

Julio A. Guridy, President
Ray O'Connell, Vice President
Joseph Davis
Jeanette Eichenwald
Jeff Glazier
Cynthia Y. Mota
Peter Schweyer



Allentown City Council
435 Hamilton Street
Allentown, Pa. 18101
AllentownPa.Gov

Facebook: Allentown City Council

COUNCIL MEETING
August 7, 2013
COUNCIL CHAMBERS
435 Hamilton Street

RULES COMMITTEE MEETING – 6:00 PM

Discussion:

Draft Amendment: Amendment would continue Courtesy of the Floor operations but allow the public to speak to new bills and new resolutions just prior to referral to committee (discussion would not be deferred to a future council meeting) and create provisions for sign in sheets – legislation will be introduced at the next council meeting, predicated on the consensus of the committee.

Narrative

PUBLIC SAFETY MEETING – 6:30 PM

R22 911 Plan

Approves the 9-1-1 Triennial Plan – 2014 through 2016

Committee Members: R24 might be non-controversial and you can dispense with tonight as it is on for first reading and ask any questions if you have any at the committee meeting, this is one of those reoccurring resolutions.

R24 DUI Checkpoints

Approves grant application for DUI Checkpoints

Update: Police Chief Search

PUBLIC HEARING

Allentown City Council will conduct a Public Hearing on Wednesday, August 7, 2013 at 6:45 PM in Council Chambers, 435 Hamilton Street, Allentown, PA 18101. The purpose of the Public Hearing is to take public testimony on the request for the Intermunicipal Transfer of Liquor License Number R-2184 LID #48478 from Villa Rosa, Inc., 952 Spring House Road, Allentown, PA 18104 to the Shanty on 19th Inc., 617 N. 19th Street, Allentown, PA 18103. There will be a resolution on the council agenda that follows the public hearing that will allow City Council to approve or disapprove the transfer.

Council Meeting – 7:00 PM

- 1. Invocation: Julio Guridy**
- 2. Pledge to the Flag**
- 3. Roll Call**
- 4. Courtesy of the Floor**
- 5. Approval of Minutes: July 17, 2013**
- 6. Old Business**
- 7. Communications**

8. Committee Meetings

Budget and Finance: Chairperson Schweyer

Public Safety: Chairperson Eichenwald

Community and Economic Development: Chairperson Davis

Parks and Recreation: Chairperson Mota

Public Works: Chairperson O'Connell

Human Resources, Administration and Appointments: Chairperson Glazier

Rules, Chambers, Intergovernmental Relations and Strategy: Chairperson Guridy

Special Committee – Tax Exempt Properties – Chairperson Eichenwald

OTHER COMMITTEE REPORTS

Controller's Report

Managing Director's Report

9. APPOINTMENTS:

Hugh J. Gallaher	Ethics Board	01/15/2016
David DeWalt	Plumbers Examining Board	05/01/2016
William Gibisser, Jr.	Plumbers Examining Board	05/01/2016

10. ORDINANCES FOR FINAL PASSAGE: None

11. ORDINANCES FOR INTRODUCTION:

Bill 39 Communications

Refer to Public Safety

Amending the 2013 E9-1-1 Fund Budget to provide for a supplemental appropriation of Forty Five Thousand (\$45,000) Dollars as a result of a disbursement by the Pennsylvania Emergency Management Agency (PEMA) for the purpose of participating in a Regional Shared Services Assessment of the 9-1-1 System.

Bill 40 Golf Ordinance

Refer to Parks and Recreation

Amending the 2013 Golf Course Fund Budget to provide for a supplemental appropriation of Sixty Thousand (\$60,000) Dollars to provide for Driving Range improvements.

12. CONSENT AGENDA:

CA-1 Sewage Planning Module - Summit Ridge Apartments

Sewage Planning Module for Parcel at 301-359 River Drive
(Intersection of S. Carlisle Street & River Drive)

CA-2 Sewage Planning Module - Airport Road Taco Bell

Sewage Planning Module for Parcel at 1102-1122 Airport Road

13. RESOLUTIONS ON SECOND READING:

R22 911 Plan Resolution

Approving the 9-1-1 Triennial Plan – 2014 through 2016

14. RESOLUTIONS ON FIRST READING:

R23 - Shanty on 19th Inc Approval

Approves Intermunicipal Transfer of a Liquor License to Shanty on 19th Inc. at 617 N. 19th Street, Allentown, PA 18104

R24 DUI Checkpoints

Approves grant application for DUI Checkpoints

R25 1728 Union Street Union Street Encroachment
Encroachment for a Fire Escape at 1728 Union Street

Refer to Public Works

15. NEW BUSINESS

16. GOOD AND WELFARE

17. ADJOURNED

WHEREAS, Council is desirous of clarifying their rules on public participation and to provide for the Charter provision that allows the administration to introduce legislation to council (Section 308, F.).

NOW, THEREFORE, BE IT RESOLVED, that Allentown Council hereby amends Rule V to read as follows:

RULE V - LEGISLATION

A. General: All legislation of Council will be by Resolution or Ordinance. Every Ordinance passed by Council will be signed by the President of Council and attested to by the City Clerk.

B. Numbered: All proposed Ordinances and Resolutions presented to Council will be written or typewritten and numbered serially for the calendar year.

C. Introduction: An Ordinance or Resolution may be introduced by the Administration or by any two members Council. The title of all bills and resolutions shall be read into the record. A complete copy of every bill or resolution shall be available for public inspection at the City Clerk's Office during regular office hours.

~~A Resolution or Ordinance will be discussed by Council only after it is signed by a mover and seconder. Every Resolution, unless it appears on the Consent Agenda, will be read at length when introduced and on Final Passage. Only the title of every Bill and Resolution on the Consent Agenda will be read when introduced and on Final Passage. A majority vote of Council can, however, direct a Bill or Resolution to be read at length. A complete copy of every Bill or Resolution introduced will be available for public inspection at the City Clerk's Office during regular office hours. (26383 2/20/91; Article II, §217)~~

D. Form of an Ordinance: Every ordinance will have a title clearly expressing its subject and every ordinance will contain only one subject. (Art. II, §216).

E. Amendments: Ordinances will not be altered or amended on their passage so as to change their original purpose.

F. Final Passage of Ordinances: A minimum of fourteen (14) days must intervene between introduction and passage of an ordinance unless Council finds and declares a public emergency posing a sudden, clear and present danger to life or property. However, Council may, by the affirmative vote of six (6) of its seven (7) members, reduce or eliminate the fourteen (14) day period between introduction and passage of any ordinance. (Art. II, §218)

G. Effective Date of Legislation: Subject to the provisions of Section 221, Submission to Mayor and Veto Power, every adopted ordinance, except emergency legislation, will become effective at the expiration of thirty (30) days after passage by Council and approval by the Mayor, or repassage by Council over the Mayor's veto, or at a date specified therein, but not less than ten (10) days after adoption. (Art. II, §219)

H. Emergency Ordinance: An emergency ordinance may be adopted to meet a public emergency posing a sudden, clear and present danger to life or property. An emergency ordinance will be introduced in the

form and manner prescribed for an ordinance generally, except that it will be plainly designated as an emergency ordinance and will describe in clear and specific term

RULE VII - PRESIDING OFFICER

A. President: The Presiding Officer will be the President. The Vice-President will be the Presiding Officer in the absence of the President.

B. Questions of Procedure: The Presiding Officer will have general supervision of the meeting and decide all questions of procedure, subject to appeal by any two (2) Members. If such an appeal is made, a vote is required and the President's decision may be overruled by a majority vote of the Councilpersons present.

C. Privilege of the Floor: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present. (26980 12/21/94)

Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. (27472 2/17/99)

D. Referral to Committee: At the meeting in which any Ordinance first appears upon the agenda, after discussion as set forth heretofore, the Presiding Officer will commit said Ordinance to the appropriate committee. At the meeting in which any Resolution or other matter first appears upon the agenda it will be acted upon by Council at that meeting unless the Presiding Officer, or the Council, by a majority vote commits such matters to the appropriate committee.

Public comment will be taken on bills or resolutions on introduction that will be referred to committee immediately prior to the President's action to defer.

E. Debate: The Presiding Officer may participate in debate without leaving his chair.

This would be F and the rest numbered appropriately:

Citizen Participation during Council Meetings: Citizens wishing to address council at its regular meetings may do so under Courtesy of the Floor, and Bills and Resolutions on Introduction and Final Passage.

Individuals should sign in on forms at the council meeting stating their name, address, phone or email if you prefer, and topic you would like to discuss under Courtesy of the Floor, or a particular bill on final passage or introduction, or resolution on final passage or introduction. You may also contact the City Clerk's office in advance of the meeting to register.

Courtesy of the Floor: Courtesy of the Floor is extended to individuals wishing to address an item that is not on council's agenda that is relevant to the operation of city government.

Please state your name and address at the podium. All remarks must be directed towards council as a body and not to any Council member or public or elected official in attendance. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Power Point or other digital presentations must follow the same time limits and must be submitted to the City Clerk's Office no later than 4:00 PM the day prior to the council meeting.

F. Candidate Participation: Persons running for office in a primary or general election will not be allowed to speak to "new issues" under Good and Welfare or Courtesy of the Floor. Candidates for political office may address City Council under Courtesy of the Floor as long as the issue under consideration is not a new issue but an old issue and no political statements are made. An old issue is defined as a concern that appears in the minutes of City Council. (28561 4/1/09) This prohibition will apply as soon as the candidate's nominating petition is filed and until after the General Election in that same year (unless a candidate is unsuccessful in the primary). The Presiding Officer will enforce this rule.

1. Good and Welfare prohibition applies to members of City Council seeking election.
2. Courtesy of the Floor prohibition applies to those, not on Council, seeking election. (26179 12/6/89)

G. The Presiding Officer will not extend Courtesy of the Floor or Good and Welfare for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of Courtesy of the Floor and Good and Welfare. (27472 2/17/99)

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ALLENTOWN COUNCIL – General Procedures

City Council is composed of seven members. They are elected at large. In the year the Mayor is elected, four councilpersons are elected; three are elected at the next election (in two years). City Council meets as a full body and as committees. At the beginning of every year, Council elects a President and Vice President. The President selects the members and chairs of committees. The Committees are: Public Safety, Public Works, Community and Economic Development, Budget and Finance, Parks and Recreation, Human Resources, Administration and Appointments, and Rules Chambers, Intergovernmental Relations and Strategy.

Council meets the first and third Wednesday of every month at 7:00 PM. The Committees meet once a month. The agenda for Council and the committees are available a few days before the meeting. The agenda is posted on the city website and is emailed. The most efficient and timely way to be aware of the agenda is to be added to the office email list. Please contact the office to be added to the list.

Council operates according to its formal rules, Robert's Rules of Order, the Home Rule Charter, Administrative Code and provisions in the state law, most notably the sunshine act. Copies of the code, Home Rule Charter and Council Rules are found on the website or are available at the city clerk's office.

Council agenda includes provisions for public comment, action on bills and resolutions, introduction of bills and resolutions, and reports from the administration and council. An agenda and meeting notices are posted on the city website. The Council President works with the Administration and Clerk to create an agenda. They have various mechanisms they can place items on the agenda – through the initiative and referendum procedure and securing signatures to place an item on the agenda for discussion.

City Council welcomes and encourages public participation and comments. The first item of business of each council meeting is Courtesy of the Floor. Individuals can address council for three minutes and individuals representing groups five minutes on a matter not on the agenda. Individuals speaking for five minutes need to represent and be speaking for bona-fide groups. When addressing Council, please speak into the microphone at the podium; give your name and address, and address the presiding officer – not the audience, staff or particular councilpersons.

Public comments are also taken prior to any vote on a bill or resolution on final passage; or prior to a bill or resolution that is introduced being referred to committee. Bills must be referred to committee on introduction unless there is an emergency. Public participation at the committee level is more informal but at the same time more direct and substantial in terms of dealing with specific legislative items and issues.

Public comments provisions provide an opportunity to address issues relevant to city operations and procedures. Discussion should focus on policy matters. All comments should be directed to the Council President. Public Comment will not be extended to persons that engage in personal insults or attacks. We discourage side conversations and disruptions such as applauding or booing. Please silence your phones.

If an individual or group wishes to use city technology, a copy of the presentation must be provided to council office at least one business day prior to the meeting for review. We advise bringing hard copies of any presentation you might wish to provide council. Individuals are asked to give their name and address for the minutes. Minutes are a record of the concerns raised by a citizen and a record of official action.

Council discusses and votes on ordinances and resolutions for final passage. Generally council allows the supporter of a particular legislative item to present their case, discuss the issue amongst themselves and then asks for public comment before a vote. Most of the debate on ordinances for introduction is postponed to a committee meeting and council meeting where a vote by council will be taking place. If the issue before council has a large impact on the city, frequently that legislation will be sent to a Committee of the Whole. Committee meetings tend to be more informal than a regular council meeting and provide another forum for public participation. Bills are referred to the committee that has jurisdiction over the particular matter; for example, a public safety issue is referred to the Public Safety Committee. From time to time, significant issues are referred to Committee of the Whole rather than a committee of three.

Citizens' Rights and Participation:

Initiative and Referendum: The Home Rule Charter allows the qualified voters of the City to propose ordinances and to require reconsideration of any adopted ordinance by Council – the initiative and referendum. The City Clerk's office will provide a petitioner's committee affidavit and petitions to the qualified voters. The role of the Clerk's office is purely ministerial on the petitions. The petitioners committee is responsible for legal matters pertaining to the substance of the petition.

You must obtain a Petitioner's Committee Affidavit and Petition Form from the City Clerk's Office and file the petition in proper form following the regulations set out in the charter. The committee needs to specify the address to which all notices are sent. The committee should set out in full the proposed initiative ordinance or the ordinance sought to be reconsidered.

Placing an item on the agenda and calling for a special meeting: Citizens also have the right to place an item on Council agenda and the right to call a special meeting. The City Clerk's office will provide the appropriate petitions. Thirty-five qualified voters must sign a petition to place an item on council's agenda for discussion; two-hundred registered voters must sign a petition calling for a special meeting.

Courtesy of the Floor: Individuals may speak at courtesy of the floor which is the first item of business at every meeting. Individuals generally receive three minutes to speak and individuals representing groups receive five minutes. Individuals may only speak once on each item that is not scheduled on the agenda.

Prior to a Vote or Referral to Committee: Prior to any vote on an amendment or passage or introduction of a bill or resolution that might be referred to committee, the public may speak.

Committee Meetings: Committee meetings are generally informal. Individuals' comment on legislative issues after the administration and council discuss their concerns; and prior to any recommendation made by the committee. Committee of the Whole meetings are generally more formal and follow the same procedures as the regular council meetings.

Public Hearings: Council conducts public hearings from time to time on zoning requests or liquor license transfers. In this case, the speaker is sworn in and is given the opportunity to give testimony to council.

Council also entertains comments on issues by phone, mail or email. The Clerk's office will forward comments to council if you contact their office.

Council can be reached through email which is listed on the city's website or through their office at 610-437-7556.

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.



Allentown
City without limits.

Ed Pawlowski, Mayor
City of Allentown
435 Hamilton Street
Allentown, PA 18101-1699
Office 610.437.7546
fax 610.437.8730
Ed.Pawlowski@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ed Pawlowski *E.P.*
Mayor

DATE: July 23, 2013

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor Pawlowski has approved the following reappointment for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Hugh J. Gallagher	Allentown Ethics Board	01/15/2016

Mr. Gallagher is currently a member of this board. I have attached his resume for your review.

EP/kal

Attachments

RECEIVED

REQUEST FOR APPOINTMENT

DATE 7-19-13

JUL 23 2013

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Allenstown Ethics Board

NAME: Hugh J Gallagher

HOME ADDRESS: 1317 N. 19th St Allenstown NH 0304

BUSINESS ADDRESS: _____

TELEPHONE NO. (RESIDENCE) 603-432-6413 BUSINESS _____

EMAIL: _____

PRESENTLY EMPLOYED BY: Retired

JOB TITLE: _____

EMPLOYMENT (Prior): Allenstown Central Catholic High School
Director of Development - Development Consultant

EDUCATION:
HIGH SCHOOL GRADUATE: YES NO
COLLEGE OR UNIVERSITY GRADUATE YES NO
DEGREE/FIELD OF STUDY MBA - Human Resource Development/Management

King's College 1965 major in Accounting BS

University of Scranton 1970 Human Resource management MBA

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: Allenstown Recreation Commission - 30yrs - 15yrs

Chairman, 6 vice chairman; Ethics Board 15 years;

Ancient Order of Hibernians 15 years; St. Patrick's Day

Parade Committee 20yrs - 15 vice President; Coughlin County

Youth Association 35 years - Board member 33yrs; A-Youth 33 years -

President 15yrs, Vice President 5; St. Francis of Assisi CYO 36yrs -
Vice President 18yrs.

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: Allentown Weed & Seed 3 years; Numerous
Financial & Accounting Organizations including
Financial Planning Institute and National Association
of Accountants.

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

NO

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

I have always had the highest interest in serving
the community in any aspect possible. I am a life
long resident of Allentown and have been involved
in many areas which I feel will bring valuable
experience to the board.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN:

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED 1998?.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.



Signature

7-19-13

Date

Please forward this request for appointment, along with a resume to:

Mayor's Office
City Hall
435 Hamilton Street
Allentown, PA 18101



Allentown
City without limits.

Ed Pawlowski, Mayor
City of Allentown
435 Hamilton Street
Allentown, PA 18101-1699
Office 610.437.7546
fax 610.437.8730
Ed.Pawlowski@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ed Pawlowski *E.P.*
Mayor

DATE: July 12, 2013

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor Pawlowski has approved the following reappointments for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
David DeWalt	Plumbers Examining Board	06/04/2016
William Gibisser, Jr.	Plumbers Examining Board	05/01/2016

Messrs. Gibisser and DeWalt are currently members of this board. I am attaching their resumes for your review.

EP/kal

Attachments

RECEIVED

JUL 11 2013

REQUEST FOR APPOINTMENT ~~MAYORS OFFICE~~

DATE 7/10/13

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Plumbers Examining Board

NAME: William Gubissar, Jr

HOME ADDRESS: 1446 Union St Allentown, PA 18102

BUSINESS ADDRESS: _____

TELEPHONE NO. (RESIDENCE) 610-432-0861 BUSINESS _____

EMAIL: wgubissar@verizon.net

PRESENTLY EMPLOYED BY: Barry Tsett & Associates (Part Time)

JOB TITLE: Construction Code Specialist / Bco

EMPLOYMENT (Prior): City of Allentown

EDUCATION:

HIGH SCHOOL GRADUATE:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
COLLEGE OR UNIVERSITY GRADUATE	<input type="checkbox"/> YES	<input type="checkbox"/> NO
DEGREE/FIELD OF STUDY	_____	

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: International Code Council

Penn Dec Region #1

Jordan - Martin Lodge No 673

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: **YES** **NO**

HAVE YOU EVER BEEN ARRESTED?
No

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:
No

ARE YOU A REGISTERED VOTER: **YES** **NO**

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:
I've been a member since 2006. Was chairman of the board while Construction Code Superintendent. I have 28 yrs experience in code enforcement including plumbing inspector and plan examiner.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: **YES** **NO**

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 2 AND THE YEAR YOU WERE FIRST APPOINTED 2004.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

William H. H. H.
Signature

7/10/13
Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

RECEIVED

JUL 11 2013

REQUEST FOR APPOINTMENT DATE 7/10/13
MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO:

NAME: David Dewalt

HOME ADDRESS: 6161 Woodlawn Dr. Fronsville, Pa 18092

BUSINESS ADDRESS: 354 W Susquehanna St, Allentown, Pa 18103

TELEPHONE NO. (RESIDENCE) 484-538-1241 BUSINESS 610-797-8222

EMAIL: daved@maizehome.com

PRESENTLY EMPLOYED BY: Maize Home Services

JOB TITLE: President

EMPLOYMENT (Prior): General Electric

EDUCATION:
HIGH SCHOOL GRADUATE: YES NO
COLLEGE OR UNIVERSITY GRADUATE: YES NO
DEGREE/FIELD OF STUDY: Associate

Toolmaking Technology

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: Allentown Master Plumbers Association
Maize Network

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: Allentown Master Plumbers, President

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

HAVE YOU EVER BEEN ARRESTED?

NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

YES.

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

Give back to the city and community where I have been involved with for the past 25 years.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES, EXPLAIN:

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED 1 AND THE YEAR YOU WERE FIRST APPOINTED 2011.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.



Signature

7/8/13

Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 39 - 2013

August 7, 2013

AN ORDINANCE

Amending the 2013 E9-1-1 Fund Budget to provide for a supplemental appropriation of Forty Five Thousand (\$45,000) Dollars as a result of a disbursement by the Pennsylvania Emergency Management Agency (PEMA) for the purpose of participating in a Regional Shared Services Assessment of the 9-1-1 System.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the 2013 9-1-1 Fund in the amount of Forty Five Thousand (\$45,000) Dollars reflecting receipt of the PEMA disbursements.

SECTION TWO: That City Council authorizes the supplemental appropriation be distributed in the following manner:

E9-1-1 Fund:

911-04-0808-0001-46	Contract/Service Fees	\$45,000
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SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

This bill originates from the Department of Police / Bureau of Communications as a result of actions from the Pennsylvania Emergency Management Agency.

- **Summary and Facts of the Bill**

This ordinance amends the 2013 E9-1-1 Fund Budget to provide for a supplemental appropriation of Forty Five Thousand (\$45,000) Dollars as a result of a disbursement from the Pennsylvania Emergency Management Agency for the purpose of participating in a Regional Shared Services Assessment of the 9-1-1 system.

- **Purpose – Please include the following in your explanation:**

- **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
- **What are the Benefits of doing this/Down-side of doing this**
- **How does this Bill related to the City's Vision/Mission/Priorities**

"In anticipation of statewide implementation of Next Generation 9-1-1 (NG9-1-1) systems and in an effort to streamline PSAP costs, the Pennsylvania Emergency Management Agency (PEMA) has offered funding to PSAPs to undertake Regional Shared Services Assessments with the goal of assessing the feasibility of Emergency Services Internet Protocol-based networks (ESInets) and equipment sharing / regionalization of the PSAPs in a coordinated effort across the Commonwealth."

The assessment will evaluate how the City of Allentown 9-1-1 Center can increase the level of service to our citizens, provide for operational redundancy of our systems, and reduce operational costs through shared equipment, services and purchases with other 9-1-1 Centers in the region. **This assessment is not intended to evaluate or recommend the consolidation of the City of Allentown 9-1-1 Center with any other entity.**

- **Financial Impact – Please include the following in your explanation:**

- **Cost (Initial and ongoing)**
- **Benefits (initial and ongoing)**

The total cost of the assessment will be covered by the disbursements from the Pennsylvania Emergency Management Agency. Any remaining funds may be reallocated to another eligible 9-1-1 expense as per current PEMA Reallocation Procedures.

- **Funding Sources – Please include the following in your explanation:**

- **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Pennsylvania Emergency Management Agency will provide the funding in two disbursements.

\$22,500 has already been received

\$22,500 to be disbursed upon acceptance of the assessment report by PEMA.

All monies will need to be placed in the 911-04-0808-0001-46 account.

- **Priority status/Deadlines, if any**

The Regional Shared Services Assessment will take up to six months to complete. It is imperative that all participating PSAPs act in concert with each other to minimize the cost of the assessment and to provide a comprehensive and complete final report. A vendor has been selected by the regional 9-1-1 partners and other agencies within the assessment group are ready to move forward.

- **Why should Council unanimously support this bill?**

The assessment will evaluate how the City of Allentown 9-1-1 can increase our level of service to our citizens, provide for operational redundancy of our systems, and reduce operational costs through shared equipment, services and purchases with other 9-1-1 Centers in the region.

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 40 - 2013

AUGUST 7, 2013

AN ORDINANCE

Amending the 2013 Golf Course Fund Budget to provide for a supplemental appropriation of Sixty Thousand (\$60,000) Dollars to provide for Driving Range improvements.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the 2013 Golf Course Fund in the amount of Sixty Thousand Dollars (\$60,000), for Driving Range improvements.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the 2013 Golf Course Fund, as follows:

091-08-9001-0005-46	Other Contract Services	\$22,350
091-08-9001-0005-54	Repair & Maintenance Supplies	\$14,500
091-08-9001-0005-72	Equipment	\$23,150

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Parks & Recreation, Golf Course. Initiative originated from the Golf Course Bureau Manager/Golf Pro.

- **Summary and Facts of the Bill**

This bill will provide for a supplemental appropriation of \$60,000 from Golf Course funds for Golf Course capital improvements to the Driving Range.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

This bill would appropriate funding to provide for Drving Range improvements. The Driving Range has not had improvements made in a long time. The proposed improvements would provide a sidewalk and concreted, then artificially-turfed driving range surface. Improvements to the driving range are necessary to make this facility ADA-compliant; these improvement would also increase revenues. This aligns with the City's mission to provide an enjoyable experience to those who use the driving range, and those who enjoy playing golf in the off-season.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

Initial cost will be approximately \$60,000 but should pay for itself over time due to increased driving range usage.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Golf Course funds, reappropriating revenues.

- **Priority status/Deadlines, if any**

We propose having these improvement completed in early fall, to allow usage starting in late fall and over the winter months, when the golf course is not playable due to weather and wet-soil conditions.

- **Why should Council unanimously support this bill?**

To provide for much-needed improvement to the golf course.



CITY OF ALLENTOWN

CA-1

RESOLUTION

2013

Introduced by the Administration on August 7, 2013

**Sewage Planning Module for Parcel at 301-359 River Drive
(Intersection of S. Carlisle Street & River Drive)**

Resolved by the Council of the City of Allentown, That

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS, DRA Hillside LP has proposed the development of a parcel of land identified as a parcel at Summit Ridge Apartments (formerly Washington Crossing Phase 6) and described in the Sewage Facilities Planning Module, and proposes that such subdivision be served by: Sewer tap-ins.

WHEREAS, City of Allentown finds that the subdivision described in the Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the Council members of the City of Allentown hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module.



CITY OF ALLENTOWN

CA-2

RESOLUTION

2013

Introduced by the Administration on August 7, 2013

Sewage Planning Module for Parcel at 1102-1122 Airport Road

Resolved by the Council of the City of Allentown, That

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS, Airport Road Investors, LP has proposed the development of a parcel of land identified as a parcel at Airport Road Taco Bell and described in the Sewage Facilities Planning Module, and proposes that such subdivision be served by: Sewer tap-ins.

WHEREAS, City of Allentown finds that the subdivision described in the Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the Council members of the City of Allentown hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module.



CITY OF ALLENTOWN

No. 22

RESOLUTION

2013

Approving the 9-1-1 Triennial Plan – 2014 through 2016

Resolved by the Council of the City of Allentown, That

WHEREAS, the City of Allentown has provided 9-1-1 service to its residents since 1973 and has developed the 9-1-1 Triennial Plan as an integral part of its public safety system as required by law; and

WHEREAS, as a Third Class City, which established a 9-1-1 system prior to September 7, 1990, the City of Allentown has exercised the powers and duties of a County as described in the Pennsylvania Title 35, Part III, Emergency Telephone Services, Section 5304(c); and

WHEREAS, this three (3) year plan was developed in accordance with Pennsylvania Title 35, Part III, Emergency Telephone Services, Section 5305, Act 78 of 1990 as amended, and Title 4, Part V, Chapter 120B, as amended;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the City of Allentown that the 9-1-1 Triennial Plan for 2014-2016 is hereby approved.

BE IT FURTHER RESOLVED that Michael D. Hilbert, the 9-1-1 Coordinator for the City of Allentown is authorized to file said plan and all related material to the appropriate agency for approval.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

This ordinance originates from the Bureau of Communications, Department of Police.

- **Summary and Facts of the Bill**

This Resolution authorizes the submission of the City's Triennial 9-1-1 Plan for 2014-2016 to the Pennsylvania Emergency Management Agency as required by **The Emergency Services Act, Title 35, Chapter 53**. (Former Act 78 of 1990 as amended.)

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

The Triennial 9-1-1 Plan details the estimated fundable expenses for the City's 9-1-1 system for the next 3 years. These estimates form the basis for the continued justification of the Wireline 9-1-1 contribution rate of \$1.25 per telephone line per month.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

The submission of the Triennial 9-1-1 Plan allows the City to remain compliant with 9-1-1 legislation, requirements and continue with the current wire line contribution rate of \$1.25 per telephone line per month. (*Which is the maximum allowed under the Act*)

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

N/A

- **Priority status/Deadlines, if any**

The 9-1-1 Plan must be submitted to PEMA in August 2013 to allow for official review and approval by PEMA and the PUC.

- **Why should Council unanimously support this bill?**

Council should support this resolution and allow the submission of the Triennial 9-1-1 Plan so the City remains in compliance with The Emergency Services Act, Title 35, Chapter 53. (*Former Act 78 of 1990 as amended*) requirements and can continue to receive 9-1-1 funding via the wireline contribution rate.



CITY OF ALLENTOWN

No. R-23

RESOLUTION

2013

Introduced by City Council on August 7, 2013

*Approves Intermunicipal Transfer of a Liquor License to Shanty on 19th Inc.
at 617 N. 19th Street, Allentown, PA 18104*

Resolved by the Council of the City of Allentown, That

WHEREAS, the Pennsylvania Liquor Code (47 P.S. Sec. 4-461 (b.3)) provides for the intermunicipal transfer of certain liquor licenses, under circumstances that include approval of the transfer from the governing body of the receiving municipality; and

WHEREAS, the City of Allentown (the "City"), Lehigh County, has received an application from Shanty on 19th Inc., for the transfer of a restaurant liquor license from the Villa Rosa Inc., 952 Spring House Road, Allentown, PA 18104 to Shanty on 19th Inc., 617 N. 19th Street, City of Allentown, Lehigh County, and has held a public hearing to receive comments and recommendations of interested individuals; and

WHEREAS, the City Council of the City of Allentown does not find that the requested restaurant liquor license transfer would adversely affect the welfare, health, peace and morals of the City or its residents.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Allentown, Lehigh County, Pennsylvania, hereby resolves as follows:

That the requested transfer of a Restaurant Liquor License R-2184 LID 48478 from the Villa Rosa Inc., 952 Spring House Road, Allentown, PA 18104 to Shanty on 19th Inc., 617 N. 19th Street, Lehigh County, be approved.

The findings of fact conclusions of law and decision of City Council are hereby incorporated as Exhibit "A"

LIQUOR TRANSFER REQUEST PETITION

City Council
City Hall
Allentown, PA 18101
(610) 437-7539 Telephone
(610) 437-7554 Fax

Date 7.12.13

EMAIL: Mike Hanlon
Tawanna L. Whitehead

hanlon@allentownpa.gov
whiteheadt@allentownpa.gov

Members of City Council:

We, the undersigned and interested parties, hereby request your honorable body to approve the transfer of said liquor license within the boundaries of the City.

SHANTY ON 19TH INC
Applicant's Name

R-2184 LID # 48478
Applicants LCB Number

VILLA ROSA INC 952 SPRING HOUSE RD ALLENTOWN PA 18104
Current Business name, Address and Telephone Number where license proposed to be transferred is located.

SHANTY ON 19TH 612 N. 19TH STREET ALLENTOWN PA 18104
Current Business name, address, telephone number where the liquor license is proposed to be located within the City of Allentown.

Description of type of operation where proposed license is to be transferred to:

Full service RESTAURANT

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
<u>RON PICKERING</u>	<u>6634 OVERLOOK RD ORRFIELD PA 18062</u>	<u>484-201-6135</u>

NOTE: Send or deliver this petition, along with \$400, to cover advertising, public hearing and public notification costs, to:
Remittance/Check payable to the "City of Allentown"

City Clerk
City Hall
Room 510
435 Hamilton Street
Allentown, PA 18101
(610) 437-7539 Telephone
(610) 437-7554 Fax
EMAIL: Mike Hanlon
Tawanna L. Whitehead

hanlon@allentownpa.gov
whiteheadt@allentownpa.gov





CITY OF ALLENTOWN

No. 24

RESOLUTION

R - 2013

Introduced by the Administration on August 7, 2013

Approves grant application for DUI Checkpoints

Resolved by the Council of the City of Allentown, That

WHEREAS, The Commonwealth of Pennsylvania Department of Transportation created funding to reduce DUI related crashes and increase DUI arrests state wide.

WHEREAS, the Allentown Police Administration has applied for and received funding in the amount of \$15,146.00 to reduce DUI crashes and increase DUI arrests.

WHEREAS, the funding is a 12 month grant with no match that includes special operations such as Cops in Shops, DUI roving patrols, and DUI checkpoints.

WHEREAS, the Commonwealth of Pennsylvania Department of Transportation funding will enable the Allentown police department to pay overtime to officers conducting these special operations at no cost to the city.

WHEREAS, these special operations will result in a safer environment for families and business owners within the City of Allentown.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Allentown will accept the funding made available through the Commonwealth of Pennsylvania Department of Transportation, hereby authorizing the police administration to conduct the activities specified in the award.



CITY OF ALLENTOWN

No. 25

RESOLUTION

R - 2013

Introduced by the Administration on August 7, 2013

Authorizes an encroachment for a fire escape at 1728 Union Street

Resolved by the Council of the City of Allentown, That

WHEREAS, the Property Owner Donald Longenbach is requesting permission to install a fire escape in the public right-of-way at 1728 Union Street, which was denied by the Administration as it encroached more than one third (1/3) into the right-of-way; and

WHEREAS, Council finds that said encroachment will not interfere with the public-right-of-way.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, approves said encroachment and directs the Mayor to enter into an agreement on behalf of the City allowing the encroachment.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Initiated from an encroachment application to extend a fire escape requiring a permanent encroachment.

- **Summary and Facts of the Bill**

Extension of fire escape will encroach more than 1/3 into the public right-of-way.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

It allows the occupants of the building a means of egress in the event of a fire.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

No cost to the City.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

N/A

- **Priority status/Deadlines, if any**

High priority

- **Why should Council unanimously support this bill?**

Compliance of the uniform construction code for the building.



Lisa A. Cocca
Administrative Supervisor
Department of Public Works
Bureau of Engineering
641 South Tenth Street
Allentown PA 18103
610.437.7576
Fax 610.437.7614
coccal@allentowncity.org

July 17, 2013

Donald Longenbach
1302 N. 16th Street
Allentown PA 18104

RE: 1728 Union Street- Permanent Encroachment fire escape in the public right-of-way

Dear Applicant:

Enclosed please find a copy of the original Encroachment application (a copy has been sent to City Council) regarding your request for the permanent encroachment pertaining to the fire escape in the public right-of-way.

Please note the request was denied by the department(s) listed on the routing sheet on the back of the application. However, your application was submitted to City Council to reconsider the decision.

If you have any questions please do not hesitate to call me at 610-437-7596.

Very truly yours,


Lisa A. Cocca

Enclosure

cc: City Council

Bridgeworks ■ 641 South 10th Street ■ Allentown, PA 18103-3173

An Equal Opportunity Employer ■ Hearing Impaired - TTY 610.437.7551 ■ Printed on Recycled Paper

An Equal Opportunity Employer

www.allentownpa.gov

Hearing Impaired - TTY 610.437.7551

Printed on Recycled Paper

Permanent

PERMANENT

TEMPORARY

APPLICATION DATE 7-9-13

PERMIT NO. _____

DATE ISSUED _____

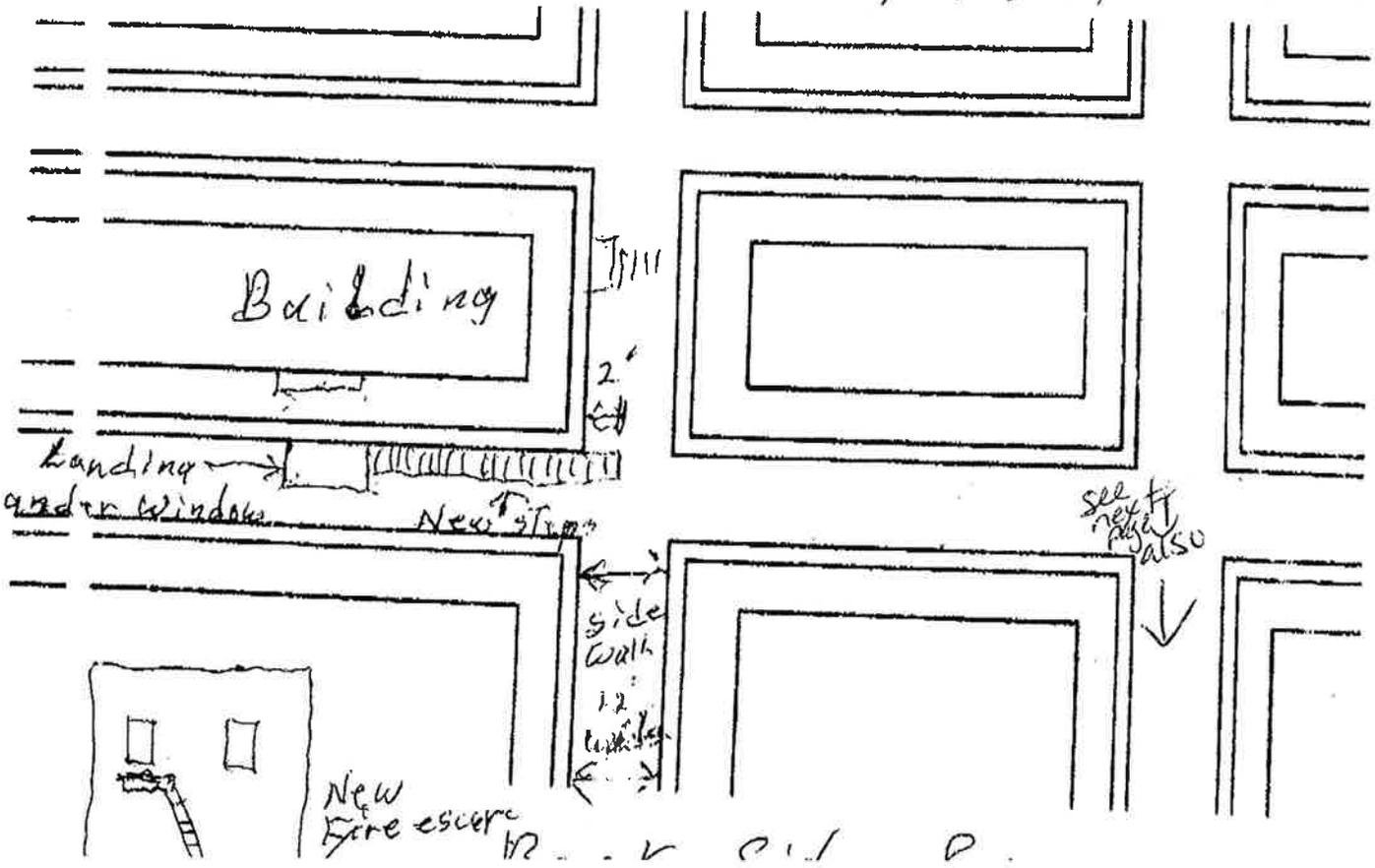
FEE PAID _____

**INFORMATION TO BE FAXED TO THE ENGINEERING DEPARTMENT FAX (610) 437-7614
PLEASE PRINT OR TYPE CLEARLY WITH BLUE OR BLACK INK**

ADDRESS OF ENCROACHMENT: 1728 Union St. Allentown Pa.
 TIME PERIOD APPLIED FOR: A 3 P (Permit)
 TYPE OF ENCROACHMENT: extend fire escape 2' past building
 DUMPSTER OR SCAFFOLDING: _____
 NAME OF SUPPLIER: Nash Welding Richard Nash PHONE: 610-437-1042
 ADDRESS 1919 Walbert Ave. Allentown Pa. 18104
 NAME OF PROPERTY OWNER: Donald Longbach PHONE: 610-435-2030
 ADDRESS 1302 N. 16th St. Allentown Pa. 18102
 NAME OF APPLICANT: Richard Nash PHONE: 610-437-1042
 ADDRESS 1919 Walbert Ave. Allentown Pa. 18104
 APPLICANT'S SIGNATURE: Richard Nash

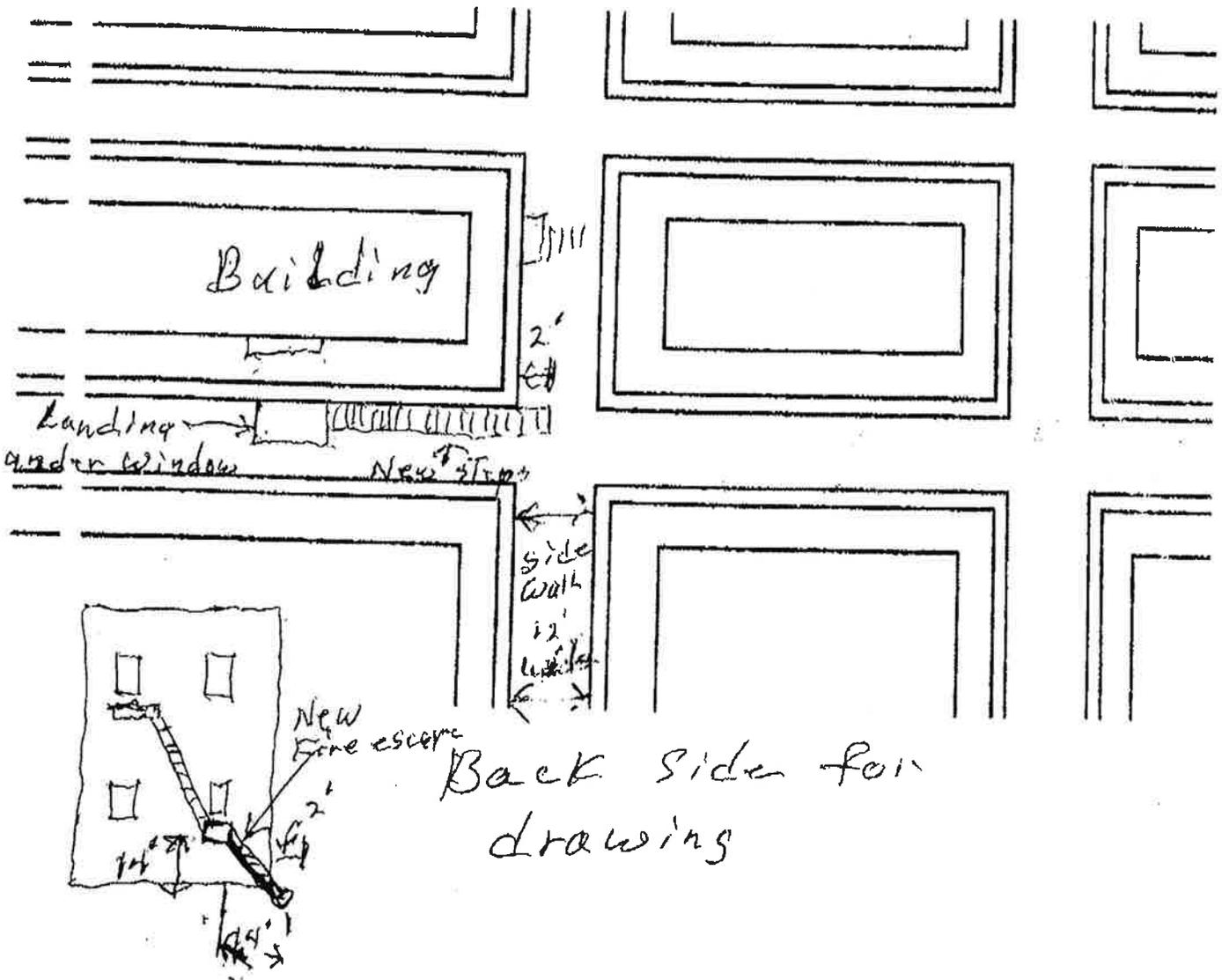
ALL APPLICATION TO BE ACCOMPANIED BY A MEASURE SKETCH BELOW

See plan attached



NAME OF PROPERTY OWNER Donald Longbrash PHONE: 610-435-2030
 ADDRESS 4302 N. 16th St Allentown Pa.
 NAME OF APPLICANT Richard Nash PHONE: 610-437-1042
 ADDRESS 1919 Walbert Ave Allentown, Pa. 18104
 APPLICANT'S SIGNATURE Richard Nash

ALL APPLICATION TO BE ACCOMPANIED BY A MEASURE SKETCH BELOW



Back side for drawing

ROUTING SHEET

BUREAU OR DIVISION	DATE REC'D.	DATE REVIEW COMPLETED	DATE APPROVED	*DATE REJECTED
MDA HARB	7/10/13	7/10/13	Not in Historic District	
ENG.	7/10/13	7/10/13	7/10/13	*7/10/13
INSP.	7/10/13	7/10/13	7-10-13	
TRAFFIC	7/10/13	7/10/13	7/10/13	*7/10/13
OTHER 201107	7-13-13	7-13-13	7-13-13	

UPON COMPLETION OF REVIEW BY THOSE BUREAUS/DIVISION/AGENCIES CHECKED ABOVE, RETURN THE APPLICATION TO THE DIRECTOR OF CODE ENFORCEMENT (BUILDING STANDARDS AND SAFETY - INSPECTION DIVISION). IF REJECTED MANAGER OF BUREAU/DIVISION/AGENCY IS TO ATTACH MEMO EXPLAINING REASON/S.

IF REJECTED OR NOT PERMITTED IN ACCORDANCE WITH THE ORDINANCE, FORWARD TO CITY CLERK FOR ACTION BY CITY COUNCIL.

_____ APPROVED

_____ REJECTED

DIRECTOR, COMMUNITY DEVELOPMENT OR DESIGNEE

DATE

* Min 3 ft encroachment into the 8 ft sidewalk area more than 1/3 of the parcel
See attached plan as per BP plan
061377

