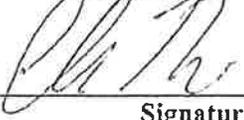
As a a resident landlord and business owner in the City of Allentown, I can bring a common sense perspective with objectivity to this committee

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.



Signature

11-30-13

Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 2 - 2014

JANUARY 15, 2014

AN ORDINANCE

Amending the 2014 General Fund Budget to provide for a supplemental appropriation of Twenty-One Thousand Eight Hundred Sixty-Five Dollars (\$21,865) as a result of a grant from City of Service. The Cities of Service Impact Volunteering Fund Grant is part of an initiative to help cities use service as "strategy to tackle pressing local challenges." The City of Allentown proposed a new initiative to address quality of life issues such as graffiti, littered neighborhoods and illegal dumping.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the General Fund in the amount of Twenty-One Thousand Eight Hundred Sixty-Five Dollars (\$21,865) reflecting receipt of grant funds.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund in the following manner:

Department of Community and Economic Development
 Bureau of Planning and Zoning
 Office of Neighborhoods:

000-09-0902-0007-48	Grant, Non City Charges	\$ 18,000
000-09-0902-0007-68	Operating Materials and Supplies	3,190
000-09-0902-0007-58	Office Supplies	<u>675</u>
Total		\$21,865

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

DCED, Bureau of Planning and Zoning, Office of Neighborhoods

- **Summary and Facts of the Bill**

The Bureau of Recycling and Solid Waste, the Office of Neighborhoods and the Assistant to the Mayor will work collaboratively to coordinate this initiative.

- **Purpose – Please include the following in your explanation:**

- **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
- **What are the Benefits of doing this/Down-side of doing this**
- **How does this Bill related to the City's Vision/Mission/Priorities**

Allentown's grant project, Love Our City = SERVE Allentown, proposes a new initiative and campaign to address specific quality of life issues particularly graffiti, littered neighborhoods and illegal dumping. In addressing those local challenges our goal is to utilize our base of volunteers and equip them with staff support and mini-grant dollars as they resolve identified neighborhood issues replace the blight with beautification projects. Faith based leaders, neighborhood watch groups, and community organizations/individuals will be asked to assist the City in identifying blight in their neighborhoods and recruit these volunteers to eradicate blight where they live, work and worship. Addressing these challenges fulfills impact initiative elements in SERVE Allentown's service plan which was designed to engage citizens to work to strengthen their community. Beautification efforts will be implemented as a result of the implementation of approximately 25 mini-grants that will be made available to neighborhood/community organizations/faith based groups.

- **Financial Impact – Please include the following in your explanation:**

- **Cost (Initial and ongoing)**
- **Benefits (initial and ongoing)**

There is minimal financial impact on the General Fund due to the fact that the receipt of all the revenue will be in January 2014 and expenses will be throughout the year (and into 2015).

- **Funding Sources – Please include the following in your explanation:**

- **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

The Cities of Service Impact Volunteering Fund grant comes from the Cities of Service organization which provides technical support and grant funds to cities across the country that carry out volunteer initiatives. The grant totals \$25,000. The \$3,135 difference is reimbursement for the Neighborhood Coordinator salary.

- **Priority status/Deadlines, if any**

The Project will begin in January, 2014 therefore bill is necessary so that funds can be expensed. The approximate end date for the project will be in July, 2015.

- **Why should Council unanimously support this bill?**

This grant supports the Committee Action

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 3 - 2014

AN ORDINANCE

Providing for the vacation of E. Jeans Street from centerline of N. Gilmore Street to the centerline of N. Glynn Street in the Fifteenth Ward of the City of Allentown.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION 1. That E. Jeans Street, a twenty (20') foot wide street, from the centerline of N. Gilmore Street to the centerline of N. Glynn Street, in the Fifteenth Ward of the City of Allentown be and the same is hereby vacated.

SECTION 2. That this ordinance shall not become effective until such time as a deed of easement for any existing utilities has been filed in the Lehigh County Office of the Recorder of Deeds which Easement shall be within the limits of the right-of-way lines of proposed vacated streets or as required by the affected utilities, if any.

SECTION 3. That if said deed of easement is not recorded within one year from the effective date of this Ordinance, then this Ordinance shall become null and void.

SECTION 4. Subject to the provisions set forth in Ordinance No. 12245, passed April 6, 1977.

SECTION 5. That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.



Allentown
City without limits.

Michael C. Hefele, AICP
Director of Planning
Bureau of Planning & Zoning
435 Hamilton Street
Allentown, PA 18101-1699
Office 610-437-7611
Fax 610-437-8781
Michael.Hefele@allentownpa.gov

December 20, 2013

The Honorable Julio Guridy
President, City Council
435 Hamilton Street
Allentown, PA 18101

Re: Vacation of East Jeans Street from Gilmore Street
to Glynn Street

Dear Mr. Guridy:

Please be advised that at the monthly meeting of the Allentown City Planning Commission held on Thursday, December 19, 2013, the above referenced street vacation requested by John W. Troxell was recommended to City Council for APPROVAL.

If you have any questions concerning this action, please contact me.

Yours truly,

Michael C. Hefele, AICP
Director of Planning

MCH:jf
Enclosure

xc: Mayor Ed Pawlowski
Francis Dougherty, Managing Director
Michael Hanlon, City Clerk
Richard Young, P.E., Public Works Director/City Engineer
John W. Troxell

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Allentown
City without limits.

Michael C. Hefele, AICP
Director of Planning
Bureau of Planning & Zoning
435 Hamilton Street
Allentown, PA 18101-1699
Office 610-437-7611
Fax 610-437-8781
Michael.Hefele@allentownpa.gov

STAFF REPORT TO THE
ALLENTOWN CITY PLANNING COMMISSION

October 8, 2013

SUBJECT: 13-3(V) East Jeans Street from Gilmore Street to Glynn Street

FINDINGS:

East Jeans Street is an unopened right-of-way of 20 feet. North Glynn Street between East Jeans Street and East Carey Street is also an unopened 20 foot right-of-way. Gilmore Street between Washington and Carey Streets was recently vacated.

East of the subject portion, East Jeans Street is opened to North Graham Street.

The request was made by the owner of 702 East Washington Street. No plans have been submitted for this property as of this date.

It is our understanding that since the street has not been constructed within 21 years since its dedication, the City has lost its right to do so. As such, any future opening of North Gilmore Street as a public street would require the rededication of its rights to the public by four (4) adjoining property owners.

RECOMMENDATION:

The office favorably recommends the vacation as requested. With the vacation of North Gilmore Street, this portion of East Jeans Street would not provide for any additional circulation in this area, nor does it appear as though any is needed. All potentially affected properties front on opened streets.

Submitted by:

Michael C. Hefele, AICP
Director of Planning

October 2nd, 2013

REPORT TO THE CITY CLERK
AND THE
ALLENTOWN CITY PLANNING COMMISSION

REQUEST FOR STREET VACATION

RE: Request for the Vacation of a portion of East Jeans Street
located from North Gilmore Street South to North Glynn Street.

Requested by:
John W. Troxell
Owner of 702 East Washington Street

Prepared by Brian L. Borzak, PLS, Chief Surveyor/Designer
City of Allentown Department of Public Works

CONTENTS:

Report and Recommendations
Photos
Mailing List and Responses -- Utility Companies and City
Location Map -- Portions of City Block Plan No. 15-093

HISTORY OF EAST JEANS STREET PROPOSED TO BE VACATED:

The street proposed to be vacated is in the 15th Ward. The right of way width of 20 feet was established by the Bachmans Terrace Subdivision of Hanover Township in the year of 1919. Should the street vacation be granted, it appears that the affected rights-of-way would revert to the adjoining property owner which is the applicant. It is the responsibility of the affected adjoining property to assimilate vacated property into fee simple ownership by deed.

LOCATION AND CONDITION:

The subject street is unopened. There is an existing utility pole (BTC#8501) with support guy wires located near or within the subject street right-of-way.

POLLS -- CITY OF ALLENTOWN:

Mr. Richard H. Rasch, the City Utility Engineer, has no objection to the street vacation, Subject to his comment that the vacated area will need a Drainage easement for the 716 E. Washington Street Property.

Mr. Robert Scheirer, the Fire Chief, has no objection.

Report to the City Clerk and Allentown
City Planning Commission
October 2nd, 2013
SUBJECT: East Jeans Street Vacation Request

Mr. Michael Hilbert of the City's Communications Bureau, has no objection.

Mr. Joseph Hannah, the Chief of Police, has no objection.

POLLS -- OWNERS:

Lehigh Land Developers, owners of 737 N. Gilmore St. have not replied.

Farouk Hamoul
629 N. Jerome St., Allentown PA 18109,
owner of 716 E. Washington Street, OBJECTS to the Street Vacation.
"I do not want to lose accessibility to my property".

POLLS -- UTILITY COMPANIES:

The Pennsylvania Power and Light Company (PPL), has not replied.

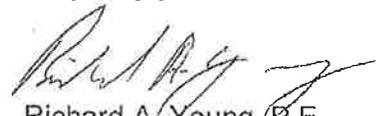
Verizon Communications (Verizon) has not replied.

The UGI Utilities, Inc. (U.G.I.) has not replied.

RECOMMENDATIONS:

The Bureau of Engineering favorably recommends the subject street vacation.

Very truly yours,

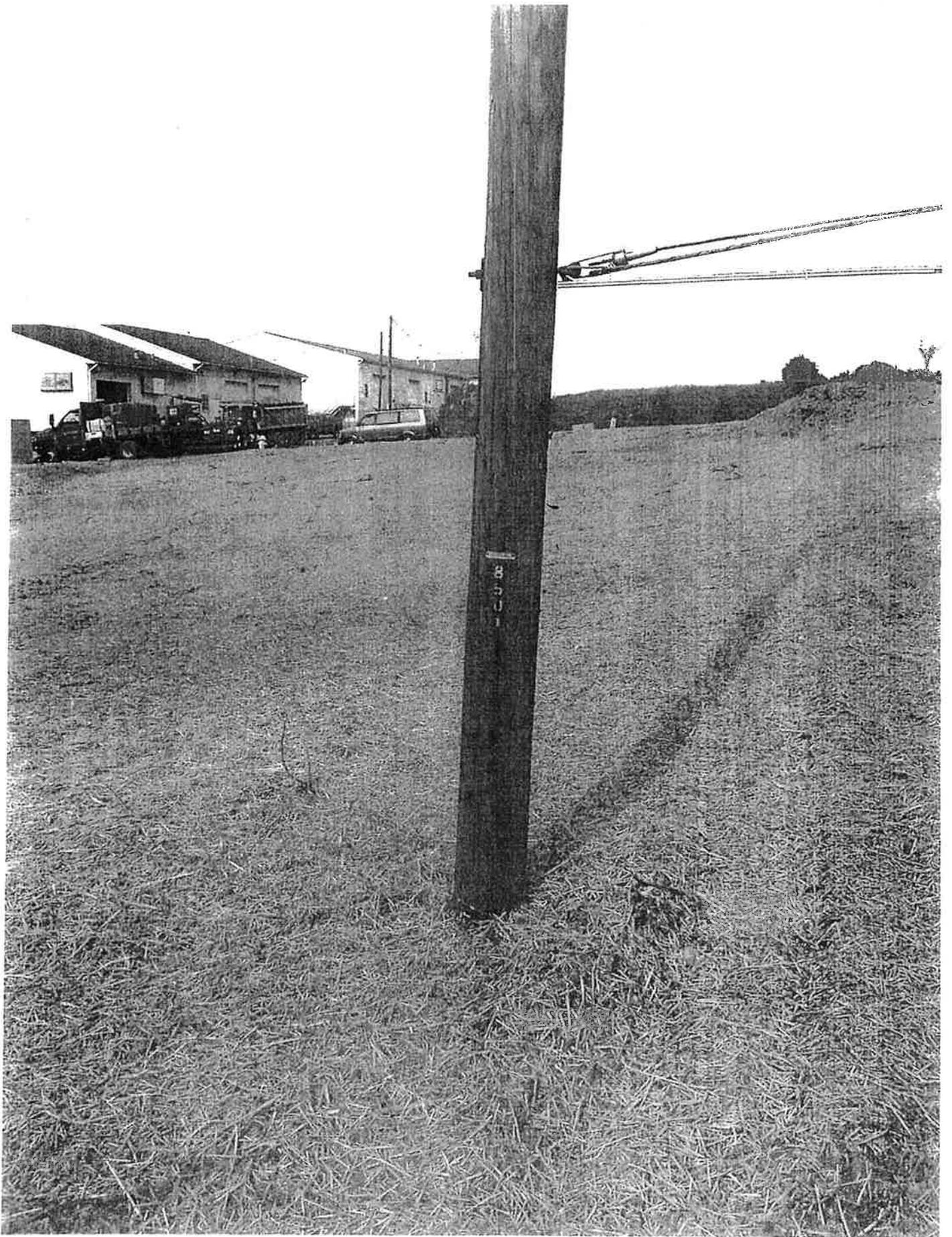

Richard A. Young, P.E.
Public Works Director

Attachments

xc: Michael C. Hefele, Director of Planning
Jerry Snyder, City Solicitor
Michael P. Hanlon, City Clerk

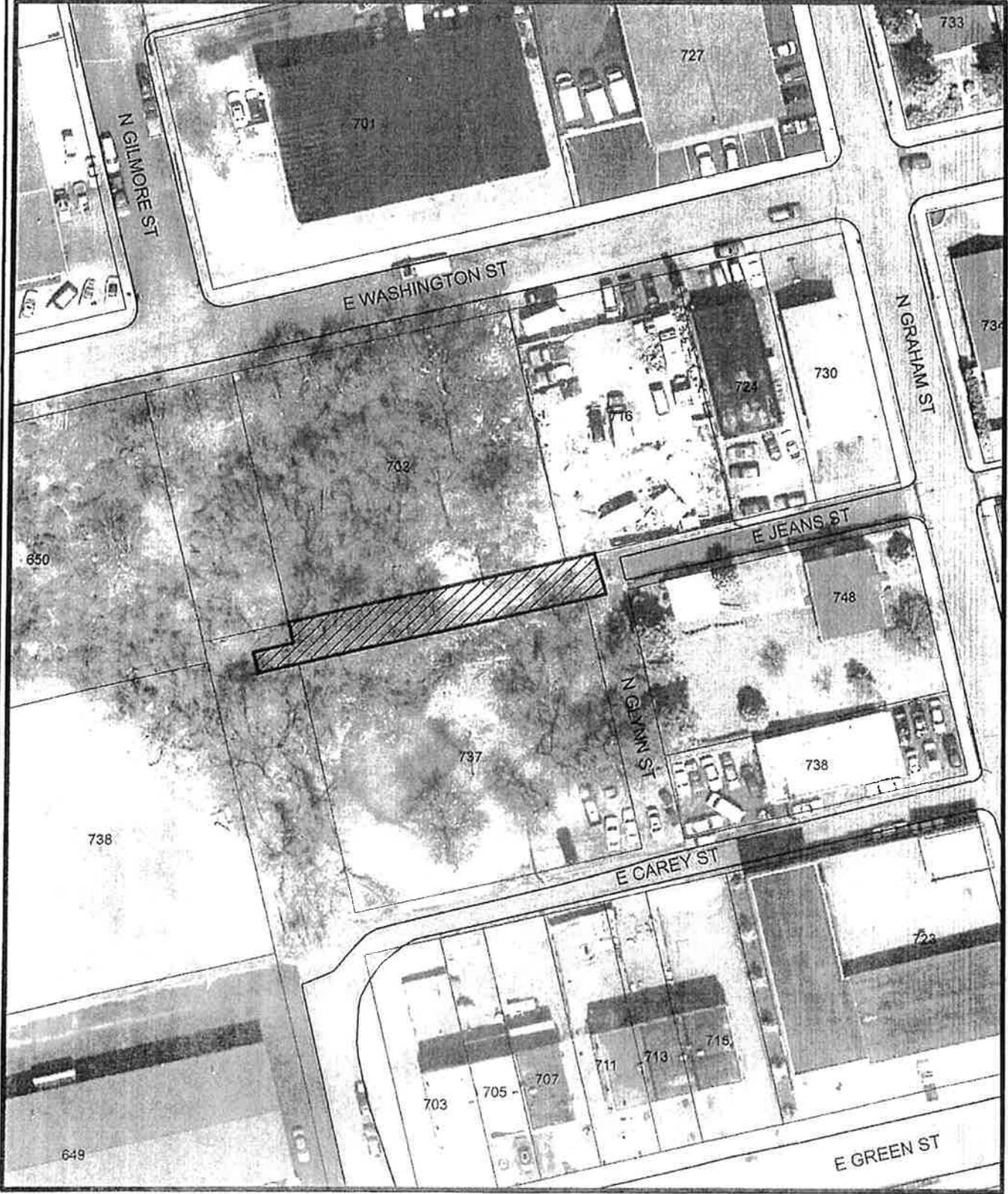
Report to the City Clerk and Allentown
City Planning Commission
October 2nd, 2013
SUBJECT: East Jeans Street Vacation Request

Richard A. Young, P.E., Public Works Director





CITY OF ALLENTOWI.

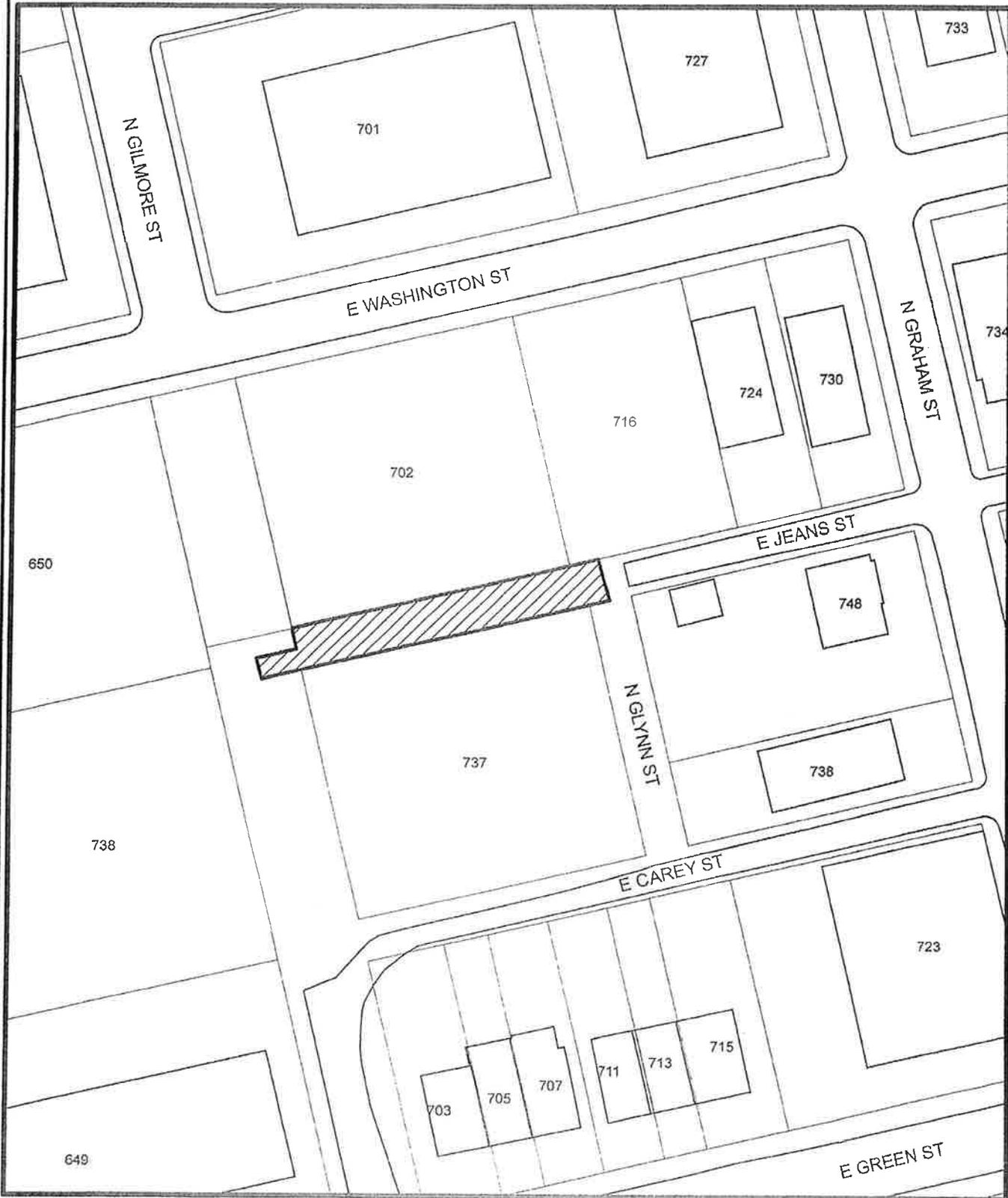


Proposed Street Vacation:
E. Jeans St. @ N. Glynn St. To N. Gilmore St.

SCALE:
1" = 60'



CITY OF ALLENTOWI.



Proposed Street Vacation:
E. Jeans St. @ N. Glynn St. To N. Gilmore St.

SCALE:
1" = 60'





ALLENTOWN CITY PLANNING COMMISSION
435 HAMILTON STREET
ALLENTOWN, PA 18101-1699
(610) 437-7611

ALLENTOWN CITY PLANNING COMMISSION

PUBLIC MEETING OCTOBER 8, 2013

MINUTES

MEMBERS PRESENT:

Oldrich Foucek, III, Esquire, Chairman
Anthony Toth, Vice Chairman
Richard Button, Secretary
Christian Brown
Mark Buchvalt
Frank Facchiano

CITY STAFF PRESENT:

Michael Hefele, Planning Director; Alan Salinger, Chief Planner; Richard Young, Director of Public Works/City Engineer; Mark Geosits, Senior Civil Engineer/Assistant City Engineer; Richard Rasch, Utility Engineer; Nelson Varughese, Traffic Controls Superintendent; Barbara Nemith, Zoning Supervisor; Tawanna Whitehead, Deputy City Clerk; Joan Fritz, Recording Secretary

OTHERS PRESENT:

See attached sign in sheet.

MINUTES:

The minutes of September 10, 2013 were approved as written.

STREET VACATION:

East Jeans Street from Gilmore Street to Glynn Street 13-3(V) requested by John Troxell

John Troxell was not present.

Farouk Hamoui, the owner of 716 E. Washington Street, stated that he has been maintaining this alley for over 30 years, and objects to the request.

Mr. Hefele advised that the request is to vacate the unopened portion of East Jeans Street from Gilmore Street to Glynn Street. East Jeans Street is opened to the east of the subject portion to North Graham Street. He recalled that a few months ago, the Commission approved the vacation of North Gilmore Street between Washington and Carey Streets, which forms the western boundary of the subject street vacation resulting in East Jeans Street being a dead end to the west. The request is for the unopened portion which abuts the requestor's property at 702 E. Washington Street, and partially abuts Mr. Hamoui's property located right next door, but only for a very short distance. Mr. Hamoui's property still has access to the rear on the opened portion of East Jeans Street. Mr. Hamoui stated that he gets his access from both East Jeans Street and Washington Street.

Mr. Hefele stated that as part of the North Gilmore Street vacation, the City retained an easement for any existing utilities. He also advised that Mr. Troxell did not give a reason as to why he is requesting the vacation.

Jennifer Torres, the owner of 748 Graham Street, stated that she may want to open a business in the future, and is concerned about access. Atty. Foucek noted that her property would not be affected since she has access off of Graham Street and access will still be maintained from East Jeans Street since the vacation request is only to Glynn Street.

Mr. Toth made a motion to TABLE the request. Mr. Brown seconded the motion. For the benefit of the objectors, Mr. Toth clarified that the street has remained closed for more than 21 years and the City does not have the right to open the street and/or make improvements for public use. Mr. Young indicated that if the City would want to build that street, it would have to acquire the right-of-way from the adjoining property owners. Motion passed unanimously.

LAND DEVELOPMENTS:

The Waterfront-Phase 1, 2 Sycamore Street LMA-2013-00009 Final Plan approval pursuant to Article 1314.01 of the City of Allentown Zoning Ordinance requested by Waterfront Redevelopment Partners, LP

Atty. Joseph Fitzpatrick represented the applicant. Mark Jaendl of Waterfront Redevelopment Partners, LP, stated that the applicant has gone through the review letters for both the revised tentative plan as well as the final plan and does not see any issues within those letters that cannot be addressed.

Mr. Hefele recalled that the Commission granted conditional tentative plan approval in July, and with that approval the developer is free to come in one phase at a time with

final plans. Because the Municipalities Planning Code makes a fairly direct relationship between having all conditions of tentative plan approval met before final plans can be given approval, he provided the Commission with the review letter for the final plan submission, which is really the operative plan before the Commission today, as well as the review letter for the revised tentative plan, which gives the status of the developer satisfying all the conditions of tentative plan approval. He noted that because of the way the Commission conditioned the tentative plan approval, there is a lot of overlap primarily in the form of a traffic study. Mr. Hefele indicated that the Commission postponed a decision on the developer's request to modify the requirement in the Zoning Ordinance, which states that all affected intersections have to operate at a level of service "D". Some of the intersections are coming up short of that requirement, and the Commission gave the developer additional time to address that issue, and would revisit that issue when final plans were submitted. Mr. Hefele noted that the traffic issue is getting close to being resolved. Mr. Hefele stated that the other remaining issue involves the ultimate disposition of the riverwalk area. He advised that there have been meetings with the developer concerning this, and Atty. Fitzpatrick met with the City's legal department last week to discuss some of the remaining issues. He concluded that there are a number of review comments, but a lot of them are detail issues.

Atty. Fitzpatrick said he agrees with Mr. Hefele's comment that most of the review comments are technical in nature. He advised that there have been a series of meetings on the riverwalk issue involving not only City legal staff, but also Mike Hefele, Sara Hailstone, Rich Young, and John Mikowychok. He noted that the RRO in the ordinance speaks in terms of a conservation easement or deed restriction and that is tied in closely to the document that he is preparing with the City called an "Operating and Maintenance Agreement". The intent is to have a special purpose entity owner for the riverwalk and plazas with rules and regulations approved by City staff and City Council. He noted this is a good example of public/private parties coming together for the community. He intends to get a redraft to the City's Law Office within the next two weeks.

Mr. Hefele summarized the traffic issue. He advised that there is a requirement in the Zoning Ordinance that all intersections operate at a level of service "D". The most notable intersection that does not comply with that requirement is as the yet unbuilt intersection of American Parkway and Front Street. Because that intersection doesn't exist, the calculations are based on projections that were done as part of the American Parkway study that was completed many years ago. He indicated that of all the various movements that happen at that intersection, there are several specific movements that do not meet the level of service "D" – some fail and some come up to a level of service "E", but overall the intersection operates at a level of service "D". Mr. Hefele advised that City staff believes that the overall value or rating of the intersection at a level of service "D" meets the intent of the Ordinance, but wants to have some additional discussions with the developer's engineer. The other intersection that needs further discussion is Front and Allen Streets. He pointed out that currently the intersection functions at the required level of service, but some of that hinges on a dedicated left turn lane on southbound Front Street to access the development using Allen Street. With a dedicated left turn movement, a separate stacking lane must be created, and the length of that is of concern since it is several hundred feet in length, and in order to accommodate that, parking would have to be removed off one or both sides of Front Street, which is a neighborhood issue. Mr. Young added that the developer is not proposing a separate left turn lane on southbound Front Street, and even without the left turn lane, the levels of service are fine; the issue is the length of the queue, and the number of cars in line southbound on Front Street waiting to make a left turn onto Allen

Street most notably in the AM peak, causing a traffic backup to the intersection of Front and Tilghman Streets, which is one block north. He stated that he believes there are ways to get around that, but that is what the current proposal is. Mr. Young noted that he does not want to remove parking at that intersection since parking is a premium in that area, and would like the developer to look at other alternatives to try and improve that condition. Mr. Hefele indicated there are additional technical comments related to the traffic study, but those are the two main issues.

Mr. Toth questioned the feasibility of obtaining approval letters at this stage given how things are going to be phased, and the differences on how the development may take place after Phase 1 and into Phase 2. Mr. Hefele indicated that the tentative plan does not get recorded, and a condition of that approval is that the developer secure outside permits to satisfy the tentative plan requirements. The Phase 1 Final Plan will not be recorded until those permits are received, and the same would hold true for the second phase as well.

Atty. Foucek suggested that the plan for Phase 1 be tabled until the next meeting in order to give the developer more time to resolve the issues discussed at today's meeting.

Mr. Buchvalt made a motion to TABLE the plan until the November meeting. Mr. Button seconded the motion. Motion passed unanimously.

McDonald's Restaurant, 1432 South 4th Street LMA-2013-00015 Preliminary/Final Plan approval requested by McDonald's USA, LLC

Anthony Caponigro of Bohler Engineering and Bill Zuccarello of McDonald's Corporation represented the applicant.

Mr. Caponigro advised that the current 5,470 SF restaurant with indoor playland will be demolished, and replaced with a new 4,564 SF restaurant with no playland. The rebuilt plan will modify the layout of the building by turning it 90° so that the front of the building faces South 4th Street which allows for a more conventional counterclockwise one-way circulation presenting a safer traffic pattern, and provides parking around the perimeter of the site with some parking against the building. The current access will be upgraded to a full access drive at the same location. He noted that the building will be closer to South 4th Street allowing for a more prominent view from South 4th Street. Currently there is a single file drive-thru operation, but a side-by-side configuration is proposed reducing the amount of onsite stacking and traffic congestion. Mr. Caponigro also advised that the parking count is going from 57 spaces to 41 spaces. 31 spaces are required. Mr. Zuccarello noted that in the 70's and 80's when the McDonald's Restaurants were first built, 80% was dine-in seating, and currently it is 65% drive-thru.

Mr. Young indicated that an HOP is not required from PennDot since there is already an existing HOP for the Mountainville Plaza access drive. Mr. Toth questioned whether the previous easements for cross-traffic on the Mountainville Plaza access drive are generic in nature or will they have to be reintroduced as new given the new ingress and egress locations. Mr. Caponigro stated he believes the easements are adequate for the modifications being proposed, but if not, will have to be revised.

Mr. Caponigro advised that an NPDES permit is not required since the site is under an acre of disturbance which is under the NPDES requirements.

Mr. Caponigro referred to Parks Comment #1 which states that the plan satisfies the required quantity of street trees, but the trees are not located within the right-of-way of South 4th Street as required. Mr. Brown stated that is where street trees are typically planted, but in this case the trees must be acknowledged on the record plan as subject to all the rules and regulations of the Shade Tree Ordinance.

No interested parties were present.

Mr. Brown made a motion to GRANT PRELIMINARY/FINAL PLAN APPROVAL subject to the comments contained in Mr. Hefe's review letter of October 7, 2013. Mr. Facchiano seconded the motion. Motion passed unanimously.

Apartments in the Parkway, 1605-1625 Lehigh Parkway East LMA-2013-00016 Preliminary/Final Plan approval requested by Lehigh Parkway Apartments LLC

Jeffrey Ott and Jason Buchta of Ott Consulting, Inc. and Bruce Barker of Lehigh Parkway Apartments LLC were present.

Mr. Ott recalled that this project was approved on January 9, 2009, at which time it was a 3 building project. The current proposal is for a 2 building project, 12 stories each, containing 170 units and 259 parking spaces. The majority of the spaces are surface parking, but there are a number of spaces that will be contained on the first level of the buildings. He advised that they are currently going through the NPDES permitting process with the Lehigh County Conservation District, and are also working with the Army Corps on making a resubmission of their original application. He recalled that part of the development is within the floodway, and they did have a joint permit to allow that. The regulatory agency allowed the developer to extend it once, but it has since expired, and the developer is reapplying for that permit, and does not expect any issues with obtaining it.

Mr. Ott stated that one additional access drive on Lehigh Parkway East has also been added to the current plan. He referred to Traffic Comment #21 of Mr. Hefe's review letter of October 7, 2013 which stated that both driveways at Lehigh Parkway East must be reduced to 15 feet wide and to make the near driveway at the intersection to Enter only, and far driveway to Exit only, or eliminate the near driveway completely and use the far driveway to Enter and Exit. Mr. Ott stated that the developer has no objection to a one-way in and a one-way out.

Mr. Ott advised that the developer will also be requesting a waiver from Section 1385.11.B of the Land Development Control Ordinance which requires grading five feet or one-half the height of the fill or excavation from any adjoining property or easement line, whichever is greater.

Mr. Ott said they also received a letter from the Lehigh Valley Planning Commission. Mr. Hefe noted that as typically is the case when properties are developed in the floodplain the LVPC issues a cautionary note. The policy is allowed in urban areas, but they do reference an act which he is not familiar with. The Act is called Biggert- Waters Act of 2012 which is a change to the flood insurance program that essentially removes any federal subsidy to the cost of flood insurance for development in the floodplain. It is more risk based than in the past, so a development such as this, a fairly intensive development in the floodplain, is likely to pay a fairly high flood insurance unsubsidized premium, and is required for any financing involved. Mr. Hefe also noted that the

developer has complied with the requirements found in the City's Floodplain Ordinance. He also indicated that the access road onto Lehigh Parkway North is elevated and out of the floodplain to allow emergency vehicles to gain access to the lower building in the event of a flood.

Mr. Toth noted that one of his previous comments on this project was how the storm water was getting down the Little Lehigh Creek and the ultimate outfall. Mr. Hefele stated that an easement is required across City Park property to discharge. Mr. Toth said he is concerned about the storm water discharging across City property, since he recalls from the prior plan that there was just a riprap apron that was proposed at the discharge, and he was pretty adamant that there should not be a riprap apron. He also questioned whether this is the area where a proposed trail is planned. Mr. Ott stated that the outfall has been extended beyond that right-of-way, and the storm water is being piped from the site underneath the right-of-way and being discharged on either side so it should not have an impact on the trail. Mr. Toth indicated that it should also be made aesthetically pleasing as well. Mr. Hefele indicated that the question is whether the Commission wants to put some of its weight behind this in its approval, or just leave it up to the City's Park Director, who has not yet reviewed this issue, as to how this gets designed since the developer needs an easement from the City which they do not have.

.After further discussion, Atty. Foucek commented that while he believes the Parks Department will do something appropriate, he would like to know what they are going to say before the plan is approved. Mr. Hefele and Mr. Ott both noted that an executed easement from the prior plan was never found, and they believe there never was one since the City was going to execute that agreement upon the plan being recorded, which never occurred.

Atty. Foucek suggested that the plan be tabled until the Parks Director has an opportunity to review and comment, and encouraged the developer to come back with a solution after hearing from Parks.

Ken Heffentrager of 733 North 11th Street, representing the Tenants Association of Allentown, stated that it has been proven that property values diminish with apartment buildings in cities. He noted that Allentown is already 52% rental. He also cited all the additional traffic that will be going into this area.

Mr. Ott stated that the apartment use is allowed by right. He also advised that there will be a mix of one bedroom and two bedroom apartments and some three bedroom, and a few efficiencies that will be about 600 sq.ft. The majority of the one bedrooms are 850 sq.ft., the two bedrooms are 1,050-1,200 sq.ft. and the three bedrooms are 1,500 sq.ft.

Mr. Toth said he also wants to make sure that any trees on City property that may be impacted during the development process are taken care of appropriately.

Mr. Buchvalt made a motion to TABLE the plan subject to review and comment by the City's Parks Department. Mr. Brown seconded the motion. Motion passed unanimously.

HAMILTON STREET OVERLAY DISTRICT REVIEWS:

840 Hamilton Street Design review of two (2) flat wall signs on existing canopy (1.42' x 5.67' each), interior illuminated, requested by Hamilton Hospitality Group, LLC t/a Billy's Downtown Diner

The applicant was not present. Mr. Salinger noted that the canopy is not described in the Zoning Ordinance, and it is recommended that the Zoning Administrator look favorably upon the sign since the sign's tasteful design and scale do not detract from the building's appearance or function.

Mr. Facchiano made a motion to accept the City's staff report. Mr. Buchvalt seconded the motion. Motion passed unanimously.

Design review of 534 Hamilton Street pursuant to the provisions of the Hamilton Street Overlay District, Section 1314.04, of the City of Allentown Zoning Ordinance requested by Thomas Williams

Tom Williams was present. Mr. Salinger recalled that at the September meeting the Commission reviewed the buildings to the east of this property. He indicated that this building has been "untouched" and looks like it did in 1900 exclusive of the doors. All the basic elements including a very decorative transom are there, and the transom and the store windows really make this building. He indicated that modifications have generally been limited to repair and maintenance with little affecting the building's appearance or design. He noted that one modest change is the removal of what appears to be copper trim around the storefront window, and replacing it with an anodized aluminum frame. City staff is recommending that to the extent that the copper can be retained or replaced, that the feature be maintained.

Mr. Salinger advised that there is currently a neon sign on the building which was installed within the last several years, and upon the property owner knowing who his tenants will be, the Commission will review signage.

Mr. Williams advised that the 2nd floor is commercial, but currently vacant, the 3rd floor is residential, and the 1st floor contains a dry cleaner. He is negotiating with a national bakery for the first floor.

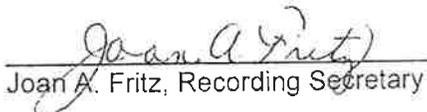
Mr. Facchiano made a motion to accept the City's staff report. Mr. Button seconded the motion. Motion passed unanimously.

NEW BUSINESS:

The November meeting was rescheduled from November 12 to November 13 at 12:15 p.m.

There being no further business, the meeting adjourned at 1:35 p.m.

Respectfully submitted,


Joan A. Fritz, Recording Secretary

Please Print
ACPC Attendance
10-8-13

<u>Name</u>	<u>Address</u>
Ryan Puma	3332 Green Meadow Dr.
Mike Decker	1665 VCP Bethlehem PA
Joseph FITZPATRICK	PO Box 219, Center Valley PA
Zac Laird	1519 Hamilton St, Allentown, PA
Mark Laird	"
JEFFREY OAT	222 MAIN ST, EMMAUS PA 18049
JASON BUCHAN	" "
Bruce BARKER	EMMAUS PA
FAROUK HAMANI	629 N Jerome St, Allentown
Gabriel Diaz	236 N Front st) 18109
Erik J Olson	Allentown P. Assoc)
Ryan Kern	160 W. Walnut St. (1324 Walnut)
BERRAN SMITH	Barry Isett + Assoc, 85 S Route 100
Jennifer Torres	Barry Isett + Assoc 85 S. Road 100,
	748 N. Graham St Allentown PA 18104



ALLENTOWN CITY PLANNING COMMISSION
435 HAMILTON STREET
ALLENTOWN, PA 18101-1699
(610) 437-7611

ALLENTOWN CITY PLANNING COMMISSION

PUBLIC MEETING DECEMBER 19, 2013

MINUTES

MEMBERS PRESENT:

Oldrich Foucek, III, Esquire, Chairman
Anthony Toth, Vice Chairman
Richard Button, Secretary
Christian Brown
Frank Facchiano

CITY STAFF PRESENT:

Michael Hefele, Planning Director; Alan Salinger, Chief Planner; Barbara Nemith, Zoning Supervisor; Tawanna Whitehead, Deputy City Clerk; Joan Fritz, Recording Secretary

MINUTES:

The minutes of November 13, 2013 were deferred to the January meeting for approval.

STREET VACATION:

East Jeans Street from Gilmore Street to Glynn Street 13-3(V) requested by John Troxell (Tabled at October 8, 2013 meeting)

John Troxell was present. Mr. Hefele recalled that this request was reviewed by the Commission at its October meeting, which Mr. Troxell was unable to attend. He noted that there was a neighboring property owner who objected to the vacation, and the Commission tabled the request at that time. He stated that East Jeans Street is located in East Allentown and is perpendicular to North Gilmore Street that was vacated earlier in the year to accommodate some new buildings on East Washington Street. The portion requested for vacation is unopened. Mr. Hefele advised that the neighboring property owner was concerned that he was going to lose access, but the eastern portion of East Jeans Street is opened and still provides access to the rear of his property.

Mr. Troxell advised that he met with Farouk Hamoui, the owner of 716 E. Washington Street, the neighboring property owner, and he no longer has any concerns.

Mr. Hefele also indicated that Mr. Troxell owns the abutting parcel on the north side; a different property owner owns the south side, but they did not respond to Engineering's poll or attend any meetings.

Atty. Foucek questioned the little "notch" into the unopened Gilmore Street on the west end of East Jeans Street. Mr. Hefele stated that he did not know why that was there, but believes the Commission's action refers back to the bounds of the request, and if any other details need to be worked out, the Engineering Bureau will handle it.

No interested parties were present.

Mr. Brown made a motion to RECOMMEND THE VACATION as requested. Mr. Button seconded the motion. Motion passed unanimously.

Atty. Foucek and Mr. Brown recused themselves. Mr. Toth assumed the chair.

LAND DEVELOPMENT:

Three City Center, 513 W. Hamilton Street LMA-2013-00017 Preliminary/Final Plan approval requested by City Center Investment Corp.

James Gentile of North Star Construction Management, Ronald Madison of Rettew Associates, and Scott Unger, Executive Director of the Allentown Economic Development Corporation, were present. A rendering of the project was displayed.

Mr. Hefele stated that this is the site of the former Colonial Theatre.

Mr. Gentile advised that the proposal is to construct a 7 story building. The front of the building's first level will be retail space, and have either two or four tenants, possibly including a restaurant; the upper six levels will be office space. The design of the rear of the building will be nearly identical to the front facing Hamilton Street, and will overlook the Arts Park. The rear of the first floor will be the upper level of a two-level parking garage, which will be accessed from Law Street; the lower level will be accessed from Court Street. The two parking levels, which will be used by the tenants of the building,

are not connected, and function independently.

Mr. Gentile indicated that he has no problem with the comments contained in Mr. Hefe's review letter of December 9, 2013. Mr. Hefe noted that this project has grown since the original submission. Mr. Gentile stated that originally the proposal was for a 5 story building, but the developer decided to add two more stories. The building's architecture picks up the same theme of other buildings in the area, and has a neo-classical, beaux-art design, which is very similar to the rear structure of the old Lehigh County Court House. He noted there are green roofs on all four corners of the building. Mr. Gentile indicated that the rear of the building contains an open porch overlooking the Arts Park for use by the building's tenants.

Mr. Gentile advised that variances were received from the Zoning Hearing Board for insufficient front yard setback based on a block average on Hamilton Street, and for not having two clear corner sight triangles.

Mr. Hefe advised that City staff has no problem with conditional approval.

Mr. Facchiano made a motion to GRANT PRELIMINARY/FINAL APPROVAL subject to the conditions contained in Mr. Hefe's letter of December 9, 2013. Mr. Button seconded the motion. Atty. Foucek and Mr. Brown abstained. Motion passed.

HAMILTON STREET OVERLAY DISTRICT REVIEWS:

Design review of 513-517 Hamilton Street pursuant to the provisions of the Hamilton Street Overlay District, Section 1314.04, of the City of Allentown Zoning Ordinance requested by City Center Investment Corporation

James Gentile of North Star Construction Management was present.

Mr. Salinger advised that the building is a completely new structure and its mass and scale are similar to the buildings located to the south and east which are of substantial height and involvement. The proposed building is complementary to the Arts and Governmental area, and does not copy nor detract from existing adjoining structures.

Mr. Salinger stated that a comprehensive signage plan is anticipated to be proposed at a later date when the building's design is completed and tenants are found. At that time, City staff recommends that a complete signage scheme be proposed and reflected in future storefront and other signage required to complete the building. The grade level façade also includes three canopies which will project 5 feet from the building's face.

Mr. Gentile stated that the lower portion of the building will be limestone, while the darker, upper area material will be a limestone-colored Exterior Insulated Finishing System.

Mr. Toth questioned whether there are any issues in regard to streetscape such as lighting, trees, or decorative hardscape. Mr. Gentile indicated that the developer is waiting for direction from the City. Mr. Hefe noted that City staff is trying to address all those types of streetscape design issues throughout the downtown, and City Center is working with the City to do that.

In connection with the setback area from the property line to the building, Mr. Hefe

noted that street trees are usually planted in that area. Mr. Gentile advised that the dumpsters will all be internal, and there is a loading area inside the building at the rear for deliveries at the Law Street level.

Mr. Gentile indicated that depending on the size of the tenant, there could be 2-4 retail spaces.

Mr. Salinger concluded that the design is consistent with the Hamilton Street Design Guidelines.

No interested parties were present.

Mr. Button made a motion to accept the City's staff report. Mr. Facchiano seconded the motion. Atty. Foucek and Mr. Brown abstained. Motion passed.

Design review of 732 Hamilton Street pursuant to the provisions of the Hamilton Street Overlay District, Section 1314.04, of the City of Allentown Zoning Ordinance requested by City Center Investment Corporation

James Gentile of North Star Construction Management was present. Mr. Salinger advised that the building was built in 1900. He noted that the facade has been substantially altered, and any period architectural features have been covered or removed. Mr. Salinger pointed out that the existing stucco was removed and brick was found that was usable, and will be a substantial part of the new façade. He reviewed the proposed façade changes with the Commission.

Mr. Salinger concluded that the design is consistent with the Hamilton Street Design Guidelines.

No interested parties were present.

Mr. Facchiano made a motion to accept the City's staff report. Mr. Button seconded the motion. Atty. Foucek and Mr. Brown abstained. Motion passed.

Atty. Foucek assumed the chair.

NEW BUSINESS:

DEP approval of Post Construction Stormwater Management Plan requested by St. Luke's Hospital Allentown Campus

Scott Pasterski of Keystone Consulting Engineers was present on behalf of the applicant.

Mr. Pasterski advised that the parking deck at St. Luke's Allentown Campus is completed and operational. There was an NPDES permit for the site. All of the stormwater management facilities have been constructed. He noted that in the past the post-construction stormwater management plan was not recorded, and was simply approved and a permit issued. Mr. Pasterski indicated that as of December 19, 2010, the DEP is requiring that the post-construction stormwater management plan, which is part of the NPDES documentation, be recorded so that if a title search is done on the property it will surface and run with the land.

Mr. Pasterski stated that he is before the Commission today to request that the post-construction stormwater management plan be signed by the appropriate City officials so that the plan can be recorded. The County will not record the plan without a municipal signature.

Mr. Toth questioned whether this plan could be recorded at the conception of a project. Mr. Hefele said he believes DEP wants an as built plan recorded. Mr. Pasterski advised that a new as built plan was prepared of the BMP's, and if that differs substantially from the approved PCSM plan, then that has to be recorded as well. This would have to be done at the conclusion of a project, since if the as built conditions differ from the approved conditions, the PCSM plan would have to be done over again. He noted that whatever is on the PCSM plan is being recorded.

Mr. Hefele stated that the Engineering staff inspected the BMP's and found them installed satisfactorily, and their recommendation is that the plan can be signed. Mr. Hefele advised that the Commission's action today is to approve and sign the plan so that it can get recorded. For future cases, the Commission could authorize the staff to sign off after inspection. Atty. Foucek commented that this is more of an administrative process, and recommended that the Commission authorize the City Engineer to sign the plan since the Engineering Bureau is responsible for making sure the improvements were installed.

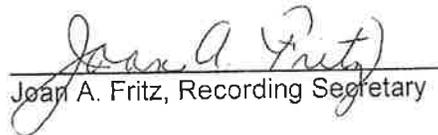
Mr. Hefele stated that the Commission's action today is to authorize the City Engineer, after review and inspection, to sign the plan. He stated that he wants to contact the Recorder of Deeds Office to make sure the City Engineer's signature will be accepted.

Mr. Hefele advised that he did receive a note from Richard Rasch of the Engineering Office stating that he did inspect the BMP's and found them satisfactory.

Mr. Facchiano made a motion to accept the recommendation of the City Engineer's office to approve the post-construction stormwater management plan of St. Luke's Hospital and to direct the Secretary, if required by the Recorder of Deeds, to sign those plans or preferably just the City Engineer. Mr. Brown seconded the motion. Motion passed unanimously.

There being no further business, the meeting adjourned at 1:30 p.m.

Respectfully submitted,


Joan A. Fritz, Recording Secretary



CITY OF ALLENTOWN

No. CA-1

RESOLUTION

R - 2014

Introduced by the Administration on February 19, 2014

Police Officer Appointments

Resolved by the Council of the City of Allentown, That

WHEREAS, Council appoints the following, as Patrolmen, in the Department of Police, at a base salary of \$50,192 per annum. All appointments are contingent upon the candidates receiving Police Civil Service Approval, passing physical and psychological examinations as stipulated in the Police Civil Service Rules and Regulations and obtaining and maintaining a valid state certification from the Pennsylvania Municipal Police Officers Education and Training Commission.

Adam H. Dennis
Bristol, CT

Christopher R. Matthews
Bethlehem, PA

Brian T. Best
High Bridge, NJ

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor to appoint the above, as Patrolmen, in the Department of Police.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Police Department

- **Summary and Facts of the Bill**

Hiring of one (3) Police Officers, as Patrolman, in the Department of Police, at a base salary of \$ 50,192 per annum. All appointments are contingent upon the candidate passing physical and psychological examinations as stipulated in the Police Civil Service Rules and Regulations and obtaining and maintaining a valid state certification from the Pennsylvania Municipal Police Officers Education and Training Commission.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City’s Vision/Mission/Priorities**

Hiring of three (3) police officers:

Adam H. Dennis - Bristol, CT.
Christopher R. Matthews - Bethlehem, PA.
Brian T. Best - High Bridge, NJ.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

Funded through COPS Hiring Grant

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Funded through COPS Hiring Grant from Department of Justice

- **Priority status/Deadlines, if any**

As soon as practical

- **Why should Council unanimously support this bill?**

Benefit City of Allentown with additional police presence



CITY OF ALLENTOWN

No. R-3

RESOLUTION

2014

Introduced by the Administration on February 19, 2014

Authorizes Disposition of Certain Records

Resolved by the Council of the City of Allentown, That

WHEREAS, by the virtue of Resolution No. 24363, adopted September 20, 1978, the City of Allentown declared its intent to follow the provisions of the Municipal Records Act approved by the Local Government Records Committee of Pennsylvania Historical and Museum Commission with respect to the retention and disposition of all public records; and

WHEREAS, in accordance with this enabling legislation, City Council shall officially act by Resolution on each individual item submitted for disposition.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, in accordance with the retention and disposal schedules approved by the local Records Committee of Pennsylvania Historical and Museum Commission, hereby authorizes the disposition of the following public records noted on said attachment.

RECORDS RETENTION
TO BE DESTROYED LIST

DEPARTMENT OF FINANCE

<u>Item</u>	<u>Destruction Date</u>
2004 EMST April 2004	2013
2006 WC2s 5/25/2007 – 6/1/2007	2013
2002 ET2s QW25501 – End	2013
2002 ET2s QW17901 to 21400	2013
2006-2007 Per Capita Records 7/14/2006 – 7/26/2006	2013
2006 Business Licenses 12/20/2005 – 3/10/2006	2013
Moving Permits	2013
Tenant Listing 2006-2007 Wards 15-19	2013
2006 City Real Estate Return Mail	2013
2006-2007 Per Capita Receipts 7/27 – 8/21	2013
2005 Final Returns	2013
2004 Garbage Exonerations Maint, Interim Bills, Corrected Bills	2013
2006 Water Receipts 1/24/2006 – 2/16/2006	2013
Computer Letters, Supplemental Books	2013
2006 Tenant Listing 4/28 – 5/23	2013
2006 Water Receipts 9/29 – 10/20	2013
2006 Water Billing Registers	2013
2003 City Real Estate Tax Status Register	2010
2006 ET1 Detail 1 st Quarter	2013
2004 Registered Letters Tax Year 2004	2011
2001 Final Return Reports	2003
2006 Final Return Reports	2013
2002 Bethlehem, Parkland, Whitehall HAB 1 st Quarter- 4 th Quarter Dist	2009
2000 EIT returns	2007
2006 ANK Nov 20 2006	2013
2004 A/R QW7001-QW15500	2011
2004 A/R EW-QW700	2011
2006 Final Return Report	2013
2003 School Real Estate Tax Status Register	2010
2006 Berkheimer EIT Magnetic Tape Report	2013
2006 FR1 Error Letters	2013
1998 FR1 17 May 1999 to 27 May 1999	2009
2002 ET2s QW05400-QW11449	2013
2002 ET2s QW11450 to QW17900	2013
2006 EMST Refunds	2013
2006 ET1 Detail 1 st Quarter Payroll	2013
2006 Adjustment	2013
2003-2004 Banks	2013
2006 Lehigh County Tax Duplicate for Allentown	2013
2005 City Maintenance January-December	2013
2006 Monthly Recon and Cash sheets	2013
2005-2006 School Real Estate	2013
2005-2006 School Real Estate	2013
2005 1 st Quarter ET1 Detail	2013

2006 City Real Estate Wards 1-19	2013
2005-2006 School Real Estate	2013
2004 City Real Estate Recedipts (3/5/2004-4/2/2004)	2013
2005-2006 School Real Estate	2013
Water Receipts 1/2000 to 2/21/2001	2013
2006 OP2 1 st Quarter	2013
2006 City Real Estate (4/6/2006 – 5/11/2006)	2013
2006 3 rd Quarter EMST	2013
2006 4 th Quarter EMST Detail	2013
2006 Business License 12/1/2005-12/19/2005	2013
2006 Lehigh County Tax Duplicate for Allentown	2013
2006 City Real Estate 3/15/2006-4/5/2006	2013
2006 Per Capita	2013
2006 Tenant Listing Wards 1-9	2013
2006 EMST 1 (9-11-2006-12/31/2006)	2013
2006 County Maintenance	2013
2006 City Real Estate 5/12/2006-6/13/2006	2013
Business Privilege Tax 2006 Return Mail	2013
2006 City Real Estate Installments 2,3,4 and Delinquent	2013
2006-2007 Per Capita Receipts	2013
2006 Interim Bills/Garbage	2013
2007 City Real Estate Return Mail	2013
2006-2007 Per Capita Maintenance	2013
2006 Rental Inspection	2013
2006-2007 Per Capita Receipts	2013
2006 City Real Estate 6/14/2006-7/17/2006	2013
2005 Misc Receipts	2013
2006 City Real Estate 2/12/2006-3/14/2006	2013
2006 City Real Estate 3/10/2006-12/3/2006	2013
2006 City Real Estate 7/18/2006-1/24/2007	2013
2006 Water Receipts 7/5/2006	2013
2006 Water Reports	2013
2005-2006 ET2 and reports	2013
2001-2002 Quarter Distribution	2009
2006 Claims W2s 10-October-2007 – 08-November-2007	2013
2007 EMST 1 Jun-Nov	2013
2005-2006 Time Sheets April 05 – Jan 06	2013
2006 Claims W2s 24-Feb-2007 – 05-Mar-2007	2013
2006 Claims W2s 11-Apr-2007 – 25-Apr-2007	2013
2006 Claims W2s 08-Mar-2007 – 19-Mar-2007	2013
2006 Claims W2s 11-Apr-2007 – 19-Apr-2007	2013
2006 Claims W2s 02-Jan-2007 – 17-Feb-2007	2013
2006 Claims W2s 14-Aug-2007 – 30-Aug-2007	2013
2006 Claims W2s 01-Jun-2007- 06-Jun-2007	2013
2006 Claims W2s 14-Jun-2007 – 25-Jun-2007	2013
2004 City Real Estate Apr 5 2004 – Apr 19 2004	2013
2006 Claims W2s 24-Feb-2007 – 05-Mar-2007	2013
2006 Claims W2s 08-Jun-2007 – 14-Jun-2007	2013
2006 Claims W2s 30-Apr-2007 – 09-May-2007	2013
2006 Claims W2s 25-Jun-2007 – 03-Jul-2007	2013
2006 Claims W2s 06-Jun-2007 – 08-Jun-2007	2013
2006 Claims W2s 25-Jun-2007 – 03-Jul-2007	2013

2006 Claims W2s 04-Apr-2007 – 11-Apr-2007	2013
2006 Claims W2s 25-Apr-2007 – 30-Apr-2007	2013
2001 Water Receipts 1/2/2001 – 1/25/2001	2012
2004 Cash Sheets	2013
2000 FR1s 5/7/2001 to 5/18/2001	2013
2000 FR1s 4/14/2001 to 4/25/2001	2013
2003 Garbage Exoneration, 2003 Maintenance	2013
2003 Water Only Accounts, Interim Bills	2013
2000 FR1s 3/20/2001 – 4/13/2001	2013
2005 City Records by Ward	2013
2005 City Real Estate Delinquent – 2005 Water	2013
2000 FR1s 7/2/2001 – 7/25/2001	2013
2000 FR1s 4/13/2001 – 4/28/2001	2013
2004 City Real Estate Billings	2012
2006 Water Receipts 7/25/2006 – 8/17/2006	2013
2006 Water Receipts 8/18/2006 – 9/7/2006	2013
Claims Out Report	2013
ET2s	2013
2006 Water Receipts	2013
2005 Claims Runs	2013
2003-2004 Delinquent School Real Estate	2012
Supplements	2013
PSD EIT Tape Q123 ½ of quarter	2013
1996 Old Years Completed ET2 Supplement	2013
2005-2006 ET2 Reports	2013
2005-2006 ET2 Reports	2013
2006 ET2 QW13001-QW21702	2013
2006 ET2 QW29701 – End 2005 ET2 (MU,EW, SP, QW)	2013
2013 ET1 January 1 – March 25	2013
Desk Sheets 2009-2011	2013
2005 BPT 3/17/2006 – 4/20/2006	2013
2005 BPT Arpil to May	2013
2003 Misc Inv	2012
2006 Mailroom Records	2013
2004 City Real Estate Receipts 4/20 – 5/21	2013
2004 City Real Estate Receipts 2/2 – 3/12	2013
2004 Rental Receipts	2013
2006 Claims Run	2013
Incoming Claims	2013
2004 Interim	2013
2001-2002 School Real Estate Receipts 12/13 – 1/7/2002	2013
2000-2001 Cash Sheets PC Correction	2013
2001 Water Receipts 6/8 – 6/26	2013
2003 Water Receipts 12/11 – 12/31	2010
2002 Misc Invoices	2013
2004 City Real Estate Receipts	2013
2003 City Maintenance	2013
2006 ET1 Detail 4 th Quarter	2013
2006 ET1 Detail	2013
2005 Distribution by Vendor	2012
2004 City Real Estate Receipts	2013
2006 W2s Claims 8/30/2007 – 9/21/2007	2013

ET1 Detail	2013
Business Privilege 8/17/2005-2/9/2006 2/9/2006-5/10/2006	2013
Business Privilege 7/7/2005 – 10/12/2005	2012
2003 Business Licenses 1/6/2003 – 11/20/2003	2012
Business Privilege 8/6/2005 – 2/28/2006	2013
2004 Business Privilege Tax 1/23/2005 – 2/6/2006	2013
2006 ET2, EW, MW,SP	2013
2003 AARP Problem	2013
2006 Budget	2013
2004 PSD	2013
2000-2006 Claims Requested	2013
2006 W2 Claims 1/2/2007 – 2/17/2007	2013
2006 W2 Claims 2/17/2007 – 2/24/2007	2013
2006 W2 Claims 3/8/2007 – 3/19/2007	2013
2006 W2 Claims 3/17/2007 – 3/22/2007	2013
2006 W2 Claims 3/19/2007 – 4/4/2007	2013
2006 W2 Claims 4/11/2007 – 4/19/2007	2013
2006 W2 Claims 4/11/2007 – 4/25/2007	2013
2006 W2 Claims 4/30/2007 – 5/9/2007	2013
2006 W2 Claims 5/9/2007	2013
2006 W2 Claims 5/20/2007 – 5/26/2007	2013
2006 W2 Claims 6/1/2007 – 6/6/2007	2013
2006 W2 Claims 6/14/2007 – 6/25/2007	2013
2006 W2 Claims 7/3/2007 – 7/20/2007	2013
2006 W2 Claims 9/16/2007 – 9/19/2007	2013
2006 W2 Claims 7/20/2007-8/14/2007	2013
2006 W2 Claims 9/21/2007 – 10/4/2007	2013
2006 W2 Claims 10/8/2007 – 10/10/2007	2013
2006 W2 Claims 10/4/2007 – 10/8/2007	2013
2006 FR1s 001-162	2013
2006 FR1s 163-180	2013
2006 FR1s 580-600	2013
2002 & 2003 Claims Distribution Report	2013
2006 FR1s Claims 8/14/2007 – 8/30/2007	2013
5/3/2005 – July6 2005	2013
2004 Business Privilege Tax	2013
2005-2006 Claims 1/2/2007 -1/18/2007	2013
2007 EMST January-November	2013
2006 ET2 QW21703-QW27900	2013
2005 1 st Quarter OP2s	2013

AUDIT AND ENFORCEMENT

<u>Item</u>	<u>Destruction Date</u>
2006 Resolved A-Ban	2013
2006 Resolved Cain-DA	2013
2006 Resolved Db-Fa	2013
2006 Resolved N-PQ	2013
2006 Resolved PR-R	2013
2006 Resolved VE-Z	2013

PURCHASING

<u>Item</u>	<u>Destruction Date</u>
2005 Purchase Orders 60900-61599	2012
2005 Bios 2005 82-90	2013
Purchase Orders 63650-63949 Box 67	2013
Purchase Orders 50200-50799	2010
2005 Requisitions	2013
2005 RFP 51 – TPA	2013

GOLF COURSE

<u>Item</u>	<u>Destruction</u>
Golf Course (2005-2006)	2013
2005-2006 Golf Course Receipts	2013
2001-2002 Band Concerts	2012
2002 Applications 2003 Special Events	2013
2005 Payroll	2013
2003 Golf Course Receipts	2013
2002-2003 Summer Help Records	2013
2003 Golf Course Pool Manifest	2013
2005 Golf Course Receipts	2013
2004 Golf Course Receipts	2013
2006 Golf Course Receipts	2013
2006 Golf Course Receipts	2013
Accounts Payable Transfer	2013
2005 Golf Course Receipts	2013
2005 Golf Course Receipts	2013

TREASURER'S OFFICE

<u>Item</u>	<u>Destruction</u>
2006 A/P Checks #59670 to 60297	2013
2005 Treasurer Automatic Check Run	2013
2004 A/P Finance Records	2013
2008-2009 Payroll Reports	2012
2005 Vendors	2012
2003 Outstanding Invoices	2013
1998-1999 Tax Assets	2013
2006 Water Receipts 6/14/2006 – 7/3/2006	2013
2006 Water Receipts – Billing Register	2013
2002 ET2 Box 2 of 9	2013
2002 ET2 Box 3 of 9	2013
2002 ET2s Box 7 of 9	2013
2002 ET2s	2013
2006 Real Estate Correction	2013
2006 Water Receipts 1/3/2006 – 1/23/2006	2013
Miscellaneous Inventory Payment Arrangements	2013
2006 Water Receipts 2/17/2006 – 3/9/2006	2013
2005-2006 School Real Estate Billings	2012
Miscellaneous Inventory Report	2013
2006 Water Receipts Billing Register	2013
2006 Water Receipts 10/23/2013 – 11/15/2013	2013

2006 Water Receipts September 11, 2006	2013
2006 Water Receipts	2013
2006 Water Receipts Billing Register	2013
2006 Water Receipts 5/24/2006 – 6/13/2006	2013
2006 Water Receipts 3/10/2006 – 4/3/2006	2013
2005 Billing Registers 2005 S T E B Reports	2013
2006 Water Receipts 4/5/2006 – 4/27/2006	2013
2006 Water Receipts 11/16/2006 – 12/6/2006	2013
2005 Interim & Garbage	2013
2000 FR1s	2013
2003 Mortgage Go Payments	2013
2000 FR1s 4/25/2001 – 5/3/2001	2013
2000 FR1s 7/26/2001 – 8/7/2001	2013
2000 FR1s 5/21/2001 – 6/29/2001	2013
Water Cash Receipt Register January-October	2011
2004 City Real Estate Installments – 2005 City Real Estate Installments	2013
2005 City Real Estate Returned Mail	2013
2004-2005 School Real Estate Delinquents/2004-2005 School Real Estate	2013
Installments – 2005 Weekly Report	2013
2006 A/P checks 51519 – 52024	2013
2006 A/P checks 52525 – 52997	2013
2006 A/P checks 54140 – 54530	2013
2006 A/P checks 54531 – 55054	2013
2006 A/P checks 55055 – 55532	2013
2006 A/P checks 58285 – 58969	2013
2006 A/P checks 58970 – 59667	2013
2006 A/P checks 62056 – 62601	2013
2006 A/P checks 63652 – 64035	2013
2006 A/P Invoices/check posting – August/November	2013
2006 P/R Reports Check Registers	2013

COMMUNITY & ECONOMIC DEVELOPMENT

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	
2003 Rental Inspection Receipt 7/15/2003 – 12/31/2003 + 1/9/2004	2012

CDBG

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	
24 Boxes ARA CDBG Property Files	2013
2004-2006 DCED Miscellaneous Art Files	2013

BUREAU OF BUILDING STANDARDS AND SAFETY

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	
2005 Weeds Kiowa Street to Wyoming	2012

CONTROLLER'S OFFICE

<u>Item</u>	<u>Destruction</u>
<u>Date</u>	

2000 Contracts A-C Box 1	2013
2000 Contracts D-PA Box 2	2013
2000 Contracts Box 3	2013
2006 Contracts A-J Box 1	2013
2006 Contracts K-Z Box 2	2013
2002 Controllers' Office	2013

HEALTH BUREAU

Administration

Destruction

Date

2005 Purchase Orders, Requisitions and Invoices (1 Box)	2013
2006 Purchase Orders, Requisitions and Invoices (1 Box)	2013
2007 Timesheets and Requests for Time Off (1 Box)	2013
2008 Timesheets and Requests for Time Off (1 Box)	2013
Contracts Box (2 Boxes)	2013

Clinical Services

STD Patient Clinic Files TBD 12/31/2013 (1 Box)	2013
Flu/Immunization Patient Files (3 Boxes)	2013
Lead Patient Files (1 Box)	2013
Tuberculosis Patient Files (2 Boxes)	2013
Maternal Child Health Patient Files (1 Box)	2013

Environmental Health

Community Health Complaints (1 Box)	2013
Facility Files (2 Boxes)	2013
Clerical Files (1 Box)	2013

Chronic Disease

Cancer Files (3 Boxes)	2013
Nutrition and Physical Activity (1 Box)	2013
Tobacco (2 Boxes)	2013
Clerical Files (1.5 Boxes)	2013

Injury Prevention

2006 Safety Surveys (1 Box)	2013
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CITY OF ALLENTOWN

No. R 4

RESOLUTION

R4 - 2014

Introduced by the Administration on February 19, 2014

Termination of Police Officer

Resolved by the Council of the City of Allentown, That

WHEREAS, Jeffrey Rush, a police officer employed by the City of Allentown as an Allentown police officer, was suspended without pay on February 10, 2014, by Joel Fitzgerald Sr., pending a hearing before the Allentown City Council on charges brought against him by the Allentown Police Department; and

WHEREAS, based upon the evidence presented at a civil service hearing held before Council on February 19, 2014, pursuant to Section 4408 of the Third Class City Code, 53 Pa. CS §39408, the Council of the City of Allentown has found Jeffery Rush guilty of violating departmental rules and regulations, applicable laws of the Commonwealth of Pennsylvania and violating his oath of office, and has determined that he be discharged from the Police Department of the City of Allentown, effective from his date of suspension.

NOW, THEREFORE, BE IT RESOLVED by Council for the City of Allentown that following the aforesaid formal hearing conducted in conformance with the aforesaid provisions of laws, the accused, Jeffrey Rush is terminated as hereinabove stated.

