City of Allentown
Bureau of Building Standards & Safety
City Hall
435 Hamilton Street
3rd Floor
Allentown, PA 18101
Phone 610-437-7604
Fax 610-437-7693

MUST BE RECEIVED BY: _____

BUREAU OF BUILDING STANDARDS VIOLATION TICKET APPEAL REQUEST

If the ticket is upheld or modified, payment in full will be required within 14 days of the date of the appeal decision letter. If the appeal is granted, no payment is needed.

Check/money order made payable to: **CITY OF ALLENTOWN**

I am appealing the following violation ticket: Ticket # _____

FACILITY NAME:	DATE:	FACILITY ADDRESS:
AUTHORIZED FACILITY REPRESENTATIVE NAME:		DAYTIME PHONE NUMBER:

(PLEASE WRITE LEGIBLY) State ALL reasons for appeal. Decision will be based on explanation.
If necessary, use separate sheet of paper and write ticket # in upper right corner.

FOR OFFICIAL USE ONLY

Hearing ___ / ___ / _____

_____
Hearing Officer

Action Taken by Hearing Officer: (CHECK ALL NECESSARY)

_____ WITHDRAW Ticket _____ Held for Citation _____ Reduced to WARNING

_____ UPHOLD Ticket _____ Check Returned _____ Other

_____ MODIFIED Fine