CITY OF ALLENTOWN
ELECTRICAL LICENSE INFORMATION

QUALIFICATIONS

1. ALL CANDIDATES MUST BE **21 YEARS OLD**.

2. ALL CANDIDATES MUST BE A **HIGH SCHOOL GRADUATE** OR GED EQUIVALENT (ATTACH ALL COPIES OF DIPLOMAS, DEGREES, ETC)

3. CANDIDATES FOR THE **MASTER ELECTRICIAN** TEST MUST HAVE FOUR (4) YEARS PRACTICAL EXPERIENCE. SUCH EXPERIENCE SHALL BE LISTED ON THE "WORK EXPERIENCE" SHEET.

4. CANDIDATES FOR THE **RESIDENTIAL ELECTRICIAN** TEST MUST HAVE TWO (2) YEARS PRACTICAL EXPERIENCE. SUCH EXPERIENCE SHALL BE LISTED ON THE "WORK EXPERIENCE" SHEET.

5. CANDIDATAES FOR THE **JOURNEYMAN ELECTRICIAN** TEST MUST HAVE FOUR (4) YEARS PRACTICAL EXPERIENCE. SUCH EXPERIENCE SHALL BE LISTED ON THE "WORK EXPERIENCE" SHEET.

6. CANDIDATES FOR THE **INSTALLER/SPECIAL ELECTRICIAN** TEST MUST HAVE TWO (2) YEARS PRACTICAL EXPERIENCE. SUCH EXPERIENCE SHALL BE LISTED ON THE "WORK EXPERIENCE" SHEET.

7. CANDIDATES FOR THE **TELECOMMUNICATION ELECTRICIAN** TEST MUST HAVE ONE (1) YEAR PRACTICAL EXPERIENCE. SUCH EXPERIENCE SHALL BE LISTED ON THE "WORK EXPERIENCE" SHEET.

TO APPLY FOR ELECTRICAL LICENSE TO CITY OF ALLENTOWN

1. Complete **all** portions of the application. (Signature and notarization **required**)

2. Submit application, along with copies of diplomas, degrees, etc. in support of application to the City of Allentown.

3. Submit copy of U S driver's license / copy of government issued photo ID.

4. Once your application is approved by the Allentown Electrical Board, a City of Allentown employee will contact you with information on registering for the exam.

5. If your application is rejected due to incomplete/erroneous information, you will be required to pay the application fee again.

MAKE CHECKS PAYABLE TO "CITY OF ALLENTOWN"
FOR
A $50 NON-REFUNDABLE APPLICATION FEE.

CITY OF ALLENTOWN
435 HAMILTON ST 4th FLOOR
ALLENTOWN PA 18101

DO NOT REGISTER WITH THE ICC UNTIL YOU RECEIVE CONFIRMATION OF APPROVAL FROM THE CITY OF ALLENTOWN

IF YOU HAVE ANY QUESTIONS PLESE CONTACT

Diana Achey, Secretary Electrical Board
610-437-7592

CITY OF ALLENTOWN ELECTRICAL LICENSE APPLICATION
APPLICANT INFORMATION
Please print / type in **black ink only**

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

DATE OF BIRTH: _____ E-MAIL ADDRESS: _____

PLEASE INDICATE CATEGORY OF ELECTRICAL LICENSE APPLYING FOR

Master	Residential	Journeyman	Installer/ Special	Telecommunication
#701	#824	#703	#704	#218
☐	☐	☐	☐	☐

EDUCATION AND TRAINING

HIGH SCHOOL ATTENDED:_____

ADDRESS OF SCHOOL: _____

DATES ATTENDED: _____MAJOR_____

DEGREE/ CERTIFICATE: _____

SCHOOL ATTENDED: _____

ADDRESS OF SCHOOL: _____

DATES ATTENDED: _____MAJOR_____

DEGREE/ CERTIFICATE: _____

SCHOOL ATTENDED: _____

ADDRESS OF SCHOOL: _____

DATES
ATTEND_____MAJOR_____

DEGREE/ CERTIFICATE: _____

SCHOOL ATTENDED: _____

ADDRESS OF SCHOOL: _____

DATES
ATTEND_____MAJOR_____

DEGREE/ CERTIFICATE: _____

WORK EXPERIENCE

NAME OF EMPLOYER: _____
(Present)
ADDRESS: _____

NAME OF SUPERVISOR: _____CONTACT PHONE NUMBER: _____

DATE FROM: _____TO DATE: _____

DESCRIPTION OF DUTIES: _____

_____

NAME OF EMPLOYER: _____

ADDRESS: _____

NAME OF SUPERVISOR: _____CONTACT PHONE NUMBER: _____

DATE FROM: _____TO DATE: _____

DESCRIPTION OF DUTIES: _____

_____

NAME OF EMPLOYER: _____

ADDRESS: _____

NAME OF SUPERVISOR: _____CONTACT PHONE NUMBER: _____

DATE FROM: _____TO DATE: _____

DESCRIPTION OF DUTIES: _____

_____

WORK EXPERIENCE
(Continued)

NAME OF EMPLOYER: _____

ADDRESS: _____

NAME OF SUPERVISOR: _____ CONTACT PHONE NUMBER: _____

DATE FROM: _____ TO DATE: _____

DESCRIPTION OF DUTIES: _____

_____

State of Pennsylvania
County of Lehigh
City of Allentown

The undersigned agrees to be governed in all respects by the rules and regulations which are or may be adopted by the City of Allentown, and will pay all fines imposed upon the applicant for the violations of any of the Ordinances of the City of Allentown and that said license may be revoked upon the applicant failing to comply with such rules and regulations or such Ordinances as may now or hereafter be adopted. I understand that once a license is issued, I must pay an annual fee to keep my license in active status. I understand upon written request the City of Allentown may hold said license in escrow for a period of five (5) years, during which time, I may not perform any work which would require said license. I understand that payment of the examination fees does not waive the requirement to pay the annual renewal fee. I understand that I am responsible for informing the City of Allentown of any address changes in a timely manner, if I expect to receive the annual renewal invoice and any special communications. I understand that even if I pass the examination, certification will be denied if I cannot meet the requirements contained in the city of Allentown Ordinances.

FAILURE TO RENEW YOUR LICENSE WILL RESULT IN YOUR LICENSE BEING REVOKED.

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statements herein, I am subject to such penalties as may be prescribed by law / ordinance.

(Must be signed in presence of Notary Public)

_____ _____
Date Signature

Sworn to before me this _____ day of _____, 20__

_____ _____
Signature of Notary Public **My Commission Expires** **SEAL**

To register for the Electrical Exam you must contact:

ON THE INTERNET:

International Code Council at www.iccsafe.org

BY PHONE:

1. Call Pearson Vue: 1.877.234.6082
2. Inform the Service Representative what exam code you will be testing for (**218, 701, 703, 704, or 824**) and what jurisdiction: **Pennsylvania**.

National Standard Low-voltage Electrician- 218

National Standard Master Electrician- 701

National Standard Journeyman Electrician- 703

National Standard Maintenance Electrician- 704

National Standard Residential Electrician- 824

3. If you have not taken a test through ICC/Pearson VUE before you will be asked to register providing some personal information and make a payment of $100.
4. Finally you will select an examination site and date with the Service Representative.
5. Be sure you have all the information on what you should & should not bring to the exam.
6. You will know the results of your exam immediately upon completing the test.
7. Submit passing results to the City of Allentown to be eligible for licensing.

Upon successful completion of the Electrician exam administered by the International Code Council:

Bring original copy of the test results from the ICC and a valid driver's license to:
(There is an annual fee for the electrical license)

CITY OF ALLENTOWN
435 HAMILTON ST 4TH FL
ALLENTOWN PA 18101