

# CITY OF ALLENTOWN

## BUYER NOTIFICATION INSPECTION PROGRAM

### BUYER'S REPORT *TO BE COMPLETED AT SETTLEMENT.*

DATE OF TRANSFER: \_\_\_\_\_

ADDRESS OF PROPERTY: \_\_\_\_\_  
\_\_\_\_\_

NUMBER OF UNITS: \_\_\_\_\_

NAME & ADDRESS OF NEW OWNER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTACT PERSON – PHONE NUMBER: \_\_\_\_\_  
\_\_\_\_\_

SETTLEMENT AGENT: \_\_\_\_\_

PHONE: \_\_\_\_\_

PROPERTY TO BE USED AS (Please check one):

PRIMARY RESIDENCE

RENTAL

#### **ORDINANCE 1760.04 (B) COMPLIANCE**

THE BUYER AND/OR THEIR AGENT, SHALL WITHIN THREE (3) BUSINESS DAYS OF TRANSFER OF TITLE, PROVIDE TO THE CITY OF ALLENTOWN, BUREAU OF BUILDING STANDARDS & SAFETY, THE BUYER'S NAME, ADDRESS AND DATE OF TRANSFER.

#### **OWNER OCCUPIED PROPERTIES**

Phone: 610.437.7688  
CITY OF ALLENTOWN  
BUILDING STANDARDS AND SAFETY  
435 HAMILTON STREET – 3<sup>RD</sup> FLOOR  
ALLENTOWN PA 18101-1699  
**FAX: 610-437-8798**

#### **RENTAL PROPERTIES**

Phone: 610.437.7694  
CITY OF ALLENTOWN  
BUILDING STANDARDS AND SAFETY  
425 HAMILTON ST. – ROOM 20  
ALLENTOWN PA. 18101-1699  
**FAX: 610-437-7693**

