



**Bureau of Health
Environmental Health Services**
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**CITY OF ALLENTOWN
FOOD FACILITY LICENSING, OPERATIONAL, INSPECTION AND PLAN REVIEW FEES**

Fees for licensing, inspection and plan review of food facilities as established by City Of Allentown Ordinance No. 14842, passed by City Council December 1 and signed by the Mayor December 3, 2010. Effective January 1, 2011.

Annual Licensing and Operational Fees

Facility Type	License Fee	Operational Fee
1. New or Change of Ownership Permanent Food Facility 5000 sq. ft. or less - (Plan review fee also applies – see below)	\$1.00	\$225.00
2. New or Change of Ownership Permanent Food Facility more than 5000 sq. ft. (Plan review fee also applies – see below)	\$1.00	\$325.00
3. Renewal – Facility with food consumed by patrons on the premises, 75 seats or less	\$1.00	\$225.00
4. Renewal – Facility with food consumed by patrons on the premises, more than 75 seats	\$1.00	\$325.00
5. Renewal – Facility with no food consumed by patrons on the premises, 5000 sq. ft. or less	\$1.00	\$175.00
6. Renewal – Facility with no food consumed by patrons on the premises, more than 5000 sq. ft.	\$1.00	\$275.00
7. Non-Profit Permanent Food Facility, New and Renewal	\$1.00	\$49.00
8. Mobile Food Unit, New and Renewal	\$1.00	\$225.00
9. Vending Machine, each	\$1.00	\$24.00
10. Temporary Food Facility, For Profit 14 day maximum per facility per event	\$1.00	\$24.00
11. Temporary Food Facility, Non-Profit 14 day maximum per facility per event	\$1.00	\$9.00

(over)

Plan Review Fees – Plan reviews are required for all construction, conversion, remodeling or alterations in a new or existing food facility prior to any work beginning, as well as any change of ownership of a facility.

Plan Review Fee - Minor – For plan review services as a result of a change of ownership where no alterations other than cosmetic changes to the existing facility take place. \$125.00

Plan Review Fee - Major – applies to all new, existing or change-of-owner facilities for plan review services as a result of new construction, conversion, remodeling or alterations other than cosmetic changes. \$250.00

Re-inspection Fees – Applies to all follow-up inspections required to assure facility compliance with the City Of Allentown Food Service Ordinance as a result of non-compliance on a routine inspection.

Permanent Facility Re-inspection Fee 2011

- 1st Re-inspection \$50.00
- All subsequent re-inspections in calendar year \$75.00

Permanent Facility Re-inspection Fee 2012

- 1st Re-inspection \$75.00
- All subsequent re-inspections in calendar year \$100.00

Permanent Facility Re-inspection Fee 2013

- All re-inspections \$100.00

Additional Fees

Late Annual License Application Fee – for each month late \$25.00

Late Temporary License Application Fee – less than 5 days prior to the event \$ 5.00

Conditional License Fee – 60 day period maximum \$30.00

N/ENV PROT/LICENSING/FOOD/FEE CHANGES