**Julio A. Guridy, President**
**Ray O'Connell, Vice President**
Joseph Davis
Jeanette Eichenwald
Jeff Glazier
Cynthia Y. Mota
Peter Schweyer

**Allentown City Council**
**435 Hamilton Street**
Allentown, Pa. 18101
AllentownPa.Gov

Facebook: Allentown City Council

**COUNCIL MEETING**
**April 3, 2013**
**COUNCIL CHAMBERS**
**435 Hamilton Street**

**Council Meeting – 7:00 PM**

**1. Invocation: Julio A. Guridy**
**2. Pledge to the Flag**
**3. Roll Call**
**4. Courtesy of the Floor**
**5. Approval of Minutes: March 20, 2013**
**6. Old Business**
**7. Communications**
**8. Committee Meetings**
Budget and Finance: Chairperson Schweyer
Public Safety: Chairperson Eichenwald
Community and Economic Development: Chairperson Davis
Parks and Recreation: Chairperson Mota
Public Works: Chairperson O'Connell
Human Resources, Administration and Appointments: Chairperson Glazier
Rules, Chambers, Intergovernmental Relations and Strategy: Chairperson Guridy
Special Committee – Tax Exempt Properties – Chairperson Eichenwald

**OTHER COMMITTEE REPORTS**
**Controller's Report**
**Managing Director's Report**

**9. APPOINTMENTS**

| | | |
|---|---|---|
| **Ibolya Balog** | **Fire Civil Service Board** | **01/23/2016** |
| **Randolph Keller** | **Fire Civil Service Board** | **06/03/2016** |

**10. ORDINANCES FOR FINAL PASSAGE:**

**Bill 13 RACP Grant - Allentown Housing Authority**
Amending the 2013 General Fund Budget to provide for a supplemental appropriation of One Million Five Hundred Thousand ($1,500,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to the Allentown Housing Authority.

**Bill 14 RACP Grant - Allentown School District**
Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Three Million Seven Hundred and Fifty Thousand ($3,750,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to the Allentown School District.

**Bill 15 RACP Grant - Casa Guadalupe**
Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Five Hundred Thousand ($500,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to Casa Guadalupe.

**Bill 16 RACP Grant - Allentown Housing Authority**
Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Seven Hundred Fifty Thousand ($750,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to the Allentown Housing Authority.

**Bill 17 RACP Grant - Allentown Symphony Association**
Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Five Hundred and Twenty-Five Thousand ($525,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to the Allentown Symphony Association.

**Bill 18 RACP Grant - ECP Allentown - Alvin H Butz**
Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Three Million ($3,000,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to EPC Allentown/Alvin H. Butz Inc.

**11. ORDINANCES FOR INTRODUCTION:**

**Bill 19 Reprograms Certain Funds**
Amending the Consolidated Plan One Year Action Plan for the Twenty-ninth, Thirty-fifth, Thirty-sixth and Thirty-seventh years of the Community Development Block Grant Program (CDBG) which re-programs Two Hundred Forty-Three Thousand Six Hundred Fifty-Three ($243,653) Dollars of unexpended funds, and the 2012-2013 HOME Investment Partnerships Program (HOME) year which reprograms Four Hundred Ninety-Nine Thousand Fifty-Three ($499,053) Dollars of unexpended funds.

**Bill 20 CDBG Accounts**
Providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1974, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City

**Bill 21 Rental Rehabilitation**
Providing for the expenditure of certain monies received by the City of Allentown from the repayment of loans made through the Rental Rehabilitation Program.

**Bill 22 Capital Projects Transfer**
An Ordinance to amend the 2013 Capital fund for the purpose of transferring funds and closing out completed projects.

**Bill 23 City Drainage Improvements**
An Ordinance to amend the 2013 Capital fund for the purpose of transferring funds and the consolidation of the Drainage Improvement Projects

**Bill 24 Water Ordinance**
An Ordinance repealing Title Three of Part Nine of the Codified Ordinances of Allentown and adopting the rates and charges for water as set forth in the Allentown Water and Sewer Utility System Concession and Lease Agreement dated as of _____ __, 2013 by and between the City of Allentown and [_____] (the "Concession Agreement").

**Bill 25 Detailed Sheets**
Amending the Administrative Code by requiring budget detail sheets to be submitted concurrent with the Mayor's presentation of the budget to City Council and the public.

**12. CONSENT AGENDA: None**

**13. RESOLUTIONS ON SECOND READING: None**

**14. RESOLUTIONS ON FIRST READING:**

**R 10 Enterprise Zone Program 5 Years**
Authorizes the submission of a grant application for operating funds for the City's Year 5 Enterprise Zone Program

**R 11 HUD Action Plan**
Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development

**R 12 Approves Lease.**
Authorizes the Administration to Enter into an Agreement for a Lease Concession to operate and provide water and sewer service for the City of Allentown

**15. NEW BUSINESS**

**16. GOOD AND WELFARE**

**17. ADJOURNED**

Allentown
City without limits.

**Ed Pawlowski, Mayor**
**City of Allentown**
435 Hamilton Street
Allentown, PA 18101-1699
Office 610.437.7546
fax 610.437.8730
Ed.Pawlowski@allentownpa.gov

**TO:** Michael Hanlon
City Clerk

**FROM:** Ed Pawlowski E.P.
Mayor

**DATE:** March 4, 2013

**SUBJECT:** Authorities, Boards, Commissions Appointments

Mayor Pawlowski has approved the following reappointments for City Council's consideration.

| Name | Authority/Board/Commission | Term to Expire |
|---|---|---|
| Ibolya Balog | Firemen Civil Service Board | 01/23/2016 |
| Randolph Keller | Firemen Civil Service Board | 06/03/2016 |

Ms. Balog and Mr. Keller are members of this board. Their resumes are attached for your review.

EP/kal

Attachments

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 13 - 2013

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MARCH 20, 2013

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AN ORDINANCE

Amending the 2013 General Fund Budget to provide for a supplemental appropriation of One Million Five Hundred Thousand ($1,500,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to the Allentown Housing Authority.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the General Fund in the amount of One Million Five Hundred Thousand ($1,500,000) Dollars reflecting receipt of grant funds.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund in the following manner:

Department of Finance
Finance and Budget Administration:

| | | |
|---|---|---|
| 000-02-0602-0003-48 | Grant, Non-City Charges | $1,500,000 |

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  Finance

- **Summary and Facts of the Bill**

  Purpose of the ordinance is to appropriate the revenue and expense from the Cumberland Gardens RACP grant and is a pass through grant.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  Renovations to 14 housing units as well as the community center is complete and the reimbursement of funds is ready to happen.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  Because this is a pass through, there is no financial impact. They provided up front funding plus match for the construction. This is for reimbursement as per the RACP grant.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  Redevelopment Assistance Capital Project, RACP, funding comes from the Office of the Budget, Commonwealth of PA.

- **Priority status/Deadlines, if any**

  **We expect payment to be made to the City in the next few months. Payment will not be made to the Allentown Housing Authority until we receive payment from the Commonwealth of PA.**

- **Why should Council unanimously support this bill?**

  This grant supports residents needing affordable housing in the City.

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 14 - 2013

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MARCH 20, 2013

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AN ORDINANCE

Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Three Million Seven Hundred and Fifty Thousand ($3,750,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to the Allentown School District.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the General Fund in the amount of Three Million Seven Hundred Fifty Thousand ($3,750,000) Dollars reflecting receipt of grant funds.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund in the following manner:

Department of Finance
Finance and Budget Administration:

| | | |
|---|---|---|
| 000-02-0602-0003-48 | Grant, Non-City Charges | $3,750,000 |

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  Finance

- **Summary and Facts of the Bill**

  Purpose of the ordinance is to appropriate the revenue and expense from the Allentown School District RACP grant and is a pass through grant.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  Construction of a classroom facility at 4th and Allen Street is near completion and the reimbursement of funds is ready to happen.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  Because this is a pass through, there is no financial impact. They provided up front funding plus match for the construction. This is for reimbursement as per the RACP grant.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  Redevelopment Assistance Capital Project, RACP, funding comes from the Office of the Budget, Commonwealth of PA.

- **Priority status/Deadlines, if any**

  We expect payment to be made to the City by the end of the year. Payment will not be made to ASD until we receive payment from the Commonwealth of PA.

- **Why should Council unanimously support this bill?**

  This grant supports the Allentown School District which provides educational services to thousands of children across the City.

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 15 - 2013

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MARCH 20, 2013

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AN ORDINANCE

Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Five Hundred Thousand ($500,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to Casa Guadalupe.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the General Fund in the amount of Five Hundred Thousand ($500,000) Dollars reflecting receipt of grant funds.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund in the following manner:

Department of Finance
Finance and Budget Administration:

| | | |
|---|---|---|
| 000-02-0602-0003-48 | Grant, Non-City Charges | $500,000.00 |

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  Finance

- **Summary and Facts of the Bill**

  Purpose of the ordinance is to appropriate the revenue and expense from the Casa Guadalupe RACP grant and is a pass through grant.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  Renovations to offices, clinic, classrooms as well as the elevator is complete and the reimbursement of funds is ready to happen.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  Because this is a pass through, there is no financial impact. They provided up front funding plus match for the construction. This is for reimbursement as per the RACP grant.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  Redevelopment Assistance Capital Project, RACP, funding comes from the Office of the Budget, Commonwealth of PA.

- **Priority status/Deadlines, if any**

  We expect payment to be made to the City in the next few months. Payment will not be made to Casa Guadalupe until we receive payment from the Commonwealth of PA.

- **Why should Council unanimously support this bill?**

  This grant supports a non-profit that serves a major population base in Allentown.

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 16 - 2013

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MARCH 20, 2013

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AN ORDINANCE

Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Seven Hundred Fifty Thousand ($750,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to the Allentown Housing Authority.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the General Fund in the amount of Seven Hundred Fifty Thousand ($750,000) Dollars reflecting receipt of grant funds.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund in the following manner:

Department of Finance
Finance and Budget Administration:

| | | |
|---|---|---|
| 000-02-0602-0003-48 | Grant, Non-City Charges | $750,000 |

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  Finance

- **Summary and Facts of the Bill**

  Purpose of the ordinance is to appropriate the revenue and expense from the Overlook Park RACP grant and is a pass through grant.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  Construction of the homeownership phase of Overlook Park is complete and the reimbursement of funds is ready to happen.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  Because this is a pass through, there is no financial impact. They provided up front funding plus match for the construction. This is for reimbursement as per the RACP grant.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  Redevelopment Assistance Capital Project, RACP, funding comes from the Office of the Budget, Commonwealth of PA.

- **Priority status/Deadlines, if any**

  We expect payment to be made to the City in the next few months. Payment will not be made to the Allentown Housing Authority until we receive payment from the Commonwealth of PA.

- **Why should Council unanimously support this bill?**

  This grant supports residents needing affordable housing in the City.

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 17 - 2013

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MARCH 20, 2013

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AN ORDINANCE

Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Five Hundred and Twenty-Five Thousand ($525,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to the Allentown Symphony Association.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the General Fund in the amount of Five Hundred Twenty-Five Thousand ($525,000) Dollars reflecting receipt of grant funds.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund in the following manner:

Department of Finance
Finance and Budget Administration:

| | | |
|---|---|---|
| 000-02-0602-0003-48 | Grant, Non-City Charges | $525,000 |

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  Finance

- **Summary and Facts of the Bill**

  Purpose of the ordinance is to appropriate the revenue and expense from the Allentown Symphony Association RACP grant and is a pass through grant.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  Phase I construction including stage floor reconstruction, new lobby doors, upgraded bathrooms and other work is complete and the reimbursement of funds is ready to happen.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  Because this is a pass through, there is no financial impact. They provided up front funding plus match for the construction. This is for reimbursement as per the RACP grant.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  Redevelopment Assistance Capital Project, RACP, funding comes from the Office of the Budget, Commonwealth of PA.

- **Priority status/Deadlines, if any**

  We expect payment to be made to the City in the next few months. Payment will not be made to the ASA until we receive payment from the Commonwealth of PA.

- **Why should Council unanimously support this bill?**

  This grant supports a major arts institution in the City.

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 18 - 2013

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MARCH 20, 2013

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AN ORDINANCE

Amending the 2013 General Fund Budget to provide for a supplemental appropriation of Three Million ($3,000,000) Dollars as a result of a grant from the Commonwealth of Pennsylvania to the City of Allentown in the form of a RACP pass through grant to EPC Allentown/Alvin H. Butz Inc.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes an increase to the unappropriated balance of the General Fund in the amount of Three Million ($3,000,000) Dollars reflecting receipt of grant funds.

SECTION TWO: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund in the following manner:

Department of Finance
Finance and Budget Administration:

| | | |
|---|---|---|
| 000-02-0602-0003-48 | Grant, Non-City Charges | $3,000,000 |

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  Finance

- **Summary and Facts of the Bill**

  Purpose of the ordinance is to appropriate the revenue and expense from the EPC Allentown/Alvin H. Butz RACP grant and is a pass through grant.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  Construction of Phase II of the Butz Corporate Center is near completion and the reimbursement of funds is ready to happen.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  Because this is a pass through, there is no financial impact. They provided up front funding plus match for the construction. This is for reimbursement as per the RACP grant.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  Redevelopment Assistance Capital Project, RACP, funding comes from the Office of the Budget, Commonwealth of PA.

- **Priority status/Deadlines, if any**

  We expect payment to be made to the City in the next few months. Payment will not be made to EPC Allentown/Alvin H. Butz until we receive payment from the Commonwealth of PA.

- **Why should Council unanimously support this bill?**

  This grant supports an economic development project that will bring in hundreds of jobs the City.

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 19 – 2013

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INTRODUCED BY

APRIL 3, 2013

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AN ORDINANCE

Amending the Consolidated Plan One Year Action Plan for the Twenty-ninth, Thirty-fifth, Thirty-sixth and Thirty-seventh years of the Community Development Block Grant Program (CDBG) which re-programs Two Hundred Forty-Three Thousand Six Hundred Fifty-Three ($243,653) Dollars of unexpended funds, and the 2012-2013 HOME Investment Partnerships Program (HOME) year which reprograms Four Hundred Ninety-Nine Thousand Fifty-Three ($499,053) Dollars of unexpended funds.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: Federal Regulations require the City of Allentown to amend a Consolidated Plan One Year Action Plan whenever it decides not to carry out an activity, to add an activity, or to substantially change an activity. This legislation provides for the re-programming of unexpended funds from the Twenty-ninth, Thirty-fifth, Thirty-sixth and Thirty-seventh years of the CDBG program and unexpended funds from the 2012-2013 HOME program.

SECTION TWO: That the Mayor is authorized to reprogram the amounts in the accounts listed below.

| | | |
|---|---|---|
| 700-01-7903-0009 | Allentown Symphony Association | $14,146 |
| 700-01-7904-0004 | Seventh Street Façade-Residential | 37,388 |
| 700-01-7904-0005 | Seventh Street Façade – Commercial | 1,995 |
| 700-01-7501-0101 | Focus Area Sidewalk Program | 15,000 |
| 700-01-7504-0106 | Old Fairgrounds Façade Program | 5,000 |
| 700-01-7504-0110 | Voluntary Relocation | 20,000 |
| 700-01-7505-0107 | Administration. | 8,119 |
| 700-01-7601-0112 | Hazard Elimination Program | 3,321 |
| 700-01-7601-0115 | Program Delivery | 102 |
| 700-01-7604-0109 | Focus Area Facade | 1,658 |
| 700-01-7605-0107 | Administration | 19,150 |
| 700-01-7605-0108 | Fair Housing | 5,601 |
| 700-01-7701-0106 | Property Disposition | 10,000 |
| 700-01-7701-0109 | Focus Area Rehabilitation | 416 |
| 700-01-7701-0115 | Program Delivery | 65,249 |
| 700-01-7702-0109 | CACLV-Community Action Financial Services Program | 954 |

| | | |
|---|---|---|
| 700-01-7703-0104 | Lehigh Carbon Community College | 2,973 |
| 700-01-7703-0107 | Program for Women and Families | 102 |
| 700-01-7703-0109 | Neighborhood Clean Up | 12,480 |
| 700-01-7703-0110 | Foreclosure Program | 15,000 |
| 700-01-7704-0110 | Voluntary Relocation | 5,000 |
| TOTAL CDBG $243,653 | | |

| | | |
|---|---|---|
| 700-01-7807-0101 | Deferred Payment Loan Program | 499,053 |
| TOTAL HOME $499,053 | | |

SECTION THREE: That the amount of Two Hundred Forty-three Thousand Six Hundred Fifty-three ($243,653) CDBG Dollars be added to the amount of funds available for the Thirty-ninth year of the CDBG program and Four Hundred Ninety-nine Thousand Fifty-three ($499,053) Dollars in HOME funds be added to the amount of funds available for the 2013-2014 program year.

SECTION FOUR: That this Ordinance will take effect ten (10) days after final passage.

SECTION FIVE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

**What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

The Consolidated Grants Program (CGP) legislation consists of three ordinances and one resolution and originates in the Department of Community and Economic Development.

The attached legislation, from the Department of Community and Economic Development serves as the template for the City of Allentown's application for federal Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grants Program (ESG) funds. Each piece of legislation serves a specific purpose, which when combined, contain all the recommended regulatory steps need to apply for these federal funds. These are the same types of legislation presented to City Council every year. However, the actual dollar amounts, list of activities and funds available are different every year.

- **Summary and Facts of the Bill**

39 Ordinance #1 Reprogram Certain Funds
Summary: This legislation is required to close unspent CDBG and HOME accounts and "roll the funds" over to be used for the upcoming program year (July 1, 2013 to June 30, 2014). These accounts represent activities which have been completed with funds remaining, or activities which were later deemed to be not feasible.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

This ordinance provides the City with the first step needed to allow the City to apply for and then access $3,393,709 in grant funds for the July 1, 2013 to June 30, 2014 program year. All activities funded comply with the CDBG, HOME and ESG regulations as promulgated by HUD and allow the City to further its Community and Economic Development Initiatives. This bill provides the first step in the process which forms the basis to complete the strategies of the fourth year of the City of Allentown's Consolidated Plan for the period July 1, 2010 to June 30, 2015.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

39 Ordinance #1 Reprogram Certain Funds
This ordinance allows for $ 243,653 in CDBG funds and $499,053 in HOME funds to be re-programmed as part of the funds available for the 2013-2014 program year. Funds are rolled over for a variety of reasons, but mainly because the program/activity is complete and costs were not as great as originally anticipated, or an alternative funding source may have been identified. At times, agencies decide to refuse their allocation if they have difficulty raising the additional funds necessary to run their program/activity. This legislation has no adverse financial impact on the City and the General Fund.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

The funding sources for this ordinance are the federal Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Program (HOME).

- **Priority status/Deadlines, if any**

This bill has a high priority status. Failure to submit the application to HUD by May 14, 2013 could result in the loss of this money.

- **Why should Council unanimously support this bill?**

This legislation allows additional funds to be available to complete the myriad of activities described in Ordinance #2. Furthermore, this allows old accounts, which are no longer active, to be closed.

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 20 – 2013

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INTRODUCED BY

APRIL 3, 2013

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AN ORDINANCE

Providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1974, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the Mayor is authorized to expend Three Million Three Hundred Ninety-three Thousand Seven Hundred Nine ($3,393,709) Dollars in Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grants Program (ESG) funds for the July 1, 2013 to June 30, 2014 grant year, for housing and community development programs pursuant to the approved Consolidated Plan, appropriate Federal Law and United States Department of Housing and Urban Development (HUD) regulations

SECTION TWO: That the Mayor is directed to establish and maintain any and all accounts and records as are necessary and to make such transfers as may be required to expend and account for said CDBG, HOME and ESG Funds in accordance with the approved Consolidated Plan, appropriate Federal law, and HUD regulations.

SECTION THREE: That this act of the Council of the City of Allentown is undertaken pursuant to Act 292 of 1974 in accordance with the opinion of the Pennsylvania Attorney General (Opinion 72-75) which holds that CDBG, HOME, and ESG Funds are General Municipal Funds for the purpose of Act 292 of 1974.

SECTION FOUR: That, in accordance with the Action Plan, the Council of the City of Allentown authorizes the appropriation of Three Million Three Hundred Ninety-three Thousand Seven Hundred Nine ($3,393,709) Dollars in the following manner:

CODE ENFORCEMENT AND REHABILITATION (CDBG)

| | | |
|---|---|---|
| 700-01-7901-0104 | Acquisition | $250,000 |
| 700-01-7901-0106 | Property Disposition and Management | 100,000 |
| 700-01-7901-0107 | Site Clearance | 200,000 |

| | | |
|---|---|---|
| 700-01-7901-0112 | Hazard Elimination Program (Salaries Only) | |
| 700-01-7901-0114 | Lead Grant Rehabilitation | 45,000 |
| 700-01-7901-0115 | Program Delivery (Includes Salaries to be Apportioned) | 341,553 |
| | TOTAL | $936,553 |

PUBLIC SERVICES (CDBG)

| | | |
|---|---|---|
| 700-01-7902-0101 | Allentown YMCA and YWCA | $8,610 |
| 700-01-7902-0102 | Lehigh Valley Center for Independent Living | 10,000 |
| 700-01-7902-0103 | Adult Literacy Center | 10,000 |
| 700-01-7902-0104 | Lehigh County Conference of Churches – Daybreak | 10,000 |
| 700-01-7902-0105 | Grace Episcopal Church – Grace Montessori School | 10,000 |
| 700-01-7902-0107 | The Baum School of Art | 7,500 |
| 700-01-7902-0108 | Communities in Schools of the Lehigh Valley | 10,000 |
| 700-01-7902-0109 | Community Action Committee of the Lehigh Valley – Community Action Financial Services | 10,000 |
| 700-01-7902-0110 | Neighborhood Housing Services of the Lehigh Valley – HOOP | 10,000 |
| 700-01-7902-0111 | Boys and Girls Club of Allentown | 10,000 |
| 700-01-7902-0112 | St. Luke's Neighborhood Center | 10,000 |
| 700-01-7902-0114 | Community Bike Works | 10,000 |
| 700-01-7902-0115 | Embrace Your Dreams | 8,720 |
| 700-01-7903-0103 | Allentown Public Library | 7,500 |
| 700-01-7903-0104 | Lehigh Carbon Community College | 9,359 |
| 700-01-7903-0106 | Syrian Arab American Charity Association | 10,000 |
| 700-01-7903-0107 | Program for Women and Families | 10,000 |
| 700-01-7903-0108 | Allentown Economic Development Corporation – Securing Industrial/Commercial Properties | 10,000 |
| 700-01-7903-0111 | Bureau of Health – Alliance Summer Recreation | 5,500 |
| 700-01-7903-0112 | Valley Youth House | 10,000 |
| 700-01-7903-0113 | Focus Area Job Search Program | 25,000 |
| | TOTAL | $212,189 |

NEIGHBORHOOD STABILIZATION (CDBG)

| | | |
|---|---|---|
| 700-01-7904-0104 | Seventh Street Façade – Commercial (Salaries Only) | |
| 700-01-7904-0105 | Neighborhood Public Improvements | 320,000 |
| 700-01-7904-0106 | Habitat for Humanity | 50,000 |
| 700-01-7904-0110 | Voluntary Relocation | 50,000 |
| | TOTAL | $420,000 |

ADMINISTRATION AND ECONOMIC DEVELOPMENT (CDBG)

| | | |
|---|---|---|
| 700-01-7905-0102 | Community Action Development Corporation of the Lehigh Valley | 25,000 |
| 700-01-7905-0103 | Allentown Economic Development Corporation – Economic Development Activity | 100,000 |
| 700-01-7905-0107 | Administration | 270,000 |
| 700-01-7905-0108 | Fair Housing | 30,000 |
| 700-01-7905-0110 | Economic Development | 100,000 |

| | | |
|---|---|---|
| | TOTAL | $525,000 |

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

| | | |
|---|---|---|
| 700-01-7907-0102 | Housing Association and Development Corporation – CHDO Activity | 90,836 |
| 700-01-7907-0103 | Housing Association and Development Corporation – CHDO Operating | 15,000 |
| 700-01-7907-0104 | Administration | 60,557 |
| 700-01-7907-0105 | Home Leasing-Madison Gardens | 439,178 |
| | TOTAL | $605,571 |
| 700-01-7807-0110 | Alliance for Building Communities-CHDO Activity | $89,053 |
| 700-01-7807-0111 | Alliance for Building Communities-CHDO Operating | 10,000 |
| 700-01-7807-0112 | Pennrose Properties-Cumberland Gardens | 400,000 |
| | TOTAL RE-PROGRAMMED | $499,053 |

EMERGENCY SOLUTIONS GRANTS PROGRAM (ESG)

| | | |
|---|---|---|
| 700-01-7908-0101 | Community Action Committee of the Lehigh Valley - Sixth Street Shelter | $45,200 |
| 700-01-7908-0102 | Lehigh County Conference of Churches – Linkage | 18,000 |
| 700-01-7908-0103 | Salvation Army | 44,492 |
| 700-01-7908-0104 | Administration | 14,651 |
| 700-01-7908-0105 | Lehigh County Conference of Churches – Homeless Prevention | 50,000 |
| 700-01-7908-0106 | Lehigh County Conference of Churches – Rapid Re-Housing | 23,000 |
| | TOTAL | $195,343 |

SECTION FIVE: That this Ordinance will take effect ten (10) days after final passage.

SECTION SIX: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  The Consolidated Grants Program (CGP) legislation consists of three ordinances and one resolution and originates in the Department of Community and Economic Development.

  The attached legislation, from the Department of Community and Economic Development serves as the template for the City of Allentown's application for federal Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grants Program (ESG) funds. Each piece of legislation serves a specific purpose, which when combined, contain all the recommended regulatory steps need to apply for these federal funds. These are the same types of legislation presented to City Council every year. However, the actual dollar amounts, list of activities and funds available are different every year.

- **Summary and Facts of the Bill**

  39 Ordinance #2 Establish CDBG accounts
  Summary: This legislation is required to establish expenditure accounts for the City budgeting system, in addition to listing all the activities/programs which will be funded for the 2013-2014 Consolidated Grants Program year. It provides the basis for the creation of the Action Plan which is submitted to HUD as the application for the CDBG, HOME and ESG program funds which the City receives every year.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  This ordinance provides the City with the second step needed to allow the City to apply for and then access $3,393,709 in grant funds for the July 1, 2013 to June 30, 2014 program year. All activities funded comply with the CDBG, HOME and ESG regulations as promulgated by HUD and allow the City to further its Community and Economic Development Initiatives. This bill provides the second step in the process which forms the basis to complete the strategies of the fourth year of the City of Allentown's Consolidated Plan for the period July 1, 2010 to June 30, 2015.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  This ordinance provides the City the ability to expend $ 3,393,709 in federal funds to complete a variety of activities including acquisition and disposition, public services, neighborhood improvements, administration of the programs, etc. This legislation has no adverse financial impact on the City and the General Fund.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

The funding sources for this ordinance are the federal Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Program (HOME) and the Emergency Solutions Grant Program (ESG)

- **Priority status/Deadlines, if any**

  This bill has a high priority status. Failure to submit the application to HUD by May 14, 2013 could result in the loss of this money.

- **Why should Council unanimously support this bill?**

  The City has again followed the scoring process approved by Council and used in the past to develop this budget. In addition, funding decisions were made by complying with HUD's regulations, which require the City to address concerns/needs noted in its five year Consolidated Plan

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 21 - 2013

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APRIL 3, 2013

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AN ORDINANCE

Providing for the expenditure of certain monies received by the City of Allentown from the repayment of loans made through the Rental Rehabilitation Program.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the Mayor is authorized to expend Eighty-Four Thousand ($84,000) Dollars received from the repayment of loans made through the Rental Rehabilitation Program in accordance with regulations issued by the United States Department of Housing and Urban Development (HUD).

SECTION TWO: That the Mayor is directed to establish and maintain any and all such accounts and records as are necessary and to make such transfers as may be required to expend and account for said funds in accordance with HUD regulations.

SECTION THREE: That the funds be used for eligible HOME Investment Partnerships Program activities.

SECTION FOUR: That this act of the Council of the City of Allentown is undertaken pursuant to Act 292 of 1974 in accordance with the opinion of the Pennsylvania Attorney General (Opinion 75-23) which holds that Rental Rehabilitation Program Funds and its program income are General Municipal Funds for the purpose of Act 292 of 1974.

SECTION FIVE: That the Council of the City of Allentown authorizes the appropriation of Eighty-Four Thousand ($84,000) Dollars in the following manner:

HUD Supplemental Grants
Chart of Accounts

| | | |
|---|---|---|
| 700-01-7909-0101-50 | Rental Rehabilitation Program | $84,000 |
| | Total | $84,000 |

SECTION SIX: That this Ordinance will take effect ten (10) days after final passage.

SECTION SEVEN: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  The Consolidated Grants Program (CGP) legislation consists of three ordinances and one resolution and originates in the Department of Community and Economic Development.

  The attached legislation, from the Department of Community and Economic Development serves as the template for the City of Allentown's application for federal Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grants Program (ESG) funds. Each piece of legislation serves a specific purpose, which when combined, contain all the recommended regulatory steps need to apply for these federal funds. These are the same types of legislation presented to City Council every year. However, the actual dollar amounts, list of activities and funds available are different every year.

- **Summary and Facts of the Bill**

  39 Ordinance #3 Rental Rehabilitation
  This legislation will allow the City to expend $84,000 in funds on the rehabilitation of rental units in the City. This legislation has no adverse financial impact on the City and the General Fund.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  This ordinance provides the City with the third step needed to allow the City to apply for and then access $3,393,709 in grant funds for the July 1, 2013 to June 30, 2014 program year. All activities funded comply with the CDBG, HOME and ESG regulations as promulgated by HUD and allow the City to further its Community and Economic Development Initiatives. This bill provides the third step in the process which forms the basis to complete the strategies of the fourth year of the City of Allentown's Consolidated Plan for the period July 1, 2010 to June 30, 2015.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  This legislation will allow the City to expend $84,000 in funds on the rehabilitation of rental units in the City. This legislation has no adverse financial impact on the City and the General Fund.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  The funding source for this ordinance is the repayment of Rental Rehabilitation loan funds

- **Priority status/Deadlines, if any**

  This bill has a high priority status.
This resolution allows for the budgeting of funds to be used for the rehabilitation of rental units within the City.

- **Why should Council unanimously support this bill?**

  Allows for additional funds to be budgeted/spent to provide low interest loans to rehabilitate rental properties in the City.

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 22 - 2013

INTRODUCED BY

APRIL 3, 2013

AN ORDINANCE

An Ordinance to amend the 2013 Capital fund for the purpose of transferring funds and closing out completed projects.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the Capital Fund budget will be amended as follows:

| FROM (CLOSED PROJECT) | | | | | TO | | | |
|---|---|---|---|---|---|---|---|---|
| PROJ # | PROJ NAME | A/C # | $ AMT | FUND SRC | PROJ # | PROJ NAME<br>* PROJECT RENAME | A/C # | $ AMT |
| **GENERAL FUND** | | | | | | | | |
| 1219 | Vehicle Exhaust System | 001-03-1219-0101-76 | 525.38 | GO Bond | 1655 | * CITY BUILDINGS RENOVATIONS | 001-03-1655-0101-54 | 692.38 |
| 1236 | Int. and Ext. Pool House Painting | 001-03-1236-0401-44 | 34.96 | GO Bond | | | 001-03-1655-0401-54 | 3,110.50 |
| 1236 | Int. and Ext. Pool House Painting | 001-03-1236-0401-54 | 352.41 | GO Bond | | | 001-03-1655-0802-54 | 16.25 |
| 1236 | Int. and Ext. Pool House Painting | 001-03-1236-0401-76 | 64.10 | GO Bond | | | 001-03-1655-0802-46 | 41,626.14 |
| 1237 | City Hall PSB Cooling System | 001-03-1237-0401-64 | 5.79 | GO Bond | | | 001-03-1655-1101-46 | 14,115.00 |
| 1237 | City Hall PSB Cooling System | 001-03-1237-0401-76 | 2,376.87 | GO Bond | | | 001-03-1655-0951-46 | 23,403.81 |
| 1239 | Overhead Door hardware replac. | 001-03-1239-0401-76 | 276.37 | GO Bond | | | 001-03-1655-0001-46 | 550.05 |
| 1258 | River Drive Guard Rail | 001-03-1258-0802-76 | 10,109.11 | GF Oper Rev-2007 GO Bond | | | 001-03-1655-9601-46 | 500.00 |
| 1261 | Ott Street Bridge | 001-03-1261-0802-44 | 31,533.28 | GF Oper Rev-2007 GO Bond | | | | |
| 1268 | City Hall Elevator Replacement | 001-03-1268-1101-76 | 5,000.00 | GO Bond | | | | |
| 1270 | City Hall 5th Floor Perimeter Lt. | 001-03-1270-1101-76 | 9,115.00 | GO Bond | | | | |
| 1656 | Data Center Renovations | 001-07-1656-0951-46 | 19,352.81 | Short Term Borr-G.O. Loan | | | | |
| 1691 | Fire Radios | 001-05-1691-0951-72 | 4,000.00 | Short Term Borr-G.O. Loan | | | | |
| 1692 | Fire Emergency Apparatus | 001-05-1692-0951-71 | 51.00 | Short Term Borr-G.O. Loan | | | | |
| 1729 | Hanover Avenue Corridor Impr. | 001-03-1729-0001-68 | 550.05 | GO Bond | | | | |
| 1729 | Hanover Avenue Corridor Impr. | 001-03-1729-0101-68 | 167.00 | GO Bond | | | | |
| 1819 | Traffic Signal, Roth Avenue | 001-03-1819-9601-76 | 500.00 | GO Bond | | | | |
| | **TOTAL GENERAL FUND** | | **84,014.13** | | | | | **84,014.13** |
| **WATER FUND** | | | | | | | | |
| 1223 | Water Storage Tank, SW 28th St. | 001-03-1223-0220-44 | 848.12 | Water Revenue Bonds | 1254 | MECHANICAL RENOVATIONS - WATER PLANT | 001-03-1254-0220-76 | 848.12 |
| | **TOTAL WATER FUND** | | **848.12** | | | | | **848.12** |
| **SEWER FUND** | | | | | | | | |
| 1754 | Repl. Of Plastic Media | 001-03-1754-0130-76 | 7,013.11 | Sewer Revenue Bonds | 1727 | SSES REHABILITATION | 001-03-1727-0130-76 | 7,013.11 |
| 1754 | Repl. Of Plastic Media | 001-03-1754-9630-44 | 1,100.00 | Sewer Revenue Bonds | | | 001-03-1727-9630-76 | 2,621.00 |
| 1754 | Repl. Of Plastic Media | 001-03-1754-9630-72 | 1,521.00 | Sewer Revenue Bonds | | | 001-03-1727-8931-76 | 135.00 |
| 1786 | Flood Control Project | 001-03-1786-8931-66 | 135.00 | Sewer Fund | | | | |
| | **TOTAL SEWER FUND** | | **9,769.11** | | | | | **9,769.11** |

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  Department of Finance

- **Summary and Facts of the Bill**

  Certain capital projects are complete and balance of funding transferred to other current capital projects needing funding so projects can proceed.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  The ordinance will transfer funds from capital projects that are complete and will move the balance of funds to projects that need funds so that their projects can proceed. The benefit is that the funds will be utilized for the highest and best purpose and will help current projects continue to move forward.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  There are no additional costs to the City. The ordinance is transferring funds from completed projects that have funds remaining and will move the funds to projects that needing funding.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  See attached listing

- **Priority status/Deadlines, if any**

  This ordinance needs to proceed so that projects needing funds can proceed such as renovations to the 5th Floor Conference Room and City Council Chambers and as needed other City building renovations.

- **Why should Council unanimously support this bill?**

  Council should support this bill so that certain capital accounts can be closed where projects are complete and those funds can be used for projects needing funds.

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 23 - 2013

INTRODUCED BY

APRIL 3, 2013

AN ORDINANCE

An Ordinance to amend the 2013 Capital fund for the purpose of transferring funds and the consolidation of the Drainage Improvement Projects.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the Capital Fund budget will be amended as follows:

| FROM (CLOSE PROJECTS) | | | | TO | | | |
|---|---|---|---|---|---|---|---|
| PROJ # | PROJECT NAME | A/C # | $ AMT | PROJ # | PROJECT NAME | A/C # | $ AMT |
| | | | | | * PROJECT RENAME | | |
| 1201 | CENTER CITY DRAINAGE IMPROVEMENTS | 001-03-1201-0101-76 | 7,814.60 | 1200 | * CITY DRAINAGE IMPROVEMENTS | 001-03-1200-0101-76 | 7,814.60 |
| 1202 | NORTH END DRAINAGE IMPROVEMENTS | 001-03-1202-0230-76 | 10.00 | | | 001-03-1200-0230-76 | 14,472.82 |
| 1203 | SOUTH SIDE DRAINAGE IMPROVEMENTS | 001-03-1203-0230-64 | 14,462.82 | | | 001-03-1200-0401-76 | 150,000.00 |
| 1203 | SOUTH SIDE DRAINAGE IMPROVEMENTS | 001-03-1203-0401-76 | 150,000.00 | | | | |
| | TOTAL | | 172,287.42 | | TOTAL | | 172,287.42 |

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

**What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Finance

- **Summary and Facts of the Bill**

  The closing of three projects and consolidate into one for efficiency in processing of all projects related to the City Drainage Improvements.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  The ordinance will transfer funds from three capital projects (1201,1202,1203) to consolidate into one project (1200) and renaming that project to be "City Drainage Improvements". The benefit is that the funds will be utilized for the highest and best purpose and will help in the efficiency of this process.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  There are no additional costs to the City. The ordinance is transferring funds into one capital project.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

| | | | |
|---|---|---|---|
| From: | Project 1201 | 001-03-1201-0101-76 | $ 7,814.60 |
| | 1202 | 001-03-1202-0230-76 | $ 10.00 |
| | 1203 | 001-03-1203-0230-64 | $ 14,462.82 |
| | " | 001-03-1203-0401-76 | $150,000.00 |
| To: | Project 1200 | 001-03-1200-0101-76 | $ 7,814.60 |
| | " | 001-03-1200-0230-76 | $ 14,472.82 |
| | " | 001-03-1200-0401-76 | $150,000.00 |

- **Priority status/Deadlines, if any**

  This ordinance needs to proceed so that we can process these types of projects more efficient.

- **Why should Council unanimously support this bill?**

  Council should support this bill so that certain capital accounts can be closed and consolidated into one project.

**ORDINANCE NO. ---------**

**FILE OF CITY COUNCIL**

**Bill No. 24-2013**

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Introduced by the Administration

April 3, 2013

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**AN ORDINANCE**

An Ordinance repealing Title Three of Part Nine of the Codified Ordinances of Allentown and adopting the rates and charges for water as set forth in the Allentown Water and Sewer Utility System Concession and Lease Agreement by and between the City of Allentown and Lehigh County Authority, a municipal authority duly organized and existing under the Constitution and laws of the Commonwealth of Pennsylvania (the "Concession Agreement") as approved by City Council.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:**

1. **SECTION 1.** Article 925 of Title Three of Part Nine of the Codified Ordinances of the City of Allentown shall, effective at the Time of Closing (as such term is defined in the Concession Agreement), be repealed in its entirety and in its place there shall be substituted the following:

**"925.01 DEFINITIONS**

The following words and phrases, when used in this Article, shall have the following meanings:

1. **Concession Agreement** means the Allentown Water and Sewer Utility System Concession and Lease Agreement by and between the City of Allentown and Lehigh County Authority, a municipal authority duly organized and existing under the Constitution and laws of the Commonwealth of Pennsylvania, approved by City Council by Resolution R 12-2013, as such Concession Agreement may be amended from time to time.

2. **Time of Closing** means 10:00 a.m., local time, on the date on which the Concessionaire assumes operation of the Allentown water system as provided in the Concession Agreement.

**925.02 WATER SERVICE AND CHARGES**

The rates, service charges and fees for the supply of water are hereby established, effective as of the Time of Closing, as those rates, service charges and fees as provided in the Concession Agreement for the term thereof."

2. **SECTION 2.** Articles 945 and 947 of Article Five of Part Nine of the Codified Ordinances of the City of Allentown shall, effective at the Time of Closing (as such term is defined in the Concession Agreement), be repealed in its entirety and in its place there shall be substituted the following:

**"945.01 DEFINITIONS**

The following words and phrases, when used in this Article, shall have the following meanings:

1. **Concession Agreement** means the Allentown Water and Sewer Utility System Concession and Lease Agreement by and between the City of Allentown and Lehigh County Authority, a municipal authority duly organized

and existing under the Constitution and laws of the Commonwealth of Pennsylvania, approved by City Council by Resolution R 12-2013, as such Concession Agreement may be amended from time to time.

2. **Time of Closing** means 10:00 a.m., local time, on the date on which the Concessionaire assumes operation of the Allentown sewer system as provided in the Concession Agreement.

**945.02 SEWER SERVICE AND CHARGES**

The rates, service charges and fees for the collection of sewerage are hereby established, effective as of the Time of Closing, as those rates, service charges and fees as provided in the Concession Agreement for the term thereof."

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 25 - 2013

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April 3, 2013

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AN ORDINANCE

Amending the Administrative Code by requiring budget detail sheets to be submitted concurrent with the Mayor's presentation of the budget to City Council and the public.

**WHEREAS**, **Article 130.04 Section 804**, Budget of the Home Rule Charter, provides that the budget shall provide a complete financial plan of all city funds and activities and 'shall be in such form as the Mayor deems desirable or the Council may require:" and

**WHEREAS**, the Council finds it appropriate that detail sheets act to provide a more complete financial picture of the city.

**NOW, THEREFORE, BE IT RESOLVED** BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That Article 130.04 Budget be amendment to inculde the following, letter **J.**:

***130.04 BUDGET***

*The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year in accordance with all Generally Accepted Accounting Principles and, except as required by this Charter, shall be in such form as the Mayor deems desirable or the Council may require. In organizing the budget, the Mayor shall utilize the most feasible combination of expenditure classification by fund, organization unit, program, purpose or activity, and object. The Budget shall contain, among other things, the following:*

*A. It shall begin with a general summary of its contents. (Art. VIII, §804)*

*B. It shall show, in detail, all estimated income, indicating the existing and proposed tax levies, as well as other assessments, fees and charges. (Art. VIII, §804)*

*C. It shall show all proposed expenditures, including debt service, for the ensuing fiscal year. (Art. VIII, §804)*

*D. It shall show the number of proposed employees in every job classification. (Art. VIII, §804)*

*E. It shall be so arranged as to show comparative figures for actual and estimated income and expenditures for the current fiscal year and actual income and expenditures of the preceding four (4) fiscal years. (Art. VIII, §804)*

*F. It shall indicate proposed expenditures during the ensuing fiscal year, detailed by offices, departments and agencies, in terms of their respective work programs and the methods of financing such expenditures. (Art. VIII, §804)*

*G. It shall indicate proposed capital expenditures during the ensuing fiscal year, detailed by office, departments and agencies when practicable, and the proposed method of financing each such capital expenditure. The Mayor will include this separate Capital Program section in the annual Budget and submit to Council with appropriate supporting information as to the necessity for such programs. (Art. VIII, §804)*

*H. It shall indicate anticipated net surplus or deficit for the ensuing fiscal year of each utility, i.e., water, sewer and enterprise funds, owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget. (Art. VIII, §804)*

*I. The budget shall be in such form as is required by Council for City budgets and shall, in addition, have appended, thereto, a detailed analysis of the various items of expenditures and revenue. Position classification titles, paygrades and salaries for each specific position shall be components of the program detail in the budget that is presented to and adopted by City Council. (13337 §1 6/8/95)*

***J.** The budget submitted to Council and the public shall include budget detail sheets which list each and every program account with the items that justify the respective account expenditure.*

*The total of proposed expenditures shall not exceed the total of estimated income. (Art. VIII, §804)*

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

  City Council

- **Summary and Facts of the Bill**

  Purpose of the ordinance is to require the Administration to submit detail sheets with the budget. .

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  Budget detail sheets are already distributed to Council usually when each respective department is being reviewed; this simply formalizes the process and requires earlier submission to council.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  Requires managers and budget administrators to remove items from detailed sheets in a more time effective manner; benefits council and the public more having more time to review and creates more general accountability when expenditures are tied to specific items.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

  N/A

- **Priority status/Deadlines, if any**

  Next Budget

- **Why should Council unanimously support this bill?**

  Creates more transparency and accountability.

### *130.01 FISCAL YEAR*

*The fiscal year of the City shall be the calendar year. If not prohibited by law, the Council may, by ordinance, adopt a different fiscal year, specifying an orderly procedure for financial and budgetary controls in making such transition. (Art. VIII, §801)*

### *130.02 SUBMISSION OF BALANCED BUDGET AND CAPITAL PROGRAM*

*On or before ninety (90) days prior to the ensuing fiscal year, the Department Heads will submit Proposed Budget and Capital Program to the Mayor. On or before sixty (60) days prior to the ensuing fiscal year, the Mayor will submit to the City Council a balanced budget, Capital Program and an accompanying message. The Proposed Balanced Budget and Capital Program shall be in such form as the Mayor deems desirable, unless otherwise required by Council. (Art. VIII, §802)*

### *130.03 BUDGET MESSAGE*

*The Budget shall be accompanied by a message which shall include:*

*A. An explanation of the expenditures and revenues in the proposed budget, indicating and explaining major changes from the current year and the prior year.*

*B. An outline of proposed programs and an explanation of new, expanded or abolished programs or functions.*

*C. A summary of the City's debt position.*

*D. Such other material, as required by Council that will inform the Council and the public of municipal goals. (Art. VIII, §803)*

### *130.04 BUDGET*

*The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year in accordance with all Generally Accepted Accounting Principles and, except as required by this Charter, shall be in such form as the Mayor deems desirable or the Council may require. In organizing the budget, the Mayor shall utilize the most feasible combination of expenditure classification by fund, organization unit, program, purpose or activity, and object. The Budget shall contain, among other things, the following:*

*A. It shall begin with a general summary of its contents. (Art. VIII, §804)*

*B. It shall show, in detail, all estimated income, indicating the existing and proposed tax levies, as well as other assessments, fees and charges. (Art. VIII, §804)*

*C. It shall show all proposed expenditures, including debt service, for the ensuing fiscal year. (Art. VIII, §804)*

*D. It shall show the number of proposed employees in every job classification. (Art. VIII, §804)*

*E. It shall be so arranged as to show comparative figures for actual and estimated income and expenditures for the current fiscal year and actual income and expenditures of the preceding four (4) fiscal years. (Art. VIII, §804)*

*F. It shall indicate proposed expenditures during the ensuing fiscal year, detailed by offices, departments and agencies, in terms of their respective work programs and the methods of financing such expenditures. (Art. VIII, §804)*

*G. It shall indicate proposed capital expenditures during the ensuing fiscal year, detailed by office, departments and agencies when practicable, and the proposed method of financing each such capital expenditure. The Mayor will include this separate Capital Program section in the annual Budget and submit to Council with appropriate supporting information as to the necessity for such programs. (Art. VIII, §804)*

*H. It shall indicate anticipated net surplus or deficit for the ensuing fiscal year of each utility, i.e., water, sewer and enterprise funds, owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget. (Art. VIII, §804)*

*I. The budget shall be in such form as is required by Council for City budgets and shall, in addition, have appended, thereto, a detailed analysis of the various items of expenditures and revenue. Position classification titles, paygrades and salaries for each specific position shall be components of the program detail in the budget that is presented to and adopted by City Council. (13337 §1 6/8/95)*

*The total of proposed expenditures shall not exceed the total of estimated income. (Art. VIII, §804)*

### *130.05 CITY COUNCIL ACTION ON BUDGET*

*A. Public Access to Budget: The proposed budget shall be available for public inspection at City Hall and at the Allentown Public Library and the Lehigh County Law Library, and copies shall be available for the public at a reasonable fee to be set by the Council. (Art. VIII, §805)*

*B. Amendment Before Adoption. After the public hearing, the City Council may adopt the budget with or without amendments. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for an estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than total estimated income and thereby allowing for line item changes by the City Council. (Art. VIII, §805)*

*If the amended Budget increases, decreases or readjusts funding requirements by more than five (5%) percent, or adds or deletes a program, the Budget shall be returned to the Mayor immediately for comment and resubmission to the Council within three (3) normal City work days. (Art. VIII, §805)*

*Council shall provide for another public hearing to be held within five (5) days after the Mayor has resubmitted the Budget. (Art. VIII, §805)*

*The Mayor may propose amendments to the original proposed balanced budget. Any amendment which increases any tax rate or fee shall become part of the original budget provided City Council approves each amendment by five (5) votes. Other Mayoral amendments which do not increase any tax rate or fee shall become part of the original budget provided City Council approves each amendment by four (4) votes. (14078 §1 4/17/03)*

*C. Adoption. Council must adopt an annual budget by no later than December 15th of the fiscal year currently ending. If Council fails to adopt a Budget by December 15th, the Mayor's original proposed balanced Budget shall become the official Budget of the City for the ensuing fiscal year. (Art. VIII, §805)*

*The Mayor's original proposed balanced budget is that budget which was submitted at least sixty (60) days prior to the ensuing fiscal year. (14078 §1 4/17/03)*

## *130.07 AMENDMENTS AFTER ADOPTION*

*A. Emergency appropriations may be made by the Council to meet a public emergency posing a sudden, clear and present danger to life or property. Such appropriations may be made by emergency ordinance in accordance with the provisions of Section 220 of this Charter. (Art. VIII, §808)*

*B. Supplemental appropriations may be made by the Council by ordinance upon certification by the Mayor that there are available for appropriation revenues in excess of those estimated in the Budget. (Art. VIII, §808)*

*Council may authorize by ordinance supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:*

*1. Council may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.*

*2. Council may authorize an appropriation from the unappropriated balance of any fund.*

*3. Council may increase any revenue or income budget account to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.*

*4. Council must approve, by ordinance, any transfer of any funds which results in a change in salary for any City employee. (13221 §1 10/20/93; 13252 §1 4/7/94; 13592 §1 7/17/97)*

*C. Transfer of appropriations may be made in accordance with provisions of the Administrative Code. (Art. VIII §808)*

D. Positions Created by Ordinance: No permanent or permanent part-time position not explicitly provided for in the Budget shall be created; nor shall any budgeted position be deleted or transferred from its budgeted program, unless City Council, by ordinance, authorizes the same position. (12548 §1 3/16/83; 12979 §1 6/20/90)

E. Rules and Regulations on Transfers:

**1. Interfund Transfers**: City Council may, by ordinance, approve transfers between funds during a budget year. (12979 §5 6/20/90)

2. **Budgeted Transfers**: The Administration shall issue a monthly report, no later that the 15th of each month on the transfer of funds into the Risk Management Fund. (14922 §1 09/16/11)

**3. Intrafund Transfers:** Subject to the above limitation, the Director of Finance shall have the power within a given account to authorize the transfer of any unexpended balance or any portion thereof, provided such transfers do not exceed Five Thousand ($5,000) Dollars. Transfers that exceed Five Thousand ($5,000) Dollars must be approved by a majority of Council by signing off on an appropriate form submitted to the Clerk's Office. After approval, the transfers shall be distributed to the public as an agenda item and be made part of the minutes of said meeting. (14215 §1 10/7/04)

The Director of Finance must establish administrative procedures which require information on the request forms proving that such transfer requests comply with this section. (12979 §4 6/20/90; 13205 §1 6/22/93; 13221 §1 10/20/93; 13284 §1 10/20/94; 13592 §1 7/17/97)

## 130.08 LAPSE OF APPROPRIATIONS

Every appropriation, except an appropriation for a Capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. (Art. VIII, §809)

## 130.09 ADMINISTRATION OF THE BUDGET AND CAPITAL PLAN

A. The Mayor shall be responsible for and shall supervise the administration of the Annual and Capital Budgets. (Art. VIII, §810)

B. The Department of Finance shall submit a monthly financial report to City Council, and the Controller, showing the financial condition of the various funds of the City inclusive of authorized, year-to-date and monthly expenditures and revenues of the current and previous fiscal years. The report shall be delivered to Council, and the Controller, no later than two (2) weeks or the first business day thereafter at the close of the month. Should the report not be available within the timeframe stated in this section, an explanation must be provided to City Council and the Controller by the first business day after the stated deadline. (14721 §1 6/3/09)

*CITY OF ALLENTOWN*

***No. 10*** ***RESOLUTION*** ***R - 2013***

***Introduced by the Administration on April 3, 2013***

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**Authorizes the submission of a grant application for operating funds for the City's Year 5 Enterprise Zone Program**

---

***Resolved by the Council of the City of Allentown, That***

**WHEREAS,** the City has been successfully operating its Enterprise Zone program through an Enterprise Zone Grant funded through the Commonwealth of Pennsylvania's Department of Community and Economic Development; and

**WHEREAS,** the City is desirous of submitting an application for Program Year 5 operating funds to continue the Zone's operations; and

**WHEREAS,** the City of Allentown is desirous of obtaining an Enterprise Zone Grant in the amount of $50,000 from the Pennsylvania Department of Community and Economic Development for the zone's operation.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor to submit an application to the Commonwealth of Pennsylvania for an Enterprise Zone Grant in the amount of $50,000.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City of Allentown will reimburse the Commonwealth for the state's share of any expenditures found by DCED to be ineligible

- What Department or bureau is Bill originating from? Where did the initiative for the bill originate?

Bill Origination: Bureau of Planning and Zoning, Department of Community and Economic Development

Initiative: Enterprise Zone Program (Program Year 5)

- Summary and Facts of the Bill:

This resolution authorizes the Mayor to submit an application for the Enterprise Zone's continued operations in the amount of $50,000 for program operating expenses for a 5th program year

- Purpose
  - What does the Bill do – what are the specific goals/tasks the bill seeks to accomplish?
  - What are the Benefits of doing this/Down-side of doing this.
  - How does this Bill related to the City's Vision/Mission/Priorities

These funds cover the program's operating expenses and will continue the implementation of the program's activities. These funds are passed through from a State DCED grant to the City, who distributes the funds through a contract with AEDC.

- Financial Impact
  - Cost (Initial and ongoing):
  - Benefits (initial and ongoing):

Cost: The grant underwrites the program's operations.
Benefits: The grant furthers the City's economic development, benefits the area within the Enterprise Zone Boundaries, and is complementary to the City's Economic Development program.

- Funding Sources
  Make sure bill gives specific accounts if money is moved around:

The funding source is the Pennsylvania Department of Community and Economic Development.

- Priority status/Deadlines, if any:

As soon as possible.

- Why should Council unanimously support this bill?

The funds further the City's interests in advancing its Economic Development program in particular City firms that export goods and services beyond the Commonwealth.

*CITY OF ALLENTOWN*

***No. 11*** ***RESOLUTION*** ***R - 2013***

***Introduced by the Administration on April 3, 2013***

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**Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development**

---

***Resolved by the Council of the City of Allentown, That***

**WHEREAS,** the City of Allentown is eligible to apply for funding through federal housing and community development programs for use within the City; and

**WHEREAS,** the United States Department of Housing and Urban Development requires the City to prepare an Action Plan to receive such funding; and

**WHEREAS**, the Action Plan serves as the application for Community Development Block Grant Program, HOME Investment Partnerships Program and Emergency Solutions Grants Program Funds, and describes how the City plans to use the federal funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby approves of the submission to the United States Department of Housing and Urban Development of the Action Plan for the period July 1, 2013 to June 30, 2014.

**What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

The Consolidated Grants Program (CGP) legislation consists of three ordinances and one resolution and originates in the Department of Community and Economic Development.

The attached legislation, from the Department of Community and Economic Development serves as the template for the City of Allentown's application for federal Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grants Program (ESG) funds. Each piece of legislation serves a specific purpose, which when combined, contain all the recommended regulatory steps need to apply for these federal funds. These are the same types of legislation presented to City Council every year. However, the actual dollar amounts, list of activities and funds available are different every year.

- **Summary and Facts of the Bill**

  39 Resolution #1 Action Plan
  This legislation will allow the City to submit its annual One-year Action Plan for the use of federal Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME)and Emergency Solutions Grant (ESG)Program funds.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

  This resolution authorizes the City to submit the One Year Action plan to HUD. This plan serves as the application for federal CDBG, HOME and ESG funds.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

  With the application to HUD, the City adds $3,303,709 in funds to achieve Community and Economic Development goals, as described in the Five Year Consolidated Plan for the use of federal funds.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

The funding sources for this resolution are the federal Community Development Block Grant Program, HOME Investment Partnerships Program and Emergency Solutions Grant Program.

- **Priority status/Deadlines, if any**

  This bill has a high priority status.
  With this resolution, City Council is authorizing the City of Allentown to submit its Consolidated Plan and One Year Action Plan for the use of federal CDBG, HOME and ESG dollars.

- **Why should Council unanimously support this bill?**

  This resolution allows us to submit our One Year Action Plan- application to bring additional grant dollars into the City.

CITY OF ALLENTOWN

**No.__** **RESOLUTION** **R 12 - 2013**

***Introduced by the Administration on April 3, 2013***

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**Authorizes the Administration to Enter Into an Agreement with Lehigh County Authority, a municipal authority duly organized and existing under the Constitution and laws of the Commonwealth of Pennsylvania, for a Lease Concession to operate and provide water and sewer service for the City of Allentown**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS,** the City issued a Request for Qualifications, dated July 19, 2012 (the "RFQ"), for proposals from qualified companies and entities to lease and operate the City's water and sewer systems ("Systems") and Lehigh County Authority ("LCA") was deemed qualified; and

**WHEREAS,** qualified companies and entities, including LCA, submitted a response to the RFQ; and

**WHEREAS,** all qualified companies and entities were permitted to conduct due diligence regarding the Premises and to comment on a proposed form of Allentown Water and Sewer Utility System Concession and Lease Agreement ("Lease") which provides for the long-term lease (50 years) of the Premises from the City for the operation and maintenance of the City's water distribution and wastewater systems, and

**WHEREAS**, the City, after considering comments from qualified companies and entities regarding the Lease, issued a Request for Bids ("RFB") incorporating the final form of Lease as prepared by the City, a copy of which is attached hereto and incorporated herein; and

**WHEREAS,** LCA has submitted a bid proposal pursuant to the terms of the RFB accepting the final form of the Lease and submitted a bid that offered the greatest value to the City of all the bids submitted to the City pursuant to the RFB; and

**WHEREAS,** in the judgment of the City Council, entering the Lease is in the best interests of the City; and

**WHEREAS,** City owned real estate shall not be sold, conveyed, transferred or leased for a term in excess of five years without the prior authorization of City Council in the form of a resolution adopted at a public meeting; and

**WHEREAS,** the City's Home Rule Charter confers the power to execute all contracts and written obligations of the City;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor is authorized to execute the Lease with LCA in substantially the form attached hereto, after consultation with the City Solicitor, the City's outside legal counsel and the Department of Public Works, and is further authorized to execute all documents necessary to effectuate the Lease and the transactions contemplated thereby.